Item No.: 53
Date 0 4 OCT 2022

HON. LEONARDO M. JAVIER, JR.

Vice Governor & Presiding Officer Sangguniang Panlalawigan Province of Leyte



Dear Honorable Javier,

Warm Greetings!

In response to your Notice of Call for Accreditation, kindly be informed that the CABGAN BIASONG FARMERS AND FISHERMEN ASSOCIATION (CABIFFA), with an office address at Sitio Cabagan Barangay Biasong, San Isidro, Leyte, would like to seek for accreditation by the Sangguniang Panlalawigan, Province of Leyte.

In support of this application are the following administrative requirements:

1. Letter of Application

2. Duly Accomplishment Application Form for Accreditation;

3. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;

4. Certificate of Registration issued by the (SEC, CDA, DOLE, DHSUD/HLURB) or existing valid Certificate of Accreditation issued by the NCIP.

5. List of Current Officers

6. CY 2022 Minutes of Annual Meeting;

7. CY 2022 Annual Accomplishment Report; and

8. CY 2021 Financial Statement

Thank you very much and more power.

Respectfully yours,

CRISTINE LOPEZ

President



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
West Leyte Field Office
513 Valle St., Mejia Subdivision
Ormoc City

Registration Certificate No. RO8-WLFO-2016 -WA-02-827

KNOW ALL MEN BY THESE PRESENTS:

By virtue of the provisions of the Labor Code, as amended and its implementing rules

CABGAN BIASONG FARMERS AND FISHERMEN ASSOCIATION

Brgy. Biasong, San Isidro, Leyte

has this day been registered and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID and PROTECTION of its members. It shall promote the moral, social and economic well-boing of its members and shall have the right to represent them in accordance with its Constitution and By-Laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association in accordance with all applicable laws and regulations related to workers' association.

By WITNESS WHEREOF, we hereunto affixed our signatures with the seal of the DOLE Regional Office No. VIII Tacloban City, Philippines, this 18th day of February 2016

APPROVED BY:

For the Regional Director ELIAS A. CAYANONG, CESO III

> MARITES Z. VIÑAS Head, DOLE - WLFO

513 Válle St., Brgy, Daris Felize Mejla, Ormae City Te: Nos. (953) 551 – 4518 / (953) 255 - 2496 Emeii: Josens wifo@yahaa.com



APPLICATION FORM FOR ACCREDITATION

Name of Organization: CABGAN BIASONG FARMERS AND FISHERMEN ASSOCIATION (CABIFA) Registered Address Contact Nos. ; 09501019595 Date Organized : December 10, 2015 Date Registered : February 18, 2016 Registering or Accrediting Agency: (Check appropriate box) Securities and Exchange Commission (SEC) Cooperative Development Authority (CDA) Department of Labor and Employment (DOLE) Department of Social Welfare and Development (DSWD) Department of Health (DOH) Department of Agriculture (DA) Department of Agriculture (DA) Department of Education (DepEd) Department of Interior and Local Government (DILG) National Commission on Indigenous People (NCIP) National Housing Authority (NHA) Insurance Commission Philippine Regulatory Commission (PRC) Housing and Land Use Regulatory Board (HLURB) Others: (Please specify)
Organizational Level: (Check appropriate box)
□√ Barangay – based
Chapter
Affiliate of a larger organization (Please identify larger Organization)
Others: (Please specify)
Purposes/Objectives: (Use of additional sheets, if necessary)
To establish an association that the
members: To develop a gustain and economic well-being of all the
activities with the aim of unlife and invention through the conduct of
To provide knowledge and skills to the members and equip themselves with an effective and innovative way of fishing; and To work with

an effective and innovative way of fishing; and To work with non-

government and government organization or entities in the promotion and development of the association and in carrying out government policies.

Projects	Costs	Beneficiaries	Status	
MIC Vegetable and Fruit crops Production	35,000	All CABIFFA members	Preparing for Third cropping	

Project Financing (Sources or Schemes)
FARMING
Services the organization provides or can participate in
Depending on your organization's technical area of expertise and scope of activity, which local special body are you most capable to be a member of?
✓ Local Development Council
Local School Board
Local Health Board
Local Peace and Order Council
List of Members: (Use Separate Sheet)
 Within the LGU Outside of the LGU, if any
WE HEREBY CERTIFY to the correctness of the above information.
ANNALYN A. BALLENO Secretary
Attested:
CRISTINE A. LOPEZ
President

RESOLUTION NO. 1 Series of 2022

A BOARD RESOLUTION FOR THE INTENT FOR ACCREDITATION OF THE CABGAN BIASONG FARMERS AND FISHERMEN ASSOCIATION (CABIFA) SITIO CABGAN BRGY. BIASONG, SAN ISIDRO, LEYTE THAT THIS SAID ASSOCIATION BE ACCREDITED TO THE OFFICE OF THE SANGGUNIANG PANLALAWIGAN OF THE PROVINCE OF LEYTE.

WHEREAS; and in respond to the memorandum circular no. 2016-97 by the DILG which is otherwise known as 2016 accreditation of civil society organization and selection of representative to the local special bodies.

WHEREAS; The said memorandum circular is also mandating the Sangguniang Panlalawigan to conduct accreditation to all kinds or types of an organization, association and cooperatives.

NOW THEREFORE; ON MASS MOTION; BE IT THAT THE CABGAN BIASONG FARMERS AND FISHERMEN ASSOCIATION BE ACCREDITED TO THE OFFICE OF THE SANGGUNIANG PANLALALWIGAN OF THE PROVINCE OF LEYTE.

APPROVED UNANIMOUSLY.

I HEREBY CERTIFY TO THE CORRE CTNESS OF THE FOREGOING RESOLUTION.

ANNALYN A. BALLENO Association Secretary

Noted:

BOD Chairman

BOD Vice-Chairman

MARIALUZ CUNAG

BOD Member

BUENA VENTURA JR. LOPEZ BOD Member

ANNABELLE LUCAYLUCAY

BOD Member

LIST OF ASSOCIATIONS OFFICERS CY 2022

Board of Directors:

BOD CHAIRMAN : AVELINA AYAY-AY
BOD VICE CHAIRMAN : MIRASOL YASE
BOD MEMBER : MARIALUZ CUNAG

BUENAVENTURA JR. LOPEZ : ANNABELLE LUCAYLUCAY

Executive Officers:

PRESIDENT : CRISTINE A. LOPEZ VICE PRESIDENT : ELISA P. AYA-AY

SECRETARY : ANNALYN A. BALLENO

TREASURER : AILYN MIJARES

AUDITORS : RACHELLE APOLINAR

P.I.O : REYMART YASE

: MARICAR GERBESE

BOOKKEEPER : ADELINE S. BANSAY
BUSINESS MANAGER : HEDELISA LOPEZ
SGT.AT ARMS : NELSON BALLENO

ANNALYN A. BALLENO Association Secretary

Attested:

Association President

Republic of the Philippines Province of Leyte Municipality of San Isidro Barangay Biasong Cabgan Biasong Farmers and Fishermen Association (CABIFFA)

List of Officers & Members

CY 2022

NO.	NAME OF MEMBERS	ADDRESS	POSITION/ DESIGNATION
1	Apolinar, Rachelle	Sitio Cabgan, Brgy. Biasong. San laidro, Leyte	Auditor
2	Aya-ay, Avelina Gerbise	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	Member
3	Aya-ay, Edna Pacul	Sitio Cabgan, Brgy. Bissong, San Isidro, Leyte	Business Manage
4	Aya-ay, Edelyn Pacul	Sitio Cabgan, Brgy, Biasong, San Isidro, Leyte	Member
5	Aya-ay, Elena Pacul	Sitio Cabgan, Bagy, Biasong, San Isidro, Leyte	Member
6	Aya-ay, Elisa Pacul	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	Member
7	Aya-ay, Richell Pacul	Sitio Cabgan, Brgy: Hiasong, San Isidro, Leyte	Member
8	Balleno, Nelson	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	Sgt. At Arms
9	Bansay, Adeline Salidaga	Sitin Cabgan, Brgy. Biasong, San Isidro, Leyte	Bookkeeper
10	Caril, Boby	Sitio Cabyan, Brgy, Biusong, San Isidro, Leyte	P.I.O.
11	Caril, Elisa Lopez	Strio Cubgan, Bryy: Biasong, San Isidro, Leyte	Member
12	Catchava, Aleida Gerbese	Sitio Cabgan, Brgy, Biasong, San Isidro, Leyte	Member
13	Cunag, Josefina Buanghug	Sitin Cabgan, Brgy. Biasong, San Isidro, Leyte	Member
	Cunag, Magdalina A.	Sitio Cabgan, Brgy, Biasong, San Isidro, Leyte	Member
15	Cunag, Maria Luz Lopez	Sitio Cabgun, Brgy. Biasong, San Isidro, Luyte	Member
16	Dayday, Cotazon Talisic	Sitio Cabgan, Bogy. Biasong, San Isidro, Leyte	Member
17	Dayday, Rosa Talisic	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	Vice President
18	Diabajo, Jocelyn Aya-ay	Sitio Cabgan, Brgy. Bissong, San Isidro, Leyte	Member
19	Epe, Elizabeth Gerbese	Sitio Cabgan, Bagy. Biasong, San Isidro, Leyte	Member
20	Gerbese, Emeliano Rosales	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	Member
21	Gerbese, Estrella Arnoco	Sitio Cabgan, Brgy, Bissong, San Isidro, Leyle	Member
22	Gerbese, Gregorio, Jr. Arnoco	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	
23	Gerbese, Lolita Yase	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyta	Sgt at Arms Member
24 (Gerbese, Maricar Diaz	Sitio Cabgan, Brgy. Biasong, San Isidro, Loyte	
	Gerbese, Vilma C.	Sitio Cahgan, Brgy. Biasong, San Isidro, Leyte	P.I.O. Member
26	Gerbise, Virginia Arnoco	Sitio Cabgan, Brgy. Biasong, San Isidra, Loyle	-
27	Herbese, Jenelyn Ramos	Sitio Cabgan, Brgy: Biasong, San Isidro, Leyto	Member
1,111	tang, Gregorio	Sitio Cabgan, Bray, Biasong, San Isidro, Leyte	Member
	Lopez, Aileen Husto	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	BOD Chairman
	opez, Buenaventura Jr. Justo	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	Member Member

31	I near Dear of the	Tall	
	Lopez, Buenaventura Sr. Lopez	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	Member
32	Lopez, Carmelina Justo	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	Member
33	Lopez, Cristine Aniban	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	President
34	Lopez, Raul Justo	Sitio Cabgan, Brgy. Biasong, San Isidro. Leyte	Member
35	Lucaylucay, Anabell Delliera	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	BOD Member
36	Laurente, Miraflor	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	BOD Vice Chairman
37	Malang, Julita Salazar	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	
38	Mijares, Ailyn	Sitio Cabgan, Brgv. Biasong, San Isidro, Leyte	Member
39	Montañez, Vilma Casinillo	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	Treasurer
40	Pacul, Placida Milleosa	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	BOD Member
41	Pastorete, Aiza Rombais	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	Member
42	Ramirez, Lorna Lopez		Secretary
43		Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	Member
44	Sotor, Roberto Talisay	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	BOD Member
	Senas, Rowena Maluya	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	Member
45	Sutor, Alberto Arribado	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	Member
46	Sutor, Florenda Talisay	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	Member
47	Sutor, Ramon Arribado	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	Member
48	Yase, Mirasol Palad	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	Member
49	Yase, Gregorio Impas	Sitic Cabgan, Brgy. Biasong, San Isidro, Leyte	Member
50	Yase, Reymart Palad	Sitio Cabgan, Brgy. Biasong, San Isidro, Leyte	Member

Certified Correct:

ANNALYN A. BALLENO
Association Secretary

Attested:

MS. CRISTINE A. LOPEZ
Association President

EXCERPT FROM THE MINUTES OF THE ANNUAL MEETING OF THE CABGAN BIASONG FARMERS AND FISHERMEN ASSOCIATION (CABIFFA) OF SITIO CABGAN BRGY. BIASONG, SAN ISIDRO, LEYTE HELD ON JANUARY 22, 2022 AT THE FARM MEETING CENTER,

ATTENDANCE:

See attached attendance at the back

AGENDA:

- 1. Purpose of the Association and renewal registration of association
- 2. Status MIC Project
- 3. Re-elect of New sets of Officers 2022
- 4. Amendments of the Constitution and By-Laws of the association.

MINUTES/PROCEEDINGS:

1. Purpose of the Association and renewal registration of Association

The meeting temporarily presided by Ms. Nimfa Tumamak (MIC Team Leader), she discussed to the group the entire aim and purpose of the association. He cited that to enable to avail any form of Livelihood Assistance from any National and Local Government Agencies and Non-Government Organizations, this Association must be registered first to a legal representative like Sangguniang Bayan and Sangguniang Panlalawigan of the Province of Leyte and also submit updated list of associations officers and members to the Department of Labor and Employment. Everyone in the group agreed for the statement of Ms. Tumamak

2. Status of Gardening, MIC Livestock Project and other Assets of HAMILFA

According to sir Allan V. Ompoc (Agricultural Extension Worker at the Province of Leyte) that in order to avail second phase project, the association must continue planting of vegetables to boost income of the members and to enhance the knowledge of farmers in planting veggies. He added, that the Office of the Provincial Agriculturist inform us that for now, we have no positive answer to our request for such livestock project

because they are waiting for new governor's plan on agriculture for our farmers but the Province said, they assure that our association will be considered for evaluation if an opportunity arises.

Ms. Lopez said that while waiting for the positive opportunity of our new Governor's, lets continue planting of vegetables as a source of livelihood to our association as well as our members.

Re-Elect of New set of Officers 2022

Ms. Nimfa Tumamak informed that there must be a set of active officers both Executive and Board of Directors who will facilitate in the processing the necessary documents and to approach concerned entities on livelihood projects. The members suggested to Re-elect a new set of officers 2022 to lead and represent in behalf of the association, hence the election was done.

Result of the Election of Officers 2022

Board of Directors:

BOD CHAIRMAN BOD VICE CHAIRMAN : MIRASOL YASE

BOD MEMBER

: AVELINA AYAY-AY

MARIALUZ CUNAG

: BUENAVENTURA JR. LOPEZ : ANNABELLE LUCAYLUCAY

Executive Officers:

PRESIDENT

: CRISTINE A. LOPEZ VICE PRESIDENT : ELISA P. AYA-AY

SECRETARY

: ANNALYN A. BALLENO : AILYN MIJARES

TREASURER AUDITORS

: RACHELLE APOLINAR

P.I.O

: REYMART YASE

BOOKKEEPER

MARICAR GERBESE : ADELINE S. BANSAY : HEDELISA LOPEZ

BUSINESS MANAGER SGT.AT ARMS

: NELSON BALLENO

3. Amendments of the Constitution and By-Laws of the association CY 2022

Since Ms. Cristine A. Lopez was now the re-elected President of the association she informed all the members of the association that there must be a Constitution and By-Laws to be follow to bind the association.

This Constitution and By-Laws will serve as the guide of the association to implement its rules and policies. He added that we can amend the CBL if there is a need to change or need to add a policies. But no members or Officers change the CBL.

Therefore, all members unanimously agreed to adopt the Constitution and By-Laws of the association, to wit:

> Official name : CABGAN BIASONG FARMERS AND FISHERMEN ASSOCIATIONFARMERS ASSOCIATION (CABIFFA)

Official Address

: Brgy. Biasong, San Isidro, Leyte

Tenure of Office

: Two (2) years

Members

: Residing within the Municipality of San

Isidro, Leyte

Membership Fee

: P 100.00

Monthly Due

: P 20.00

Monthly Meeting : Every 1st Sunday of the month

Time

: 9:00 o'clock in the morning

Venue

: Meeting center, Brgy. Biasong, San Isidro,

Leyte

Since no more issues and concerns were raised, the newly elected President Ms. Cristine A. Lopez adjourned the meeting at exactly 11:55 o'clock in the morning as first move by Ms. ANNALYN BALLENO (Secretary) and seconded by AILYN MIJARES (treasurer).

CERTIFIED CORRECT:

ANNALÝN A. BÄLLENO **Association Secretary**

Attested:

Association President

ANNUAL MEETING ATTENDANCE

JANUARY 22, 2022

NAME	POSITION	SIGNATURE	
1. Cristine Uppa	2		
	President	Char	
2. Avelina Aya-ay 3. Mirasol Jace	BOD Chairman	avelina aya ay	
	Boo V-Chairman	Thropsol Lors of	
1. Marialuz Cunag	DOD Member) gn.	
· Ruenaventura lopes un.	BOD Member	-	
o Annabelle lucay-lucay	BOD Member	O CAN	
f. Hira P. Aya-ay	VicePresident	Eliza giza ay	
8. Annalyn A. Ballero	secretary	malinative	
7. Ailyn Mijares	Treasurer	BV 1	
O Rachelle Apolinar	tuditor	CAT	
1. Keymart Yase	P. I. O	OAW.	
2. Marican Gerbece	P.1.0	em Diaz	
3 Adeline Bancay	Book Keener	Opporter	
4. Hedeliza lopez	Businecs Manager	II (
E. yelson Balleno	Soft and Arms	NELSON Balleno	
o Elena Aya-ay	Members	2.	
7 Joselyn Diabajo	Members		
3. Wenters	Members	Jocelyn Diabayo	
7. Carmelina lopez	Members	Louta Gerbere	
o. Julita Malang	hembers	Carme ma lopes	
1. Edna Aya-ay		JE. 8 M 10	
2. Eddyn Aya-ay	Members	Edna aya ay	
3. Magdalina Cun ag	Members	Edelyn aya- &	
	Members	magdalina	
00(10(0)	Members	Josefina amag	
s. Roca Dayday	Members	RASA D	
4. Fliza Caril 17. Roberto Sutor	Members	Eliza Caril	
77. Roberto Sitor	Members		
& Rowing Senas	Members	Rowena Sena	
9. Grugorio Yace	Members	GRIGORIO YA	
O. Florenda Sutor	Members	FS	

Secretary

Attested:

CRISTINE A. LOPEZ

President

ACCOMPLISHMENT REPORT

As Month of July 2022

The Cabgan Biasong Farmers and Fishermen Association (CABIFFA) has been organize in 20 and has an incoming intervention from government organization to

Projects	Cost	Beneficiaries	Status
Vegetable Compact Farming from More Income in the Countryside (MIC) Program of the Provincial Agriculture Office enrolled year 2020	35,000	The entire member of the Association	The association successfully cultivate and harvested different kinds of Vegetable and fruit crops in the program. And now. We still continue planting of veggies.

Until now, we are still hoping that our request for other livelihood project will be grant soon.

With this intervention, it directly benefits the members- beneficiaries of the association by increasing their income capacity. The bigger project the bigger income of association/members.

More so, the said intervention effectively build the capacity of member – beneficiaries of the proponent organization in the management of the program/projects/activity and organization functioning; and augmented farmers' opportunities and linkage, which contributed greatly in sustainable agriculture livelihood.

Prepared by:

ANNALYN A. BALLENO Association Secretary

Attested:

Association President

FINANCIAL STATEMENT OF OPERATION

As of July, 2022

INCOME:			39,896.56
	Membership Fee	4,700.00	
	Income from Gardening Activity	30,891.00	
	Interest income from Deposit-OMAGANHAN	204.50	
	Cash in Bank	4, 100.50	
EXPEN		2.065.00	36,096.00
	Office Supplies Fuel & Transportation	2,065.00	
	Expenses	3,200.00	
	Hardware Expenses	1,199.00	
	Farm Expenses	1,199.00 19,100.00	
	Farm Expenses Labor & Hauling Expense		
	Farm Expenses Labor & Hauling Expense Meals & Snacks	19,100.00	
	Farm Expenses Labor & Hauling Expense Meals & Snacks Notarial Fee	19,100.00 6,000.00	
	Farm Expenses Labor & Hauling Expense Meals & Snacks	19,100.00 6,000.00 2,600.00	

Prepared by:

AILYN MIJARES
Association Treasurer

Attested by:

CRISTINE A. LOPEZ Association President

FINANCIAL STATEMENT OF CONDITION As of JULY, 2022

ASSETS:			54,717.50
	Cash on Hand	3,000.00	
	Cash In Bank-OMAGANHAN	4,100.50	
	BIOLOGICAL ASSETS	40,000.00	
	Farm Tools/inputs	7,617.00	
LIABILITIES:			12,830.00
	Members Contribution (Accumulated)	12,830.00	

Prepared by:

AILYN MUARES Association Treasurer

Attested by:

CRISTINE A. LOPEZ
Association President