

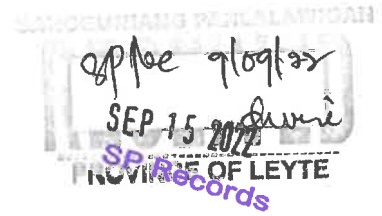
**BITANHUAN VEGETABLES FARMERS ASSOCIATION**  
Barangay Bitanhuan, Baybay City, Leyte

Item No.: 38

Date: 04 OCT 2022

August 31, 2022

**Vice Governor Leonardo M. Javier, Jr**  
Presiding Officer, Sangguniang Panlalawigan  
Province of Leyte



Dear Vice Governor Javier, Jr:

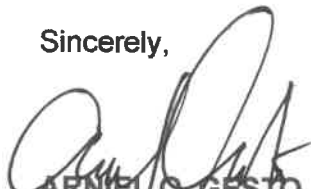
In response to your Notice of Call for Accreditation, kindly be informed that BITANHUAN VEGETABLES FARMERS ASSOCIATION with office address at Barangay Bitanhuan, Baybay City, Leyte would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers and Members;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,

  
ARNIEL O. GESTO  
President



Republic of the Philippines  
 DEPARTMENT OF LABOR AND EMPLOYMENT  
 Regional Office No. VIII  
 WESTERN LEYTE FIELD OFFICE

Registration Certificate No.  
 208-WLFO-2017-04-W3-1143

KNOW ALL MEN BY THESE PRESENTS:

In virtue of the provision of the Labor Code, as amended, and its implementing rules

**MITANHUAN VEGETABLES  
 FARMERS ASSOCIATION**

has been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have full right representation in accordance with its constitution and by-laws and for purposes not contrary to law.

The registration of registration shall supersede any cancelled in the manner provided in the Labor Code and its implementing rules and in all cases shall be subject to compliance of said workers' association with all applicable laws and regulations.

We, the undersigned, do hereby affirm our signatures with the seal of said Region Office No. VIII, Mactan City, Cebu, on this 28th day of April, 2017.



*[Handwritten Signature]*  
 REGIONAL SECRETARY  
 DEPARTMENT OF LABOR AND EMPLOYMENT  
 WESTERN LEYTE FIELD OFFICE



## APPLICATION FORM FOR ACCREDITATION

**Name of Organization:** BITANHUAN VEGETABLE FARMERS ASSOCIATION

**Address:** Barangay Bitanhuan, Baybay City, Leyte

**Contact No.:** 09654993143

**Date Organized:** February 2, 2017

**Sector/s Represented:** Farmers

**Purposes/Objectives:**

1. To establish and association that will promote mutual assistance and protection to its members;
2. To promote the moral, social and economic well-being of all the members;
3. To develop a sustainable livelihood thru the conduct of activities with aim of uplifting the economic condition of the members;
4. To provide the members knowledge and skills and equip themselves an effective and innovative way in farming and growing vegetables.
5. To work with non-government and government organization or entities in the promotion and development of the association and in carrying out government policies.

**Services that the organization provides or can participate in:**

1. Marketing of organic vegetables and fruit crops;;
2. Swine fatteners for Sale;
3. Piglets for Sale

**Registering Agency:**

**Date Registered:** April 18, 2017

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *\*certification*

**Accrediting Agency (if any):**

**Date Accredited:** September, 2019

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)

- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): LGU Baybay, PLGU Leyte

**Organizational Level:**

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): \_\_\_\_\_
- Others (specify): \_\_\_\_\_

**Projects Implemented in the City of Baybay:**

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
Started 2017 until at present	Vegetable Production	Inputs received from PLGU Leyte	From PLGU Leyte & from LGU Baybay City	Association Members	On-going	
2018	Swine Fattening Project	P 175,000	Piglets financed by the association, feeds provided by PLGU Leyte	Association Members	On-going	
2021	Ginger production	P 10,000.00	Financed by the association	Association members	On-going, already harvested, 2 <sup>nd</sup> cycle	

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

**WE HEREBY CERTIFY** to the correctness of the above information.

  
**ARNIEL O. GESTO**  
President

  
**MERLINDA TANZA**  
Secretary



List of Current Officers and Members of the  
**BITANHUAN VEGETABLE FARMERS ASSOCIATION**  
*as of December 31, 2021*

Name	Position
1. ARNIEL O. GESTO	President
2. REYNALDO NOYNAY	Vice President
3. MERLINDA TANZA	Secretary
4. ROSA MARIA RUELA	Treasurer
5. MIRASOL LAMES	Auditor
6. RESTITUTA CAGABHION	P.I.O.
7. PILIPINA ARDONZA	P.I.O.
8. ELISA PORAZO	P.I.O.
9. RITA PORAZO	Manager
10. EMILY MANEGOS	Member
11. CELSO CAGABHION	Member
12. RUPERTO MONJAS, JR.	Member
13. REYNALDO BAYO	Member
14. DOLINA MUÑEZ	Member
15. DEBENIA ONGCA	Member
16. LORNA PESCADERO	Member
17. LUZVIMINDA ALABAT	Member
18. LORNA BAÑOC	Member
19. GENARA CAGABHION	Member
20. HONORATA ARDONZA	Member
21. LYDIA FRONTERAS	Member
22. ELENA ILAG-ILAG	Member
23. DANILLA DIGMAN	Member
24. VIOLETA NOYNAY	Member

**Republic of the Philippines**  
**Province of Leyte**  
**City of Baybay**  
**Minutes of the meeting of the Bitanhuan Vegetable Farmers Association**  
**On January 28,2022 at Bitanhuan Brgy. Hall**

**Present: 14**

**Absent: 10**

**Agenda: Reading of previous minutes**

**Swine Breeders**

**Commonal Garden**

**Swine Rehabilitation Program**

**Other Matters**

**Proceedings:**

The meeting was called to order by president Arneil O. Gesto at 3:00 o'clock in the afternoon. It started with a short prayer lead by Ms. Genera Cagabhion and followed by the singing of the national anthem lead by Ms. Emily Manegos. A roll call was done by the secretary. There were 14 members present so there was quorum.

**ORDER OF THE BUSINESS:**

**C. Approval of the Agenda**

Ms. Daniella Digman moved for the approval of agenda duly seconded by Ms. Elisa Porazo.

**B. Reading, correction and approval of Previous Minutes**

There was no correction of previous minutes Ms. Rita Porazo moved for approval duly seconded by Ms. Rosa Maria Ruela.

**C. Matters Arising from Previous Minutes**

**NONE**

**D. New Agenda**

**1. Swine Breeders**

Mr. Gesto said that out of 29 heads of piglet being sold 23 were already paid amounting to PHP 46,200.00. The other 6 heads are account receivable. He also added that the 5 heads sow was already bred.



## 2. Commonal Garden

Ms. Charo Sombilon principal of Bitanhuan Elem. School ask the farmers to cultivate again the the area at the back of the school. She said that she would be happy if that area become productive. So it can give benefits for the school, the association and the barangay as well. So, the members agreed to start cleaning the area this coming Saturday February 5,2022.

## 3. Swine Rehabilitation Program

Mr. Gesto informed the members that the swine rehabilitation program wherein the association will receive a number of feeds from the provincial agriculture office were ready to deliver. He said that we need to buy 25 heads piglet for the project, since we can't provide a piglet from our Breeders.

## 4. Other Matters

a. Arneil says that all scheduled groups for feeding, he will be responsible in giving feeds for the pigs every morning, group members need only to clean the premises and to fed late in the afternoon.

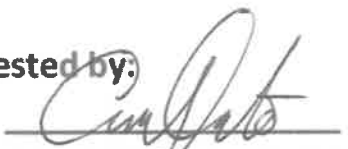
b. Members must bring "kawayan and bugsok" to be used in constructing the nursery.

## ADJOURNMENT

Since, there being no other matters and concern to be discussed. Ms. Dolina Muñoz moved for the adjournment seconded by Ms. Bebenia Ongca. The meeting was adjourned at 4:15 o'clock in the afternoon.

I HEREBY CERTIFY to the Correctness of the foregoing minutes.

Attested by:

  
Mr. ARNEIL O. GESTO  
FA President

  
Ms. MERLINDA P. TANZA  
Secretary

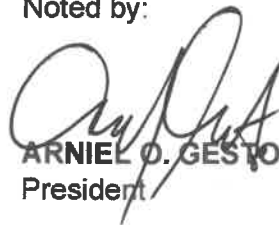
**BITANHUAN VEGETABLES FARMERS ASSOCIATION**  
Barangay Bitanhuan, Baybay City, Leyte

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Vegetable Production	To provide livelihood to the members and association	2017 – up to present		✓	From PLGU-Leyte and from LGU-Baybay	More Income in the Countryside (MIC) beneficiary
Swine Fattening Project	To provide livelihood to the members and association	2018 - up to present		✓	P175,000.00	Piglets financed by the association, feeds provided by PLGU-Leyte
Ginger Production	To provide livelihood to the members and association	2021 – up to present		✓	P10,000.00 Funded by the Association	Already harvested and currently on the 2 <sup>nd</sup> cycle

Prepared by:

  
**MERLYNDA TANZA**  
Secretary

Noted by:

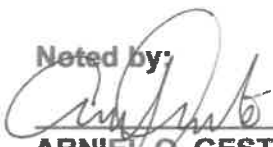
  
**ARNIEL O. GESTO**  
President

**BITANHUAN VEGETABLE FARMERS ASSOCIATION**  
Barangay Bitanhuan, Baybay City, Leyte

**FINANCIAL STATEMENT FOR CY 2021**


**January 1-December 31, 2021**

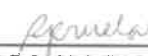
<b>INFLOW (Cash Receipts)</b>		
<b>SOURCE</b>	<b>AMOUNT</b>	<b>REMARKS</b>
Cash beginning	72,973.72	
Sales fatteners	146,175.00	18 fatteners sold
Sales piglets	193,150.00	92 piglets sold at an average of 2,000.00 per piglet
<b>TOTAL</b>	<b>412,150.00</b>	
<b>OUTFLOW (Cash Disbursements)</b>		
<b>PARTICULARS</b>	<b>AMOUNT</b>	<b>REMARKS</b>
Purchases feeds	274,087.00	Pre starter feeds, starter, grower and lactating feeds, polard
Freight, feeds	50.00	
Vitamins and biologics	3,736.25	
Labor feeds	3,153.00	Labor of feeds from drop off point to farm at 20.00 per bag
Labor - swine	1,200.00	
Rental	13,000.00	Rental of lott where the building is established
Share, boar	8,000.00	For A.I. and boar
Power, light and water	1,565.38	
Vegetable seeds	1,140.00	For communal garden
Fertilizers	150.00	
Meetings	1,500.00	
Snacks and lunch	1,208.00	
CBU BayMICFACO	5,000.00	Capital build-up for federation
Mortuary	2,000.00	2 beneficiaries of members extended financial assistance at 1 thousand each
Travel and transportation	1,279.00	
Misc. expenses	3,354.00	
<b>TOTAL</b>	<b>320,422.63</b>	
<b>TOTAL FUND BALANCE</b> (Total Inflow – Total Outflow)	<b>91,876.09</b>	

Noted by:  
  
**ARNIEL O. GESTO**  
 President

  
**MERLINDA TANZA**  
 Secretary

  
**MIRASOL LAMES**  
 Auditor

  
**REYNALDO NOYNAY**  
 Vice President

  
**ROSA MARIA RUELA**  
 Treasurer