

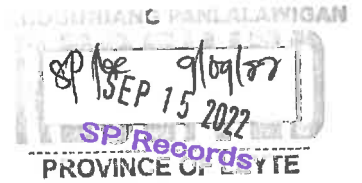
BUTIGAN FARMERS ASSOCIATION (BuFA)
Barangay Butigan, Baybay City, Leyte

Item No.: 34

Date: 04 OCT 2022

August 31, 2022

Vice Governor Leonardo M. Javier, Jr
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte



Dear **Vice Governor Javier, Jr:**

In response to your Notice of Call for Accreditation, kindly be informed that BUTIGAN FARMERS ASSOCIATION (BuFA) with office address at Barangay Butigan, Baybay City, Leyte would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers and Members;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,


ELIZABETH C. PANCITO
President



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE

Registration Certificate No.
R08-WLFO-2017-09-WA-1275

KNOW ALL MEN BY THESE PRESENTS:

By virtue of the provisions of the Labor Code, as amended, and its implementing rules

**BUTIGAN FARMERS
ASSOCIATION (BuFA)**

Brgy. Butigan, Baybay City, Leyte

Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 28th day of September 2017.

By authority of the Regional Director:

DIR. JOEL M. GONZALES
OIC - Regional Director

Approved by:


MARITES Z. VIÑAS
Chief LEO/Head WLFO



Not Valid W/Out Seal

#57 Valle St., Brgy. Doña Feliza Mejia, Ormoc City
Tel Nos. (053) 561 - 4518 / (053) 255 - 2436
Email: dolero8_wifo@yahoo.com
<http://ro8.dole.gov.ph/>



APPLICATION FORM FOR ACCREDITATION

Name of Organization: BUTIGAN FARMERS ASSOCIATION (BuFA)

Address: Barangay Butigan, Baybay City, Leyte

Contact No.: 09207103182

Date Organized: 2017

Sector/s Represented: Farmers

Purposes/Objectives:

1. To establish an association that will promote mutual assistance and protection to its members.
2. To promote the moral, social and economic well-being of all the members;
3. To develop a sustainable livelihood thru the conduct of activities with the aim of uplifting the economic condition of the members;
4. To provide the members knowledge and skills and equip themselves an effective and innovative way of farming;
5. To work with non-government organizations and government institution or entities in the promotion and development of the Association and in carrying out government policies.

Services that the organization provides or can participate in:

1. Farm Machineries for rent (Waterpump, Tractor)
2. Provide Cash loan for members
3. Supply of rice seeds and fertilizers [depends on the allocation from DA-RFO8 and LGU-Baybay

Registering Agency:

Date Registered: September 28, 2017

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any):

Date Accredited: CY 2019

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)

Department of Labor and Employment (DOLE)

Others (specify): BLGU-Butigan, LGU-Baybay

Organizational Level:

Barangay-level

Chapter

Affiliate of a larger organization (identify organization): _____

Others (specify): _____

Projects Implemented in the City of Baybay:

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2017 up to present	Lending		Association's Income	Members	On-going	
2020 up to present	Farm Machineries for rent		LGU-Baybay	Butigan Farmer	On-going	

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

Local Development Council

Local Health Board

Local School Board

Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


ELIZABETH C. PANCITO
President


JOCELYN T. JUMADAS
Secretary

BUTIGAN FARMERS ASSOCIATION (BuFA)
Barangay Butigan, Baybay City, Leyte

RESOLUTION NO. 02

A RESOLUTION RESPECTFULLY REQUESTING THE SANGGUNIANG PANLALAWIGAN OF THE PROVINCE OF LEYTE TO ACCREDIT THE BUTIGAN FARMERS ASSOCIATION (BuFA)

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 15, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;


WHEREAS, the Butigan Farmers Association (BuFA) is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine laws;

WHEREAS, the Butigan Farmers Association (BuFA) Officers' Meeting held at the Barangay Butigan Gymnasium on August 26, 2022, the following resolution was approved and adopted:

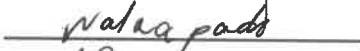


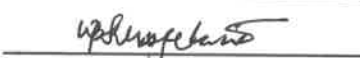
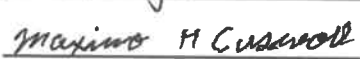

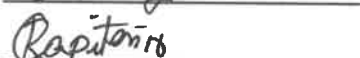
RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan of the Province of Leyte, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to apply for membership in a local special body in the Province of Leyte.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chairman of the Sanggunian Committee on Accreditation, the Honorable Board Member Carlo P. Loreto.

RESOLVED FURTHERMORE, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution:


Name	Position	Signature
ELIZABETH C. PANCITO	President	<u></u>

ADOPTED unanimously by the Officers of the Butigan Farmers Association (BuFA) this 26th day of August 2022 in the City of Baybay.

Name	Position	Signature
IGNACIA C. ALCAPADO	Vice-President	<u></u>
JOCELYN R. JUMADAS	Secretary	<u></u>
CECILIA R. LEBARESOS	Treasurer	<u></u>
VIRGINIA P. RECOPELACION	Auditor	<u></u>
MAXIMO H. CUSMOD	P.I.O.	<u></u>
ZOSIMO P. REBOJO	Business Manager	<u></u>
ROMEL L. CAPETENIO	Bookkeeper	<u></u>

SUBSCRIBED AND SWORN TO before me this SEP 08 2022 day of _____, 2022 in _____, Affiant exhibiting to me his/her _____ with valid identification no. _____ issued on _____ at _____.

Doc No: 144
Page No: 40
Book No: 2011
Series of: 22


Notary Public
ATTY. EDELR CHAVEZ-BUTAWAN
Notary Public for the Province of Leyte, City of Baybay
N.C. No. 2247, Exp. July 6, 2022
R. Magallanes, Notary Public, City of Baybay, Leyte
PTX No. 101-2011-22
IBP No. 101-2011-22
TIN No. 101-2011-22

Republic of the Philippines
Province of Leyte
City of Baybay
BUTIGAN FARMERS ASSOCIATION
Barangay Butigan, Baybay, City, Leyte

NEWLY ELECTED OFFICERS AND THE MEMBERS


January 2022

OFFICERS				POSITION	ADDRESS
1 .	PANCITO	, Elizabeth	C.	<i>President</i>	Brgy. Butigan
2 .	ALCAPADO	, Ignacia	C.	<i>Vice-President</i>	Brgy. Butigan
3 .	JUMADAS	, Jocelyn	T.	<i>Secretary</i>	Brgy. Butigan
4 .	LEBARESOS	, Cecilia	R.	<i>Treasurer</i>	Brgy. Butigan
5 .	RECOPELACION	, Virginia	P.	<i>Auditor</i>	Brgy. Butigan
6 .	CUSMOD	, Maximo	H.	<i>P.I.O.</i>	Brgy. Butigan
7 .	REBOJO	, Zosimo	P.	<i>Business Manager</i>	Brgy. Butigan
8 .	CAPETENIO	, Romel	L.	<i>Bookkeeper</i>	Brgy. Butigan

LIST OF MEMBERS				ADDRESS
9 .	Ayuban	, Elizabeth	D.	Brgy. Butigan
10 .	Ayuban	, Marymil	C.	Brgy. Butigan
11 .	Ayuban	, Vilma	D.	Brgy. Butigan
12 .	Barit	, Arlyn	V.	Brgy. Butigan
13 .	Barit	, Leonilo	C.	Brgy. Buenavista
14 .	Barit	, Leonora	C.	Brgy. Buenavista
15 .	Cañete	, Gil	I.	Brgy. Butigan
16 .	Cañete	, Mamerta	I.	Brgy. Butigan
17 .	Cañete Jr.	, Maximo	I.	Brgy. Butigan
18 .	Capetenio	, Eufemia	S.	Brgy. Buenavista
19 .	Carino	, Cecilia	L.	Brgy. Butigan
20 .	Castañas	, Buena	P.	Brgy. Ambacan
21 .	Cerna	, Rainerio	F.	Poblacion, Baybay City, Leyte
22 .	Cortes	, Madeline	F.	Brgy. Butigan
23 .	Cutamora	, Perla	T.	Brgy. Butigan
24 .	Dayondon	, Blas	L.	Brgy. Butigan
25 .	Dayondon	, Loreta	L.	Brgy. Butigan
26 .	Econg	, Lolita	S.	Brgy. Butigan
27 .	Flandez	, Rolando		Brgy. Butigan
28 .	Flores	, Lenny	B.	Brgy. Butigan
29 .	Fuentes	, Erlinda	S.	Brgy. Butigan
30 .	Fuentes	, Felix	V.	Brgy. Butigan
31 .	Fuentes	, Liza	C.	Brgy. Butigan
32 .	Fuentes	, Vilma	Q.	Brgy. Butigan
33 .	Gonato	, Dominador	R.	Brgy. Butigan
34 .	Haway	, Nelson		Brgy. Ambacan
35 .	Irianda	, Emma		Brgy. Butigan
36 .	Lebaresos	, Estrella	R.	Brgy. Butigan
37 .	Lebaresos	, Leoncio	G.	Brgy. Butigan
38 .	Lebaresos	, Raniel	I.	Brgy. Buenavista
39 .	Lombog	, Editha	B.	Brgy. Butigan
40 .	Lombog	, Jovelyn	L.	Brgy. Butigan
41 .	Lombog	, Roselyn	B.	Brgy. Butigan
42 .	Mandayang	, Justina	P.	Brgy. Butigan

LIST OF MEMBERS				ADDRESS
43 .	Oril	, Rosita	P.	Brgy. Butigan
44 .	Pada	, Celestino	G.	Brgy. Butigan
45 .	Pada	, Ladyline	E.	Brgy. Butigan
46 .	Padilla	, Elizabeth	L.	Brgy. Butigan
47 .	Padilla	, Ismael	P.	Brgy. Butigan
48 .	Padilla	, Ronilo	L.	Brgy. Butigan
49 .	Polo	, Flaviano	M.	Brgy. Buenavista
50 .	Polo	, Mary Ann		Brgy. Butigan
51 .	Polo	, Randy	M.	Brgy. Butigan
52 .	Quero	, Juanito	V.	Brgy. Buenavista
53 .	Repol	, Lilibeth	P.	Poblacion, Baybay City, Leyte
54 .	Restor	, Saturnina	S.	Brgy. Butigan
55 .	Robles	, Marry Sheen	R.	Brgy. Butigan
56 .	Samante	, Elizabeth	D.	Brgy. Buenavista
57 .	Soria	, Romulo	M.	Brgy. Butigan
58 .	Tabudlong	, Corazon	G.	Brgy. Buenavista
59 .	Tamarion	, Erlinda	S.	Brgy. Butigan
60 .	Wenceslao	, Analyn	C.	Brgy. Butigan
61 .	Wenceslao	, Rosenda	A.	Brgy. Butigan

WE HEREBY CERTIFY the correctness of the above information.


 JOCELYN T. JUMADAS
 BUFA Secretary


 ELIZABETH C. PANCITO
 BUFA President

Republic of the Philippines
Province of Leyte
City of Baybay
BUTIGAN FARMERS ASSOCIATION
Barangay Butigan, Baybay, City, Leyte

**Minutes of the General Assembly Meeting of Butigan Farmers Association
Held at Brgy. Butigan Gymnasium
January 28, 2022**

Present: 46
Absent: 15

Rep. from Agriculture: none

AGENDA:

1. Recall sa by-laws
 2. Update sa mga butang sa Association
 3. Release sa uniform
- Other Matters:
Attendance/RSBSA – update

PROCEEDINGS:

- ✦ Rollcall: Association Secretary, Jocelyn T. Jumadas
Present: 46
Absent: 15

Gihisgutan nga ang rollcall unahon unya kung mahuman naa ng meeting, anha na mopirma sa logbook kay naay uban igo ra mo pirma sa attendance unya mulakaw ra dayon.

Approved by: Felix V. Fuentes
Seconded by: Estrella Lebaresos

- ✦ Treasurer's Report: Association Treasurer, Cecilia R. Lebaresos

CASH RECEIPTS

Cash Balance	₱ 1,231.00
Member Share Capital	500.00
Interest on loan	400.00
Loan Collection	1,304.49
Cash on Hand	19,494.70
Income from water pump machine	<u>1,400.00</u>
TOTAL CASH RECEIPTS	₱ 24,330.19

CASH DISBURSEMENT

Transportation and Travel Allowance	₱ 400.00
Loan Release	8,000.00
Seminar and Training Expenses	140.00
Hose for water pump	830.00
Miscellaneous Expenses	<u>2,187.00</u>
TOTAL CASH DISBURSEMENT	₱ 11,557.00

Cash Balance	₱ 12,773.19
Cash in Bank	<u>₱ 48,084.81</u>
TOTAL CASH BALANCE and in BANK (PNB)	₱ 60,858.00

Unya gihisgutan nga human sa meeting, ipahuwam ang kuwarta sa mga miyembro nga wala pa kautang ug para makahuwam ang tanan tag ₱500.00 lang ang ipahuwam matag miyembro.

Approved by: Ronilo L. Padilla
Seconded by: Editha Lombog

↓ Reading of Previous Minutes: Association Secretary, Jocelyn T. Jumadas

↓ Problem arising from the minutes read:

1. Nga kung kinsa ang motambong/ para tambong sa meeting, siya ang ilista ng amiyembro kay kasagaran ang bana man ang narehistro sa Association.

Approved by: Emma Irlanda

Seconded by: Ma'am Raymunda Laurente

AGENDA PROPER:

1. Recall sa by laws.

Bahin sa mga absent nga ipatuman na ang 3 consecutive absences, tangtangan na kay daghan na kaayo ang wala magpakabana sa meeting pagtambong.

Approved by: Dominador Gonato

Seconded by: Ignacia Alcapado

2. Update sa mga butang sa Association.

- a. Tractor – pangitaon usa ang papel usa pa tan-awon kung unsay nawala sa maong butang.

Approved by: Felix V. Fuentes

Seconded by: Dominador Gonato

3. Release of Uniform.

Ang uniform gikan ni Sir Boying Cari = 40 pcs. ug Sir Rumolo Alcala = 23 pcs. Pero ang gasto sa printing, gikuha gikan sa pondo sa Association.

Approved by: Ignacia Alcapado

Seconded by: Virginia Recopelacion

OTHER MATTERS:

1. Attendance.

Ang matangtang nga miyembro dili na pwedi mubalik pa ug apil.

Approved by: Cecilia Lebaresos

Seconded by: Romel Capetenio

2. RSBSA

Ingun si Association President nga kinahanglan ang wala maka fill-up sa RSBSA, mu fill-up na para ma miyembro na sa Basic Agricultural Sector.

Approved by: Ignacia Alcapado

Seconded by: Vilma Fuentes

ADJOURNMENT:

The meeting was adjourned at 10:30 am.

Approved by: Arlyn Barit

Seconded by: Nora Barit



Prepared by: JOCELYN T. JUMADAS
Association Secretary


Approved by: ELIZABETH C. PANCITO
Association President

BUTIGAN FARMERS ASSOCIATION (BuFA)
Barangay Butigan, Baybay City, Leyte

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Cash Loans for the members of the Association	To allow members borrow money for personal and agricultural purposes and to provide income to the association	2017 – up to present		✓	Association Funds	5 percent monthly interest
Farm machineries for rent (Tractor and water pump)	To be used in the land preparation for rice and vegetable production.	2020 – up to present		✓	LGU-Baybay	Tractor rental is P80.00 per hour (for maintenance); Water pump P50.00 per hour (for maintenance).
Inorganic Fertilizer Assistance Program	To provide fertilizer to farmer-members thru roll-over scheme (P1,000/bag)	2022	✓		LGU-Baybay	Received 30 bags (15 bags urea and 15 bags complete).
Rice Seed Assistance Program (Inbred)	To provide high quality rice seeds to rice farmer-members thru roll-over scheme basis (P500/hectare - 40kls)	2022	✓		DA-RFO8	Received 26 hectares (40kls per bag) RC222 rice seeds.

Prepared by:


JOCELYN T. JUMADAS
Secretary

Noted by:


ELIZABETH C. PANCITO
President

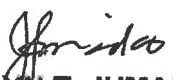
BUTIGAN FARMERS ASSOCIATION (BuFA)
FINANCIAL STATEMENT FOR CY 2021

INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
Cash, Beginning	1,231.00	
Member share capital	500.00	P250 per member
Loan interest	400.00	5% per month interest rate
Loan Collection	1,304.49	
Cash on Hand	19,494.70	
Income from water pump	1,400.00	Rental fee is P50 per hour
TOTAL	24,330.19	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Transportation and Travel Expenses	400.00	
Loan Release	8,000.00	
Seminar and Training Expenses	140.00	
Hose for Water Pump	830.00	
Miscellaneous Expenses	2,187.00	
TOTAL	11,557.00	
TOTAL FUND BALANCE Total Inflow – Total Outflow)	12,773.19	Cash in Bank – P48,084.81

Noted by:


ELIZABETH C. PANCITO
 President


IGNACIA C. ALCAPADO
 Vice President


JOCELYN T. JUMADAS
 Secretary


CECILIA R. LEBARESOS
 Treasurer


VIRGINIA P. RECOPELACION
 Auditor