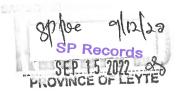
August 26,2022

HON. LEONARDO M. JAVIER, JR. Vice Governor & Presiding Officer Sangguniang Panlalawigan

Province of Leyte

Item No.: 6 | Date: 0 4 OCT 2022



Dear Honorable Javier,

Warm Greetings!

In response to your Notice of Call for Accreditation, kindly be informed that the HACIENDA MARIA INTEGRATED LIVELIHOOD FARMERS ASSOCIATION (HAMILFA), with an office address at Barangay Hacienda Maria, San Isidro, Leyte, would like to seek for accreditation by the Sangguniang Panlalawigan, Province of Leyte.

In support of this application are the following administrative requirements:

1. Letter of Application

2. Duly Accomplishment Application Form for Accreditation;

3. Duly approved Board Resolution signifying intention for accreditation

for the purpose of representation in the local special body;

 Certificate of Registration issued by the (SEC, CDA, DOLE, DHSUD/HLURB) or existing valid Certificate of Accreditation issued by the NCIP.

5. List of Current Officers

6. CY 2022 Minutes of Annual Meeting;

7. CY 2022 Annual Accomplishment Report; and

8. CY 2021 Financial Statement

Thank you very much and more power.

Respectfully yours,

J**OEL す、IGOT** President



Republic of the Philippines DEPARTMENT OF LABOR AND EMPLOYMENT Regional Office No. VIII WESTERN LEYTE FIELD OFFICE Ormoc City

DOLERO8-ORD-F1 Revision No. 00 Date issued: 11 July 2018

Registration Certificate No. DOLE-WLFO-2020-09-WA-09-1652

KNOW ALL MEN BY THESE PRESENTS

HACIENDA MARIA INTEGRATED LIVELIHOOD AND FARMERS ASSOCIATION (HAMILFA)

Barangay Hacienda Maria, San Isidro, Leyte

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this <u>24th</u> day of <u>September 2020</u>,

Not Valid w/out Seal

By authority of the Regional Director:

YAHYA A. CENTI Regional Director

APPROVED BY:

FE A. ESTRELLA
CHIEF LEO/HEAD WLFO



APPLICATION FORM FOR ACCREDITATION

ASSOCIATION (HAMILFA)
Registered Address : Barangay Hacienda Maria, San Isidro, Leyte Contact Nos. ; 09079237713 Date Organized : Date Registered : Registering or Accrediting Agency: (Check appropriate box)
Securities and Exchange Commission (SEC)
Cooperative Development Authority (CDA)
Department of Labor and Employment (DOLE)
Department of Social Welfare and Development (DSWD)
Department of Health (DOH)
Department of Agriculture (DA)
Department of Agrarian Reform (DAR)
Department of Education (DepEd)
Department of Interior and Local Government (DILG)
National Commission on Indigenous People (NCIP)
National Housing Authority (NHA)
Insurance Commission
Philippine Regulatory Commission (PRC)
Housing and Land Use Regulatory Board (HLURB)
Others: (Please specify)
Organizational Level: (Check appropriate box)
□√ Barangay – based
☐ Chapter
☐ Affiliate of a larger organization (Please identify larger Organization)
Others: (Please specify)
Purposes/Objectives: (Use of additional sheets, if necessary)
To establish an association that will promote mutual aid and protection to its

To establish an association that will promote mutual aid and protection to its members; To promote the moral, social and economic well-being of all the members; To develop a sustainable livelihood through the conduct of activities with the aim of uplifting the economic condition of the members; To provide knowledge and skills to the members and equip themselves with an effective and innovative way of fishing; and To work with non-

government and government organization or entities in the promotion and development of the association and in carrying out government policies.

Projects	Costs	Beneficiaries	Status	
MIC Vegetable and Fruit crops Production	35,000	All HAMILFA members	Preparing for Third cropping	

Project Financing (Sources or Schemes)
FARMING
Services the organization provides or can participate in
Depending on your organization's technical area of expertise and scope of activity, which local special body are you most capable to be a member of?
Local Development Council Local School Board Local Health Board Local Peace and Order Council
List of Members: (Use Separate Sheet)
 Within the LGU Outside of the LGU, if any
WE HEREBY CERTIFY to the correctness of the above information.
ĖΆδοςορλ ESTRELLITA M. JOSEPH Secretary
Attested:
JOEL Y. IGOT

President



Republic of the Philippines Region VIII Province of Leyte MUNICIPALITY OF SAN ISIDRO

Office of the Sangguniang Bayan

THIS IS TO CERTIFY THAT, having satisfactorily complied with the requirements for accreditation pursuant to the Local Government Code and as promulgated in DILG Memorandum Circular No. 2019-72 dated May 22, 2019.

HACIENDA MARIA INTEGRATED LIVELIHOOD AND FARMERS ASSOCIATION (HAMILFA)

Barangay Hacienda Maria, San Isidro, Leyte

as organization duly registered with the **Department of Labor and Employment**(DOLE) and established in accordance with law is hereby awarded this

CERTIFICATE OF ACCREDITATION

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Sanggunian to be affixed herein this 23rd day of April in the year of our Lord, two thousand and twenty one at the Office of the Sangguniang Bayan, San Isidro, Leyte, Philippines.

ISIDEO C. BALMORIA Municipal Vice Mayor Presiding Officer

Republic of the Philippines Province of Leyte Municipality of San Isidro Brgy. Hacienda Maria, San Isidro, Leyte HACIENDA MARIA INTEGRATED LIVELIHOOD FARMERS ASSOCIATION (HAMILFA)

RESOLUTION NO. 1 Series of 2022

A BOARD RESOLUTION FOR THE INTENT FOR ACCREDITATION OF HACIENDA MARIA INTEGRATED LIVELIHOOD FARMERS ASSOCIATION (HAMILFA) BRGY. HACIENDA MARIA, SAN ISIDRO, LEYTE THAT THIS SAID ASSOCIATION BE ACCREDITED TO THE OFFICE OF THE SANGGUNIANG PANLALAWIGAN OF THE PROVINCE OF LEYTE.

WHEREAS; and in respond to the memorandum circular no. 2016-97 by the DILG which is otherwise known as 2016 accreditation of civil society organization and selection of representative to the local special bodies.

WHEREAS; The said memorandum circular is also mandating the Sangguniang Panlalawigan to conduct accreditation to all kinds or types of an organization, association and cooperatives.

NOW THEREFORE; ON MASS MOTION; BE IT THAT THE HACIENDA MARIA INTEGRATED LIVELIHOOD FARMERS ASSOCIATION BE ACCREDITED TO THE OFFICE OF THE SANGGUNIANG PANLALALWIGAN OF THE PROVINCE OF LEYTE.

APPROVED UNANIMOUSLY.

I HEREBY CERTIFY TO THE CORRE CTNESS OF THE FOREGOING RESOLUTION.

ETHO COPA

ESTRELLITA H. JOSEPH

Association Secretary

Noted:

BOD Chairman

TEOFILO N. MISA BOD Vice-Chairman ELENITA SUMARAGO
BOD Member

RAYMOND M. MALANG BOD Member

BOBBY A. OLIVAI BOD Member

Republic of the Philippines Province of Leyte Municipality of San Isidro Brgy. Hacienda Maria, San Isidro, Leyte HACIENDA MARIA INTEGRATED LIVELIHOOD FARMERS ASSOCIATION (HAMILFA)

LIST OF ASSOCIATIONS OFFICERS CY 2022

Board of Directors:

BOD CHAIRMAN BOD VICE CHAIRMAN

BOD MEMBER

: LORENA C. PILAPIL : TEOFILO N. MISA : ELENITA SUMARAGO

: RAYMOND M. MALANG

: BOBBY A. OLIVAR

Executive Officers:

PRESIDENT

: JOEL T. IGOT

VICE PRESIDENT

: ARNEL P. PANTUAN ESTRELLITA H. JOSEPH

SECRETARY TREASURER

MAYLYN L. TAROJA

AUDITORS **P.I.O**

ADRIAN MISA LUCILA R. OLIVAR

: DAYNE TAYONG

: IRENE O. MAGTAJAS

BOOKKEEPER **BUSINESS MANAGER**

: SAMUEL L. LASCOÑA

SGT.AT ARMS

: FELIX M. LANOT

PROPERTY CUSTODIAN: JOSE REMOBATAC

EAN STA ESTRELLITA H. JOSEPH **Association Secretary**

Attested:

Association President

Republic of the Philippines Province of Leyte Municipality of San Isidro Barangay Hacienda Maria HACIENDA MARIA INTEGRATED LIVELIHOOD FARMERS ASSOCIATION (HAMILFA)

LIST OF MEMBERS CY 2022

NO.	NAME OF MEMBER	ADDRESS	POSITION
1	ABALLE, BENJAMIN TAYONG	Hda Maria, San Isidro, Leyte	Member
2	ARSOLON, RICKY PEPITO	Hda Maria, San Isidro, Leyte	Member
3	BALUNAN, JUNIFER SINGCOL	Hda Maria, San Isidro, Leyte	Member
4	BALUNAN, MILAGROS SINGCOL	Hda Maria, San Isidro, Leyte	Member
5	BAYNO, ROSELA MACARAT	Hda Maria, San Isidro, Leyte	Member
6	BOOC, ALDO MENSABELLA	Hda Maria, San Isidro, Leyte	Member
7	BOOC, IDA MENSABELLA	Hda Maria, San Isidro, Leyte	Member
8	BOOC, MARINA NOVELA	Hda Maria, San Isidro, Leyte	Member
9	CUMAPON, PETER TAGALOG	Hda Maria, San Isidro, Leyte	Member
10	CUMAYAS, BENJAMIN HILONGO	Hda Maria, San Isidro, Leyte	Member
11	CUMAYAS, BIENVENIDO, JR. LEPITEN	Hda Maria, San Isidro, Leyte	Member
12	DELA PEÑA, CANDELARIO PIPITO	Hda Maria, San Isidro, Leyte	Member
13	ECALLA, PHILIP BARDA	Hda Maria, San Isidro, Leyte	Member
14	ELORDE, ROY LASCOÑA	Hda Maria, San Isidro, Leyte	Member
15	EMPLEO, JULIUS	Hda Maria, San Isidro, Leyte	Member
16	ENTRAMPAS, AMELITA TAYONG	Hda Maria, San Isidro, Leyte	Member
17	IGOT, RALPH ISIDORE REUBAL	Hda Maria, San Isidro, Leyte	Member
18	INOPEQUIZ, LOUIE TOROCTOCON	Hda Maria, San Isidro, Leyte	Member
19	ITUMAY, RICHARD BATINGAL	Hda Maria, San Isidro, Leyte	Member
20	JAPAL, ROGELIO LASCOÑA	Hda Maria, San Isidro, Leyte	Member
21	LATO, VICENTE, JR. LASCOÑA	Hda Maria, San Isidro, Leyte	Member
22	LUMABOS, SHERLYN ANN MARAMARA	Hda Maria, San Isidro, Leyte	Member
23	MANLIGUEZ, MARIVIC LAJOYLA	Hda Maria, San Isidro, Leyte	Member
24	MENSABELLA, CERELINA MISA	Hda Maria, San Isidro, Leyte	Member
25	MENSABELLA, JEFFREY BACTOL	Hda Maria, San Isidro, Leyte	Member
26	OLIMBA, VIRGINIA LASCOÑA	Hda Maria, San Isidro, Leyte	Member

27	PACAMPARA, FELIX ELLECIONES	Hda Maria, San Isidro, Leyte	Member
28	PANTUAN, ROBERTO CUMAYAS	Hda Maria, San Isidro, Leyte	Member
29	PELAYO, CHARITO LASCOÑA	Hda Maria, San Isidro, Leyte	Member
30	PELAYO, GENELYN FLORES	Hda Maria, San Isidro, Leyte	Member
31	PIMENTEL, REMEGIO LATO	Hda Maria, San Isidro, Leyte	Member
32	REJER, LORNA MONTERDE	Hda Maria, San Isidro, Leyte	Member
33	SALGARINO, KIM MALANG	Hda Maria, San Isidro, Leyte	Member
34	TABARANZA, JAMES STEPHEN CABONEGRO	Hda Maria, San Isidro, Leyte	Member
35	TAYONG, DIONESIO PANTUAN	Hda Maria, San Isidro, Leyte	Member
36	TAYONG, VIRGINIA MISA	Hda Maria, San Isidro, Leyte	Member
37	TORING, ROGELIO PANTUAN	Hda Maria, San Isidro, Leyte	Member
38	TROYO, MA. TERESSA LAHOYLA	Hda Maria, San Isidro, Leyte	Member
39	UROT, ROBERTO RUIZ	Hda Maria, San Isidro, Leyte	Member

Certified correct:

を研究した ESTRELLITA H. JOSEPH Association Secretary

Attested:

JOEUT. IGOT Association President

Republic of the Philippines Province of Leyte Municipality of San Isidro Barangay Hacienda Maria HACIENDA MARIA INTEGRATED LIVELIHOOD FARMERS ASSOCIATION (HAMILFA)

EXCERPT FROM THE MINUTES OF THE ANNUAL MEETING OF THE HACIENDA MARIA INTEGRATED LIVELIHOOD FARMERS ASSOCIATION (HAMILFA) OF BRGY. HACIENDA MARIA, SAN ISIDRO, LEYTE HELD ON AUGUST 10, 2022 AT THE FARM MEETING CENTER, BRGY. HACIENDA MARIA, SAN ISIDRO, LEYTE.

ATTENDANCE:

See attached attendance at the back

AGENDA:

- 1. Purpose of the Association and renewal registration of association
- 2. Status of Gardening, MIC Livestock Project and other Assets of SAMIFA
- 3. Re-elect of New sets of Officers 2022
- 4. Amendments of the Constitution and By-Laws of the association.

MINUTES/PROCEEDINGS:

1. Purpose of the Association and renewal registration of Association

The meeting temporarily presided by Ms. Nimfa Tumamak (MIC Team Leader), she discussed to the group the entire aim and purpose of the association. He cited that to enable to avail any form of Livelihood Assistance from any National and Local Government Agencies and Non-Government Organizations, this Association must be registered first to a legal representative like Sangguniang Bayan and Sangguniang Panlalawigan of the Province of Leyte and also submit updated list of associations officers and members to the Department of Labor and Employment. Everyone in the group agreed for the statement of Ms. Tumamak

2. Status of Gardening, MIC Livestock Project and other Assets of HAMILFA

According to sir Allan V. Ompoc (Agricultural Extension Worker at the Province of Leyte) that in order to avail second phase project, the association must continue planting of vegetables to boost income of the members and to enhance the knowledge of farmers in planting veggies. He added, that the Office of the Provincial Agriculturist inform us that for now,

we have no positive answer to our request for such livestock project because they are waiting for new governor's plan on agriculture for our farmers but the Province said, they assure that our association will be considered for evaluation if an opportunity arises.

Mr. Igot said that while waiting for the positive opportunity of our new Governor's, lets continue planting of vegetables as a source of livelihood to our association as well as our members. He added that the tractor is well functional and managed.

3. Re-Elect of New set of Officers 2022

Ms. Nimfa Tumamak informed that there must be a set of active officers both Executive and Board of Directors who will facilitate in the processing the necessary documents and to approach concerned entities on livelihood projects. The members suggested to Re-elect a new set of officers 2022 to lead and represent in behalf of the association, hence the election was done.

Result of the Election of Officers 2022

President

: JOEL T. IGOT

Vice - President

: ARNEL P. PANTUAN

Secretary

: ESTRELLITA H. JOSEPH

Treasurer Auditor

: MAYLYN L. TAROJA : ADRIAN MISA

P.I.O

: LUCILA R. OLIVAR

: DAYNE TAYONG

BOARD OF DIRECTORS

Chairman

: LORENA C. PILAPII

Vice-Chairman

: TEOFILO N. MISA

Members

: ELENITA SUMARAGO

: RAYMOND M. MALANG

: BOBBY A. OLIVAR

BOOKKEEPER

: IRENE O. MAGTAJAS

BUSINESS MANAGER

: SAMUEL L. LASCOÑA

SGT.AT ARMS

: FELIX M. LANOT

PROPERTY CUSTODIAN

: JOSE REMOBATAC

4. Amendments of the Constitution and By-Laws of the association CY 2022

Since Mr. Joel T. Igot was now the re-elected President of the association he informed all the members of the association that there must be a Costitution and By-Laws to be follow to bind the association.

This Constitution and By-Laws will serve as the guide of the association to implement its rules and policies. He added that we can amend the CBL if there is a need to change or need to add a policies. But no members or Officers change the CBL .

Therefore, all members unanimously agreed to adopt the Constitution and By-Laws of the association, to wit:

Official name : HACIENDA MARIA INTEGRATED LIVELIHOOD FARMERS ASSOCIATION (HAMILFA)

Official Address : Brgy. Hacienda Maria, San Isidro, Leyte

Tenure of Office : Two (2) years

Members : Residing within the Municipality of San

Isidro, Leyte

Membership Fee : P 100.00

Monthly Due : P 20.00

Monthly Meeting : Every 1st Sunday of the month

Time : 9:00 o'clock in the morning

Venue : Meeting center, Brgy. Hda. Maria, San

Isidro, Leyte

Since no more issues and concerns were raised, the newly elected President Mr. Joel T. Igot adjourned the meeting at exactly 11:55 o'clock in the morning as first move by Ms. MAYLYN L. TAROJA (Treasurer) and seconded by RAYMOND M. MALANG (member of board of director).

CERTIFIED CORRECT:

EADS SEPT ESTRELLITA H. JOSEPH Association Secretary

ATTESTED BY:

Association President

Republic of the Philippines Province of Leyte Municipality of San Isidro Barangay Hda. Maria

Hacienda Maria Integrated Livelihood and Farmers Association (HAMILFA)

ANNUAL MEETING August 9, 2022

ATTENDANCE

NO.	NAME	SIGNATURE
1.	ABALLE, BENJAMIN T.	ALB:
2.	ALSOLA, MARCOS A.	An Olaska CA
3.	CUMAYAS, BENJAMIN H.	Chima as BEWaring
4.	CUMAYAS, BIENVINIDO L.	Cumarine B-
5.	CONTAPAY MA. THERESA H.	Contagory - Ma. Theresa
6.	IGOT, JOEL T.	I'M. HOUSE
7.	JOSEPH, ESTRELLITA H.	thicoh
8.	JOSEPH, KEVIN H.	REMIX
9.	LASCUÑA, SAMUEL L.	1 ascene
10.	LANOT, FELIX M.	POLEX Lacrast is
11.	LANOT, VICENTA S.	Fillian & mot
12.	LASCOÑA, MARIVIC G.	1 100000
13.	JACOB, FLORES V.	Joeb Flores
14.	MAGTAJAS, IRENE D.	IMadajas
15	MAGTAJAS, JINKY	magtala alle
16.	MAGTAJAS, MARCELA	un atole a march
17.	MISA, TEOFILO N.	mmi Tas
18	MALANG, RAYMOND M.	Egypant gualous
19.	OLIVAR, IKE	0.9%
20.	OLIVAR, CHERELYN	GLIVAN Cheneral
21.	Pilapil, Lorena	Jakka R.
22.	PANTUAN, ARNEL	Dalla an Airtras
23.	REMOBATAC, JOSE R.	tamina ac lose es
24.	OLIVAR, TRINIDAD	Re Unot
25.	UROT, ROBERTO	11- Deborto
26.	SUMARAGO, ELENITA T.	blenki Gumango
27.	TAROJA, MAYLYN L.	torosa hianlyni.
28.	OLIVAR, LUCILA	Lively Olivar
29.	OLIMBA, VIRGINIA	V. Olimba
30.	UROT, ROGELIO	applify (and b) (1)
31.	JAPAL, EDITHA	Que Japan
32.	BOOC, EDA	Ricol EDG
33.	ECALLA, FELIP	Macolla
34.	REMOBATAC, JOSELITO	J' femolatac
35.	ENTRAMPAS, AMELITA	
36.	TAYONG, VIRGINIA	Y Tayox
37.	MENSABELLA, ESTOLLA	usatoha menerkaller.
38.	UBOSA, RODIRECK	ubose Rodivecia
39.	PANTUAN, ROBERTO	R. Jantuan
40.	TORING, ROGELIO	Koloud
TO		

Republic of the Philippines Province of Leyte Municipality of San Isidro Barangay Hacienda Maria HACIENDA MARIA INTEGRATED LIVELIHOOD FARMERS ASSOCIATION (HAMILFA)

ACCOMPLISHMENT REPORT

As Month of July 2022

The Hacienda Maria Integrated Livelihood Farmers Association (HAMILFA) has been organize in 20 and has an incoming intervention from government organization, to wit

Projects	Cost	Beneficiaries	Status
Vegetable Compact Farming from More Income in the Countryside (MIC) Program of the Provincial Agriculture Office enrolled year 2020	35,000	The entire member of the Association	The association successfully cultivate and harvested different kinds of Vegetable and fruit crops in the program and it gives more or less 70,000 Gross income to the HAMILFA. The association is now preparing for the second cropping of its production.

Until now, we are still hoping that our request for other livelihood project will be grant soon.

With this intervention, it directly benefits the members- beneficiaries of the association by increasing their income capacity. The bigger project the bigger income of association/members.

More so, the said intervention effectively build the capacity of member – beneficiaries of the proponent organization in the management of the program/projects/activity and organization functioning; and augmented farmers' opportunities and linkage, which contributed greatly in sustainable agriculture livelihood.

Prepared by:

ESTRELLITA H. JOSEPH Association Secretary

Checked & Verified by:

President

Republic of the Philippines Province of Leyte Municipality of San Isidro Brgy. Hacienda Maria

HACIENDA MARIA INTEGRATED LIVELIHOOD FARMERS ASSOCIATION (HAMILFA)

FINANCIAL STATEMENT OF OPERATION

JANUARY 1 – DECEMBER 31, 2021

INCOME:			11,795.56
	Membership Fee	4,700.00	
	Income from Gardening Activity	6,891.00	
	Interest income from Deposit-OCCCI	204.56	
EXPENSES:			16,873.00
	Office Supplies	2,065.00	
	Fuel & Transportation Expenses	2,216.00	
	Permit & Licenses	1,742.00	
	Farm Expenses	1,333.00	
	Labor & Hauling Expense	546.00	
	Meals & Snacks	6,842.00	
	Notarial Fee	700.00	
	Electricity Expenses	200.00	
	Miscellaneous Expenses	1,232.00	
NET INCOME:			(5,077.44)

Prepared by:

MS. MAYLYN L. TAROJA Association Treasurer

Attested by:

MR. JOEY T. IGOT Association President