

SAN JUAN-SAPA FARMERS CONSUMERS COOPERATIVE [SAFACCO]

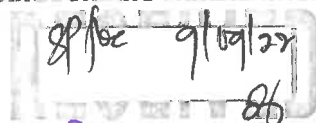
Barangay San Juan, Baybay City, Leyte

Item No.: 40
Date: 04 OCT 2022

August 26, 2022

Vice Governor Leonardo M. Javier, Jr.
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte

SANGGUNIANG PANLALAWIGAN



SP Records
SEP 15 2022

Dear Vice Governor Javier, Jr.:

In response to your Notice of Call for Accreditation, kindly be informed that SAN JUAN-SAPA FARMERS CONSUMERS COOPERATIVE (SAFACCO), with office address at Barangay San Juan, Baybay City, Leyte would like to seek accreditation by the Sangguniang Panlalawigan of Leyte .

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the Cooperative Development Authority;
4. List of Current Officers and Members;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,



MARIO T. CAJES
Chairman



Republic of the Philippines
OFFICE OF THE PRESIDENT

COOPERATIVE DEVELOPMENT AUTHORITY

Registration No: 9520-1080000000037860

CERTIFICATE OF REGISTRATION

TO ALL WHOM THESE PRESENTS MAY COME, GREETINGS:

This is to certify that

San Juan-Sapa Farmers Consumers Cooperative (SAFACCO)

Name of Coop

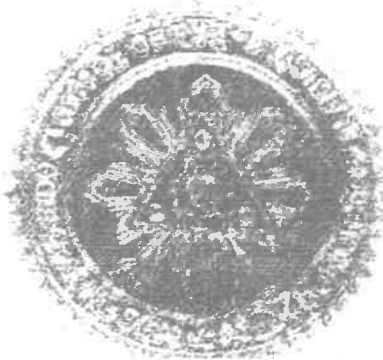
80201737860

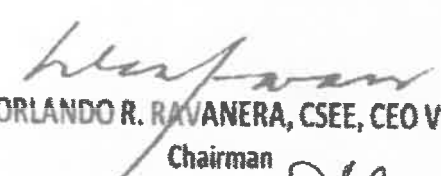
CIN

with address at **Barangay San Juan, Baybay City, Leyte**, has presented and filed with the Authority its Articles of Cooperation and By-laws duly signed and acknowledged for its organization in accordance with the provisions of Republic Act 9520. This certifies further that the said Articles of Cooperation and By-laws have complied with the provisions of the said Republic Act 9520 and its Implementing Rules and Regulations.

By virtue of the powers and duties vested upon me by law, the above named cooperative is hereby registered with the Cooperative Development Authority and shall continue to enjoy the rights and privileges in accordance with Republic Act 9520 and all other laws appurtenant thereto unless this Certificate is suspended or cancelled for cause.

Given in Quezon City, Philippines, this 20th day of March, 2017.




ORLANDO R. RAVANERA, CSEE, CEO VI
Chairman

CERTIFIED XEROX COPY
OF THE ORIGINAL

APPLICATION FORM FOR ACCREDITATION

Name of Organization: SAN JUAN-SAPA FARMERS CONSUMERS COOPERATIVE [SAFACCO]

Address: Barangay San Juan, Baybay City, Leyte

Contact No.: 09754772569

Date Organized: June 18, 2016

Sector/s Represented: Farmers

Purposes/Objectives:

1. To attain increased income, savings, investments, productivity and purchasing power and promote among themselves equitable distribution of net surplus through maximum utilization of economies of scale, cost sharing and risk-sharing;
2. To provide optimum social and economic benefits to its members;
3. To teach members efficient ways of doing things in a cooperative manner;
4. To propagate cooperative practices and new ideas in business and management;
5. To allow the lower income and less privilege groups to increase their ownership in wealth of nation;
6. To actively support the government, other cooperatives and people oriented organizations both local and foreign promoting cooperatives as a practical means towards sustainable socioeconomic development under a truly just and democratic society;
7. To institutional a dynamic savings mobilizations and capital build-up schemes to sustain its development activities and long-term investments thereby ensuring optimum economic benefits to the members, their families and the general public;
8. To implement policy guidelines that will ensure transparency, equitable access to its resources and services, and promote the interests of the members; and
9. To adopt such other plans as may help foster the welfare of the members, their families and the community.

Services that the organization provides or can participate in:

1. Supply of Basic Commodities
2. Provide Cash Loans to the Members
3. Supply of feeds for livestock, poultry and fisheries
4. Purchase hogs for meat [sold at SAFACCO store]
5. Copra Buying
6. Machinery Rental

Registering Agency:

Date Registered: March 20, 2017

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) **certification*

Accrediting Agency (if any):

Date Accredited: CY 2019

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)

- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): LGU-Baybay

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____

Projects Implemented in the City of Baybay:

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2005	Consumer Store		Members contribution / Grants	Members of the cooperative	On-going	
2021	Slaughter house		Coop Fund	Members of the cooperative	Completed	
2021	Copra Buying		Coop Fund	Members of the cooperative	On-going	
2021	Machinery Rental (Lowland Hand Tractor)		LGU-Fund	Members of the cooperative	On-going	

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


MARIO T. CAJES
 Board of Director, Chairman


JULIREN A. BARCIAL
 Secretary

SAN JUAN-SAPA FARMERS CONSUMERS COOPERATIVE (SAFACCO)
Barangay San Juan, Baybay City, Leyte

RESOLUTION NO. 04

A RESOLUTION RESPECTFULLY REQUESTING THE SANGGUNIANG PANLALAWIGAN OF THE PROVINCE OF LEYTE TO ACCREDIT THE SAN JUAN-SAPA FARMERS CONSUMERS COOPERATIVE (SAFACCO)

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 15, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the San Juan-Sapa Farmers Consumers Cooperative (SAFACCO) is a civil society organization duly registered with the Cooperative Development Authority, and existing under Philippine laws;

WHEREAS, in the San Juan-Sapa Farmers Consumers Cooperative Board Meeting held at SAFACCO Office, Barangay San Juan, Baybay City on July 03, 2022, the following resolution was approved and adopted:




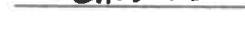
RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan of the Province of Leyte, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to apply for membership in a local special body in the Province of Leyte.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chairman of the Sanggunian Committee on Accreditation, the Honorable Board Member Carlo P. Loreto.

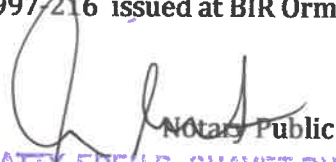
RESOLVED FURTHERMORE, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution:

Name	Position	Signature
MARIO T. CAJES	Chairman	

ADOPTED unanimously by the Officers of the San Juan-Sapa Farmers Consumers Cooperative (SAFACCO) this 3rd day of July, 2022 in Barangay San Juan, Baybay, City.

Name	Position	Signature
ANGELITA S. CABAHER	Vice - Chairman	
MARLYN M. SON	BOD Member	
JOSEPHINE S. AMANCIO	BOD Member	
CRISTINA B. HUAVAS	BOD Member	

SUBSCRIBED AND SWORN TO before me this SEP 06 2022 day of _____, 2022 in _____
Affiant exhibiting to me his TIN with valid number 706-997-216 issued at BIR Ormoc City.



Notary Public
ATTY. EDEN B. CHAVEZ-BUTAWAN
Notary Public for the Provinces of Leyte, City of Baybay
N.C. No. B-22-08-06, July 5, 2022
- Until December 31, 2027
R. Magsaysay Avenue, Baybay City, Leyte
PTR No. PL6580605-11-03/22
IBP No. 163257-01/03/22
TIN No. 207-625-029
Roll No. 42391
MCLE Compliance No. VII-0008593

Doc No: 188
Page No: 28
Book No: 2011
Series of 72

List of Current Officers and Members of the
SAN JUAN - SAPA FARMERS CONSUMER COOPERATIVE [SAFACCO]

as of December 31, 2021

Name	Position
Mario T. Cajés	Board of Director, Chairman
Angelita S. Cabahit	Board of Director, Vice-Chairman
Marlyn M. Son	Board of Director, Member
Josephine S. Amancio	Board of Director, Member
Crispina B. Huavas	Board of Director, Member
Lilia M. Manla	Treasurer
Juliren A. Barcial	Secretary
Madelyn C. Ibañez	Audit Committee, Chairman
Marian A. Cajés	Audit Committee, Vice-Chairman
Jovelyn G. Binega	Audit Committee, Member
Ederlina L. Manla	Election Committee, Chairman
Marites C. Son	Election Committee, Vice-Chairman
Angelita G. Surita	Election Committee, Member
Angelita S. Cabahit	Education and Training Committee, Chairman
Villa D. Suganob	Education and Training Committee, Vice-Chairman
Jascile A. Tagolgol	Education and Training Committee, Member
Maricel T. Manla	Mediation/Conciliation Committee, Chairman
Marifen B. Cagol	Mediation/Conciliation Committee, Vice-Chairman
Jasmin A. Tagolgol	Mediation/Conciliation Committee, Member
Thea O. Ibañez	Ethics Committee, Chairman
Jocelyn T. Tejano	Ethics Committee, Vice-Chairman
Irish D. Villaber	Ethics Committee, Member
Josephine S. Amancio	Gender and Development Committee, Chairman
Ma. Rosie T. Pontilla	Gender and Development Committee, Vice-Chairman
Cecilia T. Sombilon	Gender and Development Committee, Member
Evelyn P. Mondal	Manager
Adela T. Ibañez	Bookkeeper
Roquina M. Albarico	Members
Elma S. Amahan	Members
Isabela S. Amahan	Members
Leah M. Austero	Members
Maria Cristina B. Briquera	Members
Gloria A. Bureros	Members
Angelita T. Cabaltera	Members
Analyn P. Cagol	Members
Julita T. Cajés	Members
Virgenia V. Cajés	Members
Elvirita A. Calipayan	Members
Raquil G. Carbon	Members
Dominador T. Coronel	Members
Balbina D. Dalugdug	Members
Dioscora V. Esperanza	Members
Conchita Gordiano	Members
Rodrigo B. Henita	Members
Luzviminda Hilongos	Members
Ma. Asuncion Hilongos	Members
Elisa G. Ibañez	Members
Emerlita A. Ibañez	Members
Lucina B. Ibañez	Members
Emma Ibañez	Members
Angelita I. Leovera	Members
Dario Cajés	Members
Teofanis A. Lufrangco	Members

Chona I. Manla	Members
Virginia C. Manla	Members
Ma. Theresa P. Mondal	Members
Avelina C. Oliva	Members
Amelira C. Pontilla	Members
Lucena S. Pontilla	Members
Dara Mae T. Cajos	Members
Virgilia L. Cuizon	Members
Lumeriano C. Rosal	Members
Toribio C. Cagol	Members
Teresita C. Taripe	Members
Hanna Naomi Dy	Members
Primitiva A. Torcino	Members
Manolo M. Varron	Members
Melitona T. Villaber	Members
Gloria A. Bureros	Members

Republic of the Philippines
SAN JUAN - SAPA FARMERS CONSUMER COOPERATIVE [SAFACCO]
Barangay San Juan, Baybay City, Leyte

MINUTES OF THE BOARD OF DIRECTORS' (BOD) MEETING OF THE SAN JUAN - SAPA FARMERS CONSUMER COOPERATIVE [SAFACCO] HELD AT THE SAN JUAN - SAPA FARMERS CONSUMER COOPERATIVE [SAFACCO] OFFICE ON DECEMBER 05, 2021

PRESENT:

All Board of Directors

AGENDA:

1. Cooperative Accomplishment Performance Report (CAP-R)
2. Cooperative's Committee Concern
3. Purchase of Weighing Scale
4. Target Accomplishment of B.O.D.
5. Member in Good Standing (MIGS)

PROCEEDINGS:

The meeting was called to order by the President Mr. Mario T. Cajes at 1:00 o'clock in the afternoon. It started with a prayer led by Ms. Josephine Amancio followed by the singing of the Philippine National Anthem led by Ms. Crispina Huavas. A roll call was done by the secretary. All B.O.D. chairmen were present, so there was quorum.

Order of Business:

- A. Approval of the agenda
Ms. Madelyn C. Ibañez moved for the approval of the agenda duly seconded by Ms. Ederlina L. Manla.
- B. Reading, correction and approval of the previous minutes
There was no correction of the previous minutes. Ms. Angelita Cabahit moved for the approval seconded by Ms. Marilyn Son.
- C. Matters arising from the Previous Minutes
None

AGENDA:

1. Cooperative Accomplishment Performance Report (CAP-R)
Ms. Angelita Cabahit suggested Mr. Clyde Colis instead of Ma'am Linda Odicta to prepare the Cooperative Accomplishment Performance Report (CAP-R). It was also added that the cooperative will still give the honorarium in the amount of P1,000.00 to Ma'am Linda even if the documents are not yet done. It was approved by the body.
2. Cooperative's Committee Concern
Ms. Josephine Amancio reminded the appointed committees to submit a 2x2 picture which will be used in tarpaulin printing. It was also added to conduct a meeting by committees every Sunday after the orientation. The suggestion was approved by the body. Meeting schedule are as follows:

December 19, 2021 -	Education and Training Committee
December 26, 2021 -	Mediation and Conciliation Committee
January 02, 2022 -	Ethics Committee
January 09, 2022 -	GAD Committee
January 16, 2022 -	Election Committee

3. Purchase of Weighing Scales

It was suggested by Ms. Marilyn M. Son and approved by the body to purchase a weighing scale for copra after the construction of the bodega.

4. Target Accomplishment of B.O.D.

Ms. Crispina B. Huavas informed the committee chairmen to orient the committee members regarding their duties and responsibilities.

Training Committees	-	Train and orient the members
Election Committees	-	Review the election guidelines
Ethics Committees	-	Review the guidelines of developer
Mediation Committees	-	Settle conflict between the coop members

Ms. Angelita Cabahit added and approved the body to appoint Communication Committee. The Communication Committee will be the one to re-echo the agenda discussed every meetings to the members.

5. Members in Good Standing (MIGS)

Ms. Crispina P. Huavas suggested monitoring of all the members' coop transaction every month. It was agreed by the body.

ADJOURNMENT

There being no other matters to be discussed, Mrs. Marlyn M. Son moved for adjournment seconded by Mrs. Josephine S. Amancio. The meeting was adjourned at 5:00 o'clock in the afternoon.

I HEREBY CERTIFY to the correctness of the foregoing minutes.


JULIREN A. BARCIAL
Secretary

Attested by:


MARIO T. CAJES
Board of Director, Chairman

SAN JUAN - SAPA FARMERS CONSUMER COOPERATIVE [SAFACCO]
Barangay San Juan, Baybay City, Leyte

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Consumer Store	To provide SAFACCO members with the basic commodities needed; To provide feeds for livestock, poultry and fisheries	2017- up to present		✓	P300,000.00 (initial)	Members received interest on capital and patronage refunds
Construction of Slaughter house	To provide SAFACCO members with clean slaughter area	October 2021	✓		Coop Funds	Operational
Copra Buying	To provide SAFACCO members a market for copra	January 2021- up to present		✓	Coop Fund	Cooperative's copra price depends on the market
Relief Operation in Response to COVID-19 Pandemic	To be able to extend help to the members of SAFACCO	July 2021	✓		Coop Fund	Basic commodities worth P150.00 per pack
Feeding Program to Barangay San Juan Senior Citizens	To provide healthy and nutritious food for the senior citizens	August 2021	✓		Coop Fund	Feeding Program worth P5,000.00
Machinery Rental (Lowland Hand Tractor)	To provide easy access of machinery for the members of SAFACCO	2021- up to present		✓	LGU-Funded	Rental is P300.00 per hour

Prepared by:


JULIREN A. BARCIAL
Secretary

Noted by:


MARIOL T. CAJES
Board of Director, Chairman

SAN JUAN-SAPA FARMERS CONSUMERS COOPERATIVE (SAFACCO)

FINANCIAL STATEMENT FOR CY 2021

January 1- December 31, 2021

INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
CASH BEGINNING	49,500.00	
Sales, Goods	4,149,636.60	
CBU	313,950.15	
SAVINGS	578,773.75	
A/R COLLCTION	5,695,342.29	
COLLECTION FROM ACCOUNTABLE OFFICERS	17,553.50	
MEMBERSHIP FEE	2,500.00	
EMERGENCY FUND	13,450.00	
MANDATORY FUNDS	215,283.15	
SERVICE FEE TRACTOR	18,360.50	
TOTAL	11,054,349.94	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
PURCHASES	5,479,851.11	Purchases of Basic Commodities such as wet & dry goods
FREIGHT	119,959.00	
STORE SUPPLIES	131,908.62	
BUILDING IMPROVEMENTS	4,226.00	
ACCOUNTS PAYABLE PAYMENT	4,146,865.80	
MORTUARY	2,600.00	
EMERGENCY ASSISTANCE	9,000.00	
SAVINGS WITHDRAWAL	342,265.75	
PROFESSIONAL FEE	5,000.00	
HONORARIUM	407,600.00	
PAYMENT BORROWINGS	68,595.36	
PATRONAGE REFUND DISTRIBUTED	192,082.82	
DEPOSIT ON BOTTLES	3,525.00	
CBU WITHDRAWAL	62,161.50	
REPAIR TRACTOR	28,807.05	
TOTAL	11,008,950.01	
TOTAL FUND BALANCE		
Total Inflow – Total Outflow)	45,399.93	