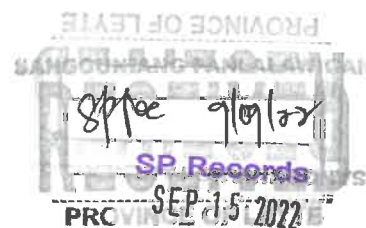


September 6, 2022

Item No.: 41
Date: 04 OCT 2022

Hon. Leonardo M. Javier, Jr.
Vice Governor & Presiding Officer
Sangguniang Panlalawigan
Province of Leyte



Dear **Vice Governor Javier,**

Warmest Greetings!

In response to your Notice of Call for Accreditation, kindly be informed that the **Maasin Integrated Farmers Association**, with an office address at Sitio Maasin, Barangay Basud, San Isidro, Leyte, would like to seek for accreditation by that Sanggunian.

In support of this application are the following administrative requirements:

1. Letter of Intent
2. Duly accomplished Application Form for Accreditation;
3. Board Resolution;
4. Certificate of Registration issued by the Department of Labor and Employment (DOLE);
5. List of Current Officers
6. Minutes of Meetings
7. CY 2021 Annual Accomplishment Report.
8. CY 2022 Financial Statement

Very truly yours,

MR. REYNALDO D. ADOL
President
**Maasin Integrated Farmers
Association (CRIFFA)**



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE
Ormoc City

DOLERO8-ORD-F1
Revision No. 00
Date Issued: 11 July 2018

Registration Certificate No.
R08-WLFO-2020-09-WA-1643

KNOW ALL MEN BY THESE PRESENTS:

MAASIN INTEGRATED FARMERS' ASSOCIATION

Sitio Maasin, Brgy. Basud, San Isidro, Leyte

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the **MUTUAL AID AND PROTECTION** of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 17th day of September 2020.



Not Valid W/Out Seal

By authority of the Regional Director:

YAHYA A. CENTI
Regional Director

Approved by:


FE A. ESTRELLA
Chief LEO/Head WLFO

Name of Organization: **Maasin Integrated Farmers Association (MASIFA)**
Registered Address : **Sitio Maasin, Barangay Basud, San Isidro, Leyte**
Contact Nos. : **0967 563 0508**
Date Organized : **July 28, 2019**
Date Registered : **September 17, 2020**

Registering or Accrediting Agency: (Check appropriate box)

- Securities and Exchange Commission (SEC)
 Cooperative Development Authority (CDA)
 Department of Labor and Employment (DOLE)
 Department of Social Welfare and Development (DSWD)
 Department of Health (DOH)
 Department of Agriculture (DA)
 Department of Agrarian Reform (DAR)
 Department of Education (DepEd)
 Department of Interior and Local Government (DILG)
 National Commission on Indigenous People (NCIP)
 National Housing Authority (NHA)
 Insurance Commission
 Philippine Regulatory Commission (PRC)
 Housing and Land Use Regulatory Board (HLURB)
 Others: (Please specify) _____

Organizational Level: (Check appropriate box)

- Barangay – based
 Chapter
 Affiliate of a larger organization (Please identify larger Organization)

 Others: (Please specify) _____

Purposes/Objectives: (Use of additional sheets, if necessary)

To establish an association that will promote mutual aid and protection to its members; To promote the moral, social and economic well-being of all the members; To develop a sustainable livelihood through the conduct of activities with the aim of uplifting the economic condition of the members; To provide knowledge and skills to the members and equip themselves with an effective and innovative way of fishing; and To work with non-government and

government organization or entities in the promotion and development of the association and in carrying out government policies.

CY

Projects	Costs	Beneficiaries	Status
MIC Vegetable and Fruit crops Production	35,000	All MASIFA members	Preparing for second cropping
MIC Egg Poultry Production	1,200,000	All MASIFA members	Productive and operational
Livelihood Assistant Grant DSWD	345,000	23 MASIFA members	Brown Egg Production. Operating and Active

Project Financing (Sources or Schemes)

FARMING

Services the organization provides or can participate in

Depending on your organization's technical area of expertise and scope of activity, which local special body are you most capable to be a member of?

- Local Development Council
- Local School Board
- Local Health Board
- Local Peace and Order Council

List of Members: (Use Separate Sheet)

- Within the LGU
- Outside of the LGU, if any

WE HEREBY CERTIFY to the correctness of the above information.


MR. REYNALDO D. ADOL
President


MS. JUDY ANN D. DUAZO
Association Secretary

Republic of the Philippines
Province of Leyte
Municipality of San Isidro
Barangay Basud
Maasin Integrated Farmers Association (MASIFA)

EXCERPT FROM THE MINUTES OF THE BOARD OF DIRECTORS' MEETING OF MAASIN INTEGRATED FARMERS ASSOCIATION (MASIFA) HELD AT BARANGAY BASUD, SAN ISIDRO, LEYTE LAST SEPTEMBER 6, 2022.

PRESENT:

Chairman : **MR. REYMART T. ADOL**
Vice – Chairman : **MR PORCESO C. MONERA**
BOD-Members : **MS. DAPHMAY G. RADEN**
MR. JOELITO P. FERNAN
MS. ERLINDA G. INOT

ABSENT: NONE

Board Resolution No. 2022-09-06
Series of 2022

A RESOLUTION REQUESTING FOR THE ACCREDITATION OF MAASIN INTEGRATED FARMERS ASSOCIATION (MASIFA) AS LEGITIMATE CIVIL SOCIETY ORGANIZATION AT THE SANGGUNIANG PANLALAWIGAN OF THE PROVINCE OF LEYTE.

WHEREAS, pursuant to Article 62 Rule XIII of the Implementing Rules and Regulations of Republic Act 7160, otherwise known as the Local Government Code of 1991 which mandates local government units to promote for the establishment and operation of people's organizations, non-governmental organizations, and the private sectors, to make them an active partners in the pursuit of local autonomy;

WHEREAS, under Article 64 Rule XIII of the Implementing Rules and Regulations of Republic Act 7160 which provides for the procedures and guidelines for the selection of representatives of CSOs in local special bodies and the criteria for accreditation that shall guide the concerned Sanggunian on the accreditation of CSOs for the purpose of representation to the local special bodies;

WHEREAS, since there is a new set of elected Municipal Officials in the Municipality of San Isidro, Leyte which started its office last July 1, 2019, then all of the people's organization, non-government organizations and the private sector shall renew its accreditation at the Sangguniang Panlalawigan of the Province of Leyte;

WHEREAS, the Maasin Integrated Farmers Association (MASIFA) with an office address at Sitio Maasin, Barangay Basud, San Isidro, Leyte, is a people's organization which has been organized in August 23, 2020 to promote mutual aid and protection to its members;

WHEREAS, this association is an independent, non-partisan organization and that it will retain its autonomy while pursuing the advancement of the people's interest through its membership in a Local Special Body;

WHEREAS, this association would like to seek for the accreditation as a legitimate Civil Society Organization (CSO) by the Sangguniang Panlalawigan of this Province of Leyte for the Year Term: 2022 – 2025;

WHEREFORE, on motion of Mr. Porceso Moñera (BOD Member) and duly seconded *en masse*;

RESOLVED, AS IT IS HEREBY RESOLVED, to request for the accreditation of Maasin Integrated Farmers Association (MASIFA) as legitimate Civil Society Organization (CSO) at the Sangguniang Panlalawigan (SP) of the Province of Leyte.

UNANIMOUSLY APPROVED this 6th day of September, 2022 at Barangay Basud, San Isidro, Leyte, Philippines.

I HEREBY CERTIFY to the correctness and veracity of the foregoing board resolution.


MS. JUDY ANN D. DUAZO
Association Secretary

ATTESTED:


MR. REYMART D. ADOL
BOD Chairman


MS. DAPHMAY G. RADEN
BOD Member


MR. PORCESO C. MOÑERA
BOD Vice-Chairman


MR. JOELITO P. FERNAN
BOD Member


MS. ERLINDA G. INOT
BOD Member

Republic of the Philippines
Province of Leyte
Municipality of San Isidro
Barangay Basud
Maasin Integrated Farmers Association (MASIFA)

LIST OF ASSOCIATION OFFICERS CY 2022

Board of Directors:

Chairman : **MR. REYMART T. ADOL**
Vice – Chairman : **MR. PORCESO C. MOÑERA**
Members **MS. DAPHMAY G. RADEN**
MR. JOELITO P. FERNAN
MS. ERLINDA G. INOT

Executive Officers:

President : **MR. REYNALDO D. ADOL**
Vice – President : **MS. JESSICA D. DAÑO**
Secretary : **MS. JUDY ANN D. DUAZO**
Treasurer : **MS. RODELYN D. ADOL**
Auditors : **MS. ROSITA M. HILIG**
MS. JESSA MARIE P. DUAZO
P.I.O. : **MS. MA. ALMERA D. RUSSEL**
MS. TERISITA H. BAYRON

Bookkeeper : **MS. ALMA M. ADOL**
Business Manager : **JOBERTH D. DUAZO**

Certified Correct:


MS. JUDY ANN D. DUAZO
Association Secretary

Attested:


MR. REYNALDO D. ADOL
President

Republic of the Philippines
 Province of Leyte
 Municipality of San Isidro
 Barangay Basud
Maasin Integrated Farmers Association (MASIFA)
2nd GENERAL ASSEMBLY MEETING

LIST OF OFFICERS AND MEMBERS 2022

No.	<u>NAME OF MEMBERS</u>	<u>ADDRESS</u>	<u>POSITION</u>
1	ADOL, ALMA MONTERDE	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	BOOKKEEPER
2	ADOL, ANTONIO ROSSEL	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	MEMBER
3	ADOL, RODELYN	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	TREASURER
4	ADOL, REYNALDO DANATIL	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	PRESIDENT
5	ADOL, REYMART TAHANLANGIT	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	BOD MEMBER
6	BAYRON, TERISITA HELIG	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	P.I.O
7	DUAZO, JESSA MARIE PARTO	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	AUDITOR
8	DUAZO, JOSEPHINE DAÑO	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	MEMBER
9	DUAZO, JUDY ANN DAÑO	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	SECRETARY
10	DAÑO, JESSICA DANATIL	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	VICE-PRESIDENT
11	DANATIL, LOIDA BONTIA	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	MEMBER
12	ADOL, ROBERT DANATIL	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	MEMBER
13	DALOT, JOAN ARROFO	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	MEMBER
14	DUAZO, JOBERTH DAÑO	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	BUSINESSMANAGER
15	DOÑA, ESMERALDO	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	MEMBER
16	FERNAN, ELIGARDA PEPITO	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	MEMBER

17	FERNAN, JOELITO PEPITO	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	BOD MEMBER
18	HILIG, ROSITA MAHILUM	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	AUDITHOR
19	INOT, JULITO GELIG	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	MEMBER
20	INOT, ERLINDA GELIG	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	BOD MEMBER
21	MOÑERA, PORCESO CANABE	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	BOD VICE-CHAIRMAN
22	ORONGAN, MA. ELNA BACAY	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	MEMBER
23	PEPITO, VINJI MEREZ	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	MEMBER
24	RUSSEL, MA. ALMERA DUGANG	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	P.I.O
25	RUSSEL, ROMEO INOT	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	MEMBER
26	RADEN, DAPHMAY GOMEZ	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	BOD MEMBER
27	RUSSEL, BERNARDITA METANTE	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	MEMBER
28	RUSSEL, JEMMY INOT	Sitio Maasin, Brgy. Basud, San Isidro, Leyte	MEMBER

CERTIFIED CORRECT:

MS. JUDY ANN D. DUAZO

Association Secretary

CTC NO. 05653689

Issued on: _____

Issued at: San Isidro, Leyte

ATTESTED BY:

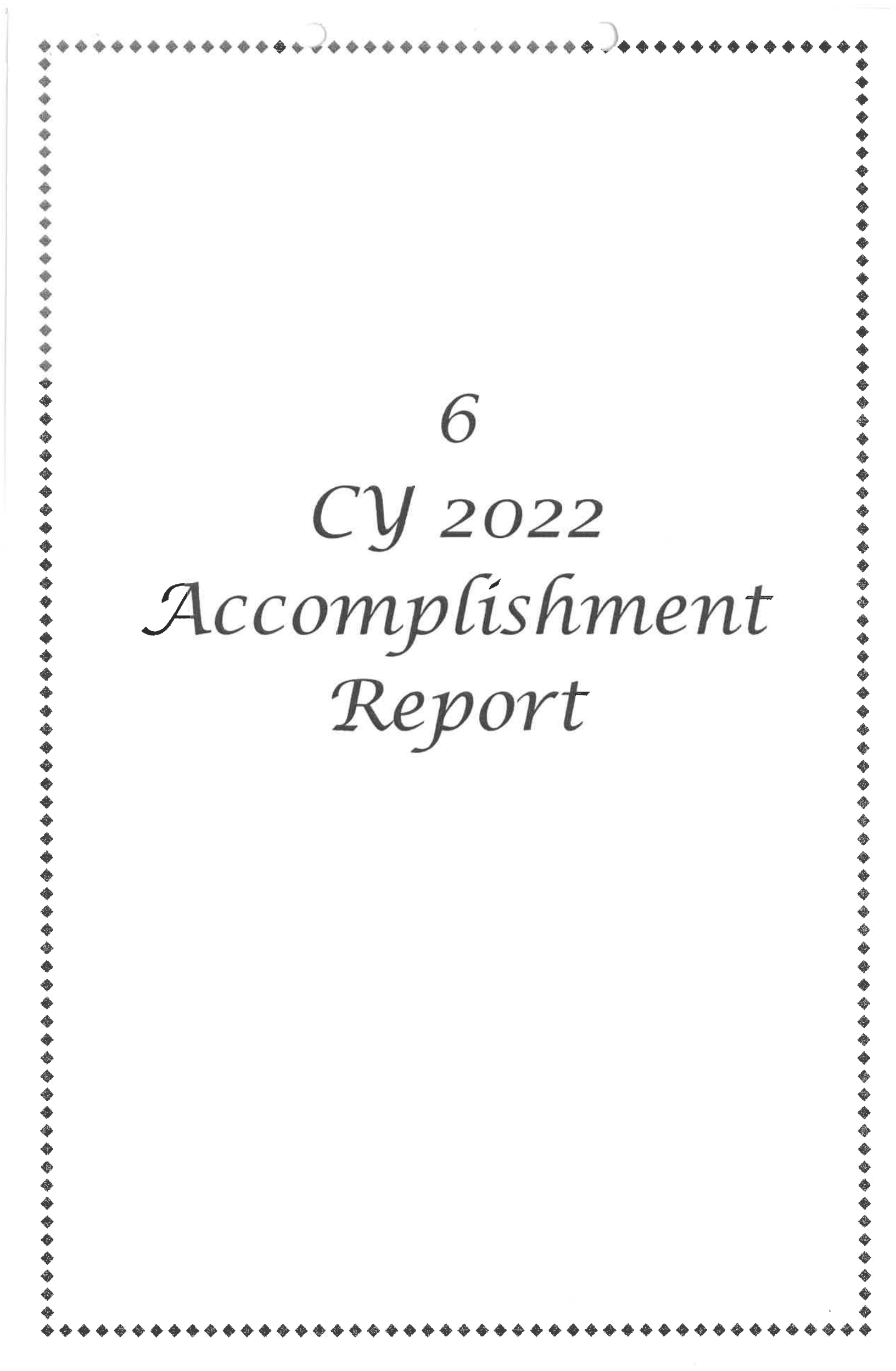
MR. REYNALDO D. ADOL

Association President

CTC NO. 05653680

Issued On _____

Issued At San Isidro, Leyte



6
*CY 2022
Accomplishment
Report*

Republic of the Philippines
 Province of Leyte
 Municipality of San Isidro
 Barangay Basud
Maasin Integrated Farmers Association (MASIFA)

ACCOMPLISHMENT REPORT
 As Month of July 2022

The Maasin Integrated Farmers Association (MASIFA) has been organized in 2020 and has an incoming intervention from government organization, to wit:

Projects	Cost	Beneficiaries	Status
Vegetable Compact Farming from More Income in the Countryside (MIC) Program of the Provincial Agriculture Office	35,000	The entire member of the Association	The association successfully cultivate and harvested different kinds of Vegetable and fruit crops in the program and it gives more or less 125,000 Net income to the CRIFFA. The association is now preparing for the second cropping of its production.
Poultry Egg Layer Production from MIC More Income in the Countryside Program. Provincial Agriculture Office	1,200,000	The entire members of the Association	The poultry egg production livelihood project is now on its second year of production and operation. And gives a net profit of 172,000 pesos from the first year of production.
Livelihood Assistant Grant (LAG) Department of Social and Welfare Development (DSWD)	345,000	23 MASIFA members	The funds was allocated for the establishment of Free Range Chicken Production and currently the production is ongoing.

With this intervention, it directly benefits the members- beneficiaries of the association by increasing their income capacity.

More so, the said intervention effectively build the capacity of member – beneficiaries of the proponent organization in the management of the program/projects/activity and organization functioning; and augmented farmers' opportunities and linkage, which contributed greatly in sustainable agriculture livelihood.

Prepared by:

Suazo
MS. JUDYANN D. DUAZO
Association Secretary

Checked & Verified by:

[Signature]
MR. REYNALDO D. ADOL
President

7
*FINANCIAL
STATEMENT*

Republic of the Philippines
Province of Leyte
Municipality of San Isidro
Barangay Basud
Maasin Integrated Farmers Association (MASIFA)
FINANCIAL STATEMENT OF CONDITION
As Month of September 6, 2022

ASSETS

P 1,880,580.00

CASH ON HAND	_____	P 65,580
Cash on Bank	_____	P 45,000
Building	_____	P 450,000
Livestock	_____	P 1,320,000.00

LIABILITIES

Accountable _____ **P150,000**

EQUITY

Capital _____ **P 1,490,080**
Share dividends _____ **P 35,500**
Drawings _____ **P 205,000**

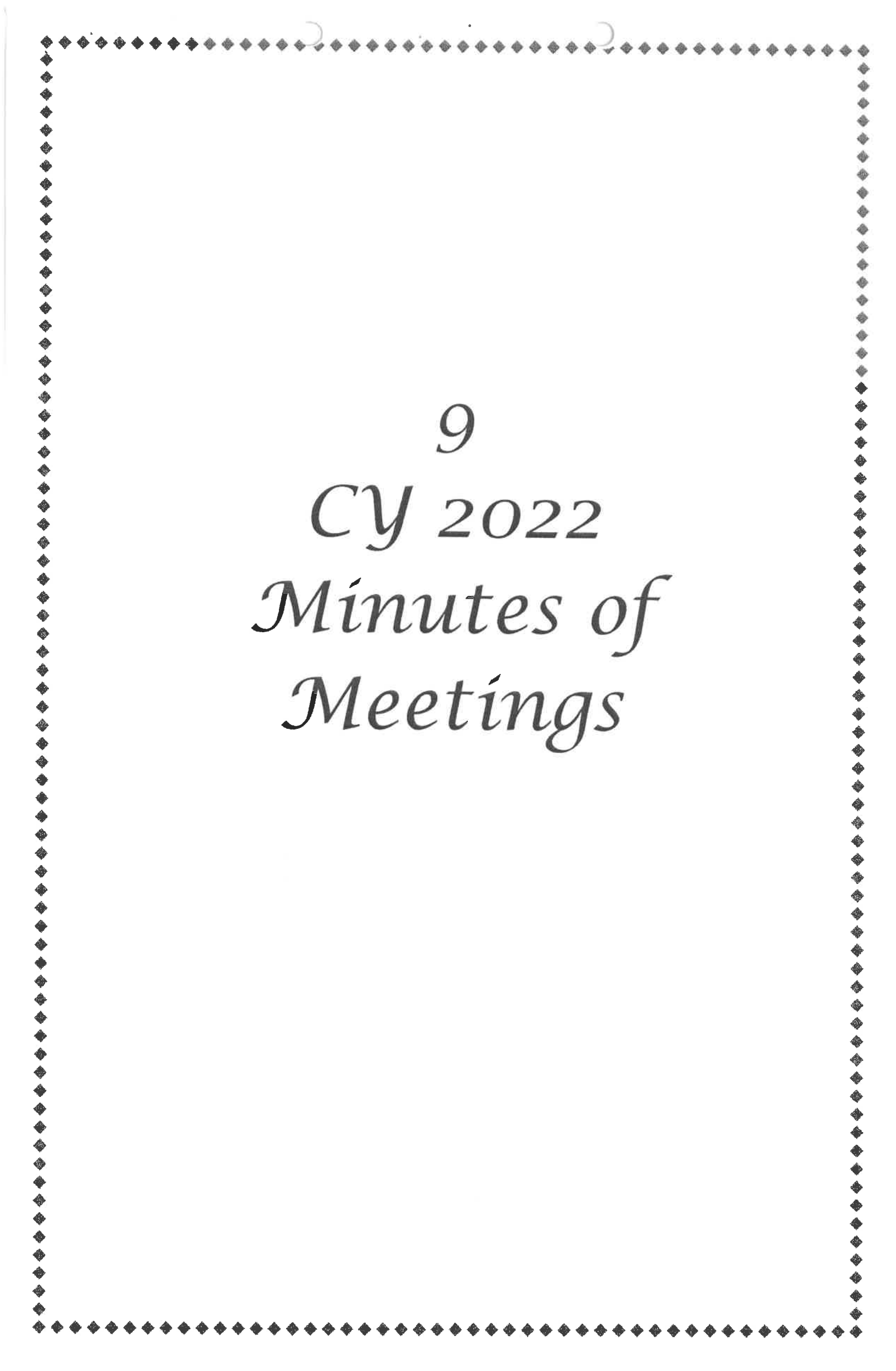
LIABILITIES & EQUITY _____ P 1,880,580.00

Prepared by:


Ms. Rodelyn J. Adol
Association Treasurer

Attested by 

MR. REYNALDO D. ADOL
President



9
*CY 2022
Minutes of
Meetings*

Republic of the Philippines
Province of Leyte
Municipality of San Isidro
Barangay Basud

**Maasin Integrated Farmers Association (MASIFA)
2nd GENERAL ASSEMBLY MEETING**

Minutes of the organizational meeting of the Maasin Integrated Farmers Association (MASIFA) of Brgy. Basud, San Isidro, Leyte held on September 6, 2022 at 1:00 o'clock in the afternoon at the MASIFA Center, Brgy. Basud, San Isidro, Leyte.

AGENDA:

- I. Purpose of Association and its Renewal Registration to Sangguniang Bayan Accreditation and Sangguniang Panlalawigan Accreditation
- II. Status of MIC Project and Other Livelihood Project
- III. Financial Report 2022
- IV. Amendments of Constitution and by-laws
- V. Re-Election of Officers 2022

MINUTES/PROCEEDINGS:

I. Purpose of Association and its Renewal Registration to Sangguniang Bayan Accreditation and Sangguniang Panlalawigan Accreditation.

The meeting temporarily presided by Mr. Reynaldo D. Adol (Association Chairman), he discussed to the group the entire aim and purpose of the association. He cited that to enable to avail any form of Livelihood Assistance from any National and Local Government Agencies and Non-Government Organizations, this Association is required to renew its registration first to a legal representative. Everyone in the group agreed for the statement of Mr Adol since it is beneficial to the Association to be acknowledge by the Sangguniang Bayan and Sangguniang Panlalawigan so that the association will be guided accordingly.

II. Status of MIC Project and Other Livelihood Project

The poultry production that was received by the association is still active and currently, it produces an average of 40 trays of eggs every day. The Association now is starting to deposit income from the egg Production Income and all the members agreed that they should open an account for the egg production income, and they also voted that the representative to

open an account will be the President, treasurer and one representative from the BOD.

III. Financial Report

The treasurer Mrs Rodelyn Adol, reported the latest financial asset of the association and its Liabilities and Equity. It was cited that the current asset of the association are: **ASSETS = P 1,880,580.00, LIABILITIES= P150,000, EQUITY= 1,730,080.00** and the members take note the reports of the treasurer and it was reviewed and agreed by everyone.

IV. Amendments of Constitution and by-laws

The President read the previous Constitution and by-laws for the members to acknowledge and amends it. Then it was unanimously agreed that the collection of the monthly dues in the association must be reduce to 10 pesos so that it will be affordable to the members. There will be a 100 pesos for membership fee and they must automatically pay 1,000 pesos an equivalent of 1 share so that they will become a regular member of the association. This was approved by everyone during the 2nd assembly meeting of the association. After the discussion and amendments of the Constitution and by-laws, the chairman proceed to the re-election of officers 2022 since it was stated that there will be an election every two years of the association. The result of the election are as follows:

V. Re-Election of Officers 2022

Board of Directors:

Chairman	:	MR. REYMART T. ADOL
Vice – Chairman	:	MR PORCESO C. MONERA
BOD-Members	:	MS. DAPHMAY G. RADEN MR. JOELITO P. FERNAN MS. ERLINDA G. INOT


Executive Officers:

President	:	MR. REYNALDO D. ADOL
Vice – President	:	MS. JESSICA D. DAÑO
Secretary	:	MS. JUDY ANN D. DUAZO
Treasurer	:	MS. RODELYN J. ADOL
Auditors	:	ROSITA M. HILIG JESSA MARIE P. DUAZO
P.I.O.	:	MS. MA. ALMERA D. RUSSEL MS. TERISITA H. BAYRON
Bookkeeper	:	MS. ALMA M. ADOL
Business Manager	:	MR. JOEBERT DUAZO

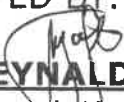
VI. Distribution of Share Dividends

After the election, the reinstated president still preside the meeting, he called the new elected Treasurer (Ms. Rodelyn) and the new elected secretary (Ms. Duazo) to distribute the share dividends to the members. Since no more issues and concerns were raised, the newly elected President adjourned the meeting at exactly 4:00 o'clock in the afternoon as first move by Mr. Porceso D. Moñera and seconded by Ms. Jessica Daño

CERTIFIED CORRECT:


MS. JUDYANN D. DUAZO
Association Secretary
CTC NO. CC12020-05653659
Issued on: _____
Issued at: San Isidro, Leyte

ATTESTED BY:


MR. REYNALDO D. ADOL
Association President
CTC NO. CC12020-05653660
Issued On _____
Issued At San Isidro, Leyte