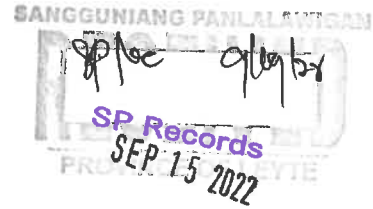


Annex "A"

August 10, 2022
Date

HON. CARLOS JERICHO "ICOT" PETILLA
GOVERNOR
Province of Leyte

Dear Leyte Governor Carlos Jericho "Icot" Petilla

In response to your notice of call for accreditation, kindly be informed that the **CAMIRE-TANAUAN-LEYTE IRRIGATOR'S ASSOCIATION, INC.**, with office address at Brgy. Camire, Tanauan Leyte, this Municipality would like to seek for accreditation by the Sangguniang.

In support of this application are the following administrative requirements;

1. Duly accomplished application for accreditation August 10, 2022;
2. Board Resolution;
3. **Certificate of Registration issued by Security and Exchange Commission (SEC);**
4. List of Current Officers and Members;
5. Original Sworn Statement stating that the CSO is an independent, non-partisan organization and that it will retain its autonomy while pursuing the advancement of the people's interest thru its membership in a local special body, after satisfying all the requirements and criteria, as stated in DILG Memorandum Circular No. 2019-72 dated May 22, 2019, after securing a certificate of accreditation from the Concerned by the Sangguniang Bayan;
6. Calendar Year 2021 Annual Accomplishment Report;
7. Calendar Year 2022 Financial Statement;
8. Profile Indicating the purpose and objectives of our organization;
9. Copy of the minutes of the Calendar Year 2022 meeting of the organization.

Very truly yours,


ROSSARIE ANNE E. FLORES
IA President



REPUBLIC OF THE PHILIPPINES
SECURITIES AND EXCHANGE COMMISSION
PICC Secretariat Bldg., PICC Complex
Pasay City, Metro Manila

COMPANY REG NO. CN202008045

CERTIFICATE OF INCORPORATION

KNOW ALL PERSONS BY THESE PRESENTS:

This is to certify that the Articles of Incorporation and By Laws of:

CAMIRE-TANAUAN-LEYTE IRRIGATORS' ASSOCIATION, INC.

were duly approved by the Commission on this date upon the issuance of this Certificate of Incorporation and By Laws in accordance with the Revised Corporation Code of the Philippines (Republic Act No. 11232), and copies of said Articles and By Laws are hereto attached.

This Certificate grants juridical personality to the corporation but does not authorize it to issue, sell or offer for sale to the public, securities such as but not limited to, shares of stock, investment contracts, debt instruments and virtual currencies without a prior Registration Statement approved by the Securities and Exchange Commission; nor to undertake business activities requiring a Secondary License from this Commission such as but not limited to acting as: broker or dealer in securities, government securities eligible dealer (GSED), investment adviser of an investment company, close-end or open-end investment company, investment house, transfer agent, commodity/ financial futures exchange/broker/merchant, financing/lending company, and time shares/club shares/ membership certificate issuers or selling agents thereof; nor to operate a fiat money to virtual currency exchange. Neither does this Certificate constitute a permit to undertake activities for which other government agencies require a license or permit.

This Certificate DOES NOT AUTHORIZE INVESTMENT SOLICITATION AND INVESTMENT-TAKING WITHOUT A SECONDARY LICENSE FROM THIS COMMISSION.

As a registered corporation, it shall submit annually to this Commission the reports indicated at the back of this Certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of this Commission to be affixed to this Certificate at PICC Secretariat Bldg., PICC Complex Pasay City, Metro Manila, Philippines, this day of 21, October, Twenty Twenty.



For SEC use only
S94990(PSIC as reserved)

DOCUMENTARY STAMP TAX PAID

GERARDO F. DEL ROSARIO

Director

Company Registration and Monitoring Department

**APPLICATION FORM FOR ACCREDITATION
SEC.108 (RA 7169)**

Name of Organization : Camire-Tanauan-Leyte Irrigators Association, Inc.
Address : Brgy. Camire, Tanauan, Leyte
Contact No. : 09176582620
Date Organized : July 19, 2020
Date Registered : October 02, 2020

• **Registering or Accreditation Agency:**

- | | | |
|-------------------------------------|--|---------|
| <input checked="" type="checkbox"/> | Security and Exchange Commission | (SEC) |
| <input type="checkbox"/> | Cooperative development authority | (CDA) |
| <input type="checkbox"/> | Department of Labor and Employment | (DOLE) |
| <input type="checkbox"/> | Department of Social Welfare and Development | (DSWD) |
| <input type="checkbox"/> | Department of Health | (DOH) |
| <input type="checkbox"/> | Department of Agriculture | (DA) |
| <input type="checkbox"/> | Department of Agrarian Reform | (DAR) |
| <input type="checkbox"/> | National Anti-poverty commission | (NAC) |
| <input type="checkbox"/> | National Commission on Indigenous Peoples | (NCIP) |
| <input type="checkbox"/> | National Housing Authority | (NHA) |
| <input type="checkbox"/> | Insurance Commission | (IC) |
| <input type="checkbox"/> | Philippine Regulatory Commission | (PRC) |
| <input type="checkbox"/> | Housing and Land Use Regulatory Board | (HLURB) |
| <input type="checkbox"/> | Others: (Please Specify) _____ | |

• **Organizational Level: (Check applicable box)**

- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Barangay based |
| <input type="checkbox"/> | Chapter |
| <input type="checkbox"/> | Affiliate of a large organization (Please identify the large organization) _____ |
| <input type="checkbox"/> | Others: (Please Specify) _____ |

• **Purpose/Objectives: (Use of additional sheet if necessary)**

The objectives of the IA is to irrigate the 50 has. farm lands located at Brgy Camire Tanauan, Leyte, thus, our mission is to have quality rice production that can sustain in our locality and in support of the rice sufficiency program of the Government.

• **Project Financing (Source of Scheme)**

National Irrigation Administration (Leyte IMO)

Republic of the Philippines
Province of Leyte
Municipality of Tanauan

CAMIRE-TANAUAN-LEYTE IRRIGATOR'S ASSOCIATION INC.
Brgy. Camire

EXCERPTS FROM THE MINUTES OF THE SPECIAL BOT MEETING OF CAMIRE-TANAUAN-LEYTE IRRIGATOR'S ASSOCIATION, INC. HELD LAST AUGUST 10, 2022 AT THE TEMPORARY OFFICE BRGY. HALL, BRGY. CAMIRE, TANAUAN, LEYTE.

RESOLUTION NO. 05 S. 2022

A RESOLUTION REQUESTING THE SANGGUNIANG BAYAN OF TANAUAN LEYTE THRU THE ACCREDITATION BOARD REQUESTING FOR THE ACCREDITATION OF CAMIRE TANAUAN LEYTE IRRIGATOR'S ASSOCIATION, INC., LOCATED AT BRGY CAMIRE TANAUAN LEYTE.

WHEREAS, the Camire-Tanauan-Leyte IA, Inc., is an association organized by the government thru National Irrigation Association (NIA) as partner in providing high quality of Rice that can sustained in the locality by constructing Camire Communal Irrigation System, Tanauan, Leyte, funded under small Irrigation Project of NIA Leyte IMO and its juridical personality as an active organization registered under Securities and Exchange Commission (SEC) with SEC Reg. No. CN202008045.


WHEREFORE, on motion by one officer Mr. Rolando P. Venigas, duly seconded by the rest of the officers present, be it;

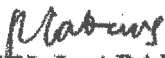
RESOLVED, AS IT IS HEREBY RESOLVED, to request the Accreditation Board of the Sangguniang Bayan of Tanauan, Leyte for the acceptance and approval of the accreditation.

RESOLVED FURTHER, to submit copy of this resolution including the required supporting documents of 13 sets to the Sangguniang Bayan of Tanauan Leyte for their approval.

Approved this 10th day of August, 2022.


JOVY L. VENIGAS
Secretary


ROSSARIE ANNE E. FLORES
IA President


RIZEL L. ABANES
IA Vice President


ROLANDO P. VENIGAS
IA Treasurer


EDMUNDO P. DEL ROSARIO


ROMULO R. PATANAO
BOT


HAMILE C. DABAN
BOT

- Service the Organization Provides or can participate in (Sec. 17 of RA 7160)

As far as irrigation is the main concern, the organization can participate in: (1.) Irrigation System, (2.) Planting Palay (3.) Planting Corn (4.) Planting Banana (5.) Planting Vegetables (6.) Soil and Water Utilization and Conservation, (7.) Aquaculture Establishment backyard fish pond near the irrigation canal (8.) Integrated farming.

NAME OF OFFICERS AND BOARD OF TRUSTEES

PRESIDENT : ROSSARIE ANN E. FLORES

VICE-PRESIDENT : RIZEL L. ABANEZ

SECRETARY : JOVY L. VENIGAS

TREASURER : ROLANDO P. VENIGAS

AUDITOR : EDMUNDO P. DEL ROSARIO
BOT : HAMILE C. DABAN
 : ROMULO R. PATANAO


LIST OF MEMBERS

No.	NAME OF FARMER			Area	Status of Ownership	Address
	Last Name	First Name	MI			
1	ESPINA	NESTOR, JR.	C.	2.00	T	MOHON
2	ESPINA	LORENZA	C.	1.00	T	MOHON
3	PALO	SEVERINO	V.	1.00	T	CAMIRE
4	MORAN	AILEEN	E.	1.00	T	MOHON
5	ABANES	RIZEL	L.	1.00	T	CAMIRE
6	MARAYA	ERLINDA	E.	1.00	T	MOHON
7	APARRI	FIDEL	G.	1.50	T	CAMIRE
8	DE VEYRA	MARCOS		2.00	T	MOHON
9	PINEDA	ANDREW	C.	0.75	T	CAMIRE
10	CERON	FEDERICO	L.	0.50	T	CAMIRE
11	APARRI	FILOMINO	G.	2.00	O	ATIPOLO
12	VALENCIA	CARMEIA		2.70	T	CAMIRE

14	COBACHA	GERRY	L.	1.50	T	CAMIRE
15	MORA	MARIO	S.	0.50	T	CAMIRE
16	ADOLFO	ROMEO	J.	1.00	T	CAMIRE
17	MADRIGAL	ARTURO	C.	1.00	T	CAMIRE
18	MADRIGAL	MARISSA	C.	0.50	O	CAMIRE
19	MORA	GLENDA MA.		0.87	T	CAMIRE
20	MORA	DOROTEO	E.	2.00	T	CAMIRE
21	PARDIÑAS	CHRISTIAN		0.50	T	CAMIRE
22	VILLACORTE	TERESITA	P.	0.46	O	CAMIRE
23	CORRALES	PETRONIO, JR.	G.	0.50	O	CAMIRE
24	ROLDAN	FERDINAND	Y.	0.50	T	CAMIRE
25	DEL ROSARIO	EDMUNDO	P.	2.00	O	CAMIRE
26	CELESTE	JOSEPH	R.	0.30	T	CAMIRE
27	ASUMBRADO	WENEFREDA	D	0.79	O	CAMIRE
28	DABAN	HAMILE	C.	0.20	T	CAMIRE
29	LODO	ROSALINDA	B.	1.00	T	CAMIRE
30	BARBOSA	LETECIA	V.	0.50	T	CAMIRE
31	MORANO	ISABEL	L.	0.50	O	CAMIRE
32	ESPINA	JOVENEL		0.50	T	CAMIRE
33	ALIM	ROMMEL	L.	1.19	T	CAMIRE
34	FLORES	ROSARIE ANN	E.	1.00	O	CAMIRE
35	FLORES	NECITAS	E.	1.20	O	CAMIRE
36	MODESTO	REYNALDO	R.	0.50	T	MALAGUICAY
37	CATAN	ROSARIO	V.	1.00	T	STA. ELENA
38	VENIGAS	JOVY	L.	2.20	T	CAMIRE
39	BUDAÑO	MILDRED	P.	1.40	T	CAMIRE
40	VENIGAS	ROLANDO	P.	1.24	T	CAMIRE
41	BIGOY	HELEN	C.	0.50	O	CAMIRE
42	MORA	BALBINO	S.	1.30	T	CAMIRE
43	PATANAO	ROMULO	R.	0.80	T	CAMIRE
44	BARBOSA	RAYMONDO	C.	0.50	T	CAMIRE
45	BARBOSA	RICKY, JR.	C.	0.78	T	CAMIRE
46	PATANAO	JOEY	M.	1.50	T	BARAS
47	PATANAO	HENRY	M.	1.00	T	BARAS
48	MADRIGAL	MARISSA	C.	0.50	T	CAMIRE

- Within the LGU
- Outside of the LGU, if any

WE HEREBY CERTIFY to the correctness of the above information.


JOVY L. VENIGAS
 IA Secretary


ROSSARIE ANNE E. FLORES
 IA President

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
TANAUAN, LEYTE) s.s.

AFFIDAVIT

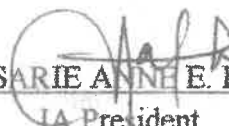
I, **ROSSARIE ANNE E. FLORES**, of legal age, single, and a resident of Brgy. Camire, Tanauan, Leyte after having been sworn in accordance with law, do hereby dispose and state that:

1. I am the association President of **Camire-Tanauan-Leyte Irrigator's Association, Inc.**, with office address at Brgy. Camire, Tanauan, Leyte;
2. As the association President, I have full power and authority to do, execute and perform any and all acts necessary to represent the association in any transactions, contract signing, agreements and other related concerns for and in behalf of the association;
3. The association is not "blacklisted" or bared to enter any contract in the government of the Philippines or any of its agencies, offices, corporation, local government units, Banks, foreign government, foreign financing institution, foreign aid whose black listing rules have been recognized by the government of the Philippines;
4. The Association is recognized by the Securities and Exchange Commission (SEC), Bureau of Internal Revenue, National Irrigation Administration as a Non-Stock Non-Profit Association and can perform duties and responsibilities as an Irrigator's Association;
5. It's of the following documents submitted to the Sangguniang Bayan in satisfaction of the requirements as an authentic copy of the original, complete and all statement, and Information provided are true and correct;
6. The Association is authorizing the chairman or its duly authorized representatives of the Accreditation Board to verify the authenticity of the documents;
7. The Association complies with the existing laws and regulations; and
8. The Association is aware of and has undertaking the following responsibilities as an Association:
 - a. Protect the rights of all members in equal distribution of irrigation water;
 - b. Allows the members to examine all financial documents of the association;
 - c. Implement Internal Policies that can provide smooth implementation of cropping calendar, water distribution schedule;

higher yields and income of the farmers;

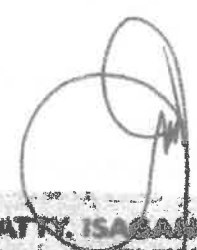
- e. Assist Government Personnel in Implementation of Rice Production Enhancement Program;
9. Members and Officers of the Irrigator's Association Inc., has no records in the Barangay, courts, police, local government of Tanauan, Leyte, lending institution, Land Bank of the Philippines for Sikat Saka Programs or any government and private Agencies for an act corruption, dishonesty, pending cases or even convention in any Crime relative to the Water Irrigation Conflictss;
10. The Association did not give or pay, directly or in-directly any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or officials, Personnel or representative of the government in favor of the grant projects from the Government or any funding international and local agency.

IN WITNESS WHEREOF, I have hereunto set my hand this 10th day of August, 2022 at Tanauan, Leyte, Philippines.


ROSSARIE ANNE E. FLORES
IA President

SUBSCRIBE AND SWORN to before me this _____ day of 23 AUG 2022 2022, exhibiting to me this voters ID issued by the Election Officer of Tanauan, Leyte as competent evidence of her identity.

Doc. No. 08
Page No. 03
Book No. XIV
Series of: 2022


ATTY. ISABAIN S. ESPADA
NOTARY PUBLIC
Tanauan, Leyte
UNTIL DECEMBER 31, 2022
NOT. COM. NO. 2021-01-20
ROLL OF ATTORNEYS NO. 41391
IBP NO. 167604; 02-04-22
PTR NO. 6024142; 01-03-22

Republic of the Philippines
Province of Leyte
Municipality of Tanauan

CAMIRE-TANAUAN-LEYTE IRRIGATOR'S ASSOCIATION INC.
Barangay Camire

ACCOMPLISHMENT REPORT

for the period June 30, 2022

Name of CIP/CIS : **Camire CIP**
Fund Source : **SIP**
Category : **NEW**
Name of IA : **Camire-Tanauan-Leyte IA, Inc.**
Service Area : **70**
No. of FBs : **52**
Reg. Members : **52**
No. of Sectors : **2**
No. of BOT's : **7**
Irrigated Area : **50 has.**

No.	Particular	Annual Target	Accomplishment
1.	BOT Meeting	5	5
2.	1 Right of Way Inventory	11	11
3.	NIA-IA O&M conference	1	1
4.	General Assembly	2	2
5.	Membership collection	₱5,200	₱5,200
6.	Financial Audit	1	1
7.	Annual Budget	1	1
8.	IA organization	1	1

Prepared by:


JOVY L. VENIGAS
IA Secretary

Conformed:


ROSSARIE ANNE E. FLORES
IA President

Noted by:

JAIME L. UDTOHAN
Institutional Development Office A

Copy for:

NIA Leyte IMO
File

REPUBLIC OF THE PHILIPPINES
 PROVINCE OF LATE
 MUNICIPALITY OF TANAUAN

CAHADE-TANAUAN-LATE IRRIGATORS ASSOCIATION INC.
 BIRSY CAHADE

FINANCIAL STATEMENT
 AS OF JUNE 30, 2022

INCOME:

MONTHLY DUE	
MEMBERS FEE	2,880
TRACTOR (RENTAL)	32,160
TOTAL	1,000
	<hr/>
	36,040

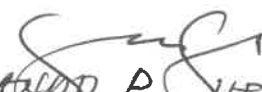
EXPENSES:

NOTARIAL FEE	16,700
TRANSPORTATION	320
ETC. REG. FEE	4,000
LBC FEE	355
PAYMENT OF BOOKLET RECEIPT	3,000
WATER PERMIT OF IRRIGATION	4,300
XEROX	100
RECORD BOOK 2PCS	138
SPARS CUTTER (LABOR)	700
CLEANING DRAINAGE CANAL (LABOR)	700
MATT OF WAY WAIVER	900
TOTAL	<hr/>
	31,223

TOTAL INCOME	36,040
TOTAL EXPENSES	<hr/>
	31,223

NET INCOME 4,817.00

PREPARED BY:


 ROLANDO P. URDANETA
 FA TREASURER

REPUBLIC OF THE PHILIPPINES
PROVINCE OF LETE
MUNICIPALITY OF TANAUAN

COMITE-TANAUAN-LETE IRRIGATORS ASSOCIATION INC.
BRBY CANIIZE

DATE: JUNE 18, 2022

TIME: 8:30 AM

VENUE: CANIIZE ELEMENTARY SCHOOL


AGENDA:

- 1) IA ACCREDITATION TO LGU
- 2) CANAL CLEARING MAINTENANCE
- 3) FINANCIAL STATUS OF IRRIGATORS ASSOCIATION


ATTENDANCE:

- 1.) 35 MEMBER PRESENT
 - 2.) 7 IA OFFICERS
- YAGNA NGA ADUKW DAPAT IRTA MABPA ACCREDITADON NGA DTU HA LOCAL GOVERNMENT UNIT.
 - MGA REMIND TANAN NGA MEMBERS, MGAADDING HA HA ATOK CANAL CLEARING MAINTENANCE HA SUNOD DAPAT 100% ITON ATON ATTENDANCE.
 - AS TAN TIME OF PDINT IENATHANGLAN IRTA MABP COLLECTA AN ATOK MONTHLY DWT, PARA HDON HAN ATOK TRABUNDI NGA BASTOS.

PREPARED BY:


JOY L. VENILLAS
IA SECRETARY

APPROVED BY:


ROSSARIO E. FLORES
IA PRESIDENT

JUNE 18, 2023

ATTENDANCE RICO FARMETA:

NAME OF FARMETA:

- 1) LUCENA D. REDOÑA
- 2) JOVENEL ESPINA
- 3) Helen C. Bigay
- 4) EDMUNDO DEL ROSARIO
- 5) ANDREW PINEDA
- 6) SANTIAGO DEVEYRA
- 7) Isabel MORANO
- 8) FEDERICO GERON
- 9) PETRONIO CORRALES JR
- 10) Rizal L. Aban
- 11) Rosalinda B. Lodo
- 12) GORSONIO G. POTAZO
- 13) Glenda Mora
- 14) Gerry Cobacha
- 15) Leticia V. Barbosa
- 16) Jory L. Venigas
- 17) NICTORIO C. ESPINA JR.
- 18) Lorenza C. Espina
- 19) Arturo E. MATA
- 20) DAYMOND C. PATRUSA
- 21) Lynn Barbosa
- 22) DOROTEO MORA
- 23) Arturo C. Medina
- 24) Teresita P. Villacorta
- 25) NECVAS E. FLORES
- 26) ROSALIE ANNE FLORES
- 27) Rolando P. Venigas
- 28) Erlinda P. Maraya
- 29) JESUS POTAZO
- 30) ROMULO R. PATANAN
- 31) Balbino S. MORA

SIGNATURE

Redoña 6/18/20

Bigay

Edmundo

Andrew

Santiago

Morano

Geron

Corrales Jr

Aban

Lodo

Potazo

Mora

Cobacha

Barbosa

Venigas

Medina

Villacorta

Flores

Flores

Venigas

Maraya

Potazo

Patanan

Mora

BY-LAWS
OF
CAMIRE-TANAUAN-LEYTE IRRIGATORS' ASSOCIATION, INC.
Brgy. Camire, Tanauan, Leyte

KNOW ALL MEN BY THESE PRESENTS:

That we, the undersigned, all of legal ages, Filipino citizens and residents of Brgy. Camire, all of the Municipality of Tanauan Province of Leyte, together constituting the majority of the entire membership of the **Camire-Tanauan-Leyte Irrigators' Association, Inc.** do hereby promulgated the herein By-Laws.

ARTICLE I

NAME, DOMICILE & PURPOSE

The name, domicile and purpose of the Association are those set forth in its Articles of Incorporation.

ARTICLE II

MEMBERSHIP

Section 1. Qualification for Membership- Membership shall be open to any person of legal age, who is an agricultural lessee amortizing owner, owner-cultivator and other possession of agricultural lands situated within the irrigable/service area of the **Camire Communal Irrigation System** and is actually engaged in farming.

Section 2. Application for Membership- The application for membership shall be made in writing on the prescribed form and shall be submitted to the Board of Trustees through the association Secretary. Such membership application shall be subjected to the provision of Section 1 of this Article. A majority of the Board of Trustees shall admit the applicant to membership. Notice of admission shall be communicated by the Secretary to the applicant within five (5) days after Board's action.

Section 3. Member in Good Standing- A member in good standing is one who faithfully complies with the duties set forth in Article III, Section 2 of this By-Laws as well as the terms and conditions provided in the Membership Agreement.

ARTICLE III

RIGHTS AND DUTIES OF MEMBERS

Section 1. Rights of Members:

1. To exercise the right to vote all matters affecting and related to the Association;
2. To be eligible to any elective position of the Association which he/she is qualified;
3. To participate in all deliberation during membership meetings, and to express his/her opinions or ideas on any matter under discussions;
4. To make use of any assistance, services, and benefits of the Association upon compliance with the conditions and requirements therein; and
5. To thoroughly examine the records of the Association on reasonable time in any business day.

Section 2. Duties of Members:

1. To faithfully obey and comply with the By-Laws and such other rules and regulations as maybe promulgated by the Board of Trustees and/or by competent authority;
2. To regularly attend all meetings, conferences, training and seminars that maybe called by the Board of Trustee and/or any government agency engaged in food production;
3. To promptly pay irrigation service fee and other duties;
4. To voluntarily contribute personal services for the welfare of the association;
5. To work jointly with co-irrigator's in proper management, operation, use and maintenance of terminal irrigation facilities and other appurtenant structures within the Association's jurisdiction;
6. To religiously adopt and apply modern and proven farm techniques as maybe suggested, taught and directed by government technicians engaged in food production;
7. To comply with the agreed decisions of duly constituted authority and the Board regarding the type/nature of crops to be planted, the area to be planted as well as the timing of planting;
8. To wilfully participate in the procurement, processing and marketing of farm products and farm inputs that maybe initiated by the Association; and
9. To closely coordinate and assist in other related group activities on irrigation matters.

ARTICLE IV

TERMINATION AND SUSPENSION OF MEMBERSHIP

Section 1. Any member maybe suspended or terminated on the following grounds;

1. Loss of ownership or right or possession of the land with respect to which he/she has applied for membership in the Association;
2. Wilful failure to pay irrigation service fee and other dues for three (3) consecutive times without reasonable cause;
3. Failure to comply with any of the duties of the membership;
4. Failure to comply with the terms and conditions of the Membership Agreement;
5. Acts or omissions injurious/prejudicial to the affairs of the Association, e.g., destruction and obstruction of irrigation canals, farm ditches and other structures preventing the free and smooth conveyance of water; and
6. Violation of any of the provisions of the By-Laws and other rules and regulations promulgated by the Board. Any member, who has resigned, was suspended or terminated shall not obstruct or intervene in any operational activities of the Association.

ARTICLE V

SOURCES OF FUNDS

Section 1. **Membership Fee**- Every prospective member of the association shall pay the amount of **Php 150.00** membership fee. No membership fee shall be returned to any member who withdraws or whose membership has been terminated.

Section 2. **Association Service Charge (ASC)**- Every member of the Association shall pay **Association Service Charge (ASC)** per harvest at a rate fixed by the Board amount to be collected shall be formed part of the IA fund.

Section 3. **Annual Dues**- An annual due of **Php 150.00** shall be paid by every member in January of each year. For delay in payment thereof, a surcharge of one percent (1%) per month shall be imposed.

Section 4. **Contributions**- The Association may raise funds through contributions or donations from member-irrigators and non-member either in the form of cash, labor or in kind, and through benefit program considered appropriate and legal for the purpose.

Section 5. **General Fund**- All penalties or fines paid by the member as well as donations, and contributions shall be part of the general fund of the Association;

Section 6. Use and Distribution of Association Funds- Funds derived by the Association in the form of required fees, dues and other contributions from other entities considered legal for the purpose shall be used for:

- a. Payment to charges and obligations of the Association;
- b. Payment of the cost of system maintenance and repair; and
- c. Payment of such other expenses that may arise in the conduct of operation & management activities of the irrigation system.

ARTICLE VI

GOVERNMENT

Section 1. The General Assembly-The General Assembly of the Camire-Tanauan FIA, Inc., shall be composed of members in good standing of the different sectors determined by them.

Section 2. Powers and Limitations of the General Assembly:

- a. To hear and pass upon the reports of the Board of Trustees, Officers, and Committees;
- b. To make decision regarding any drastic change in financial policies subject to legal restrictions;
- c. To act as arbiter in any dispute or disagreement which may arise between or among members of the Board of Trustees, Committees, and individual members;
- d. To ratify the amendments in the Articles of Incorporations and By-Laws;
- e. To exercise authority on all matters vitally affecting the Association;
- f. To exercise all the rights and privileges appurtenant to membership.

Section 3. General Assembly – shall meet every First Friday of December of each year. It shall be held at the principal office of Camire-Tanauan Farmer's Irrigators Association Inc. or any place within its realm of operation and at such time as the Board of Trustees may assign.

Section 4. Special General Assembly- The Board of Trustees may, by a majority vote of all its members, call a special General Assembly at any time to consider urgent matters for immediate membership information, discussion and/or decision.

Section 5. Notice of Meeting- Notice of annual or special meeting shall be given either personally, by mail or by short messaging (text) by the Secretary to each member at least three (3) days prior to the said meeting. Such notice shall include the Agenda and Purpose of the said meeting, date, and specific meeting place.

Section 6. Quorum and Voting- Unless otherwise provided by the Law, one-half plus one (1/2+1) of the total number of members in good standing and Board of Trustees shall constitute a quorum. In every meeting of the entire members of the Board of Trustees, each member of the General Assembly or of the Board of Trustees, as the case may be, shall be entitled to one (1) vote.

Section 7. Order of Business- The order of business in every Assembly or BOT Meeting, as far as practicable, shall be as follows:

- a. Roll Call and proof of Quorum;
- b. Proof of notice
- c. Reading and approval of minutes of the last meeting;
- d. Report of Officers and Committees;
- e. Recommendations;
- f. Approval of the budget of the ensuing year;
- g. New Business; and
- h. Adjournment.

Section 8. Fiscal Year- The fiscal year of the Association shall commence on the first day of **January** and end on the last day of **December**.

ARTICLE VII

BOARD OF TRUSTEE

Section 1. Number of Trustees, Qualification & Disqualification- The affairs and business of the Association shall be administered by the Board of Trustees of at least seven (7) However, the number of Trustees may be increased according to the need and in accordance with the law and the approval of the Securities and Exchange Commission. The Board of Trustees must possess the following qualification:

- a. He must be a member of good standing.
- b. He must know how to read or write.
- c. He must be of good moral character and reputation in the community.
- d. He must be engaged in actual farming within the area of operation of the association.

Disqualifications:

- a. Holding an elective position in the government higher than a Barangay Councilman/woman.
- b. Absent for three (3) consecutive Board meeting without being excused.
- c. Full time employee of the Association.
- d. Having been convicted of any crime involving moral turpitude, gross negligence, or gross misconduct in the performance of his duties and responsibilities.

Section 2. Election and Term of Office- Trustees shall be elected at the General Assembly Meeting on the 1st Friday of Dec. by secret ballot or by viva voice. Elected Board of Trustees shall hold office for a term of **one (1)** year. until the election and qualification of the successors. No Board of Trustees shall be elected for more than three (3) consecutive terms.

Section 3. Election of Officer- The Board of Trustees immediately after the election shall meet to elect from among themselves by secret ballot or by viva voce, the President, Vice President, Secretary, Treasurer and Auditor. Each of whom shall hold Office until the election and qualification of their successor or unless sooner removed for cause.

Section 4. Vacancies- Whenever vacancy occurs in the position of the Board of Trustees through death, resignation, or removal, the members of the Association shall meet to elect a successor who shall serve only the unexpired term, provided, that such vacancy occur within 2 months immediately preceding the next regular election of Board of Trustees, said vacancy shall be filled on the next regular election.

Section 5. Removal of Board of Trustees- Any member of the Association may bring charges against a Board of Trustee by filling the same in writing with the Secretary of the Association together with a petition by at least 5 members in good standing of the Association. The Board of Trustees must call a special sector meeting of the Association to reconsider the removal. The Affirmative vote of two-thirds (2/3) of the entire membership entitled to vote shall be necessary to remove the Board of Trustee in question. The Board of Trustee against whom charges have been brought, shall be informed in writing of the charges against him at least ten (10) days before meeting, and shall have an opportunity to be heard in person or in by counsel and to present witnesses during the hearing. The member who complained shall have the same opportunity.

Section 6. Reimbursement of Expenses- The Board of Trustees shall serve the Association without any salaries/wages. However, as far as practicable they may be given honorarium or reimbursed for actual and necessary expenses incurred by them for the activities directly related with the Association.

Section 7. Regular Meeting- Regular meeting of the Board of Trustee shall be held every Last Saturday of the Month at the principal office or at such other places as the Board may determine. Special meeting of the Board of Trustees shall be held whenever called by the president or by the Board of Trustees on three (3) days written notice to each Board of Trustee. Such notice shall state the time, place, and purpose of the meeting.

Section 8. Powers and Duties of the Board- The Board of Trustees shall have the entire charge of the affairs and properties of the Association and general management of its activities and operations. The Board of Trustees shall have the following powers and duties:

- a. To formulate rules and regulations not inconsistent with the law, the Articles of Incorporation and By-Laws for the guidance of the Association's Officers and members;
- b. To fix the rate of association service charge (ASC) per hectare per cropping season considering the NIA approved amortization schedule;
- c. To acquire the keeping of proper and updated records of all transactions of the associations;
- d. To elect/appoint Officers of the Association;
- e. To appoint employees and fix their compensation;
- f. To decide the disposition of any surplus funds in case of dissolution and or liquidation of the Association with the concurrence of the majority of the general membership at a regular or special meeting for the purpose;
- g. To act on the application for the withdrawal from membership; and
- h. To create other committees as it deems necessary.

ARTICLE VIII

OFFICERS

Section 1. Duties and Powers of the President- The President who must be a member of the Board shall have the following powers and duties:

- a. To exercise general supervision and direction of the Associations affairs and to oversee the proper implementation of resolution and instructions of the Board of Trustee;
- b. To represent the Association in all social and economic activities to which it is a party of participant;
- c. To preside over all meetings of the Board of Trustee;
- d. To prepare in consultation with the appropriate officer and committees, a yearly program of activities of the association;
- e. To sign the certificate of membership; and
- f. To exercise other powers and perform such other duties as the Board may from time to time lawfully fix or delegate.

Section 2. Duties of the Vice-President- The Vice-President if qualified shall exercise all powers and perform all the duties of the President during the absence or incapacity of the latter.

Section 3. Duties of the Secretary

- a. To keep full minutes of all meetings of the members and the Board of Trustee;
- b. To serve as custodian of all records of the Association;
- c. To keep an up-to-date list of membership;
- d. To receive and present application for the membership to the Board of Trustees and to inform the applicant of whatever action is taken by the Board;
- e. To fill and countersign all the certificates of membership issued; and
- f. To give or cause to be given, all notice required by law-or by the By-Laws of the association, as well as notices of the meetings of the members and the Board of Trustees.

Section 4. Duties of the Treasurer

- a. Take custody of all money, assets and other properties of the Association;
- b. Keep a complete record of its cash transactions for the establishment and proof of its cash position at any given time and date;
- c. Pay upon the recommendation of the Board of Trustee, all money transactions and certify to the correctness of the cash position of the Association in all financial statement and report submitted to the Board of Trustees and General Assembly,
- d. Turn-over all money, securities, papers and property belonging to the association that may be in his possession upon election or appointment of his successor;
- e. To deposit all accumulated cash on hand, except the duly authorized petty cash, to the nearest designated depository bank or cooperative by the Board of Trustees. Post an adequate bond, the expenses of which to be paid for by the Association to assure the faithful performance of his duties;
- f. To post a bond in such an amount to be determined by the Board of Trustees.

Section 5. Duties of Auditor

- a. Audit the book of accounts, documents, vouchers and other assets and liabilities of the Association;
- b. Shall currently serve as Chairman of the Audit and Inventory Committee;
- c. Submit audited monthly report to the Board of Trustees and audited status report to the General Assembly;
- d. Countersign all withdrawals made from the depository bank of the Association.

ARTICLE IX

COMMITTEES

Section 1. The following standing Committees are hereby created to wit:

a. Education and Training Committee – This consist of three (3) members with the Vice-President automatically serving as Chairman. The Chairman of the committee appoints two (2) members during the first meeting from among the general membership.

The Education and Training Committee shall be responsible for the education and / or information aspect for the agricultural production, improved irrigation for water-users education in coordination with the President and other specialized committees. It shall be responsible for the promotion of cooperative work to enhance the farm activities to benefit the water-users.

b. Finance and Development Committee – The Treasurer shall serve as Chairman and two (2) members are appointed by the Chairman of the committee during its organizational meeting from among the members. The finance and development committee shall plan and implement savings scheme and other project, shall coordinate with committees as may be necessary; and shall spearhead the affiliation or federation of the association with other similar association.

c. Audit and Inventory Committee – This three (3)-man committee: The auditor or his duly authorized representative shall serve as Chairman and the members shall be appointed by the Chairman from among the members during its organizational meeting. The Audit and Inventory shall be responsible for auditing the account of the association. It shall conduct such audit at least quarterly and submit its report thereon to the Board of Trustee.

d. Agricultural Supervisory Committee – This is a three (3)-man committee: The Agricultural Supervisor is appointed by the Board of Trustees and shall serve as Chairman and two (2) members shall be appointed by the Chairman from among the members during its organizational meeting. The Agricultural Supervisory Committee in coordination with education and training Committee and Irrigation Management Committee shall be in-charge of formulating and preparing the calendar of farming activities and operations. It shall also be responsible for overseeing and supervising actual application and adoption of recommended modern and proven farming activities, such as the use of high yielding varieties of rice, proper land preparation, proper water management, use of recommended rate and timely application of fertilizers, insecticides, herbicides, etc.

e. Irrigation Management Committee – This is a three (3)-man committee: The Irrigation Committee Supervisor is appointed by the Board of Trustees and shall serve as Chairman and members shall be appointed by the Chairman from among the members during its organizational meeting. The Irrigation Management Committee shall be in-charge of planning, coordinating and of actually executing efficient distribution and use of irrigation water. It shall be responsible for joint or group action of farmer irrigators in the proper maintenance and operations of the irrigation facilities, dam and canal within their jurisdiction. It shall also be in-charge of close coordination with other related group activities on irrigation matters.

f. Complaints and Grievance Committee – A Chairman is appointed by the Board during the organizational meeting and two (2) members shall be appointed by the Chairman from the members during the organizational meeting. The Complaints and Grievance Committee shall welcome any and all grievance and complaints filed by a member or officer. It shall formulate procedures whereby such complaint can promptly be investigated and acted upon. Any action of the committee is appealable to the Board of trustees, and finally approved by the entire membership at their annual or special meeting called for the purpose. The two thirds (2/3) affirmative votes of all members shall decide the case

ARTICLE X

THE DISSOLUTION AND LIQUIDATION

Section 1. Cause of Dissolution- The association may be dissolve by a Resolution adopted by a 2/3 votes of the members and by majority of the Board of Trustees at a regular or special meeting called for the purpose or any cause provided by existing laws.

Section 2. Order of Payment or Liquidation- After dissolution, the assets of the Association shall be used to pay liquidation expenses and all debts of the Association. Any surplus asset may be donated to any economic, cultural or social projects of the community.

ARTICLE XI

MAINTENANCE OF IRRIGATION FACILITIES AND STRUCTURES

AT THE FARM LEVEL

Section 1. All terminal irrigation facilities and other appurtenant jurisdiction shall be maintained by rendering voluntary and personal services either individually or jointly. Members of the Association must see to it that irrigation ditches and drainage canals are in good condition and free of silt deposits and vegetative growth so as to have free and smooth conveyance of irrigation water in the area.


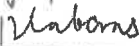
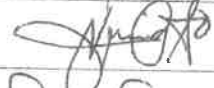
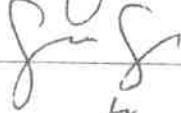
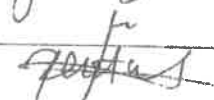
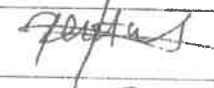

ARTICLE XII
CORPORATE SEAL

Section 1. Form- The corporate seal of the association shall be in such a form and design as may be determined by the Board.

ARTICLE XIII
AMENDMENTS OF THE BY-LAWS

Section 1. Amendments- These By-Laws or any provision thereof may be amended or repealed by a majority vote of the members and by a majority vote of the Trustees at any regular or special meeting duly held for the purpose

ADOPTED this 17th day of July, 2020 by all incorporators of the Association in Barangay. Camire, Tanauan, Leyte.

Name	Signature
ROSSARIE ANNE E. FLORES	
RIZEL L. ABANEZ	 Abanez
JOVY L. VENIGAS	
ROLANDO P. VENIGAS	
EDMUNDO P. DEL ROSARIO	
ROMULO R. PATANAO	
HAMILE C. DABAN	

ARTICLES OF INCORPORATION
OF
CAMIRE-TANAUAN-LEYTE IRRIGATORS' ASSOCIATION, INC.

KNOW ALL MEN BY THESE PRESENTS

The undersigned incorporators, all of legal age and majority of whom are residents of the Municipality of Tanauan, Province of Leyte, Philippines have this day voluntarily agreed to form a non-stock and non-profit association under the laws of the Republic of the Philippines.

THAT WE HEREBY CERTIFY

FIRST: The name of the said association shall be:

CAMIRE-TANAUAN-LEYTE IRRIGATORS' ASSOCIATION, INC.

SECOND: That the purpose for which such association is incorporated are:

1. To cooperate and eventually assume the operation and maintenance of the irrigation system or a portion thereof under such terms and condition that the National Irrigation Administration (NIA) Board may impose.
2. To serve as a channel for the government and private agencies in providing technical and financial assistance and other essential services concerning irrigated agriculture.
3. To act as a catalyzer for collection of association service charge, or for outright sale of farm produce to predetermined buyer, as well as in distribution of farm supplies intended for farmers and to facilitate similar farm transactions between the farmers and concerned parties.
4. To encourage participation of the farmer-irrigator on promoting wholesome community life.
5. To promote continuous group action/cooperation work thereby enhancing the execution to farm activities to benefit the water users.
6. To implement planned thrift and savings program among its members, and initiate fund raising activities for Irrigator's Association (IA), provided authorized by existing laws and funds generated to be used solely by the Irrigator's Association (IA).
7. To promote the conduct of continuing and training programs for IA members/officers as part of the development process, and
8. To cooperate or federate with similar Association to spearhead the growth and development process of cooperatives.

THIRD: That the place where the principal office of the association is to establish at:

Barangay : Camire ZIP CODE: 6502
Town : Tanauan
Province : Leyte

FOURTH: That the term for which the association is to exist is **fifty (50) years** from and after the date of issuance of Certificate of Incorporators.

FIFTH: That the names, nationalities and residences of the incorporators of the association as follows:

NAME	NATIONALITY	RESIDENCE
1. Rossarie Anne E. Flores,	Filipino	Brgy. Camire, Tanauan, Leyte
2. Rizel L. Abanéz	Filipino	Brgy. Camire, Tanauan, Leyte
3. Jovy L. Venigas	Filipino	Brgy. Camire, Tanauan, Leyte
4. Rolando P. Venigas	Filipino	Brgy. Camire, Tanauan, Leyte
5. Edmundo P. Del Rosario	Filipino	Brgy. Camire, Tanauan, Leyte
6. Romulo R. Patanao	Filipino	Brgy. Camire, Tanauan, Leyte
7. Hamile C. Daban	Filipino	Brgy. Camire, Tanauan, Leyte

SIXTH: That the number of the Board of Trustees of the association shall be seven (7) and that the names, nationalities and residences of the trustees of the association are as follows:

NAME	NATIONALITY	RESIDENCE
1. Rossarie Anne E. Flores	Filipino	Brgy. Camire, Tanauan, Leyte
2. Rizel L. Abanéz	Filipino	Brgy. Camire, Tanauan, Leyte
3. Jovy L. Venigas	Filipino	Brgy. Camire, Tanauan, Leyte
4. Rolando P. Venigas	Filipino	Brgy. Camire, Tanauan, Leyte
5. Edmundo P. Del Rosario	Filipino	Brgy. Camire, Tanauan, Leyte
6. Romulo R. Patanao	Filipino	Brgy. Camire, Tanauan, Leyte
7. Hamile C. Daban	Filipino	Brgy. Camire, Tanauan, Leyte

SEVENTH: That the capital of the association was contributed by the incorporators and trustees who are also members of the association as follows:

	Name	Amount
1.	Rossarie Anne E. Flores	P 500.00
2.	Rizel L. Abanez	P 500.00
3.	Jovy L. Venigas	P 500.00
4.	Rolando ^P Venigas	P 500.00
5.	Edmundo ^P Del Rosario	P 500.00
6.	Romulo ^R Patanao	P 500.00
7.	Hamile C. Daban	<u>P 500.00</u>
		P 3,500.00

EIGHT: That no part of the income which the association may obtain as an incident to its operation shall be distributed as dividends to its members, trustees or officers subject to the provision of the Corporation Code on dissolution. Any profit obtained by the association as a result of its operation, whenever necessary or proper shall be used for the furtherance of the purposes enumerated in Article II, subject to the provisions of Title XI of the Corporation Code of the Philippines.

NINTH: That **MR. ROLANDO^P VENIGAS** has been elected by the members as Treasurer of the association to act as such until his successor is duly elected and qualified in accordance with the By-Laws; and that as such Treasurer, he has been authorized to receive for and in the name and for the benefit of the Association all fees, dues, contributions or donations paid or given by the members and to issue the corresponding receipts in its name.


TENTH: That the incorporators undertake to change the name of the corporation immediately upon receipt of notice or directive from the Securities and Exchange Commission that another corporation, partnership or person has acquired a prior right to the use of the name has been declared as misleading, deceptive, confusing similar to a registered name, or contrary to public morals, good customs or public policy.

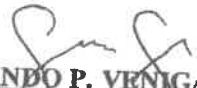
ELEVENTH: That the association shall comply with the requirements for non-stock corporation in the course of its operation.

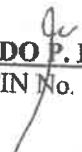
IN WITNESS WHEREOF, we have hereunto signed this Article of Incorporation, this 17th day of July, 2020 in Brgy. Camire, Tanauan, Leyte.

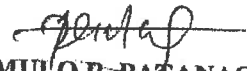

ROSSARIE ANNE E. FLORES
TIN No. : 940-607-431


plabanns
RIZEL L. ABANEZ
TIN No. : 463-365-153


JOVYL. VENIGAS
TIN No.: 316-287-557


ROLANDO P. VENIGAS
TIN No. : 268-950-427


EDMUNDO P. DEL ROSARIO
TIN No. : 715-929-005


ROMULO R. PATANAO
TIN No. : 268-620-614


HAMILE C. DABAN
TIN No.: 732-424-029

WITNESSES:


JAIME I. DUTOHAN
IDO-A

ACKNOWLEDGEMENT

Republic of the Philippines)
Province of Leyte)
Municipality of Tanauan)

BEFORE ME, a Notary Public in and for the Municipality of Tanauan, Province of Leyte, Philippines, this 27th day of July 2020 personally appeared:

Name	TIN No.
1. Rossarie Anne E. Flores	940-607-431
2. Rizel L. Abanes	463-365-153
3. Jovy L. Venigas	316-287-557
4. Rolando P. Venigas	238-950-427
5. Edmundo P. Del Rosario	715-929-005
6. Romulo R. Patanao	268-620-614
7. Hamile C. Daban	732-424-029

All known to me and to me known to be the same persons who executed the foregoing Articles of Incorporation and they acknowledge to me that the same is their free will and voluntary act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my notarial seal on the date and at the place first above written.

ATTY ISAGANI S. ESPADA

NOTARY PUBLIC

UNTIL DECEMBER 31, 2020

NC No. 2019-01-06

ROLL OF ATTORNEYS No. 431

ISSUED BY THE COMMISSION ON

NOTARIAL AFFAIRS

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