

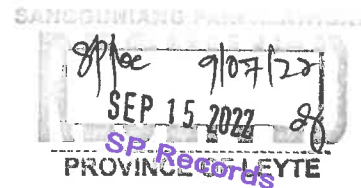
CIABU RICE FARMERS' ASSOCIATION
Barangay Ciabu, Baybay City, Leyte

Item No.: 58

Date: 04 OCT 2022

August 26, 2022

Vice Governor Leonardo M. Javier, Jr.
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte



Dear **Vice Governor Javier, Jr.:**

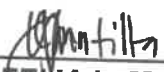
In response to your Notice of Call for Accreditation, kindly be informed that CIABU RICE FARMERS' ASSOCIATION, with office address at Barangay Ciabu, Baybay City, Leyte would like to seek accreditation by the Sangguniang Panlalawigan of Leyte .

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers and Members;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,


OFELIA L. MANTILLA
President



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE
Ormoc City

DOLERO8-ORD-F1
Revision No. 00
Date Issued: 11 July 2018

Registration Certificate No.
DOLE-WLFO-2021-07-WA-1787

KNOW ALL MEN BY THESE PRESENTS

CIABU RICE FARMERS' ASSOCIATION

Barangay Ciabu, Baybay City, Leyte

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

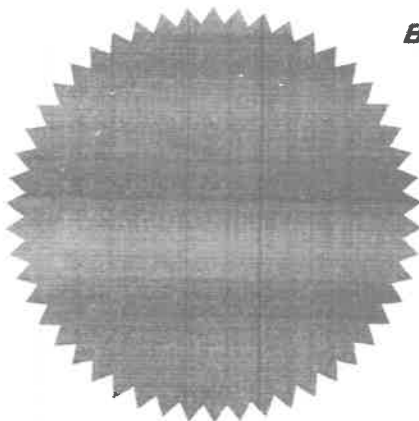
This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 28th day of July 2021.

By authority of the Regional Director:

HENRY JOHN S. JALBUENA
Regional Director

APPROVED BY
Estrella
FE A. ESTRELLA
Chief LEO/ Head WLFO



Not Valid w/out Seal

APPLICATION FORM FOR ACCREDITATION

Name of Organization: CIABU RICE FARMERS' ASSOCIATION

Address: Barangay Ciabu, Baybay City, Leyte

Contact No.: 09207278041

Date Organized: June 18, 2021

Sector/s Represented: Rice Farmers

Purposes/Objectives:

1. To establish and association that will promote mutual assistance and protection to its members;
2. To promote the moral, social and economic well-being of all the members;
3. To develop a sustainable livelihood thru the conduct of activities with aim of uplifting the economic condition of the members;
4. To provide the members knowledge and skills and equip themselves an effective and innovative way of rice farming, poultry and livestock raising;
5. To work with non-government and government organizations and government institution or entities in the promotion and development of the association and in carrying out government policies.

Services that the organization provides or can participate in:

1. Marketing of feeds for swine and poultry, fertilizers & agri-vet supplies
2. Farm Machineries for rent (Water pump)

Registering Agency:

Date Registered: July 28, 2021

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) **certification*

Accrediting Agency (if any):

Date Accredited: _____

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)

- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): _____

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____

Projects Implemented in the City of Baybay:

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
Started November 2021 until present	Trading of feeds for swine & poultry, fertilizers & Agri-vet Supplies	100,000.00	Grant From LGU Baybay City	Ciabu Rice Farmers' Association Members		On-going

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


OFELIA L. MANTILLA
 President


ANA B. CUADRA
 Secretary

CIABU RICE FARMERS' ASSOCIATION (CIRFA)
Barangay Ciabu, Baybay City, Leyte

RESOLUTION NO. 02

A RESOLUTION RESPECTFULLY REQUESTING THE SANGGUNIANG PANLALAWIGAN OF THE PROVINCE OF LEYTE TO ACCREDIT THE CIABU RICE FARMERS' ASSOCIATION (CIRFA)

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 15, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

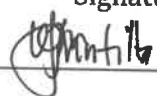
WHEREAS, the Ciabu Rice Farmers' Association is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine laws;

WHEREAS, in the Ciabu Rice Farmers' Association Officers' Meeting held at CIRFA Store, Barangay Ciabu on July 30, 2022, the following resolution was approved and adopted:


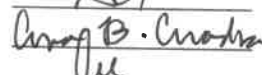

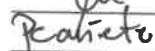




RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan of the Province of Leyte, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to apply for membership in a local special body in the Province of Leyte.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chairman of the Sanggunian Committee on Accreditation, the Honorable Board Member ~~Carlo P. Loreto~~ **APOSTOL**

RESOLVED FURTHERMORE, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution:

Name	Position	Signature
OFELIA L. MANTILLA	President	

ADOPTED unanimously by the Officers of the Ciabu Rice Farmers' Association this 30th day of July, 2022 in Barangay Ciabu, Baybay City, Leyte.

Name	Position	Signature
EDILBERTO A. ESQUERRA	Vice - President	
ANA B. CUADRA	Secretary	
LILIBETH E. CORONADO	Treasurer	
PUREZA E. CAÑETE	Auditor	
MARTIN VALENZONA	P.I.O.	
TERSON C. OCON	P.I.O.	
ROGELIO P. ILIGAN	Business Manager	
ANNALYN V. DUMAY	Bookkeeper	

SUBSCRIBED AND SWORN TO before me this SEP 05 2022 day of _____, 2022 in _____
Affiant exhibiting to me her Voter's ID with no. VIN: 6408-0050A-D14760LM20001-1 issued at
Macrohon, Southern Leyte .



Notary Public

ATTY. EDEN B. CHAVEZ-BUTAWAN
Notary Public for the Province of Leyte, City of Baybay
N.C. No. B-22-06-06, July 5, 2022
Until December 31, 2023
R. Magsaysay Avenue, Baybay City, Leyte
PTR No. PL6580803-01/03/22
IBP No. 183267-01/03/22
TIN No. 207-628-029
Roll No. 42391
MCLE Compliance No. VII-0008593

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List of Current Officers and Members of the
CIABU RICE FARMERS' ASSOCIATION

as of December 31, 2021

Name	Position
Ofelia L. Mantilla	President
Edilberto A. Esquerra	Vice President
Ana B. Cuadra	Secretary
Lilibeth E. Coronado	Treasurer
Pureza E. Cañete	Auditor
Martin Valenzona	P.I.O.
Terson C. Ocon	P.I.O.
Rogelio P. Iligan	Manager
Annalyn V. Dumay	Bookkeeper
Leomar D. Casil	Member
Bernadeth P. Orbello	Member
Camela A. Delcoro	Member
Edwin Esquerra	Member
Alexander P. Fernandez	Member
Susana O. Oñez	Member
Jesse P. Dela Cruz	Member
Alfie P. Calibud	Member
Charlie-Ann V. Cualbar	Member
Melaine P. Torejaas	Member
Marilyn P. Avila	Member

Republic of the Philippines
CIABU RICE FARMERS' ASSOCIATION (CIRFA)
Barangay Ciabu, Baybay City, Leyte

MINUTES OF MEETING OF THE CIABU RICE FARMERS' ASSOCIATION HELD AT THE CIABU RICE FARMERS' ASSOCIATION STORE, BARANGAY CIABU, SITIO TAGAYTAY, BAYBAY CITY, LEYTE ON MAY 28, 2022.

Present: 11 members

Absent: 9 members

Agenda:

1. Scheduling of member's store duty
2. Livelihood Status
3. Treasurer's Report
4. Other matters

Proceedings:

The meeting was called to order by the President Ms. Ofelia L. Mantilla at 3:30 in the afternoon. It started with a prayer led by Mr. Terson C. Ocon, followed by the singing of the Philippine National Anthem conducted by Ms. Charlie-Ann V. Cualbar. A roll call was done by the secretary. There were 11 members present, so there was a quorum.

Order of Business:

A. Approval of the Agenda

Mr. Leomar D. Casil moved for the approval of the agenda duly seconded by Mr. Edilberto A. Esquerra.

B. Reading, correction and approval of the previous minutes

Ms. Susana O. Oñez moved for the approval of the previous minutes seconded by Mr. Leomar D. Casil.

C. Matters arising from the previous minutes

None

Agenda:

1. Scheduling of member's store duty

Mr. Jesse Dela Cruz suggested to allow substitute when the member is unable to attend the advised schedule to man the store, given that the substitute is also a member of the association, the suggestion was approved by the body. It was also added and approved by the body to allow the spouse of the member as substitute.

2. Livelihood Status

The presiding officer informed the body that the association's loan under LAG was approved by the CSWD. It was agreed that Livelihood Assistance Grant will be used to finance rice retailing business. The amount approved was Two hundred twentyfive thousand pesos (P225,000.00).

3. Treasurer Report

Ms. Lilibeth E. Coronado, reported that as of May 28, 2022 the cash on hand is P18,025.00.

4. Other Matters

Uniform of the members is not yet available. It was agreed by the members that the association will solicit from Honorable Romulo Alcala.

Adjournment:

Having no more matters to discuss, Mr. Terson C. Ocon moved for the adjournment of the meeting duly seconded by Mr. Edilberto Esquerra at 4:30 in the afternoon.

I HEREBY CERTIFY to the correctness of the foregoing minutes.


ANA B. CUADRA
Secretary

Attested by:


OFELIA L. MANTILLA
President

CIABU RICE FARMERS' ASSOCIATION (CIRFA)
Barangay Ciabu, Baybay City, Leyte

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
CIRFS Agri-vet Supply	To provide agri-vet supplies to Barangay Ciabu and to the neighboring barangays.	November 2021 until present		✓	100,000.00	From LGU Baybay City
Inorganic Fertilizer Assistance Program	To be used by the association once the communal garden is implemented	2021		✓	From LGU-Baybay	Received 10 bags complete fertilizer from LGU Baybay City
Attended Training on Rice Competitiveness Enhancement Program (RCEP) under TESDA	To train members on Rice Production (Farmers Field School)	December 2021 – February 2022	✓		From TESDA	17 members graduated
Rice Seed Assistance Program (hybrid)	To provide high quality rice seeds to rice farmer-members	January – December 2021	✓		From LGU-Baybay and DA-RFO8	All members availed the free rice seeds assistance from LGU Baybay City

Prepared by:

Ana B. Cuadra
ANA B. CUADRA
Secretary

Noted by:

Ofelia L. Mantilla
OFELIA L. MANTILLA
President

CIABU RICE FARMERS' ASSOCIATION (CIRFA)
FINANCIAL STATEMENT FOR CY 2021

INFLOW (Cash Receipts)		
SOURCE	AMOUNT	REMARKS
Financial Assistance, LGU	P 100,000.00	Used to Purchase feeds, fertilizers, seeds & other agrivet supplies
Membership Fees	2,000.00	Used to finance organizational/registration expenses
Capital Build-Up	2,000.00	P 100.00 per member
Total Sales (Feeds, agrivet)	51,590.00	
TOTAL	P 155,590.00	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Purchases	P 121,912.00	The FA was used as initial capital
Rental	1,000.00	P 1,000 per month rental
Registration Expenses	1,500.00	
Office Supplies	1,250.00	
Store Supplies	500.00	
Travel Expenses	1,000.00	
Store building improvement	1,500.00	
TOTAL	P 128,662.00	
TOTAL FUND BALANCE (Total Inflow – Total Outflow)	P 26,928.00	

Noted by:


OFELIA L. MANTILLA
 President


ANA B. CUADRA
 Secretary


PUREZA E. CAÑETE
 Auditor


EDILBERTO A. ESQUERRA
 Vice President


LILIBETH E. CORONADO
 Treasurer