

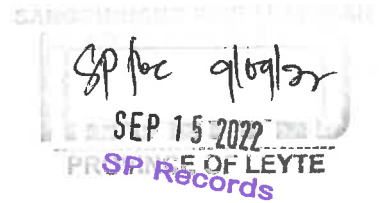
**GACAT FARMERS ASSOCIATION (GFA)**  
Barangay Gacat, Baybay City, Leyte

Item No.: 01

Date: 04 OCT 2022

August 31, 2022

**Vice Governor Leonardo M. Javier, Jr**  
Presiding Officer, Sangguniang Panlalawigan  
Province of Leyte



Dear **Vice Governor Javier, Jr:**


In response to your Notice of Call for Accreditation, kindly be informed that GACAT FARMERS ASSOCIATION (GFA) with office address at Barangay Gacat, Baybay City, Leyte would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers and Members;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,

  
**NICASIO V. GUMBA**  
President



Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
**WESTERN LEYTE FIELD OFFICE**

2nd Floor, Pemia's Bldg., Rizal corner San Nicolas St.  
Ormoc City  
Tel. No: (053)255-2436 Fax No.: (053)561-4518  
Email add: [dolero8-wlfo@yahoo.com](mailto:dolero8-wlfo@yahoo.com)

Registration Certificate No.  
DOLB-WLFO-2014-WA-07-371

**KNOW ALL MEN BY THESE PRESENTS:**

By virtue of the provisions of the Labor Code, as amended,  
and its implementing rules

**GACAT FARMERS ASSOCIATION**  
**(GFA)**


Brgy. Gacat, Baybay City, Leyte

has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance to said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of Regional Office No. VIII, Tacloban City, Philippines this 18<sup>th</sup> day of July 2014.

*Recommending Approval:*

  
**MARITES Z. VIÑAS**  
Chief LEO  
Head, Western Leyte Field Office

*Approved by:*

  
**EKEQUEL R. SARCAUGA**  
OIC Regional Director

**APPLICATION FORM FOR ACCREDITATION**

**Name of Organization:** GACAT FARMERS ASSOCIATION (GFA)

**Address:** Barangay Gacat, Baybay City, Leyte

**Contact No.:** 09361814568/09364551056

**Date Organized:**

**Sector/s Represented:** Farmers

**Purposes/Objectives:**

1. To establish an association that will promote mutual assistance and protection to its members.
2. To promote the moral, social and economic well-being of all the members;
3. To develop a sustainable livelihood thru the conduct of activities with the aim of uplifting the economic condition of the members;
4. To provide the members knowledge and skills and equip themselves an effective and innovative way of farming;
5. To work with non-government organizations and government institution or entities in the promotion and development of the Association and in carrying out government policies.

**Services that the organization provides or can participate in:**

1. Tilapia Production
2. Vegetable Production
3. Supply of rice seeds and fertilizers [depends on the allocation from DA-RFO8 and LGU-Baybay

**Registering Agency:**

**Date Registered:** July 18, 2014

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) \*certification

**Accrediting Agency (if any):**

**Date Accredited:** NONE

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)

Department of Labor and Employment (DOLE)

Others (specify):

**Organizational Level:**

Barangay-level

Chapter

Affiliate of a larger organization (identify organization): \_\_\_\_\_

Others (specify): \_\_\_\_\_

**Projects Implemented in the City of Baybay:**

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2014 up to present	Vegetable Production		PLGU-Leyte and LGU-Baybay	members	On-going	
2020 up to present	Tilapia Production		Grant from LGU-Baybay (fingerlings, feeds and labor)	members	On-going	
2021	Livelihood Assistance Grant	130,000.00	Grant from PLGU-Leyte	Members	Completed	

**Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?**

Local Development Council

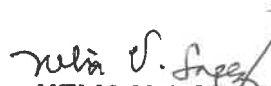
Local Health Board

Local School Board

Local Peace and Order Council

**WE HEREBY CERTIFY** to the correctness of the above information.

  
**NICASIO V. GUMBA**  
President

  
**NELIA V. LOPEZ**  
Secretary

**GACAT FARMERS ASSOCIATION (GFA)**  
**Barangay Gacat, Baybay City, Leyte**

**RESOLUTION NO. 02**

**A RESOLUTION RESPECTFULLY REQUESTING THE SANGGUNIANG PANLALAWIGAN OF THE PROVINCE OF LEYTE TO ACCREDIT THE GACAT FARMERS ASSOCIATION (GFA)**

**WHEREAS**, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

**WHEREAS**, on June 15, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

**WHEREAS**, the Gacat Farmers Association (GFA) is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine laws;

**WHEREAS**, the Gacat Farmers Association (GFA) Officers' Meeting held at the Gacat Barangay Hall on August 05, 2022, the following resolution was approved and adopted:


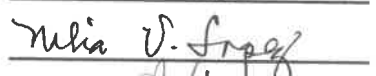

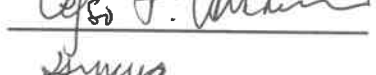
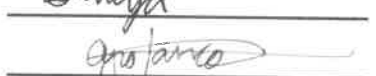
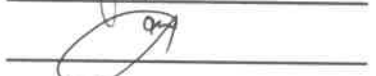

**RESOLVED, AS IT IS HEREBY RESOLVED**, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan of the Province of Leyte, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to apply for membership in a local special body in the Province of Leyte.

**RESOLVED FURTHER**, to forward a copy of this RESOLUTION to the Chairman of the Sanggunian Committee on Accreditation, the Honorable Board Member Carlo P. Loreto.

**RESOLVED FURTHERMORE**, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution:

Name	Position	Signature
ZENEN L. TANO	Auditor	

**ADOPTED** unanimously by the Officers of the Gacat Farmers Association (GFA) this 5<sup>th</sup> day of August 2022 in the City of Baybay.

Name	Position	Signature
NICASIO V. GUMBA	President	
CRIS G. LILIBIOS	Vice-President	
NELIA V. LOPEZ	Secretary	
LUZVIMINDA C. AVELINO	Treasurer	
CELSO T. ALKUINO	P.I.O.	
EFREN B. TRUYA	P.I.O.	
ARLYN C. POLANCOS	Bookkeeper	
IAN R. ALKUINO	Business Manager	

SUBSCRIBED AND SWORN TO before me this \_\_\_\_\_ day of \_\_\_\_\_, 2022 in \_\_\_\_\_, Affiant exhibiting to me his/her \_\_\_\_\_ with valid identification no. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

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**ATTY. EDEN R. CHAVET-BUTAWAN**  
Notary Public for the City of Baybay  
Notary Public  
R. Ma...  
MCLC Compliance No. VII-0008593

**List of Current Officers and Members of the  
GACAT FARMERS ASSOCIATION (GFA)**

*as of December 31, 2021*

Name	Position
Nicasio V. Gumba	President
Cris G. Lilibios	Vice - President
Nelia V. Lopez	Secretary
Luzviminda C. Avelino	Treasurer
Celso T. Alkuino	P.I.O.
Zenen L. Tano	Auditor
Efren B. Truya	P.I.O.
Arlyn C. Polancos	Bookkeeper
Ian R. Alkuino	Business Manager
Leonila T. Cajos	Member
Evelyn T. Lisondra	Member
Eriberto A. Igcasama	Member
Rodrigo F. Igcasama	Member
Felimon B. Mazo	Member
Diendo B. Montefolka	Member
Ernesto B. Mazo	Member
Edgar V. Bandalan	Member
Alfredo R. Millosa	Member
Henry C. Vega	Member
Adonis P. Flandez	Member
Gen-al T. Dumangas	Member

**Republic of the Philippines**  
**GACAT FARMERS ASSOCIATION (GFA)**  
**Barangay Gacat, Baybay City, Leyte**

MINUTES OF THE MEETING OF GACAT FARMERS ASSOCIATION (GFA) HELD AT THE BARANGAY HALL OF BARANGAY GACAT ON DECEMBER 22, 2021.

**PRESENT:**

23 Members

**AGENDA:**

1. Welcome Address
2. Association Status
3. Grass Cutter
4. Other Matters

**PROCEEDINGS:**

The meeting was called to order by the President Mr. Nicasio V. Gumba at 9:10 in the morning. It started with a prayer led by Ms. Luzviminda C. Avelino followed by the singing of the Philippine National Anthem led by Ms. Nelia V. Lopez. A roll call was done by the secretary. There were 23 members present, so there was quorum.

**Order of Business:**

- A. Approval of the agenda  
Mr. Efren B. Truya moved for the approval of the agenda duly seconded by Mr. Felimon B. Mazo.
- B. Reading, correction and approval of the previous minutes  
There was no correction of the previous minutes. Mr. Alfredo R. Millosa moved for the approval seconded by Mr. Cris G. Lilibios.
- C. Matters arising from the Previous Minutes  
None

**AGENDA:**


1. Welcome Address  
The Barangay Captain, Hon. Leonila T. Cajés gave her welcome address and inspirational message. She asked the members about the present standing of the association and the project raised "Is our project alive or nor?" Shall we continue to revive or rehabilitate?" she continues.
2. Association Status  
For the information of the body or organization, the occurrence of Typhoon Odette that strikes our place brought great damage to our project. Our hog breeding were killed due to the presence of African Swine Fever (ASF) in the barangay. The calamity destroyed our projects and totally damaged our vegetable production. Furthermore, the Brgy. Captain being one of the active member of the organization, encouraged all the members to rehabilitate the production and revive the projects due to the great destruction made by the calamity. She informed the Mr. Celso Alkuino, Mr. Nicasio Gumba and Mr. Zenen Tano to prepare the financial statement of the previous accounts, shares, loan receivables form the project involve:
  - a. Hog Fattening
  - b. Vegetable Production
  - c. Tilapia Production

Persons involve were given weeks to procure the financial statement and present the result on the next meeting.

**ADJOURNMENT**

There being no other matters to be discussed, Mr. Ian R. Alkuino moved for adjournment seconded by Mr. Evelyn T. Lisondra. The meeting was adjourned at 11:40 in the morning.

I HEREBY CERTIFY to the correctness of the foregoing minutes.

  
**NELIA V. LOPEZ**  
Secretary

Attested by:

  
**NICASIO V. GUMBA**  
President

**GACAT FARMERS ASSOCIATION (GFA)**  
Barangay Gacat, Baybay City, Leyte

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Vegetable Production	To produce fresh and affordable vegetables to be sold at Brgy. Gacat and the neighboring barangays; To provide additional income to the members and the association.	2014 – up to the present		✓	Inputs grant from PLGU-Leyte and LGU-Baybay	More income in the countryside (MIC) beneficiary. Technical Assistance provided by PLGU-Leyte and LGU-Baybay
Tilapia Production	To produce fresh and affordable Tilapia to be sold at Brgy. Gacat and the neighboring barangays; To provide additional income to the members and the association.	2020 – up to the present		✓	Grant from LGU-Baybay (fingerlings, feeds and labor)	
Livelihood Assistance Grant (LAG)	To provide livelihood to the members and the association	2021	✓		Grant from PLGU-Leyte P130,000.00	26 members P15,000.00 each as a start-up capital for livelihood, members contributed P5,000.00 to the association
Swine Production (Fattening and Breeding)	To provide income to the association	2014 - 2021	✓		PLGU-Leyte	Affected by African Swine Fever (ASF)

Prepared by:

  
**NELIA V. LOPEZ**  
Secretary

Noted by:

  
**NICASIO V. GUMBA**  
President





**GACAT FARMERS ASSOCIATION (GFA)**  
**FINANCIAL STATEMENT FOR CY 2021**

<b>INFLOW (Income)</b>		
<b>SOURCE</b>	<b>AMOUNT</b>	<b>REMARKS</b>
Beginning Balance	50,250.00	
Tilapia Sales	65,660.00	
Hog Fattening Sales	1,578,335.00	
<b>TOTAL</b>	<b>1,694,245.00</b>	
<b>OUTFLOW (Expenses)</b>		
<b>PARTICULARS</b>	<b>AMOUNT</b>	<b>REMARKS</b>
Purchase of Materials for Hog Pen	401,131.95	
Construction of Pond	10,000.00	
Purchase of Hog Feeds and Biologics	1,085,750.28	
Purchase of Tilapia Feeds	27,940.00	
Farm Rental	5,000.00	
Utilities	3,514.92	
Harvest Festival Expense	7,000.00	
Representation Expense	10,648.00	
Organizational Expense	2,900.00	
Meetings	3,000.00	
Office Supplies	1,050.00	
Transportation Expense	1,800.00	
Miscellaneous Expense	1,720.00	
Member Share	87,500.00	
<b>TOTAL</b>	<b>1,648,955.15</b>	
<b>TOTAL FUND BALANCE</b>	<b>45,289.85</b>	
<b>Total Inflow – Total Outflow)</b>		

Noted by:

  
**NICASIO V. GUMBA**  
 President

  
**CRIS G. LILIBIOS**  
 Vice President

  
**NELIA V. LOPEZ**  
 Secretary

  
**LUZVIMINDA C. AVELINO**  
 Treasurer

  
**ZENEN L. TANO**  
 Auditor