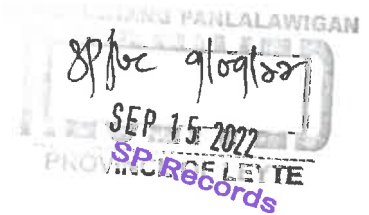


Item No.: 25

BAYBAYANON CORN FARMERS' ASSOCIATION Date: 04 OCT 2022
Barangay Maganhan, Baybay City, Leyte

August 31, 2022

Vice Governor Leonardo M. Javier, Jr
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte



Dear **Vice Governor Javier, Jr:**

In response to your Notice of Call for Accreditation, kindly be informed that BAYBAYANON CORN FARMERS' ASSOCIATION with office address at Barangay Maganhan, Baybay City, Leyte would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers and Members;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,


JESUS G. CAMILOTES
President



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE
Ormoc City

DOLERO8-ORD-F1
Revision No. 00
Date Issued: 11 July 2018

Registration Certificate No.
R08-WLFO-2021-08-WA-1797

KNOW ALL MEN BY THESE PRESENTS:

BAYBAYANON CORN FARMERS' ASSOCIATION

Barangay Maganhan, Baybay City, Leyte

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

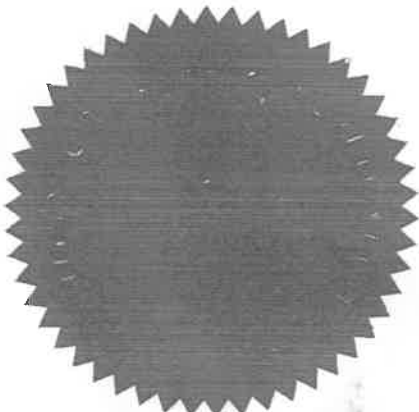
IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 5th day of August 2021.

By authority of the Regional Director:

HENRY JOHN S. JALBUENA
Regional Director

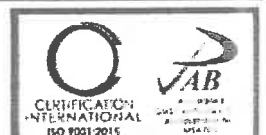
Approved by:


FE A. ESTRELLA
Chief LEO/ Head WLFO



Not Valid W/Out Seal

Batitanan St., Sitio Kalipay
Brgy. Cogon, Ormoc City, Leyte
Tel No 561-4518
dolero8_wlfo@yahoo.com



APPLICATION FORM FOR ACCREDITATION

Name of Organization: BAYBAYANON CORN FARMERS' ASSOCIATION

Address: Barangay Maganhan, Baybay City, Leyte

Contact No.: 09656244188

Date Organized: March 07, 2016

Sector/s Represented: Corn Farmers (City-wide)

Purposes/Objectives:

1. To establish an association that will promote mutual assistance and protection to its members.
2. To promote the moral, social and economic well-being of all the members;
3. To develop a sustainable livelihood thru the conduct of activities with the aim of uplifting the economic condition of the members;
4. To provide the members knowledge and skills and equip themselves an effective and innovative way of farming;
5. To work with non-government organizations and government institution or entities in the promotion and development of the Association and in carrying out government policies.

Services that the organization provides or can participate in:

1. Farm Machinery Rental (Tractor, Corn Seeder, Grass cutter, Water pump, Corn Sheller)

Registering Agency: _____ **Date Registered:** Formerly registered as BAYBAY CITY CORN FARMERS ASSOCIATION registered on November 14, 2016, and amended into BAYBAYANON CORN FARMERS' ASSOCIATION registered on August 05, 2021

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) **certification*

Accrediting Agency (if any):

Date Accredited: CY 2019

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)

Department of Labor and Employment (DOLE)

Others (specify): LGU-Baybay

Organizational Level:

Barangay-level

Chapter

Affiliate of a larger organization (identify organization): _____

Others (specify): _____

Projects Implemented in the City of Baybay:

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2016	Farm Machinery Rental		DA-RFO8 and LGU-Baybay	Members	Ongoing	

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

Local Development Council


Local Health Board

Local School Board

Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


JESUS G. CAMILOTES
President


GEMMA C. VITUALLA
Secretary

BAYBAYANON CORN FARMERS' ASSOCIATION
Barangay Maganhan, Baybay City, Leyte

RESOLUTION NO. 03

A RESOLUTION RESPECTFULLY REQUESTING THE SANGGUNIANG PANLALAWIGAN OF THE PROVINCE OF LEYTE TO ACCREDIT THE BAYBAYANON CORN FARMERS' ASSOCIATION

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 15, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the Baybayanon Corn Farmers' Association is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine laws;

WHEREAS, the Baybayanon Corn Farmers' Association Officers' Meeting held at Baybay City Women's Training Center, Barangay Cogon on August 05, 2022, the following resolution was approved and adopted:




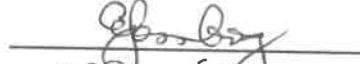
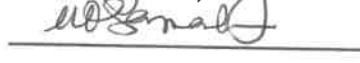
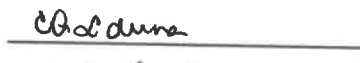

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan of the Province of Leyte, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to apply for membership in a local special body in the Province of Leyte.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chairman of the Sanggunian Committee on Accreditation, the Honorable Board Member Carlo P. Loreto.

RESOLVED FURTHERMORE, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution:

Name	Position	Signature
JESUS G. CAMILOTES	President	

ADOPTED unanimously by the Officers of the Baybayanon Corn Farmers' Association this 5th day of August 2022 in the City of Baybay.

Name	Position	Signature
CECILIA R. LEBARESOS	Vice-President	
GEMMA C. VITUALLA	Secretary	
VILMA S. SALUTAN	Treasurer	
EDITHA B. LOMBOG	Auditor	
EVELYN O. SAMANTE	P.I.O.	
EMELITA A. LALUNA	Bookkeeper	
HENRY SANTIAGO	Business Manager	

SUBSCRIBED AND SWORN TO before me this 08 day of SEP 08 2022, 2022 in _____, Affiant exhibiting to me his/her _____ with valid identification no. _____ issued on _____ at _____

Doc No: 59
 Page No: 25
 Book No: 4
 Series of: 2022

ATTY. ERNESTO M. BUTAWAN
 Notary Public for the Province of Leyte, City of Baybay
 N.C. No. B-22-06-07, July 5, 2022
 Notary Public Until December 31, 2023
 R. Magsaysay Avenue, Baybay City, Leyte
 PTR No. PL6580802-01/03/22
 IBP No. 183607-01/03/22
 TIN No. 113-008-908
 Roll No. 41458
 MCLE Compliance No. VII-0006763

**Baybayanon Corn Farmers Association (BACFA)
Updated List of Members**

No.	Last Name	First Name	Address
1	Bulawan	Cesario	Zone 1
2	Moncada	Wilfredo	Zone 1
3	Padrigo	Erlita	Zone 1
4	Tabudlong	Roberto	Zone 1
5	Varron	Alberto	Zone 1
6	Uy	Etistima	Zone 1
7	Tan	Daisy	Zone 1
8	Camilotes	Jesus	2 Zone 6
9	Melay	Laurencia	3 Ambacan
10	Omillion	Esterlita	Ambacan
11	Omillion	Francisca	Ambacan
12	Omillion	Letecia	Ambacan
13	Omillion	Mamerta	Ambacan
14	Omillion	Natividad	Ambacan
15	Omillion	Susana	Ambacan
16	Omillion	Wilfreda	Ambacan
17	Samante	Evelyn	4 Bubon
18	Oracion	Rommel	Bubon
19	Eholen	Pablo	5 Buenavista
20	Enero	Trudis	Buenavista
21	Mandayang	Angelica Camille	6 Butigan
22	Fuentes	Felix	Butigan
23	Fuentes	Vilma	Butigan
24	Lebaresos	Cecilia	Butigan
25	Lebaresos	Estrella	Butigan
26	Lombog	Editha	Butigan
27	Pancito	Elizabeth	Butigan
28	Polo	Aileen	Butigan
29	Restor	Saturnina	Butigan
30	Robles	Ritchie	Butigan
31	Tamarion	Erlinda	Butigan
32	Camilotes	Joel	7 Cabalasan
33	Bandalan	Mary Jane	Cabalasan
34	Bandalan	Linie	Cabalasan
35	Bandalan	Rosemarie	Cabalasan
36	Bandalan	Mira	Cabalasan
37	Agbones	Melona	Cabalasan
38	Blanco	Erlinda	Cabalasan
39	Luego	Celson	Cabalasan
40	Bandalan	Rodilo	Cabalasan

41	Cabugwason	Consolacion	8	Kan-ipa
42	Cerna	Rogaciano		Kan-ipa
43	Eholen	Estrella		Kan-ipa
44	Eholen	Antonieta		Kan-ipa
45	Espina	Gilda		Kan-ipa
46	Godoy	Arlyn		Kan-ipa
47	Lumalinao	Florderico		Kan-ipa
48	Nipa	Divina		Kan-ipa
49	Notarte	Agustina		Kan-ipa
50	Nuevas	Federico		Kan-ipa
51	Perales	Cerila		Kan-ipa
52	Santiago	Henry		Kan-ipa
53	Tambis	Celestina		Kan-ipa
54	Bucal	Loreta	9	Cogon
55	Braga	Rodrigo		Cogon
56	Dapiton	Mario		Cogon
57	Layon	Teofilo		Cogon
58	Necio	Victoria		Cogon
59	Necio	Felicisima		Cogon
60	Necio	Felomina		Cogon
61	Omega	Juanito		Cogon
62	Regulacion	Concordia		Cogon
63	Tortillas	Aida		Cogon
64	Diaz	Jose Fernando		Gaas
65	Encinada	Susan	10	Hibunawan
66	Erbosa	Victoria	11	Hibunawan
67	Calzada	Lucy		Hibunawan
68	Derecho	Cristy		Hibunawan
69	Derecho	Diosdado		Hibunawan
70	Derecho	Ciledonio		Hibunawan
71	Derecho	Rachel		Hibunawan
72	Granada	Joel		Hibunawan
73	Impas	Erlinda		Hibunawan
74	Lunzaga	Engracia		Hibunawan
75	Lunzaga	Lilibeth		Hibunawan
76	Martinez	Bernardo		Hibunawan
77	Nuñez	Eduardo		Hibunawan
78	Palermo	Gavino Jr.		Hibunawan
79	Rodriguez	Melborga		Hibunawan
80	Baronda	Virginia	12	Igang
81	Catorce	Geraldo		Igang
82	Galvez	Leonardo		Igang
83	Gloria	Amelita		Igang
84	Godoy	Floro		Igang
85	Gofredo	Palermo		Igang

86	Sebios	Virginia	Igang
87	Tucson	Benjamin	Igang
88	Asunto	Evelyn	3 Maganhan
89	Barientos	Junelita	Maganhan
90	Bravo	Letecia	Maganhan
91	Cacas	Ma. Elena	Maganhan
92	Cano	Angelina	Maganhan
93	Dalagan	Mary Jane	Maganhan
94	Dapiton	Petronila	Maganhan
95	Gucela	Cornelio	Maganhan
96	Israel	Marcial	Maganhan
97	Laluna	Emelita	Maganhan
98	Latoreno	Evelardo	Maganhan
99	Magan	Renato	Maganhan
100	Mascariola	Rosie	Maganhan
101	Paraiso	Rufina	Maganhan
102	Paraiso	Teresita	Maganhan
103	Pieza	Rogelio	Maganhan
104	Pleños	Benjamin	Maganhan
105	Polo	Gresilda	Maganhan
106	Salutan	Vilma	Maganhan
107	Santiago	Aida	Maganhan
108	Santiago	Rosalina	Maganhan
109	Subsuban	Hilda	Maganhan
110	Villamor	Vermie	Maganhan
111	Vitualla	Gemma	Maganhan
112	Morro	Eliades	14 Marcos
113	Lingatong	Marilou	15 Maslug
114	Minguito	Trinidad	Maslug
115	Cabison	Fernando Sr.	16 Maybog
116	Gayundato	Racquel	Maybog
117	Silao	Jeremias	Maybog
118	Sepolo	Valeriana	17 Plaridel
119	Pernites	Lucita	Plaridel

Summary

Male- 41

Female- 78

Total= 119

List of Current Officers
BAYBAYANON CORN FARMERS' ASSOCIATION

as of December 31, 2021

Name	Position
Jesus G. Camilotes	President
Cecilia R. Lebaresos	Vice – President
Vilma S. Salutan	Secretary
Gemma C. Vitualla	Treasurer
Editha B. Lombog	Auditor
Evelyn O. Samate	P.I.O.
Emelita A. Laluna	Bookkeeper
Henry Santiago	Business Manager

Republic of the Philippines
BAYBAYANON CORN FARMERS' ASSOCIATION
Barangay Maganhan, Baybay City, Leyte

**MINUTES OF THE MEETING OF THE BAYBAYANON CORN FARMERS' ASSOCIATION
HELD AT THE BARANGAY MAGANHAN COVERED COURT ON FEBRUARY 07, 2022**

PRESENT:

73 Members
3 CAO and OPA Staff

AGENDA:

1. Mortuary
2. Available Corn Seed
3. Other Matters

PROCEEDINGS:

The meeting was called to order by the President Mr. Jesus G. Camilotes at 2:00 o'clock in the afternoon. It started with a prayer led by Ms. Vilma S. Salutan followed by the singing of the Philippine National Anthem led by Ms. Emelita Laluna. A roll call was done by the secretary. There were 73 members present, so there was quorum.

Order of Business:

- A. Approval of the agenda
Ms. Rosie L. Mascariola moved for the approval of the agenda duly seconded by Ms. Rechel I. Derecho.
- B. Reading, correction and approval of the previous minutes
There was no correction of the previous minutes. Ms. Ma. Elena Cacas moved for the approval seconded by Ms. Aida A. Santiago.
- C. Matters arising from the Previous Minutes
None

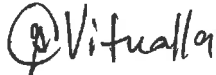
AGENDA:

1. Mortuary
Ms. Cecilia Lebaresos suggested continuing the mortuary contribution in the amount of P100.00 per member and in case the member will die the family of the said member will receive P5,000.00. Mr. Fernando Cabsion moved for the approval of the suggestion duly seconded by Ms. Victoria Necio.
2. Available Corn Seeds
Ms. Lyca S. Abarquez informed the body that there are available open pollinated variety (OPV) corn seeds at the City Agriculture Office. Members who wish to avail the seeds will need to fill up the form first at the office. She added that all members will need to update their area planted per barangay.
3. Other Matters
 - a. Mr. Norberto Dupal informed the members that there is the buyer for yellow corn. Mr. Dupal reminded the members to maintain the 20 cm distance between hills.

ADJOURNMENT

There being no other matters to be discussed, Ms. Emelita Laluna moved for adjournment seconded by Ms. Erlinda Impas. The meeting was adjourned at 3:45 in the afternoon.

I HEREBY CERTIFY to the correctness of the foregoing minutes.


GEMMA C. VITUALLA
Secretary

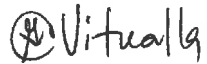
Attested by:


JESUS G. CAMILOTES
President

BAYBAYANON CORN FARMERS' ASSOCIATION
Barangay Maganhan, Baybay City, Leyte

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Farm Machinery Rental (Tractor, Corn Seeder, Grass cutter, Water pump, Corn Sheller)	To be used in the land preparation and corn production	2017 – up to present		✓	DA-RFO8 and LGU Baybay	Machinery Rental Fees: Tractor Operation – P1000 per hectare Corn Seeder – P10 per day Water Pump – P20 per hour Grass Cutter – P50 per day
Financial Assistance	To extend financial assistance to the members of the association	2021	✓		P200, 000.00 Grant from LGU-Baybay	96 members received P1,800.00 each, 13 new members received P553.00 each and P20,000.00 association fund

Prepared by:



GEMMA C. VITUALLA
Secretary

Noted by:




JESUS G. CAMILOTES
President


BAYBAYANON CORN FARMERS' ASSOCIATION
FINANCIAL STATEMENT FOR CY 2021

INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
Cash, Beginning	12,488.88	
Share Capital	1,600.00	
Membership Fee	800.00	
Corn Sheller/Husker/Seeder Income	680.00	
Waterpump Income	625.00	
Tractor Income	25,975.00	
Share Carabao	5,000.00	
Grass cutter Income	50.00	
Roll-over scheme Fertilizer	115,600.00	
Excess/Withdraw OCCI	75,103.00	
TOTAL	237,921.88	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Miscellaneous Expenses	2,412.00	
Cash Honoraria	5,000.00	
Representation Expenses	28,592.00	
Supplies & Material Tractor and Waterpump	25,230.00	
Transportation Expenses	7,827.00	
Shade House Expenses	38,870.00	
OCCI Deposit	80,000.00	
Water Installation	5,204.00	
CR Labor & Materials	23,290.00	
TOTAL	216,425.00	
TOTAL FUND BALANCE Total Inflow – Total Outflow)	21,496.88	

Noted by:


JESUS G. CAMILOTES
 President


CECILIA R. LEBARESOS
 Vice President


GEMMA C. VITUALLA
 Secretary


VILMA S. SALUTAN
 Treasurer


EDITHA B. LOMBOG
 Auditor