

SEPTEMBER 5, 2022

Date

Item No.: 42

Date: 04 OCT 2022

LEONARDO " SANDY" JAVIER
OFFICE OF VICE GOVERNOR
PROVINCE OF LEYTE
PALO-LEYTE

8/10c 9/12/22
SEP 15 2022
SP Records

Dear Vice Governor,

In response to your Notice of Call Accreditation, kindly be informed that CABUNGA-AN FARMERS INTEGRATED FARMERS ASSOCIATION (CIFA) CSO, with office address at Barangay A. Tumamak, Villaba, Leyte would like to seek accreditation by the Sangguniang Bayan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body.
3. Certificate of Registration issued by the (SEC, CDA, DOLE, DHSUD/HLURB) or existing valid Certificate of Accreditation issued by the (Name of NEGA) or certification issued by the NCIP;
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank You.

Sincerely,

Emerenciana G. Nuñez
EMERENCIANA G. NUÑEZ
CIFA PRESIDENT



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE
Ormoc City

DOLERO8-ORD-F1
Revision No. 00
Date Issued: 11 July 2018

Registration Certificate No.
R08-WLFO-2019-01-WA-1486

KNOW ALL MEN BY THESE PRESENTS

**CABUNGA-AN INTEGRATED
FARMERS' ASSOCIATION (CIFA)**

Sitio Mahanglad, Brgy. Tumamak, Villaba, Leyte

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 31st day of January 2019

By authority of the Regional Director:

YAHYA A. CENTI
Regional Director

Approved by:


MARITES Z. VIÑAS
Chief LEO Head WLFO



Not valid w/out Seal

APPLICATION FORM FOR ACCREDITATION

Name of Organization: CABUNGA-AN INTEGRATED FARMERS ASSOCIATION (CIFA)
Address : A. TUMAMAK, (Cabunga-an), VILLABA, LEYTE
Contact No.: : 09467154127 Email address(optional): _____
Date Organized : MARCH 16, 2018 Sector/s Represented: _____
Purposes/Objectives: **1. Increase income at least 10% above poverty threshold at the end of 2020.**

2. Develop at least three (3) farms per Agritourism promoting Organic Farming

Service that organization provides or can participate in: **Livelihood to members**

Registering Agency:

Date Registered: March 15, 2019

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any):

Date Accredited: January 31, 2019

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)

REPUBLIC OF THE PHILIPPINES
PROVINCE OF LEYTE
MUNICIPALITY OF VILLABA

CABUNGA-AN INTEGRATED FARMERS ASSOCIATION (CIFA)

BOARD RESOLUTION NO. 05-2022

WHEREAS, Section 108 of the local Government code of 1991 (RA 7160) provides for the accreditation of civil society organization.

WHEREAS on August 30, 2022 the Development of the Interior and Local Government issued Memorandum circular no. 2022 on the guidelines on the accreditation of civil society organization and selection of representative to the local special bodies.

WHEREAS the CABUNGA-AN INTEGRATED FARMERS ASSOCIATION (CIFA) Special Board Meeting held at Barangay A. Tumamak Villaba Leyte on August 10, 2022 attended by the following Board of Trustees present, the following resolution was approved and adopted;

RESOLVED, AS IT IS HEREBY RESOLVE, to signify our intentions to be an accredited civil society organization with the Sangguniang Panlalawigan, pursuant to the procedures and guidelines set for the in Section 108 of the local Government Code of 1991 and DILG memorandum Circular 2022, and to apply for membership in a local special body in the Province of Leyte.

RESOLVED FURTHER, for forward a copy of this RESOLUTION to the Chairman of the Sangguniang Panlalawigan Committee on Accreditation, the Hon. Trinidad G. Apostol.

RESOLVED FUTHERMORE, that the following representatives of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolutions:
EMERENCIANA G. NUÑEZ – President.

ADOPTED unanimously by the board of the Trustees/Directors of the CABUNGA-AN INTEGRATED FARMERS ASSOCIATION (CIFA) this 10th day of August, 2022 at Barangay A Tumamal Villaba Leyte.

NAME	POSITION	SIGNATURE
EMERENCIANA G. NUÑEZ	PRESIDENT	<u>Emerenciana G. Nuñez</u>
FELODELFO L. SANCHEZ	VICE PRESIDENT	<u>FS</u>
DANILO U. AGANG	BOD	<u>[Signature]</u>
ALLAN G. MOPON	BOD	<u>[Signature]</u>
FORTUNATA D. CUBIAN	BOD	<u>Fortunata D. Cubian</u>

Emerenciana G. Nuñez

EMERENCIANA G. NUÑEZ

CIFA PRESIDENT

PN: 917-675-444

SUBSCRIBED AND SWORN TO before me this this 10 SEP 2022 day of _____, 2022 in _____, Affiant exhibiting to me his/her _____ with valid identification no. _____ issued on _____ at _____.

Doc. No.: 44
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Book No.: VI
Series of 2021

ATTY. JOVANY A. DAMAYO
Notary Public until December 31, 2022
For Tacloban City and Province of Leyte
Notarial Commission No. 2021-01-10
Roll of Attorneys No. 13395; 07/24/2020
IB: OI No. 12547; 12/28/21; Leyte
PTR No. 840982; 11/03/2022; Tacloban City
MCLE Compliance No. MII-0004774 valid until 04/14/2025
Unit 5, Fil-India Arcade, Bldg. 59,
Picas-Sagkahan, Tacloban City



Republic of the Philippines
Province of Leyte
Municipality of Villaba
-oOo-

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF VILLABA, LEYTE HELD AT THE MUNICIPAL SESSION HALL ON MAY 22, 2019

RESOLUTION NO. 55, S-2019

A RESOLUTION ACCREDITING THE CABUNGA-AN INTEGRATED FARMER'S ASSOCIATION AS A CIVIL SOCIETY ORGANIZATION IN THE MUNICIPALITY OF VILLABA.

WHEREAS, pursuant to Article 64 of the Implementing Rules and Regulations of RA 7160, states that, the LGU's, upon assumption of the newly-elected Sanggunian must have an accreditation of CSO's for purposes of representation in local special bodies;

WHEREAS, the Department of Interior and Local Government (DILG) issued Memorandum Circular No. 2016- 9 entitled as "2016 ACCREDITATION OF CIVIL SOCIETY ORGANIZATIONS, AND SELECTION OF REPRESENTATIVES TO THE LOCAL SPECIAL BODIES", which contains the rules on accreditation process for the purpose of representatives to the Local Special Bodies;

WHEREAS, the mere purpose of the said memorandum circular is to reiterate the provisions of the Local Government Code and its IRR and to provide other clarificatory guidelines in relation to the accreditation of CSO's;

WHEREAS, the said Memorandum Circular covers all Provincial Governors, Cities and Municipal Mayors and Vice Mayors, DILG Regional Directors, ARMM Regional Governor, and all others who are concerned for the implementation of the said provision in the Local Government Code;


WHEREAS, after thorough review and evaluation of the Committee on Accreditation in the Sangguniang Bayan, of all the documents submitted, the Committee is hereby recommending for the accreditation of the said organization stated above;

WHEREFORE, on motion of the Hon. Mc Quirie P. Umpad, duly seconded by the Hon. Kathleen V. Mape, Be it;


RESOLVED, as it is hereby resolved to accredit the Cabunga-an Integrated Farmer's Association as a Civil Society Organization (CSO) in the Municipality of Villaba.

Approved unanimously.

I HEREBY CERTIFY TO THE CORRECTNESS OF THE FOREGOING.


CORNELIO V. HERNANDO, JR.
SB Secretary

ATTESTED:


HON. DENNIS L. SY
Municipal Vice Mayor/Presiding Officer

Republic of the Philippines
PROVINCE OF LEYTE
BARANGAY A. TUMAMAK

CABUNGA-AN INTEGRATED FARMERS ASSOCIATION
(CIFA)

ATTENDANCE SHEET
ANNUAL MEETING

NAME	POSITION	SIGNATURE
1. EMERENCIANA G. NUÑEZ	PRESIDENT	Emerenciana G. Nuñez
2. FELODELFO L. SANCHEZ	VICE PRESIDENT	FS
3. LORENA L. BAAY	TREASURER	L Baay
4. CONCEPCION R. GLORIA	SECRETARY	CR Gloria
5. CRISTINA S. BIORÉ	AUDITOR	Cristina
6. PEDRO O. NUÑEZ	MEMBERS	Pedro
7. FRANCISCO B. LEPON	MEMBER	F. Lapon
8. LILIA A. YTANG	MEMBER	Lytang
9. DABILO U. AGANG	BOD	D. Agang
10. DIOSDADO D. VERAL	BOD	D. Veral
11. DIONEDES P. VERAL		D. Veral
12. RICARDO R. GLORIA		R. Gloria
13. MARIA L. TUBERA		Mama
14. HERCULES D. ROMERO		
15. FORTUNATA D. CUBIAN	BOD	Fortunata D. Cuban
16. ALLAN G. MOPON	BOD	
17. IMELDA JOSE		
18. MARCELA H. PUZON		M. H. Puzon
19. JENNIFER M. SABAREZ		
20. DANILO G. NUÑEZ		D. G. Nuñez
21. ANTONIO V. TUMAMAK		

**CABUNGA-AN INTEGRATED FARMERS ASSOCIATION
(CIFA)**

**LIST OF CURRENT OFFICERS
C.Y. 2022**

NAME	POSITION
EMERENCIANA G. NUÑEZ	PRESIDENT
FELODELFO L. SANCHEZ	VICE-PRESIDENT
CONCEPCION R. GLORIA	SECRETARY
LORENA L. BAAY	TREASURER
CRISTINA S. BIORE	AUDITOR

Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Villaba
BARANGAY A. TUMAMAK

**CABUNGA-AN INTEGRATED FARMERS ASSOCIATION
(CIFA)**

EXCERPTS FROM THE MINUTES OF CABUNGA-AN INTEGRATED FARMERS ASSOCIATION (CIFA)
REGULAR MONTHLY MEETING DATED JULY 20, 2021 @ 1:30 IN THE AFTERNOON.

ATTENDANCE:

Were duly signed in a separate sheet of paper.

The meeting was called to order at 1:30 in the afternoon, presided by our President of CIFA Emerenciana G. Nuñez and was started with an Opening Prayer by Felodelfo L. Sanchez. Roll call and attendance by the Secretary with 30 members are present and 5 membes are absent.

The main reason why we conducted the general Assembly meeting is to explain to the members about the obligation as a member, on responsibilities and duties. This association are reminded that during the monthly Pintakasi of the breeding station they should be present at all times, to participate as a member.

The meeting was approved by all the members in all agreements made.

The meeting was adjourned at exactly 4 o'clock in the afternoon and no objections on it.

Republic of the Philippines
 Province of Leyte
 Municipality of Villaba
 Barangay A. Tumamak
 (Cabunga-an)

**CABUNGA-AN INTEGRATED FARMERS ASSOCIATION
 (CIFA)**


ANNUAL ACCOMPLISHMENT REPORT

NAME OF PROJECT/PROGRAM/ACTIVITY	OBJECTIVES	DURATION	STATUES COMPLETED/ON GOING	BUDGET
1. Campaign to create backyard gardening/beautification of surroundings	To support less malnutrition, less expenses for foods.	January 2021- feb. 2021	Ongoing	
2. Participate the Brgy Tree Planting	To support the clean and green program	August 27, 2021	COMPLETED	
3. Support to the Parish by giving donations and crops during fiesta celebration	To give support to the Parish (religious group)	June 2021	On going	
4. Participate in Barangay Road Clearing Activity	To promote and manage the streets in clearing trees and canals.	July-Sept, 2021	On going	

Prepared by:


 CONCEPCION R. GLORIA
 CIFA SECRETARY

Noted by:


 EMERENCIANA G. NUÑEZ
 CIFA PRESIDENT

Republic of the Philippines
Province of Leyte
Municipality of Villaba

CABUNGA-AN INTEGRATED FARMERS ASSOCIATION (CIFA)

FINANCIAL STATEMENT

SOURCE	AMOUNT (P)	REMARKS
DONATION I, PHASE I 10 HEADS BREEDER AND 30,000.00 BAGS OF FEEDS @ 1,600.00/BAG	P 940,000.00	BREEDER AND FEEDS FROM PLGU LEYTE
DONATIONS II, PHASE II 93 HEADS OF PIGLETS AND 3,000.00/HEAD 372 BAGS OF FEEDS @ 1,600.00/BAG	P 874,200.00	PIGLETS AND FEEDS FROM SAAD
INVESTMENT PROJECT	P 212,000.00	LOAN COLLECTIBLES FROM SALES OF PIG, CASH IN BANK AND CASH ON HAND
PROJECT STRUCTURES	P 560,000.00	COST OF BUILDING AND MATERIALS
MEMBERSHIP FEES AND MONTHLY DUES/CBU	P 12,800.00	PROCEEDS FROM 20 MEMBERS
TOTAL	P 2,598,200.00	
PARTICULARS	AMOUNT	REMARKS
DONATION I, 400 BAGS-BREEDER PROJECT @ 1,600.00	P 640,000.00	FEEDS EXPENSES FOR 10 HEADS BREEDERS FROM PLGU-LEYTE
DONATION #372 BAGS/ HOG FATTENING PROJECT @ 1,600.00/BAG	P 595,200.00	FEEDS EXPENSES FOR 93 HEADS PIGLETS FROM SAAD
MEETING	P 19,000.00	HOSTING FOR FOOD
OFFICE SUPPLIES	P 2,500.00	
LOGISTICS	P 5,000.00	
ADMINISTRATING PERSONNEL	P 126,000.00	HONORARIUM OF CARE TAKER
TOTAL	P 1,210,500.00	

Emerenciana G. Nuñez
EMERENCIANA G. NUÑEZ
CIFA PRESIDENT

Daniilo U. Agang
DANILO U. AGANG

Concepcion R. Gloria
CONCEPCION R. GLORIA
SECRETARY

Cristina S. Biore
CRISTINA S. BIORE
AUDITOR

Allan G. Mopon
ALLAN G. MOPON
Fortunata D. Cubian
FORTUNATA D. CUBIAN

BOD

Lorena L. Baay
LORENA L. BAAY
TREASURER