

Annex-D: Letter of Application

August 22, 2022

Vice Governor HON. LEONARDO M. JAVIER JR.
Presiding Officer, Sangguniang Panlalawigan
Provincial Government Complex
Brgy. Campetic Palo, Leyte

Item No.: 15

Date: 04 OCT 2022

SEP 15 2022
SP Records

Dear **Vice Governor, Leonardo M. Javier Jr.**

In response to your Notice of Call for Accreditation, kindly be informed that Paghudlan Farmers Association (RISING SUN,) with office address at BRGY. PAGHUDLAN BURAUEN, LEYTE, would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE.
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,



MARIBEL L. ROTA
PRESIDENT:



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Northern Leyte Field Office
Trece Martires St., Tacloban City

**Registration Certificate No.
RO8-NLFO-2016-10-WA-1109**

KNOW ALL MEN BY THESE PRESENTS:

By virtue of the provisions of the Labor Code, as amended and its implementing rules

PAGHUDLAN FARMERS' ASSOCIATION (RISING SUN)

Brgy. Paghudlan, Burauen, Leyte

Has this day been registered as and conferred with all the rights and privilege of a legitimate workers' association established for the MUTUAL AID and PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its Constitution and By-Laws and for purposes not contrary to law.

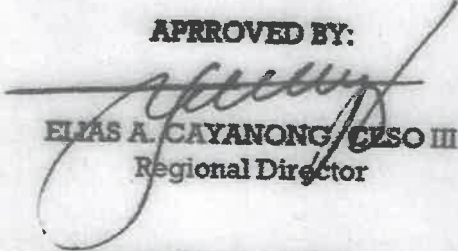
This certificate of registration shall subsist unless cancelled in the manner provided by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of the DOLE Regional Office No. VIII, Tacloban City, Philippines, this 28th day of October 2016.

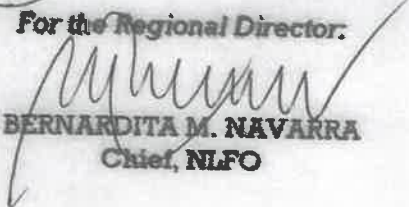


Not valid without Seal

APPROVED BY:


ELIAS A. CAYANONG, CESO III
Regional Director

For the Regional Director:


BERNARDITA M. NAVARRA
Chief, NLFO

Annex C: Application Form for Accreditation and Checklist of Requirements

APPLICATION FORM FOR ACCREDITATION

Name of Organization: PAGHUDLAN FARMERS ASSOCIATION (RISING SUN)
Address: BRGY. PAGHUDLAN BURAUEN, LEYTE

Contact No.: 09355412380

Email address (optional): N/A

Date Organized: JUNE 1, 2016

Sector/s Represented: FARMERS

Purposes/Objectives:

To develop an effective cooperation and coordination among members on matters related to their farmer's enterprises.

To developed a sustainable livelihood through the conduct of activities with aim of uplifting the economic condition of the members.

Services that the organization provides or can participate in:

To work with non-government organization or entities in the promotion and development of the association in carrying out government policies.

Registering Agency:

Date Registered: October 28, 2016

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any):

Date Accredited: May 4, 2021

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)

- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): SANGGUNIANG PANLALAWIGAN

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____

Projects Implemented in the Municipality of Burauen

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
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Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.



 MARIBEL L. ROTA
 President



 JOYCE R. MARBIBI
 Secretary

PAGHUDLAN FARMER'S ASSOCIATION (RISING SUN)

BRGY. PAGHUDLAN BURAUEN, LEYTE

BOARD RESOLUTION NO 28

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 15, 2022 the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the **PAGHUDLAN FARMERS ASSOCIATION (RISING SUN)** is a civil society organization duly registered with the Department of Labor and Employment and existing under Philippine laws;


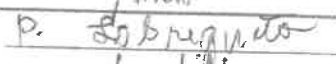


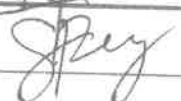
WHEREAS, in the **PAGHUDLAN FARMERS ASSOCIATION (RISING SUN)** Special Board Meeting held at Brgy. Paghudlan Burauen, Leyte on August 10 2022, attended by the following Board of Trustees present, the following resolution was approved and adopted:

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Bayan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to apply for membership in a local special body in the Province of Leyte, Municipality of Burauen.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation, the Honorable ~~Councilor~~ Hon. Oscar A. Cagara ^{APOSTOL}.

RESOLVED FURTHERMORE, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution: MARIBEL L. ROTA

ADOPTED unanimously by the Board of Trustees/Directors of the Paghudlan Farmers Association (Rising Sun) this 10th day of August 2022 in the Leyte, Burauen of Burauen, Leyte

Name	Position	Signature
MARIBEL L. ROTA	PRESIDENT	
POTENCIANO D. LOBRIGUITO	VICE PRESIDENT	
JOYCE R. MARBIBI	SECRETARY	
IRENE S. ARMENO	TREASURER	
REYMUND B. ARMENIO	B.O.D	

Annex E: Board Resolution - Intention for Accreditation

HERMENIA O. GOYONE
LISLIE T. BARON
ZACARIAS BARON
ANNABEL. ROTA
RHEA MAY L. ROTA
GENITA PRINCILLO
WILMAR BAGUINON
EVELYN LOBRIGUITO

B.O.D
B.O.D
BOOK KEEPER
BUSINESS MANAGER
AUDITORS:
P.I.O:

H. Goyone
Lisli T. Baron
Zacarias
Annabel Rota
Rhea May L. Rota
Genita Prncillo
E-L

MARIBEL L. ROTA
PRESIDENT:

11 SEP 2022

SUBSCRIBED AND SWORN TO before me this ___ day of _____, 202_ in _____, Affiant exhibiting to me his/her _____ with valid identification no. _____ issued on _____ at _____.

6283-4137-4215-0096

Doc No: 184
Page No: 102
Book No: XIII
Series of: 2022

ATTY. HENRY L. INOBUQUEZ
Roll of Attorneys No. 2473
Notary Public for Tulaogan City
Notarial Commission No. 026-12-074
Expires on December 31, 2021 / 2022
Until December 31, 2021 per PTA-ASC
Registration No. 8, No. 2, 2021
IBP No. 131736-1-06-2022, Linao Chapter
PTR No. 670030-01-01-2022, Tulaogan City, Leyte
2F Fil-Chinese Chamber of Commerce Bldg.
Justice Romualdez St. Tulaogan City

REPUBLIC OF THE PHILIPPINES
 KAGAWARAN NG PANANALAPI
 KAWANIHAN NG PAGPAPALAYAN SA INTERNAS
 REVENUE REGION NO. 014
 REVENUE DISTRICT NO. 088

BIR Form No. **2303**
 Revised July 1997

OCN 2RC0001261163

CERTIFICATE OF REGISTRATION

TIN 709-405-208-000	NAME PAGHUDLAN FARMERS' ASSOCIATION (RISING SUN)	REGISTRATION DATE 10/03/2017
REGISTERED ADDRESS BRGY PAGHUDLAN BURAHEM LEYTE 6516		
REGISTERED ACTIVITY(IES)		
TAX TYPE INCOME TAX		
TRADE NAME PAGHUDLAN FARMERS' ASSOCIATION (RISING SUN)	LINE OF BUSINESS / INDUSTRY 9199 ACTIVITIES OF OTHER MEMBERSHIP ORGANIZATIONS, N.E.C	

REMINDERS

- ✓ The following has to be accomplished within 30 days from the date of registration :
 - Application for AUTHORITY TO PRINT Invoices/Receipts (BIR F-1906)
 - Registration of BOOKS OF ACCOUNTS
- ✓ File the required returns to conform with the above registered tax types, with or without business operation to avoid penalties & generation of open cases, to wit:
 - Income Tax (Quarterly, Annual) - Withholding Tax (Monthly, Annual) - VAT (Monthly, Quarterly)
 - Percentage Tax (Monthly) - Registration Fee (annual)
- ✓ For VAT Taxpayers, mandatory submission of Quarterly SUMMARY LIST OF SALES & PURCHASES (SISP)
- ✓ Surrender your CERTIFICATE OF REGISTRATION in case of transfer/cessation/ and other business registration updates by filing up form 1905 TO STOP GENERATION OF OPEN CASES

*TAX LIABILITY SUBJECT TO CHANGE UPON SUBMISSION OF TAX EXEMPTION CERTIFICATE.



I HEREBY CERTIFY THAT THE ABOVE NAMED PERSON IS REGISTERED AS INDICATED ABOVE, UNDER THE PROVISIONS OF THE NATIONAL INTERNAL REVENUE CODE, AS AMENDED.

Joseph B. Catanco
 JOSEPH B. CATANCO

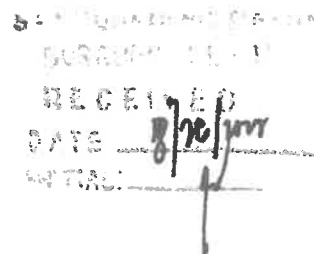
REVENUE DISTRICT OFFICER (signature over printed name)

CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS

Annex D: Letter of Application

August 22, 2022

Vice Mayor Noel A. Alpino
Presiding Officer, Sangguniang Bayan
Municipality of Bureauen
Province of Leyte



Dear Vice Mayor Alpino

In response to your Notice of Call for Accreditation, kindly be informed that Paghudlan Farmers Association (RISING SUN,) with office address at BRGY. PAGHUDLAN BUREAEN, LEYTE, would like to seek accreditation by the sangguniang bayan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the [SEC, CDA, DOLE, DHSUD/HLURB] or existing valid Certificate of Accreditation issued by the [Name of NGA] or Certification issued by the NCIP;
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Rota'.

MARIBEL L. ROTA
PRESIDENT

Annex F: List of Current Officers and Members

**List of Current Officers of the Brgy. Paghudlan Farmer's Association (Rising Sun)
as of August 22, 2021**

Name	Position
MARIBEL L. ROTA	President
POTENCIANO D. LOBRIGUITO	Vice President
JOYCE R. MARBIBI	Secretary
IRENE S. ARMEIÑO	Treasurer
1. RHEA MAY L. ROTA 2. GENITA PRENCILLIO	Auditor
1. WILLMAR BAGUINAON 2. EVELYN P. LOBRIGUITO	P.I.O
ZACHARIAS BARON	Book Keeper
ANNABEL L. ROTA	Business Manager
	Head, Health Committee
	Head, Education Committee
	Head, Environmental Committee
	Head, Infrastructure and Safety Committee
	Member
1. LISLIE T. BARON 2. REYMUND B. ARMENIO 3. HERMENIA O. GOYONE	Board of Directors
1. ALEX A. ROTA	Member
2. ALVIN L. ROTA	Member
3. MIA A. DULCERA	Member
4. DELIA P. PORTILLO	Member
5. RENADEL P. PORTILLO	Member
6. JOBENIEL B. ARMENIO	Member
7. FORTUNATA A. APEJAS	Member
8. CHARLENE D. PORTILLO	Member
9. MARITES T. SACAY	Member
10. FERNANDO SACAY	Member
11. EVELYN P. LOBRIGUITO	Member
12. ROMEO R. ARMENIO	Member
13. RYAN F. ARMENIO	Member
14. ALEXIS L. ROTA	Member
15. EMELDA REFUERZO	Member

Annex F: List of Current Officers and Members

16. MARICEL P. DE PAZ	Member
17. MIA A. DULCERA	Member
18. ELNORA E. ANTILLION	Member
19. MARICEL P. DE PAZ	Member
20. SHARON R. MANIDLANGAN	Member
21. MARITES B. ARMENIO	Member
22. ARNEL B. RADAM	Member
23. ROGER AVILA	Member
24. ADELITA LOBRIGUITO	Member

Annex G: Minutes of Annual Meetings

PAGHUDLAN FARMERS ASSOCIATION (RISING SUN)

Activity: ANNUAL MEETING

Participants: FARMERS IN PAGHUDLAN FARMERS ASSOCIATION

Date and Time: DECEMBER 15, 2022 8:00 am in the morning.

Expectations for the Activity: A BETTER ASSOCIATION.

General Objective:

Specific Objectives:

- -mag ka ada hin active ngan bag o nga officers ngan bag o nga mga members.

Agenda:

1. APPOINT AND SELECT NEW OFFICERS

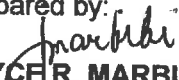
An mga myembro nagka suro sarabot nga mag liwan bag o nga mga officers han amon association ngan mag tanggal han mga in active members. An masunod amu an new officers and new members.

Name	Position
MARIBEL L. ROTA	President
POTENCIANO D. LOBRIGUITO	Vice President
JOYCE R. MARBIBI	Secretary
IRENE S. ARMEIÑO	Treasurer
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Annex G: Minutes of Annual Meetings

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21.	MARITES B. ARMENIO	Member
22.	ARNEL B. RADAM	Member
23.	ROGER AVILA	Member
24.	ADELITA LOBRIGUITO	Member

Prepared by:


JOYCE R. MARBIBI
Secretary-General

Noted by:


MARIBEL L. ROTA
PRESIDENT:

Republic of the Philippines
Province of Leyte
Municipality of Burauen
Brgy. Paghudlan

Minutes han rising sun assosyon nga gin buhat han sakob han farm house ha Brgy. Paghudlan.
Han alas 8:00 han aga han January 29,2021.

Opening prayer by: Potenciano Lobrigitto

National anthem: Maribel Rota

Agendas:

1.Pintakasi para pag ayad han farm house.

Other business:

Present: 27

Absent: 0

Ini gin kasarabutan ngatanan nga gin urosoryahan nga gin sara ni Evelyn Lobrigitto nga member han rising sun association.

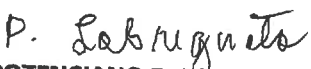
Certified and correct by:


CHARLENE D. PORTILLO

SECRETARY:


MARIBEL L. ROTA

PRESIDENT:


POTENCIANO D. LOBRIGUITO

V.PRESIDENT:


HERMENIA GOYONE

BOD:


EMELDA REFUERZO

BOD:


VIRGINIA DE PAZ

BOD:

Republic of the Philippines
Province of Leyte
Municipality of Burauen
Brgy. Paghudlan

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Han alas 8:00 han aga han February 26,2021.

Opening prayer by: Potenciano Lobrigitto

National anthem: Maribel Rota

Agenda:

1. Pagtransplanting
2. Plano pag pa register ha PCA
3. Pag paregister ha United Farmers Association

Ngan igin yakan gehap han president han association nga tatapran laanay hin usa ka tawo ang kantidad nga 550 pesos para pag pa register ha PCA ngan 500 ha federasyon.

Other business:

Present: 27

Absent:0

Ini gin kasarabutan ngatanan nga gin urosoryahan nga gin sara ni Damiano Bansali nga member han rising sun association.

Certified and correct by:


MARIBEL L. ROTA

PRESIDENT:


POTENCIANO D. LOBRIGUITO

V.PRESIDENT:


HERMENIA GOYONE

BOD:


VIRGINIA DE PAZ

BOD:


CHARLENE P. PORTILLO

SECRETARY:


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BOD:

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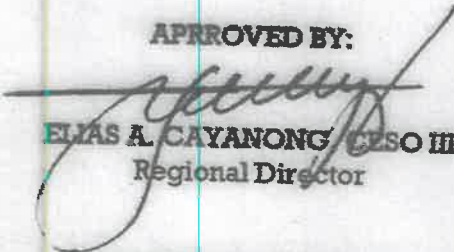
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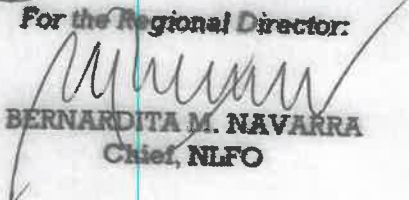


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APPROVED BY:


ELIAS A. CAYANONG / CESO III
Regional Director

For the Regional Director:


BERNARDITA M. NAVARRA
Chief, NLFO

Annex C: Application Form for Accreditation and Checklist of Requirements

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Address: BRGY. PAGHUDLAN BURAUEN, LEYTE

Contact No.: 09355412380

Email address (optional): N/A

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 MARIBEL L. ROTA
 President



 JOYCE R. MARBIBI
 Secretary

PAGHUDLAN FARMER'S ASSOCIATION (RISING SUN)
BRGY. PAGHUDLAN BURAUEN, LEYTE

BOARD RESOLUTION NO 28

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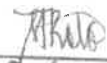
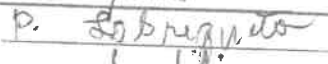
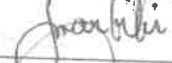


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RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Bayan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to apply for membership in a local special body in the Province of Leyte, Municipality of Burauen.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation, the Honorable ~~Councilor~~ Hon. Oscar A. Cagara ^{Apostol}.

RESOLVED FURTHERMORE, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution: MARIBEL L. ROTA

ADOPTED unanimously by the Board of Trustees/Directors of the Paghudlan Farmers Association (Rising Sun) this 10th day of August 2022 in the Leyte, Burauen of Burauen, Leyte

Name	Position	Signature
MARIBEL L. ROTA	PRESIDENT	
POTENCIANO D. LOBRIGUITO	VICE PRESIDENT	
JOYCE R. MARBIBI	SECRETARY	
IRENE S. ARMENO	TREASURER	
REYMUND B. ARMENIO	B.O.D	

Annex E: Board Resolution - Intention for Accreditation

HERMENIA O. GOYONE	B.O.D	<u>H Goyone</u>
LISLIE T. BARON	B.O.D	<u>Lisli T. Baron</u>
ZACARIAS BARON	BOOK KEEPER	<u>Zacarias</u>
ANNABEL. ROTA	BUSINESS MANAGER	<u>Annabel</u>
RHEA MAY L. ROTA	AUDITORS:	<u>Rhea May L. Rota</u>
GENITA PRINCILLO		<u>Genita Prncillo</u>
WILMAR BAGUINON	P.I.O:	<u>Wilmar</u>
EVELYN LOBRIGUITO		<u>E-L</u>

MARIBEL L. ROTA

PRESIDENT:

11 SEP 2022

SUBSCRIBED AND SWORN TO before me this ___ day of _____, 202_ in _____, Affiant exhibiting to me his/her _____ with valid identification no. _____ issued on _____ at _____
 6283-4127-4215-0976

Doc No: 184
 Page No: 102
 Book No: XII
 Series of: 2022

ATTY. HENRY L. INOQUEZ
 Roll of Attorneys No. 2473
 Notary Public for Tulaog City
 Notarial Commission No. 020-12-034
 Expires on December 31, 2017 and renewed
 Until December 31, 2021 per FPL AWC
 Commission No. 3, AWC, 4, 15
 IBP No. 131730-1-06-10-2015 Chapter
 PTR No. 5706510-1-03-2012, Tabonabon, Layte
 2F Fil Chinese Chamber of Commerce Bldg.
 Justice Romualdez St. Tulaog City

REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG PANANALAPI
KAWANIHAN NG PAGPAPALATAS SA INTERNAS
REVENUE REGION NO. 014
REVENUE DISTRICT NO. 088

BIR Form No. **2303**
Revised July 1997

2RC0001261163
OCN

CERTIFICATE OF REGISTRATION

TIN 709-405-208-000	NAME PAGHUDLAN FARMERS' ASSOCIATION (RISING SUN)	REGISTRATION DATE 10/03/2017
REGISTERED ADDRESS BRGY PAGHUDLAN BURAUEN LEYTE 6516		

REGISTERED ACTIVITY(IES)	
TAX TYPE INCOME TAX	
TRADE NAME PAGHUDLAN FARMERS' ASSOCIATION (RISING SUN)	LINE OF BUSINESS / INDUSTRY 9199 ACTIVITIES OF OTHER MEMBERSHIP ORGANIZATIONS, N.E.C

REMINDERS

- ✓ The following has to be accomplished within 30 days from the date of registration :
 - Application for **AUTHORITY TO PRINT Invoices/Receipts** (BIR F-1906)
 - Registration of **BOOKS OF ACCOUNTS**
- ✓ File the required returns to conform with the above registered tax types, with or without business operation to avoid penalties & generation of open cases, to wit:
 - Income Tax (Quarterly, Annual) - Withholding Tax (Monthly, Annual)
 - Percentage Tax (Monthly) - Registration Fee (annual) - VAT (Monthly, Quarterly)
- ✓ For VAT Taxpayers, mandatory submission of Quarterly **SUMMARY LIST OF SALES & PURCHASES (SLSP)**
- ✓ Surrender your **CERTIFICATE OF REGISTRATION** in case of transfer/cessation/ and other business registration updates by filing up form 1905 TO STOP GENERATION OF OPEN CASES

*TAX LIABILITY SUBJECT TO CHANGE UPON SUBMISSION OF TAX EXEMPTION CERTIFICATE.



I HEREBY CERTIFY THAT THE ABOVE NAMED PERSON IS REGISTERED AS INDICATED ABOVE, UNDER THE PROVISIONS OF THE NATIONAL INTERNAL REVENUE CODE, AS AMENDED.

Josephine B. Catamco
JOSEPHINE B. CATAMCO

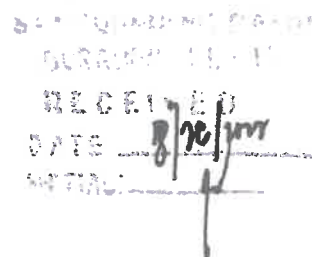
REVENUE DISTRICT OFFICER (signature over printed name)

CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS

Annex D: Letter of Application

August 22, 2022

Vice Mayor Noel A. Alpino
Presiding Officer, Sangguniang Bayan
Municipality of Burauen
Province of Leyte



Dear Vice Mayor Alpino

In response to your Notice of Call for Accreditation, kindly be informed that Paghudlan Farmers Association (RISING SUN,) with office address at BRGY. PAGHUDLAN BURAUEN, LEYTE, would like to seek accreditation by the sangguniang bayan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration Issued by the [SEC, CDA, DOLE, DHSUD/HLURB] or existing valid Certificate of Accreditation issued by the [Name of NGA] or Certification issued by the NCIP;
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Rota".

MARIBEL L. ROTA
PRESIDENT

Annex F: List of Current Officers and Members

**List of Current Officers of the Brgy. Paghudlan Farmer's Association (Rising Sun)
as of August 22, 2021**

Name	Position
MARIBEL L. ROTA	President
POTENCIANO D. LOBRIGUITO	Vice President
JOYCE R. MARBIBI	Secretary
IRENE S. ARMEIÑO	Treasurer
1. RHEA MAY L. ROTA 2. GENITA PRENCILLIO	Auditor
1. WILLMAR BAGUINAON 2. EVELYN P. LOBRIGUITO	P.I.O
ZACHARIAS BARON	Book Keeper
ANNABEL L. ROTA	Business Manager
	Head, Health Committee
	Head, Education Committee
	Head, Environmental Committee
	Head, Infrastructure and Safety Committee
	Member
1. LISLIE T. BARON 2. REYMUND B. ARMENIO 3. HERMENIA O. GOYONE	Board of Directors
1. ALEX A. ROTA	Member
2. ALVIN L. ROTA	Member
3. MIA A. DULCERA	Member
4. DELIA P. PORTILLO	Member
5. RENADEL P. PORTILLO	Member
6. JOBENIEL B. ARMENIO	Member
7. FORTUNATA A. APEJAS	Member
8. CHARLENE D. PORTILLO	Member
9. MARITES T. SACAY	Member
10. FERNANDO SACAY	Member
11. EVELYN P. LOBRIGUITO	Member
12. ROMEO R. ARMENIO	Member
13. RYAN F. ARMENIO	Member
14. ALEXIS L. ROTA	Member
15. EMELDA REFUERZO	Member

Annex F: List of Current Officers and Members

16. MARICEL P. DE PAZ	Member
17. MIA A. DULCERA	Member
18. ELNORA E. ANTILLION	Member
19. MARICEL P. DE PAZ	Member
20. SHARON R. MANIDLANGAN	Member
21. MARITES B. ARMENIO	Member
22. ARNEL B. RADAM	Member
23. ROGER AVILA	Member
24. ADELITA LOBRIGUITO	Member

Annex G: Minutes of Annual Meetings

PAGHUDLAN FARMERS ASSOCIATION (RISING SUN)

Activity: ANNUAL MEETING

Participants: FARMERS IN PAGHUDLAN FARMERS ASSOCIATION

Date and Time: DECEMBER 15, 2022 8:00 am in the morning.

Expectations for the Activity: A BETTER ASSOCIATION.

General Objective:

Specific Objectives:

- -mag ka ada hin active ngan bag o nga officers ngan bag o nga mga members.

Agenda:

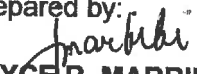
1. APPOINT AND SELECT NEW OFFICERS


An mga myembro nagka suro sarabot nga mag liwan bag o nga mga officers han amon association ngan mag tanggal han mga in active members. An masunod amu an new officers and new members.

Name	Position
MARIBEL L. ROTA	President
POTENCIANO D. LOBRIGUITO	Vice President
JOYCE R. MARBIBI	Secretary
IRENE S. ARMEIÑO	Treasurer
1. RHEA MAY L. ROTA	Auditor
2. GENITA PRENCILLIO	Auditor
1. WILLMAR BAGUINAON	P.I.O
2. EVELYN P. LOBRIGUITO	P.I.O
ZACHARIAS BARON	Book Keeper
ANNABEL L. ROTA	Business Manager
1. LISLIE T. BARON	B.O.D
2. REYMUND B. ARMENIO	B.O.D
3. HERMENIA O. GOYONE	B.O.D
1. ALEX A. ROTA	Member
2. ALVIN L. ROTA	Member
3. MIA A. DULCERA	Member
4. DELIA P. PORTILLO	Member
5. RENADEL P. PORTILLO	Member
6. JOBENIEL B. ARMENIO	Member
7. FORTUNATA A. APEJAS	Member
8. CHARLENE D. PORTILLO	Member
9. MARITES T. SACAY	Member
10. FERNANDO SACAY	Member
11. EVELYN P. LOBRIGUITO	Member
12. ROMEO R. ARMENIO	Member
13. RYAN F. ARMENIO	Member
14. ALEXIS L. ROTA	Member
15. EMELDA REFUERZO	Member

Annex G: Minutes of Annual Meetings

16.	MARICEL P. DE PAZ	Member
17.	MIA A. DULCERA	Member
18.	ELNORA E. ANTILLION	Member
19.	MARICEL P. DE PAZ	Member
20.	SHARON R. MANIDLANGAN	Member
21.	MARITES B. ARMENIO	Member
22.	ARNEL B. RADAM	Member
23.	ROGER AVILA	Member
24.	ADELITA LOBRIGUITO	Member

Prepared by:

JOYCE R. MARBIBI
Secretary-General

Noted by:

MARIBEL L. ROTA
PRESIDENT:

Republic of the Philippines

Province of Leyte

Municipality of Burauen

Brgy. Paghudlan

Minutes han rising sun assosyon nga gin buhat han sakob han farm house ha Brgy. Paghudlan.
Han alas 8:00 han aga han January 29,2021.

Opening prayer by: Potenciano Lobrigitto

National anthem: Maribel Rota

Agendas:

1.Pintakasi para pag ayad han farm house.

Other business:

Present: 27

Absent: 0

Ini gin kasarabutan ngatanan nga gin urosoryahan nga gin sara ni Evelyn Lobrigitto nga member han rising sun association.

Certified and correct by:


CHARLENE D. PORTILLO

SECRETARY:


MARIBEL L. ROTA

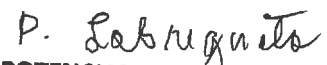
PRESIDENT:


HERMENIA GOYONE

BOD:


VIRGINIA DE PAZ

BOD:


POTENCIANO D. LOBRIGUITO

V.PRESIDENT:


EMELDA REFUERZO

BOD:

Republic of the Philippines
Province of Leyte
Municipality of Burauen
Brgy. Paghudlan

Minutes han rising sun assosyon nga gin buhat han sakob han farm house ha Brgy. Paghudlan.
Han alas 8:00 han aga han February 26,2021.

Opening prayer by: Potenciano Lobrigitto

National anthem: Maribel Rota

Agenda:

1. Pagtransplanting
2. Plano pag pa register ha PCA
3. Pag paregister ha United Farmers Association

Ngan igin yakan gehap han president han association nga tatapran laanay hin usa ka tawo ang kantidad nga 550 pesos para pag pa register ha PCA ngan 500 ha federasyon.

Other business:

Present: 27

Absent:0

Ini gin kasarabutan ngatanan nga gin urosoryahan nga gin sara ni Damiano Bansali nga member han rising sun association.

Certified and correct by:


MARIBEL L. ROTA

PRESIDENT:


POTENCIANO D. LOBRIGUITO

V.PRESIDENT:


HERMENIA GOYONE

BOD:


VIRGINIA DE PAZ

BOD:


CHARLENE P. PORTILLO

SECRETARY:


EMELDA REFUERZO

BOD:

Republic of the Philippines
Province of Leyte
Municipality of Burauen
Brgy. Paghudlan

Minutes han rising sun assosyon nga gin buhat han sakob han farm house ha Brgy. Paghudlan.
Han alas 8:00 han aga han March 26,2021.

Opening prayer by: Potenciano Lobrigitto

National anthem: Delia Portillo

Agenda:

1. Pintakasi para repair han butangan han wati
2. Pintakasi para pagbutang han hose


Other business:

Present: 26

Absent: 1

Ini gin kasarabutan ngatanan nga gin urostoryahan nga gin sara ni Alex Rota nga member han rising sun association.

Certified and correct by:


CHARLENE D. PORTILLO

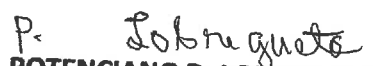
SECRETARY:


EMELDA REFUERZO

BOD:


MARIBEL L. ROTA

PRESIDENT:


POTENCIANO D. LOBRIGUITO

V.PRESIDENT:


HERMENIA GOYONE

BOD:


VIRGINIA DE PAZ

BOD:

Republic of the Philippines
Province of Leyte
Municipality of Burauen
Brgy. Paghudlan

Minutes han rising sun assosyon nga gin buhat han sakob han farm house ha Brgy. Paghudlan.
Han alas 8:00 han aga han April 30,2021

Opening prayer by: Potenciano Lobrigitto

National anthem: Delia Portillo

Agenda:

1. Plano pagliwan han nagpatay nga mga tanom.
2. Pag ayad han fish pond.

Other business:

Present: 25

Absent: 2

Ini gin kasarabutan ngatanan nga gin urosoryahan nga gin sara ni Elsa nga member han rising sun association.

Certified and correct by:


CHARLENE D. PORTILLO

SECRETARY:

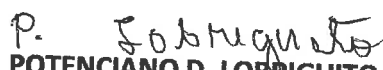

EMELDA REFUERZO


MARIBEL L. ROTA

PRESIDENT:


HERMENIA GOYONE

BOD:


POTENCIANO D. LOBRIGUITO

V.PRESIDENT:

EMELDA REFUERZO

BOD:


VIRGINIA DE PAZ

BOD:

Republic of the Philippines
Province of Leyte
Municipality of Burauen
Brgy. Paghudlan

Minutes han rising sun assosyon nga gin buhat han sakob han farm house ha Brgy. Paghudlan.
Han alas 8:00 han aga han May 28,2021.

Opening prayer by: Potenciano Lobrigitto

National anthem: Delia Portillo

Agenda:

1. Seminar han parti han wati nga ihatag.
2. Ngan plano han pagtikang han pagbutang han mga pagkaon han wati.

Present: 22

Absent: 5

Ini gin kasarabutan ngatanan nga gin urosoryahan nga gin sara ni Annabel Rota nga member han rising sun association.

Certified and correct by:


CHARLENE D. PORTILLO

SECRETARY:


EMELDA REFUERZO

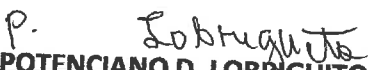
BOD:


MARIBEL L. ROTA

PRESIDENT:


HERMENIA GOYONE

BOD;


POTENCIANO D. LOBRIGUITO

V.PRESIDENT:


VIRGINIA DE PAZ

BOD:

Republic of the Philippines

Province of Leyte

Municipality of Burauen

Brgy. Paghudlan

Minutes han rising sun assosyon nga gin buhat han sakob han farm house ha Brgy. Paghudlan.
Han alas 8:00 han aga han June 25,2021.

Opening prayer by: Potenciano Lobrigitto

National anthem: Delia Portillo

Agenda:

1. Pag harvest han water melon.
2. Paghalin han gin harvest.

Present: 23

Absent: 4

Ini gin kasarabutan ngatanan nga gin urosoryahan nga gin sara ni Elnora Antillon nga member han rising sun association.

Certified and correct by:

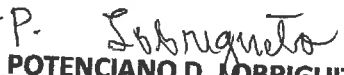

CHARLENE D. PORTILLO

SECRETARY:



EMELDA REFUERZO


MARIBEL L. ROTA

PRESIDENT:


POTENCIANO D. LOBRIGUITO

V.PRESIDENT:


HERMENIA GOYONE

BOD:

BOD:


VIRGINIA DE PAZ

BOD:

Republic of the Philippines

Province of Leyte

Municipality of Burauen

Brgy. Paghudlan

Minutes han rising sun assosyon nga gin buhat han sakob han farm house ha Brgy. Paghudlan.
Han alas 8:00 han aga han July 30,2021.

Opening prayer by: Potenciano Lobrigitto

National anthem: Delia Portillo

Agenda:

1. Paglimpyo han mga plot
2. Pagsapong hin plot
3. Plano pag process han mga papel para han pag pa accredit ha kapitolyo han 13 ka folders.

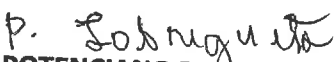
Present: 22

Absent: 5

Ini gin kasarabutan ngatanan nga gin urosoryahan nga gin sara ni Alexis Rota nga member han rising sun association.


MARIBEL L. ROTA

PRESIDENT:


POTENCIANO D. LOBRIGUITO

V.PRESIDENT:


HERMENIA GOYONE

BOD;

Certified and correct by:


CHARLENE D. PORTILLO

SECRETARY:


EMELDA REFUERZO

BOD:


VIRGINIA DE PAZ

BOD:

Republic of the Philippines

Province of Leyte

Municipality of Burauen

Brgy. Paghudlan

Minutes han rising sun assosyon nga gin buhat han sakob han farm house ha Brgy. Paghudlan.
Han alas 8:00 han aga han August 27,2021.

Opening prayer by: Potenciano Lobrigitto

National anthem: Delia Portillo

Agenda:

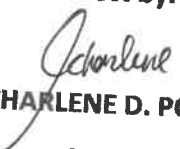
1. Pintakasi paghakot an pagkaon han wati.
2. Pintakasi pag giho han tanan nga myembro.

Present: 26

Absent: 1

Ini gin kasarabutan ngatanan nga gin urosoryahan nga gin sara ni Evelyn Lobrigitto nga member han rising sun association.

Certified and correct by:


CHARLENE D. PORTILLO
SECRETARY:

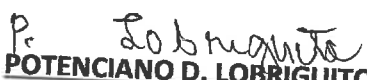

EMELDA REFUERZO
BOD:


HERMENIA GOYONE
BOD:

BOD:

BOD:


MARIBEL L. ROTA
PRESIDENT:


POTENCIANO D. LOBRIGUITO
V.PRESIDENT:

V.PRESIDENT:


VIRGINIA DE PAZ
BOD

BOD

Republic of the Philippines
Province of Leyte
Municipality of Burauen
Brgy. Paghudlan

Minutes han rising sun assosyon nga gin buhat han sakob han farm house ha Brgy. Paghudlan.
Han alas 8:00 han aga han September 24,2021.

Opening prayer by: Potenciano Lobrigitto

National anthem: Delia Portillo

Agenda:

1. Pintakasai pananom han magka duro dilain nga utanon ngan prutas.

Present: 24

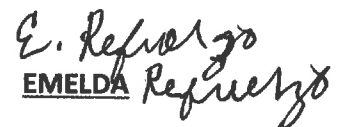
Absent: 3

Ini gin kasarabutan ngatanan nga gin urosoryahan nga gin sara ni Evelyn nga member han rising sun association.

Certified and correct by:


CHARLENE D. PORTILLO

SECRETARY:


EMELDA Refuerzo

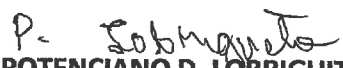

MARIBEL L. ROTA

PRESIDENT:
REFUERZO


HERMENIA GOYONE

BOD:

BOD:


POTENCIANO D. LOBRIGUITO

V.PRESIDENT:


VIRGINIA DE PAZ

BOD:

Republic of the Philippines

Province of Leyte

Municipality of Burauen

Brgy. Paghudlan

Minutes han rising sun assosyon nga gin buhat han sakob han farm house ha Brgy. Paghudlan.
Han alas 8:00 han aga han October 29,2021.

Opening prayer by: Potenciano Lobrigitto

National anthem: Delia Portillo

Agenda:

1. Pintakasi pag hawan han mga tanom.

Present:25

Absent: 2

Ini gin kasarabutan ngatanan nga gin urostoryahan nga gin sara ni Damiano Bansali nga member han rising sun association.

Certified and correct by:


CHARLENE D. PORTILLO

SECRETARY:


EMELDA REFUERZO

BOD:

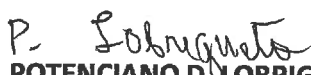
BOD:


MARIBEL L. ROTA

PRESIDENT:


HERMENIA GOYONE

BOD:


POTENCIANO D. LOBRIGUITO

V.PRESIDENT:


VIRGINIA DE PAZ

BOD:

Republic of the Philippines

Province of Leyte

Municipality of Burauen

Brgy. Paghudlan

Minutes han rising sun assosyon nga gin buhat han sakob han farm house ha Brgy. Paghudlan.
Han alas 8:00 han aga han November 26,2021.

Opening prayer by: Potenciano Lobrigitto

National anthem: Delia Portillo

Agenda:

1. Pintakasi para han ti arabot nga general meeting. Nagkasarabot nga magkaada hin aragmot para han pagkaon han mga bisita.

Present: 24

Absent: 3

Ini gin kasarabutan ngatanan nga gin urosoryahan nga gin sara ni Mia Dulcera nga member han rising sun association.

Certified and correct by:


CHARLENE D. PORTILLO

SECRETARY:


EMELDA REFUERZO

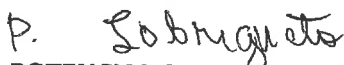
BOD:


MARIBEL L. ROTA

PRESIDENT:


HERMENIA GOYONE

BOD:


POTENCIANO D. LOBRIGUITO

V.PRESIDENT:


VIRGINIA DE PAZ

BOD:

Republic of the Philippines

Province of Leyte

Municipality of Burauen

Brgy. Paghudlan

Minutes han rising sun assosyon nga gin buhat han sakob han farm house ha Brgy. Paghudlan.
Han alas 8:00 han aga han December 31,2022.

Opening prayer by: Potenciano Lobrigitto

National anthem: Delia Portillo

Agenda:

1. Pag padayon hit pag hawan ngan pananom han mga utanon.

Present: 25

Absent: 2

Ini gin kasarabutan ngatanan nga gin urosoryahan nga gin sara ni Herminia Gayone nga member han rising sun association.

Certified and correct by:


CHARLENE D. PORTILLO

SECRETARY:


EMELDA REFUERZO

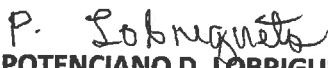

MARIBEL L. ROTA

PRESIDENT:


HERMENIA GOYON

BOD:

BOD:


POTENCIANO D. LOBRIGUITO

V.PRESIDENT:

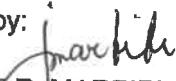

VIRGINIA DE PAZ


BOD:

Annex H: Annual Accomplishment Report

PAGHUDLAN FARMERS ASSOCIATION (RISING SUN)

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Egg Laying	Produce fresh eggs.	24 Months		Ongoing	1,700,000.00	
Vegetable Production	Produce organic vegetables	3 months		Ongoing	20,000.00	

Prepared by: 
JOYCE R. MARBIBI
SECRETARY

Noted by: 
MARIBEL L. ROTA
PRESIDENT

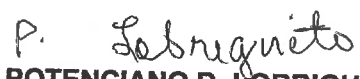
Annex I: Annual Financial Statement


**PAGHUDLAN FARMERS ASSOCIATION (RISING SUN)
FINANCIAL STATEMENT FOR CY 2021**


INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
Donor 1. EGG LAYING	260,000.00	4 months operation Seasonal of harvest
Donor 2. VEGETABLE PRODUCTION	35,800.00	
Monthly Dues / Membership Fees	5000	
Income Generating Project 1		
Income Generating Project 2		
TOTAL	296,300.00	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Project 1	247,040.000	Feeds and other expenses Labor cost, seeds, fertilizer
Project 2	20,000.00	
Meeting Expenses	3000.00	
Office Supplies	1000.00	
Logistics / Transportation	5000.00	
Administrative and Personnel	5000.00	
TOTAL	281,040.00	
TOTAL FUND BALANCE (Total Inflow – Total Outflow)	296,300.000 -INFLOW	
	281,040.00-OUTFLOW	

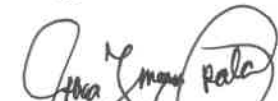
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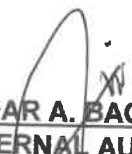

MARIBEL L. ROTA
President:


POTENCIANO D. LOBRIGUITO
Vice President:


JOYCE R. MARBIBI
Secretary-General:


IRENE S. ARMENO
Treasurer:


RHEA MAY L. ROTA
EXTERNAL AUDITOR:


WILMAR A. BAGUINAON
INTERNAL AUDITOR: