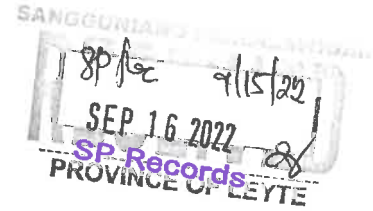


Item No.: 51  
Date: 04 OCT 2022

September 9, 2022

**HON. LEONARDO M. JAVIER JR.**  
Presiding Officer, Sangguniang Panglalawigan  
Province of Leyte



Dear **Vice- Governor Javier** :

In response to your Notice of Call for Accreditation, kindly be informed that Enage Farmers Association, with office address at Sitio Daming, Brgy. Enage, Calubian, Leyte would like to seek accreditation by the Sangguniang Panglalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,

  
**DAMIAN C. DELGADO**  
EFA-President



Republic of the Philippines  
DEPARTMENT OF LABOR AND EMPLOYMENT  
Regional Office No. VIII  
WESTERN LEYTE FIELD OFFICE  
Ormoc City

DECLARATION CHECKED  
Document No. 000  
Date Issued: 22 July 2020

Registration Certificate No.  
**ROS-WLFO-2020-01-WA-1010**

KNOW ALL MEN BY THESE PRESENTS

# ENAGE FARMERS' ASSOCIATION (EFA)

Sitio Daming, Brgy. Enage, Calubian, Leyte


By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 22<sup>nd</sup> day of January 2020.

By authority of the Regional Director:

YAHYA A. CENTI  
Regional Director

Approved By  
  
EDGAR B. TABUYAN  
Supervising LEO/OIC Head WLFO/1



Not Valid W/Out Seal

Batliman St., Sitio Kalipay, Brgy. Cogon, Ormoc City  
Tel. No. 561-4518  
dolero8.wlfo@yaho.com



Annex C: Application Form for Accreditation and Checklist of Requirements

APPLICATION FORM FOR ACCREDITATION

Name of Organization: ENAGE FARMERS ASSOCIATION (EFA)

Address: Sitio Daming, Brgy. Enage, Calubian, Leyte

Contact No.: 09363936947 Email address (optional): none

Date Organized: June 3, 2019 Sector/s Represented: Farmers

Purposes/Objectives:

- Established for the mutual aid and protection of its members
- Promote the moral, social and economic well-being of its members and;
- Shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law
- Develop a sustainable livelihood which aim uplifting the economic condition of the members
- Provide members knowledge and skills an effective and innovative way of farming, fishing and livestock raising.

Services that the organization provides or can participate in:

- Techno-Demo on High-value crops
- Empowerment seminar/trainings
- Community services

Registering Agency: Date Registered: January 22, 2020

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) \*certification

Accrediting Agency (if any):

Date Accredited: \_\_\_\_\_

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)

- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): Sangguning Panglalawigan (SP)

**Organizational Level:**

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): \_\_\_\_\_
- Others (specify): Municipal-level

**Projects Implemented in the Municipality of Calubian**

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2019	Season long trng HVC	Grant	Provl Govt Leyte	Assoc members	completed	
2021	1400 Hds layer	grant	Provl Govt Leyte	Assoc members	ongoing	

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

**WE HEREBY CERTIFY** to the correctness of the above information.

  
**DAMIAN C. DELGADO**  
 President

  
**MARGIE H. DELGADO**  
 Secretary

[CSO LOGO]

**ENAGE FARMERS ASSOCIATION**  
**Sitio Daming, Brgy. Enage, Calubian, Leyte**

**BOARD RESOLUTION NO. 004-2022**

**WHEREAS**, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

**WHEREAS**, on June 15, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

**WHEREAS**, the Enage Farmers Association is a civil society organization duly registered with the Department of Labor and Employment and existing under Philippine laws;

**WHEREAS**, in the Enage Farmers Association Special Board Meeting held at Enage Meeting Center, Brgy. Enage, Calubian, Leyte on August 3, 2022 attended by the following Board of Trustees present, the following resolution was approved and adopted:

**RESOLVED, AS IT IS HEREBY RESOLVED**, to signify our intention to be an accredited civil society organization with the Sangguniang Panglalawigan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to apply for membership in a local special body in the Municipality of Calubian.

**RESOLVED FURTHER**, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation, the Board Member Apostol.

**RESOLVED FURTHERMORE**, that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution: Damian C. Delgado., President and Margie H. Delgado., secretary

**ADOPTED** unanimously by the Board of Trustees/Directors of the Enage Farmers Association this 3rd day of August 2022 in the Municipality of Calubian.

<b>Name</b>	<b>Position</b>
Jesrel P. Alcala	V-President
Charlie P. Pening	Treasurer
Celsa Delgado	Auditor
Marichar Lato	Bss Manager

**Signature**



  
**DAMIAN C. DELGADO**  
Board Chairperson

Annex E: Board Resolution - Intention for Accreditation

SUBSCRIBED AND SWORN TO before me this 13 SEP 2022 day of SEP, 2022 in TACLOBAN CITY, Affiant exhibiting to me his/her \_\_\_\_\_ with valid identification no. \_\_\_\_\_ issued on \_\_\_\_\_ at Calubian.

Vin: 3713-0038A-80950DCD10000

Doc No: 357  
Page No: 73  
Book No: I  
Series of 1027

**GAIL GLENN E. RADAGDAG**  
Notary Public Until December 31, 2022  
N.C. No. 2021-07-93  
IBP No. 196490- 01/05/2022  
PTR No. 5834113- 01/05/2022  
Roll No. 70769- TIN 293-520-770  
MCLE Compliance No. VII-0004992  
BRGY. STA. CRUZ, PALO, LEYTE

Annex F: List of Current Officers and Members

List of Current Officers of the Anislagan Farmers Association  
*as of August 3, 2022*

<b>Name</b>	<b>Position</b>
1. Damian C. Delgado	President
2. Jesrel P. Alcala	Vice President
3. Margie H. Delgado	Secretary
4. Charlie P. Pening	Treasurer
5. Celsa Delgado	Auditor
6. Marichar Lato	Bsness Manager
7. Christopher Nodalo	Bookeeper
8. Marissa Delgado	PIO
9. Bernadit Estrella	PIO
9. Ma. Linda Cuizon	Sgt at Arms
10, Aldren Roldan	Sgt at Arms

**Enage Farmers Association**  
Sitio Daming, Brgy.Enage, Calubian, Leyte

**Activity:** Annual Meeting

**Participants:** EFA members

**Date and Time:** Sept 8, 2022; 9 o'clock in the morning

**Expectations for the Activity:**

**General Objective:** Annual Updates and member's approval

**Specific Objectives:**

- - EFA Financial Status
- - Sangguniang Panlalawigan/Bayan Accreditation
- -other important matters

**Agenda:**

1. Agenda 1

- Reporting of current financial status and its approval
- Monthly dues prompt payment

2. Agenda 2

- Reading of DILG Memo 2022-083 re: SP/SB Accreditation
- Updating the current list AFA officers
- Approval of AFA Board Resolution No. 01-2022 to apply for membership in the local special body in the Province of Leyte and Municipality of Calubian

3. Agenda 3

- All members were encouraged to join monthly meetings
- All members were encouraged to do their share of tasks in SFA Garden
- Next meeting is scheduled on the 1<sup>st</sup> Monday of the following month

Meeting adjourned at 4 o'clock in the afternoon.

Prepared by:

*M.H. Delgado*  
**MARGIE H. DELGADO**  
Secretary-General

Noted by:

*D. Delgado*  
**DAMIAN C. DELGADO**  
President



**ENAGE FARMERS ASSOCIATION**

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Individual Gardening	Demonstration of High-tech farming of high-value crops/	2019		/	Members equity	livelihood
1400 hds Layer	livelihood	2021 to present		/	Grant Provl Govt Leyte	On going
Season long trng high Value veg	livelihood	livelihood			Grant	completed

Prepared by:

*M. H. Delgado*  
**MARGIE H. DELGADO**  
 Secretary-General

Noted by:

  
**DAMIAN C. DELGADO**  
 President

**ENAGE FARMERS ASSOCIATION**  
**[NAME OF ORGANIZATION]**  
**FINANCIAL STATEMENT FOR CY 2021**

<b>INFLOW (Income)</b>		
<b>SOURCE</b>	<b>AMOUNT</b>	<b>REMARKS</b>
Donor 1	100,000.00	PGO grant
Donor 2		
Monthly Dues / Membership Fees	14,763.00	Monthly dues
Income Generating Project 1	120,416.00	Sales eggs
Income Generating Project 2	50,000.00	Garden communi al
<b>TOTAL</b>	<b>285,579.00</b>	
<b>OUTFLOW (Expenses)</b>		
<b>PARTICULARS</b>	<b>AMOUNT</b>	<b>REMARKS</b>
Project 1	120,000.00	
Project 2		
Meeting Expenses	7,999.000	
Office Supplies	7,796.00	
Logistics / Transportation	15,985.00	
Administrative and Personnel	20,945.00	
<b>TOTAL</b>	<b>172,854.00</b>	
<b>TOTAL FUND BALANCE</b> (Total Inflow – Total Outflow)	<b>112,854.00</b>	

**Noted by:**

*D. Delgado*  
**DAMIAN C. DELGADO**  
**[Name]**  
**[President]**

*J. Alcala*  
**JESREL P. ALCALA**  
**[Name]**  
**[Vice President]**

*M. H. Delgado*  
**MARGIE DELGADO**  
**[Name]**  
**[Secretary-General]**

*Charlie Pening*  
**Charlie Pening**  
**[Name]**  
**[Treasurer]**

*C. Delgado*  
**CELSA DELGADO**  
**[Name]**  
**[Auditor]**