

Annex D: Letter of Application

Item No.: 59

Date: 04 OCT 2022

08/30/2022

Vice Governor SANDY JAVIER
Presiding Officer, Sangguniang Panlalawigan
Municipality of Alangalang
Province of Leyte



Dear Vice Governor Sandy Javier

In response to your Notice of Call for Accreditation, Kindly be inform that Tabangohay Farmers Association with office address at Brgy. Tabangohay Alangalang Leyte would like to seek accreditation by the Sangguniang Panlalawigan, .

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the Department of labor and Employment (DOLE)
4. List of current Officers
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Very truly yours,


LERMA A. MERCADER

TFA President



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
NORTHERN LEYTE FIELD OFFICE
Trece Martires St., Tacloban City

Registration Certificate No. RO800-NLFO-14-08-RWA-072

KNOW ALL MEN BY THESE PRESENTS:

BY VIRTUE of the provisions of the Labor code, as amended, and its implementing rules

TABANGOHAY FARMER'S ASSOCIATION


Brgy. Tabangohay, Alangalang, Leyte

has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the **MUTUAL AID and PROTECTION** of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of Regional Office No. VIII, Tacloban City, Philippines, this 14th day of August, 2014.

RECOMMENDING APPROVAL:


EXEQUIEL RONIE A. GUZMAN
Assistant Regional Director/Head-NLFO




EXEQUIEL R. SARLAUGA
Regional Director

APPLICATION FORM FOR ACCREDITATION

Name of Organization: TABANGOHAY FARMER'S ASSOCIATION

Address: BARANGAY TABANGOHAY ALANG ALANG LEYTE

Contact No: 09305779349

Email address (Optional): mercaderlerma@gmail.com

Date Organized: AUGUST 14, 2014 Sector/s Represented: Farmer's

Purpose/Objectives: The Objective of the Tabangohay Farmer's Association is to promote mutual aid, protection, moral social and economic wellbeing of all the members; to develop a sustainable livelihood thru the conduct of activities with aim of uplifting the economic condition of the members; to provide members knowledge and skill and equip themselves an effective and innovative way of farming; and to work with non-government organization or entities in the promotion and development of the association and carrying out government policies.

Services that the organization provides or can participate in: As far as is the main concern, the organization can participate in: (1) planting palay, (2.) Planting Corn, (3) Planting banana, (4) Planting root crops (5.)Planting Vegetable, (6) Hog and poultry raising, (7.) Planting fruit trees, (8) Soil and Water Conservation.

Registering Agency:

Date Registered: Aug 14 2014

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous People (NCIP) certification

Accrediting Agency (if any):

Date Accredited: August 14, 2014

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Work and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)

Organizational Level

- Barangay Level
 Chapter
 Affiliate of a larger organization (Identify organization): _____
Others (Specify): _____

Project Implemented in the (Province of Leyte Municipality of Alangalang).

Year	Project	Cost	Financing Source/ Scheme	Beneficiaries	Status	
					Completed	Ongoing
2021	Poultry Egg Laying	1.5 Million	Province	26 members of Tabangohay Farmers	✓	
2021	Plantation of Fruitrees		LGU- DA	26 members of Tabangohay Farmers		✓
2021	Vermi Cast	2,000.00	Province	26 members of Tabangohay Farmers	✓	
2021	Tilapia	4,000.00	Province	26 members of Tabangohay Farmers	✓	
2021	Vegetable Garden	1, 000.00	Province	26 members of Tabangohay Farmers		✓
2022	Chicken Dispersal		LGU- DA	26 members of Tabangohay Farmers		✓
2022	Swine Dispersal		LGU- DA	26 members of Tabangohay Farmers		✓

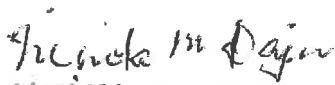
Depending on your organization's technical area of expertise and scope of the activity, which Local Special Body are you most capable to be member of?

- Local Development Council
 Local Health Board
 Local school Board
 Local Peace and order Council

WE HEREBY CERTIFY to the correctness of the above information.

WE HEREBY CERTIFY to the correctness of the above information.


LERMA A. MERCADER
President


NENITA M. DAJES
Secretary

TO THE APPLICANT

Kindly go through a self- assessment of the following requirements for your application. Please do not submit the application form without performing the said self- assessment

1. Letter of Application

2. Duly accomplish Application Form for Accreditation

3. Duly Approved Board Resolution signifying intention for accreditation for the purpose representation in a local special body

4. Certificate of Registration or existing valid certificate of accreditation from any NGA(or in the case of IPOs, certification issued by NCIP)

5. List of current officers

ADDITIONAL REQUIREMENTS FOR CSOs IN OPERATION FOR AT LEAST ONE (1)YEAR

6. Minutes of Annual Meetings of the immediately preceding year as certified by the Organization's Board secretary or Certification from Board secretary certifying the annual meeting's conduct, including the date, location, attendees, and agenda

7. Annual Accomplishment Report for the immediately preceding year

8. Financial Statement, at the minimum, signed by the executive officers of the organization, the immediately preceding year, and indicating therein other information such as revenue expenses and the source(s) of fund

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Republic of the Philippines
TABANGOHAY FARMER'S ASSOCIATION
Brgy. Tabangohay, Alang-Alang Leyte
DOLE Reg. No. RO800-NLFO-14-08-RWA-072

RESOLUTION NO. 2
SERIES OF 2022

A RESOLUTION REQUESTING THE ACCREDITATION BOARD THRU THE SANGGUNIANG BAYAN OF ALANGALANG, LEYTE FOR THE ACCREDITATION OF TABANGOHAY FARMER'S ASSOCIATION, BRGY. TABANGOHAY, ALANGALANG, LEYTE.

WHEREAS, Section 108 of the Local Government Code of 1991(RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on _____ the Department of the interior and Local Government issued Memorandum Circular No. 2022- ____ on the guidelines on the Accreditation of Civil Society Organization and Selection of Representative to the local Special Body;

WHEREAS, The Tabangohay Farmers Association is a civil society organization duly registered with the (Security and exchange Commission/ Cooperate Development Authority/ Department of Labor Development of the Housing and Land Use Regulatory Board), and existing under Philippine Laws;



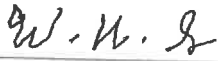





WHEREAS, in the Tabangohay Farmers Association Special Board Meeting held at Sitio boboa Barangay Tabangoahay Alangalang Leyte on August 13, 2022, Attended by the Following Board of Trustees present, the following resolution was approved and adopted:

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Bayan, Pursuant to the procedures and guidelines set forth in section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-____ and to apply for membership in a local special body in the Municipality of Alangalang.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of Sanggunian Committee on Accreditation, the Honorable Councilor **HON. CLAIRE G. YU**.


RESOLVED FURTHERMORE that the following Representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution:
LERMA A. MERCADER.

ADOPTED unanimously by the Board of Trustees/ Directors of the Tabangohay Farmers Association this (24th) day of (July 2022) in the Municipality of Alang-Alang.

NAME:	POSITION	Signature
LERMA A. MERCADER	President	
ANICITO M. NERZA	Vice-President	
WILMA SABELA	Treasurer	
ALICIA T. CONDES	Auditor	
DANILO APEJAS	P.I.O	
CARLITO ABRAHAN	BOD	
ULDARICO T. ABRAHAN	BOD	
ALFREDO C. MONTECELLO	BOD	A. M.
ROGER V. BARRANTES	BOD	R. B.
ARMANDO ABRAHAN	BOD	

SUBSCRIBE AND SWORN TO before me this SEP 12 2022 day of 2022 in ALANGALANG, LEYTE Affiant exhibiting to me his/her _____ with valid identification no. _____ issued on _____ at _____.

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Book No: XX
Series of: 2022


ATTY. KENNETH SPICE MEDALLA DE VEYRA
NOTARY PUBLIC FOR TAGLOBAN CITY, LEYTE
NC NO. 2022-07-29 UNTIL DECEMBER 31, 2023
ROLL OF ATTORNEYS NO. 52385
IBP LIFETIME NO. 000370637-17; LEYTE CHAPTER
PTR NO. 620738-17-02; ALANGALANG, LEYTE
AVILA, DE VEYRA & ROBRIO LAW OFFICE
COR. P. BURGOS & SAN LUNA STS. BRGY. 30, TAGLOBAN CITY

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Republic of the Philippines
TABANGOHAY FARMER'S ASSOCIATION
Barangay Tabangohay Alangalang Leyte

LIST OF OFFICER'S (13)

NAME	POSITION IN THE ORGANIZATION	HOME ADDRESS	FARM LOCATION
1. LERMA A. MERCADER	PRESIDENT	BRGY. TABANGOHAY	BRGY. TABANGOHAY
2. ANECITO M. NERZA	VICE-PRESIDENT	BRGY. TABANGOHAY	BRGY. TABANGOHAY
3. NENITA M. DAJES	SECRETARY	BRGY. TABANGOHAY	BRGY. TABANGOHAY
4. WILMA N. SABELA	TREASURER	BRGY. TABANGOHAY	BRGY. TABANGOHAY
5. ALICIA T. CONDES	AUDITOR	BRGY. TABANGOHAY	BRGY. TABANGOHAY
1. DANILO B. APEJAS	PIO	BRGY. TABANGOHAY	BRGY. TABANGOHAY
2. BIENINIDO R. TANGILE	BOD	BRGY. TABANGOHAY	BRGY. TABANGOHAY
3. ROGER V. BARRANTES	BOD	BRGY. TABANGOHAY	BRGY. TABANGOHAY
4. ULDARICO T. ABRAHAN	BOD	BRGY. TABANGOHAY	BRGY. TABANGOHAY
5. ALFREDO C. MONTECILLO	BOD	BRGY. TABANGOHAY	BRGY. TABANGOHAY
6. ARMANDO A. ABRAHAN	BOD	BRGY. TABANGOHAY	BRGY. TABANGOHAY
7. CARLITO S. ABRAHAN	BUS MANAGER	BRGY. TABANGOHAY	BRGY. TABANGOHAY
8. NARCISO A. ABRAHAN	BUS MANAGER	BRGY. TABANGOHAY	BRGY. TABANGOHAY

List of Members (13)

NAME OF MEMBER	HOME ADDRESS	FARM LOCATION ADDRESS
1. VALERIANO M. DAJES	BRGY. TABANGOHAY	BRGY. TABANGOHAY
2. GILDA A. SORTEO	BRGY. TABANGOHAY	BRGY. TABANGOHAY
3. EDGARDO A. ABRAHAN	BRGY. TABANGOHAY	BRGY. TABANGOHAY
4. NARCISO T. ABRAHAN	BRGY. TABANGOHAY	BRGY. TABANGOHAY
5. RAMEL T. SEROY	BRGY. TABANGOHAY	BRGY. TABANGOHAY
6. MARLON ABRAHAN	BRGY. TABANGOHAY	BRGY. TABANGOHAY
7. LEO S. ABRAHAN	BRGY. TABANGOHAY	BRGY. TABANGOHAY
8. LEMAR A. MERCADER	BRGY. TABANGOHAY	BRGY. TABANGOHAY
9. MA. LANIE D. DAJES	BRGY. TABANGOHAY	BRGY. TABANGOHAY
10. DEOLITO M. BARO	BRGY. TABANGOHAY	BRGY. TABANGOHAY
11. ROMY V. BARRANTES	BRGY. TABANGOHAY	BRGY. TABANGOHAY
12. DIONESIO L. DALDE 13. DEOGRACIAS SEPTIMO	BRGY. TABANGOHAY	BRGY. TABANGOHAY

Tabangohay Farmer's Associatio
Brgy. Tabangohay Alangalang Leyte
DOLE Reg. No. R0800-NLFO-14-08-RWA-072

Minutes of the meeting of Tabangohay Farmer's Association pf Brgy. Tabangohay Alangalang Leyte held on January 02, 2022 at Farmer's Cottage.

Present:

Male: 21

Female: 5

Absent:

Male:

Female:

Preliminaries:

The Tabangohay Farmer's Association Auditor Alicia T. Condes lead the short prayer.

Presentation of Agenda:

Lerma A. Mercader, the President of the Association presented the agenda to the officers and the members.

Agenda:

1. Election of Officers
2. Financial Report
3. Registration at BIR
4. Update on:
 - Vegetable garden
 - Fruit Trees Plant
 - Poultry (Egg Laying)
 - Cultured Worms
5. Entry of the Presidency
6. Other matters

Deliberation of Agenda:

1. Election of Officers

- The Tabangohay Farmer's Association President Lerma A. Mercader asked the members and the officers of the association if they are willing to change the present officers.
- The Association Secretary Ma. Lanie D. Dajes said that theres a need to elect a new secretary for she can no longer perform her duties and function. And so a new elected secretary Nenita M. Dajes and the rest of the officers were still the same, as motioned by former member Deogracias Septimo, seconded in mass.

2. Financial Report

- Wilma N. Sabela, the Treasurer of the association presented her financial report from January 1, 2021 to December 31, 2021.

Income:

- Remaining balance of FY 2020:	-	14,165.00
- Income from Gardening:	-	20,000.00
- Income from Poultry:	-	1,491,242.00
- Monthly Dues Collection: (Jan. – Dec. 2021)	-	6,240.00
- Other Income:		500.40
Total Income:		1,532,147.40

Expenses

- Traveling Expenses:		6,000
- Maintenance and other Operating Expenses:		
Office Supplies:		502.00
Electric Fees:		5,520.00
Feeds, Vitamins, Medicine for Layers: (April – December 2021)		1,182,621
Miscellaneous Expenses:		
Other Expenses:		
Total Expenses:		1,194,643.00

Total Net Income: 337,504.40

3. BIR Registration

Madam Lerma A. Mercader, the president of the Association informed the members and officers that she processed the registration of the Tabangohay Farmer's Association at the Bureau of Internal Revenue (BIR). There is no confirmation; the documents are still on process.

4. Updates on:

▪ Vegetable Garden

The member in-charge on vegetable garden, Deogracias Septimo said that the plants in the garden at present are eggplant, tomato, lettuce, ampalaya, and pepper (siling labuyo).

▪ Fruit Trees

Some of the Rambutan trees died, the Lansones, Jackfruit (Langka) and citrus plants are alive and few rambutan plants.

▪ Fish Pond

There are 500 pieces fingerlings of Tilapia grown in the 5x10 meters fish pond.

▪ Poultry

There are 1,260 heads of layers in the poultry and producing 990 pieces of eggs every day.

▪ Cultured Worms

The cultured worms are already placed on a 1x3 meters concrete box. And its manure is being used as fertilizer for the vegetable plants.

5. Entry for the "Pasidungog"

The Tabangohay Farmer's Association is one aspirant for the "Pasidungog", a context launch by the Provincial Local Government Unit (PLGU) of Leyte for all association in province of Leyte, and the Tabangohay Farmer's Association is one of the awardee.

6. Other Matters

There were no other matters raised during the meeting.

Adjournment:

For having no matters raised, no more questions, the meeting was adjourned at 11:50 in the morning.

Prepared by:

Nenita M. Dajes

NENITA M. DAJES

TFA Secretary

Attested by:


LERMIA A. MERCADER
TFA President

Annex H: Annual Accomplishment Report

TABANGOHAY FARMERS ASSOCIATION

Name of Program/ Project/Activity	Objective	Duration/ Date	Status		Budget	Remarks
			Completed	Ongoing		
Vegetable Garden	- to be able to provide Sustainable Supply Vegetable in the community and nearby barangay - To have additional income of the farmers	January 2019 - September 2022		✓	1000,00	Still on going
Vermi cast	- To sustain the needs of fertilizer of the Farmers	January 2020 - September 2022		✓	2,000.00	Still on going
Poultry Egg Laying	- to be able to Provide supply of Fresh Egg in the community and nearby barangay - To have additional income of the farmers	March 2021 – April 2022	✓		1,500,000.00	Completed

Plantation of Fruit trees	<ul style="list-style-type: none"> -To be able to provide Sustainable Supply of Fruit in the community and nearby barangay - To have additional income of the farmers 	January 2020 - September 2022				Still ongoing
Carabao Dispersal	- Able to Provide Additional Income to the Farmers.	March 2014 - September 2022		✓	30,000.00	Still ongoing
Chicken Dispersal	-Able to Provide Additional Income to the Farmers.	August 2022 - September 2022		✓		Still ongoing
Swine Dispersal	<ul style="list-style-type: none"> - Able to Supply fresh Egg in the Community and Nearby Barangay -Able to Provide Additional Income to the Farmers. 	July 2022 - September 2022		✓		Still on going

Republic of the Philippines
TABANGOHAY FARMER'S ASSOCIATION
Brgy. Tabangohay Alangalang Leyte
DOLE Reg. No. R0800-NLFO-14-08-RWA-072
FINANCIAL STATEMENT
For the year Ended December 31, 2021

Income

Cash Balance end as of December 31,2020	-	14,165.00
Sales from Vegetables (Jan.- Dec. 2021)	-	20,000.00
Income from Poultry	-	1,491, 242.00
Monthly Dues Collection (Jan. – Dec. 2021)	-	6,24000
<u>Other Income:</u>	-	<u>500.40</u>
Total Income:		1,532,147.40

EXPENDITURES:

Travelling Expenses:	-	6,000
Maintenance and other Operating Expenses:		
Office Supplies:	-	502.00
Electric Fees:	-	5,520.00
Feeds, Vitamins, Medicine for Layers:	-	1,182.621
(April-December 2021)		
Miscellaneous Expenses:		
Other Expenses:		
<u>Total expenses:</u>	-	<u>1, 194, 643.00</u>
Total Net Income:	-	337, 504.40

Prepared By: W. N. S.
Wilma N. Sabela
Treasurer

Checked/Audited By:
Alicia T. Condes
Alicia T. Condes
TFA Auditor

Attested By:
Lerna A. Mercader
Lerna A. Mercader