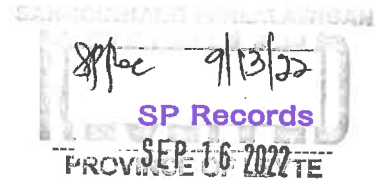


Annex D: Letter of Application

September 08, 2022

Item No.: 49
Date: 04 OCT 2022

Vice Governor LEONARDO M. JAVIER
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte



Dear Vice –Governor Javier:

In response to your Notice of Call for Accreditation, kindly be informed that CAULISIHAN FARMERS ASSOCIATION (CFA), with office address at Brgy. Caulisihan, Inopacan, Leyte would like to seek accreditation by the sangguniang panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE: RO8-WLFO-2019-09-WA-1565
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,


VICTOR A. MALDA
CFA- President



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE
Ormoc City

DOLERO8-ORD-F1
Revision No. 00
Date Issued: 11 July 2018

Registration Certificate No.
R08-WLFO-2019-09-WA-1565

KNOW ALL MEN BY THESE PRESENTS:

CAULSIHAN FARMERS' ASSOCIATION

Barangay Caulisihan, Inopacan, Leyte

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 3rd day of September 2019.

By authority of the Regional Director:

YAHYA A. CENTI
Regional Director



Approved by:

EDGAR B. TABUYAN
Supervising LEO/Head WLFO



APPLICATION FORM FOR ACCREDITATION

Name of Organization: **CAULISIHAN FARMERS ASSOCIATION**

Address: **BRGY. CAULISIHAN, INOPACAN, LEYTE**

Contact No.: No Network Email address (optional): mariaelenamalda@yahoo.com

Date Organized: April 2, 2019 Sector/s Represented: FARMERS

Purposes/Objectives: To promote the moral, social and economic well-being of its members

Services that the organization provides or can participate in:

- a.) The association provides fresh vegetables to the community
- b.) The association participate brigada eskwela.

Registering Agency:

Date Registered: September 3, 2019

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any):

Date Accredited: _____

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): _____

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____

Projects Implemented in the Province of Leyte

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2019	Vegetable Production		counter parting	Caulisihan Farmers Ass.	Ongoing	

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


VICTOR A. MALDA
CFA-President


ERIBERTO H. TANAID
CFA-Secretary



**CAULISIHAN FARMERS ASSOCIATION
Barangay Caulisihan Inopacan, Leyte**

BOARD RESOLUTION NO. 2022-CFA-01

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 15, 2022 the Department of the Interior and Local Government issued Memorandum Circular No. 2022-83, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the Caulisihan Farmers Association (CFA) is a civil society organization duly registered with the Department of Labor and Employment and existing under Philippine laws;

WHEREAS, in the Caulisihan Farmers Association (CFA) Special Board Meeting held at Brgy. Caulisihan Inopacan, Leyte on September 04, 2022, attended by the following Board of Directors present, the following resolution was approved and adopted:

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-83, and to apply for membership in a local special body in the Municipality of Inopacan

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation, the Honorable Trinidad G. Apostol.

RESOLVED FURTHERMORE, that the following representative of the Caulisihan Farmers Association (CFA) is authorized and directed to take any action necessary to effectuate the foregoing resolution: Victor A. Malda, CFA-President.

ADOPTED unanimously by the Board of Directors of the this 4th day of September, 2022 in the Municipality of Inopacan.

Name	Position	Signature
Domindaor D. Piol	BOD	
Dominador B. Dalmacio	BOD	
Basilisa M. Solon	BOD	

VICTOR A. MALDA
President

SUBSCRIBED AND SWORN TO before me this 12th day of Sept, 2022 in INOPACAN CAFE
Affiant exhibiting to me his/her _____ with valid identification no. _____ issued on _____ at _____.

Doc No: 2
Page No: 1
Book No: 89
Series of: 2022

ATTY. ROSARIE A. PETEROS-PHUA
Notary Public
Office: December 31, 2023
Barangay Councilor No. 250-2022-02
Roll of Attorney No. 57552
2nd Floor, J. Rizal Street, Poblacion 2, Hindang, Leyte
PTR No. 4257284-1/3/2022-Hindang, Leyte
RPN No. 102447-1/2/2022-Cebu L.

Annex F: List of Current Officers and Members

List of Current Officers of Caulisihan Farmers Association (CFA)

as of August 31, 2022

Name	Position
Victor A. Malda	President
Pedrito D. Dalmacio	Vice President
Eriberto H. Tanaid	Secretary
Jonalyn B. Alojacin	Treasurer
Almer T. Piol	Auditor
Antonia A. Solis	P.I.O
Mario A. Malda	Bookkeeper
Junrey C. Dalmacio	Business Manager
Simeon P. Austero	Head, Health Committee
Feliciano E. Macunay	Head, Education Committee
Paquito D. Caberte	Head, Environmental Committee
Dominador V. Caberte	Head, Infrastructure and Safety Committee
Dominador B. Dalmacio	Board of Director
Dominador P. Tanaid	Board of Director
Basilisa M, Solon	Board of Director
Jesus M. Maldo	Member
Rogelio B. Macunay	Member
Feliciano E. Macunay	Member
Anecito T. Laroa	Member
Cerele D. Melano	Member
Garciano D. Piol Jr.	Member
Generoso Costamero	Member
Jonell S. Simpron	Member
Charlito R. Lloren	Member
Robelio A. Simpron	Member

CAULISIHAN FARMERS ASSOCIATION (CFA)

Activity: Annual Meeting

Participants: Caulisihan Farmers Association members

Date and Time: December 13, 2021 (7:00 pm)

Expectations for the Activity:

Expects all attendees to conduct themselves in a professional manner with concern and respect for all.

General Objective:

To promote mutual aid and protection to its members

Specific Objectives:

- To promote moral, social and economic well-being of all members.
- To develop sustainable livelihood with the aim of uplifting the economic condition of the members
- To work with non-government and government organization or entities in the promotion

Agenda:

1. Agenda: SB Accreditation

The meeting was temporarily presided by Mrs. Maria Elena T. Malda, Committee on Agriculture. She discussed to the group about application for SB Accreditation. That CFA must be accredited to the Sangguniang Panlalawigan of Inopacan, Leyte the soonest possible.

Everyone in the group agreed with the statement of the presiding officer and all of the members concurred to comply the required documents for SB Accreditation.

2. Agenda: Consultation of in active CFA members

The group agreed to follow up the in active member if they are willing to continue their membership of the association.

3. Agenda: Agreement about the schedule of gardening

Everyone in the group agreed that a penalty of 100.00 for those members who are not going to attend the gardening schedule except for those who have valid or important reasons.

4. Agenda: Results of Election of Officers

President	: Victor A. Malda
Vice-President	: Pedrito D. Dalmacio
Secretary	: Eriberto H. Tanaid
Treasurer	: Jonalyn B. Alojacin
Auditor	: Almer T. Piol
P.I.O	: Antonia A. Solis
B.O.D	: Dominador D. Piol Dominador B. Dalmacio. Basilisa M. Solon

Bookkeeper :Dominador V. Caberte

Business Manager :Junrey C. Dalmacio

Annex G: Minutes of Annual Meetings

5. Agenda: Plan and Programs for Improvement of the Association

Everyone in the group agreed to submit a resolution to Municipal Agriculture Office to have additional gardening tools like knapsack sprayer.

In addition, the association agreed to submit request for financial assistance to the Governor's office for fishpond and egg layer project.

Lastly, the association plan to make a request to the MAO of Inopacan to conduct training on how to give proper vaccine to the Native Chicken and to avail the vaccine as free.

Since no more issues and concerns were raised, the meeting was adjourned at 9:00 in the evening.

Prepared by:


ERIBERTO H. TANAID
CFA- Secretary

Noted by:



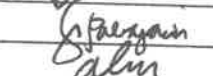


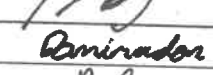



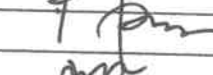
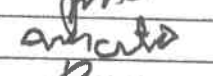

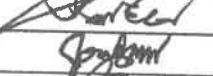











VICTOR A. MALDA
CFA-President

Republic of the Philippines
 Province of Leyte
 Municipality of Inopacan

CAULSIHAN FARMERS ASSOCIATION (CFA)

Annual Meeting
 December 13, 2021
 Brgy. Caulsihan, Inopacan, Leyte

ATTENDANCE SHEET

No.	NAME	DESIGNATION	SIGNATURES
1	Victor A. Malda	President	
2	Pedrito D. Dalmacio	Vice-President	
3	Eriberto H. Tanaid	Secretary	
4	Jonalyn B. Alojacin	Treasurer	
5	Almer T. Piol	Auditor	
6	Antonia A. Solis	P.I.O.	
7	Mario A. Malda	Book keeper	
8	Junrey C. Dalmacio	Business Manager	
9	Domindaor D. Piol	BOD	
10	Dominador B. Dalmacio	BOD	
11	Basilisa M. Solon	BOD	
12	Simeon P. Austero	Head, Health Committee	
13	Feliciano E. Macunay	Head, Education Committee	
14	Pacquito D. Caberte	Head, Environmental Committee	
15	Dominador V. Caberte	Head, Infrastructure and Safety Committee	
16	Jesus M. Maldo	Member	
17	Rogelio B. Macunay	Member	
18	Dominador P. Tanaid	Member	
19	Anecito T. Laroa	Member	
20	Cerelo D. Melano	Member	
21	Garciano D. Piol Jr.	Member	
22	Generoso Costamero	Member	
23	Jonell S. Simpron	Member	
24	Charlito R. Lloren	Member	
25	Robelio A. Simpron	Member	

Annex H: Annual Accomplishment Report

CAULISIHAN FARMERS ASSOCIATION (CFA)

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Vegetables Production	Poverty alleviation Food security			√		All inputs were given by PLGU

Prepared by:


ERIBERTO H. TANAID
 CFA Secretary

Noted by:


VICTOR A. MALDA
 CFA President

**CAULISIHAN FARMERS ASSOCIATION (CFA)
FINANCIAL STATEMENT FOR CY 2021**

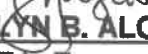
INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
Donor 1		
Donor 2		
Monthly Dues / Membership Fees	900.00	Membership fees
Income Generating Project 1		
Income Generating Project 2	3000.00	Vegetables Production
TOTAL	3,900.00	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Project 1		
Project 2 (Vegetables Production)	2,000.00	Pesticides and Insecticides
Meeting Expenses		
Office Supplies		
Logistics / Transportation		
Administrative and Personnel		
TOTAL	2,000.00	
TOTAL FUND BALANCE (Total Inflow – Total Outflow)	1,900.00	Deposited to Bank

Noted by:


VICTOR A. MALDA
CFA - President


PEDRITO D. DALMACIO
CFA - Vice-President


ERIBERTO H. TANAID
CFA - Secretary


JONALYN B. ALOJACIN
CFA - Treasurer


ALMER T. PIOL
CFA - Auditor