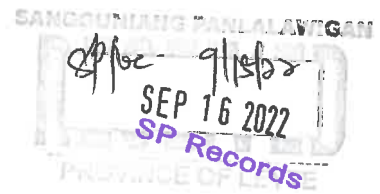


September 9, 2022

Vice Governor Leonardo M. Javier
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte



Dear Vice Governor Javier:

In response to your Notice of Call for Accreditation, kindly be informed that San Isidro Farmers' Association (SIFA), with office address at Brgy. San Isidro, Hilongos, Leyte would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE, ;
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,


PROMENCIO D. DUMAGUIT
President- SIFA



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE
Ormoc City

DOLERO8-ORD-F1
Revision No. 00
Date Issued: 11 July 2018

Registration Certificate No.
R08-WLFO-2019-06-WA-1533

KNOW ALL MEN BY THESE PRESENTS:

**SAN ISIDRO FARMERS'
ASSOCIATION**

Brgy. San Isidro Hilongos, Leyte

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

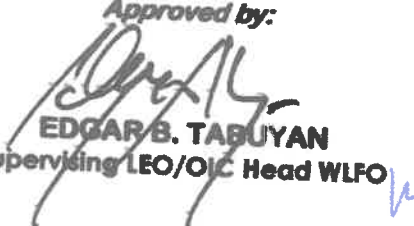
This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 29th day of May 2019.

By authority of the Regional Director:

YAHYA A. CENTI
Regional Director

Approved by:


EDGAR B. TABUYAN
Supervising LEO/OIC Head WLFO

Not valid w/out Seal

2nd Floor, Tan Bldg., Lilia Avenue
Brgy. Cogon, Ormoc City, Leyte
Tel No 561-4518
dolero8_wlfo@yahoo.com



APPLICATION FORM FOR ACCREDITATION

Name of Organization: SAN ISIDRO FARMERS ASSOCIATION

Address: BRGY. ISIDRO, HILONGOS, LEYTE

Contact No.: NO Signal **Email address (optional):**

Date Organized: APRIL 26, 2019 **Sector/s Represented:** Farmers

Purposes/Objectives:

1. To establish an association that will promote mutual aid and protection to its members;
2. To promote the moral, social and economic well-being of all the members;
3. To develop sustainable livelihood thru conduct of activities with aim of uplifting the economic condition of the members;
4. To provide the members knowledge and skills and equip themselves an effective and innovative way of vegetable production and other agricultural commodities.

Services that the organization provides or can participate in:

1. Vegetable and fruitcrops production
2. Egg production (native/free range)
3. Swine production

Registering Agency: **Date Registered:** May 29, 2019

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any):

Date Accredited: _____

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____


Projects Implemented in the [Province/City/Municipality] of [Name of LGU]


Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2017	Vegetable production	P 15,000.00	Counter parting	26 SIFA members		ongoing
2020	Hog breeders	P 1M	Counter parting	members		ongoing

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


PROMENCIO D. DUMAGUIT
President


CARMELITA T. CANALES
Secretary

[CSO LOGO]

**SAN ISIDRO FARMERS' ASSOCIATION (SIFA)
BRGY. SAN ISIDRO, HILONGOS, LEYTE**

BOARD RESOLUTION NO -02

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 15,2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-83, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the SAN ISIDRO FARMERS ASSOCIATION (SIFA) is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine laws;


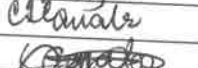

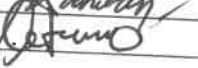


WHEREAS, in the SAN ISIDRO FARMERS ASSOCIATION (SIFA) Special Board Meeting held at Brgy San Isidro, Hilongos, Leyte on September 01,2022, attended by the following Board of Directors present, the following resolution was approved and adopted:

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-83, and to apply for membership in a local special body in the Province of Local Government Unit


RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation, the Honorable Councilor Trinidad G. Apostol.

RESOLVED FURTHERMORE, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution: Promencio D,Dumaguit-President-SIFA

ADOPTED unanimously by the Board of Directors of the San Isidro Farmers Association this 1st day of September,2022 in the Province of Leyte of Municipality of Hilongos.

Name	Position	Signature
Mark Anthony B. Yatasa	Vice President	
Carmelita T. Canales	Secretary	
Jackeline P. Canales	Treasurer	
Orencio R. Abunda	Auditor	
Rodrigo G. Sambayon	Business Manager	
Edwin T.Toco	MMO	

Annex E: Board Resolution - Intention for Accreditation


PROMENCIO D. DUMAGUIT
[FULL NAME]

[Board Chairperson or Equivalent]

SEP 12 2022

SUBSCRIBED AND SWORN TO before me this ___ day of _____, 202_ in Hilongos Leyte, Affiant exhibiting to me his/her DILG with valid identification no. _____ issued on _____ at _____.

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Page No: 38
Book No: LXXIX
Series of: 2022



Atty. Ma. Lourdes Madula-Vilbar
Notary Public
A.F Rubio St. Barangay Central Poblacion Hilongos Leyte
Until December 31, 2022
PTR no. 6350827; 01/06/2022; Hilongos, Leyte
IBP no. 191754; 01/13/2022; Pasig City
Roll No. 51835; Notarial Commission No. 245-2021-03

Annex F: List of Current Officers and Members

List of Current Officers and Members of the San Isidro Farmers' Association
as of August, 2022

Name	Position
Promencio D. Dumaguit	President
Mark Anthony Yatasa	Vice President
Carmelita T. Canales	Secretary
Jackeline P. Canales	Treasurer
Orencio R. Abunda	Auditor
Chito N. Yatasa	Head, Health Committee
Nelson A. Sambayon	Head, Education Committee
Leonisa N. Dumaguit	Head, Environmental Committee
Inocencio R. Toco	Head, Infrastructure and Safety Committee
Rodrigo G. Sambayon	Business Manager
Edwin T. Toco	Member
Norma L. Toco	Member
Elizabeth D. Sambayon	Member
Boyen O. Lumago	Member
Eleuteria P. Dagohoy	Member

**add rows as necessary*

SAN ISIDRO FARMERS' ASSOCIATION (SIFA)

Activity: Annual Meeting

Participants: 15 SIFA Members and 2 Agricultural Extension Workers

Date and Time: January , 2021

Expectations for the Activity: Report on the annual accomplishment of the assoc.

General Objective: To be able to inform the members of the accomplishment of the association.

Specific Objectives:

- Report on the annual accomplishment
- Financial report
- Plan of activities for CY 2022
- Plan for the rehabilitation of vegetable production

Agenda:

1. Agenda 1: The association was able to sustain the breeders project by the members taking turns in the care and management .

It was agreed that three members of the association were assigned to feed the hog breeders and fattening.

2. Agenda 2: Financial Report
Cash Inflow: 1,074,400.00
Cash Outflow: 838,300.00
Total Fund Balance: 236,100.00

3. Agenda 3: Plan of Activities for CY 2022

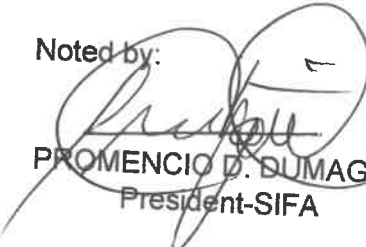
- A. Rehabilitation of the Vegetable Production Area
- B. Change the schedule of the caretakers for the breeders

4. For the rehabilitation of the vegetable area the members agreed that the association will try to negotiate with the barangay council for the use of the vacant space of the barangay site for vegetable production and the area for raising the free range chicken layers.

Prepared by:


CARMELITA T. CANALES
Secretary-SIFA

Noted by:


PROMENCIO D. DUMAGUIT
President-SIFA

Annex H: Annual Accomplishment Report

SAN ISIDRO FARMERS' ASSOCIATION (SIFA)

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Vegetable production	Food security Poverty alleviation	2017 to date		ongoing	15,000.00	
Hog breeding/piglet prodn	Food security Poverty alleviation	2020 to 2021				

**add rows as necessary*

Prepared by:

C. Canales
CARMELITA T. CANALES
 Secretary-SIFA

Noted by:


Promencio D. Dumaguit
PROMENCIO D. DUMAGUIT
 President-SIFA


**SAN ISIDRO FARMERS' ASSOCIATION (SIFA)
FINANCIAL STATEMENT FOR CY 2021**


INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
Donor 1 Livestock/Breeders	900,000.00	
Donor 2 Layers(Free Range)	15,400.00	PLGU Grant
Monthly Dues / Membership Fees	9,000.00	URDUJA Rehab Funds(DA)
Income Generating Project 1	150,000.00	
Income Generating Project 2		Piglets income
TOTAL	1,074,400.00	Layers not yet laying
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Project 1	780,000.00	
Project 2	9,000.00	PLGU for biologics, FA housing
Meeting Expenses	3,000.00	Feeds & biologics
Office Supplies	1,500.00	
Logistics / Transportation	10,000.00	
Administrative and Personnel	34,800.00	
TOTAL	838,300.00	Technician incentive
TOTAL FUND BALANCE (Total Inflow – Total Outflow)	236,100.00	

Noted by:


PROMENCIO B. DUMAGUIT
President-SIFA


MARK ANTHONY YATASA
Vice President-SIFA


CARMELITA T. CANALES
Secretary-SIFA


JACKELINE P. CANALES
Treasurer- SIFA


ORENCIO R. ABUNDA
Auditor-SIFA