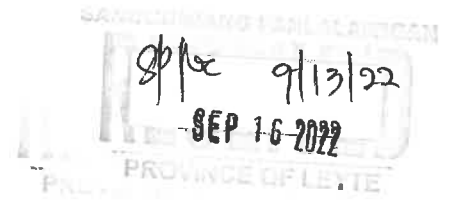


Item No.: 65

Date: 04 OCT 2022

September 7, 2022

Vice - Governor **LEONARDO M. JAVIER, JR.**
Presiding Officer, Sangguniang Panlalawigan
Provincial Government of Leyte
Province of Leyte



Dear Vice- Governor Javier :

In response to your Notice of Call for Accreditation, kindly be informed that **CABULISAN FARMERS ASSOCIATION (CARAFA)**, with office address at **Brgy. Cabulisan, Inopacan, Leyte**, would like to seek accreditation by the sangguniang panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE with Registration No. **DOLE-WLFO-2013-WA-04-294**;
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,

EMMA A. MANOK
President-Carafa



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
WESTERN LEYTE FIELD OFFICE
513 Valle St., Mejia Subdivision, Ormoc City
Tel 255-2436 Fax: 561:4518
Email add: dolero8-wlfo@yahoo.com

**Registration Certificate No.
DOLE-WLFO-2013-WA-04-294**

KNOW ALL MEN BY THESE PRESENTS:

By virtue of the provisions of the Labor Code, as amended,
and its implementing rules

**CABULISAN FARMERS ASSOCIATION
(CARAFA)**

Brgy. Cabulisan. Inopacan, Leyte

has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance to said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of Regional Office No. VIII, Tacloban City, Philippines this 19th day of April 2013

Recommending Approval:


MARITES Z. VIÑAS
Chief LEO
Head, Western Leyte Field Office


Approved by:
ENCARNIO R. SARCAUGA
OIC Regional Director

Not Valid W-Out Seal

APPLICATION FORM FOR ACCREDITATION

Name of Organization: CABULISAN FARMERS ASSOCIATION (CARAFA)

Address: BRGY. CABULISAN, INOPACAN, LEYTE

Contact No.: No signal **Email address (optional):** MelissaPitallar@gmail.com

Date Organized: April, 2013 **Sector/s Represented:** Farmers

Purposes/Objectives: To promote mutual aid and protection to its members

Services that the organization provides or can participate in:

- Participate brigada Eskwela
- Produce fresh vegetable to the community
- Provide piglets to backyard raiser
- Provide fresh pork meat to the community

Registering Agency:

Date Registered: September 26, 2016

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any):

Date Accredited: September 26, 2016

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): _____

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____


Projects Implemented in the [Province of Leyte, in the Municipality of Inopacan

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2013	Vegetable production		Counter parting	Carafa members		ongoing
2018	Hog production		Counter parting	Carafa members		ongoing
2021	fattening		Counter parting	Carafa members		ongoing

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


EMMA A. MANOK
President-Carafa


JOCE G. NOPAL
Secretary-Carafa

[CSO LOGO]

**CABULISAN FARMERS ASSOCIATION (CARAFA)
BRGY. CABULISAN, INOPACAN, LEYTE**

BOARD RESOLUTION NO -02

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 15, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-83, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the Cabulisan Farmers Association (CARAFA) is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine laws;

WHEREAS, in the CABULISAN FARMERS ASSOCIATION (CARAFA) Special Board Meeting held at Brgy Cabulisan, Inopacan, Leyte on September 01, 2022, attended by the following Board of Directors present, the following resolution was approved and adopted:

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-83, and to apply for membership in a local special body in the Province of Local Government Unit

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation, the Honorable Councilor Trinidad G. Apostol.

RESOLVED FURTHERMORE, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution: Emma A. Manok-President-Carafa

ADOPTED unanimously by the Board of Directors of the Cabulisan Farmers Association this 1st day of September, 2022 in the Province of Leyte, Municipality of Inopacan.

Name	Position
Madelene B. Manok	Board Of Director
Margarito S. Manok	Board of Director
Emilinda D. Nopal	Board of Director

Signature	VIN
<i>Manok</i>	3721-005 B 50764 M/M 2000 0
<i>Manok</i>	3721-00650 50778 M/M 1000 0
<i>Edwopal</i>	456-500-493

ELISA O. NOPAL
ELISA O. NOPAL

Board Chairperson -carafa]
VIN: 3721-0005 B-02173 EDN 2000 0

SUBSCRIBED AND SWORN TO before me this 10³ SEP 2022 day of Baybay City, 2022 in Baybay City, Affiant exhibiting to me his/her _____ with valid identification no. _____ issued on _____ at _____

Doc No: 164
Page No: 38
Book No: VII
Series of: 2022

Atty. LUCILLE M. TEVES
Notary Public for RTC Baybay City, Leyte
Notarial Commission No. B-19-05-09
until December 31, 2022
Roll of Attorney No. 66995
IBP No. 191746; January 12, 2022; Leyte Chapter
PTR No. 6580638; January 5, 2022, Baybay City Leyte
MCLE Compliance No. VII 0006563
TEVES LAW OFFICE
G. Mirambel Building
A. Bonifacio St. Baybay City, Leyte

Annex F: List of Current Officers and Members

List of Current Officers of the Cabulisan Farmers Association (CARAFA)

as of August, 2022

Name	Position
Emma A. Manok	President
Nasario J. Nopal	Vice President
Jocel G. Nopal	Secretary
Melanie F. Buhi	Treasurer
Melodita Singcol	Auditor
Gretchen G. Cagadas	Head, Health Committee
Analy A. Aporador	Head, Education Committee
Bernardino D. Molato	Head, Environmental Committee
Roger J. Bisnar	Head, Infrastructure and Safety Committee
Melissa V. Pitallar	Book keeper
Renato S.Asunto	Business Manager
Adelina D. Omapas	P.I.O.
Samuel O. Asmolo	P.I.O.
Madelene B. Manok	B.O.D.
Margarito S. Manok	B.O.D.
Emilinda D. Nopal	B.O.D.
Elisa O. Nopal	Member
Josefina G. Abadiez	Member
Antonia G. Nopal	Member
Ramil M. Bague	Member
Merlinda S. Baliong	Member
Estilito S. Asunto	Member
Saturnina A. Buhi	Member
Lorena T. Cabog-os	Member
Lucena P. Nopal	Member
Anita M. Asmolo	Member
Domingo L. Molato	Member
Cristina B. Molato	Member
Aida B. MOlato	Member
Renato Molato Jr.	Member
Jessica V. Molato	Member
Domingo C. Payot	Member
Julia T. Soriano	Member
Gina Olantigue	Member
Alberto L. Tocmo	Member
Lisa D. Usa	Member

CABULISAN FARMERS ASSOCIATION (CARAFA)

Activity: Annual Meeting

Participants: Carafa Members

Date and Time: January 3,2022 @ 8:00AM

Agenda:

1. Agenda 1: hog feeding schedule

It was agreed that three members of the association were assigned to feed the hog breeders and fattening.

2. Agenda 2: Monitoring health status of the breeders and fattening


It was agreed that who assigned the feeding shall monitor also the health status of the breeders and hog fattening.

3. Agenda 3: Presentation of Financial Status o

Ms. Melanie Buhi as treasurer reported the financial status of the association , since the financial was increasing, it was agreed that they spare a little amount for the rehabilitation of the hog building which was devastated by typhoon Odette.

The meeting was adjourned at 10:00AM.

Prepared by:


JOCEL G. NOPAL
Secretary-carafa

Noted by:


EMMA A. MANOK
President-carafa

**ATTENDANCE SHEETS
CABULISAN FARMERS ASSOCIATION (CARAFA)**

MONTHLY MEETING

For the Month of: JANUARY, 2022

NO.	NAME	DESIGNATION	SIGNATURES
1	MANOK, EMMA ASUNTO	President	<i>Emma</i>
2	NOPAL, NAZARIO JOMOC	V-President	<i>Nopal</i>
3	NOPAL, JOCEL GALLET	Secretary	<i>Joel</i>
4	BUHI, MELANIE FRANCO	Treasurer	<i>Melanie</i>
5	PITALLAR, MELISSA VERRA	Bookkeeper	EXCUSE
6	SINGCOL, MELODITA	Auditor	<i>Melodita</i>
7	OSA MERLINA DEDAL	Auditor	<i>Merlina</i>
8	OMAPAS, ADELINA DANTE	PIO	ABSENT
9	ASMOLO SAMUEL OMAPAS	PIO	ABSENT
10	ASUNTO, RENATO SOLANTE	Business Manager	EXCUSE
11	JOSEPH, MAGDALINA GALLET	BOD	<i>Magda</i>
12	MANOK, MADELENE BISNAR	BOD	<i>Manok</i>
13	MANOC, MARGARITO SALIGUMBA	BOD	<i>Marg</i>
14	NOPAL, EMILINDA DEDAL	BOD	<i>Edw opal</i>
15	NOPAL, ELISA ORCULLO	BOD	<i>Elisa</i>
16	ABADIEZ, JOSEFINA GALLET		<i>Josefina</i>
17	ASUNTO, ESTILITO SABOCEDO		<i>Estilito</i>
18	APORADOR, ANALY ANINIPOT		ABSENT
19	NOPAL, ANTONIA GALLET		<i>Antonia Nopal</i>
20	BAGUE, RAMIL MARGATE		ABSENT
21	BALIONG, MERLINDA SALIGUMBA		<i>M</i>
22	BISNAR, ROGER JOSEPH		ABSENT
23	BUHI, SATURNINA APORADOR		<i>Saturnina Buihi</i>
24	CABOG-OS, LORENA TORALBA		<i>Lorena</i>
25	CAGADAS, GRETCHEN GALLET		<i>Gretchen</i>
26	NOPAL LUCENA PITALLAR		<i>Lucena</i>
27	ASMOLO, ANITA MANOK		<i>Anita</i>
28	MOLATO, DOMINGO LICAYAN		<i>Domingo</i>
29	MOLATO, CRISTINA BLANQUERA		EXCUSE
30	MOLATO, AIDA		<i>Aida</i>
31	MOLATO, RENATO JR.		<i>R M</i>
32	MOLATO, JESSICA VERRA		<i>J Molato</i>
33	MOLATO BERNARDINO JR. DEMORAL		<i>Bernardo</i>
34	PAYOT, DOMINGO CERLOS		<i>Domingo Payot</i>
35	SORIANO, JULIA TAGOLGOL		<i>Julia S</i>
36	OLANTIGUE, GINA		<i>Gina</i>
37	TOCMO, ALBERTO LAMBERTE		<i>Alberto</i>
38	USA, LISA DACERA		<i>Lisa</i>


CABULISAN FARMERS ASSOCIATION (CARAFA)

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Vegetable production	Food security Poverty Alleviation	2013-to date		ongoing		Inputs were provided by OPA-PLGU
Hog production	Food security Poverty Alleviation	2018 to date		ongoing		15 gilts & 1 boar and feeds for 3-months were provided by OPA-PLGU Building/housing was provided by the Association

Prepared by:


JOCE G. NOPAL
Secretary-carafa

Noted by:


EMMA A MANOK
President-carafa

CABULISAN FARMERS ASSOCIATION (CARAFA)
FINANCIAL STATEMENT FOR CY 2021

INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
Donor 1		
Donor 2		
Monthly Dues / Membership Fees		
Income Generating Project 1	18,068.00	vegetable
Income Generating Project 2	598,095.00	Fattening & piglets
TOTAL	616,163.00	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Project 1	1,345.00	
Project 2	288,217.00	Feeds & biologics
Meeting Expenses	2,400.00	
Office Supplies	1,500.00	
Logistics / Transportation	5,650.00	
Administrative and Personnel	10,800.00	Labor (repair hog building)
TOTAL	309,767.00	
TOTAL FUND BALANCE (Total Inflow – Total Outflow)	306,396.00	Deposited in the bank

Noted by:



EMMA A. MANOK
President-carafa



NAZARIO J. NOPAL
Vice President-carafa



JOCEL G. NOPAL
Secretary-carafa



MELANIE F. BUHI
Treasurer-carafa



MELODITA SINGCOL
Auditor-carafa



MERLINA D. OSA
Auditor-carafa

Please submit five (5) copies each of the following to apply for Accreditation of your Organization:

64

SCRUFA Villaba

Philippines
of Leyte
of Villaba
I. Cruz

Item No.: 64
Date: 4 OCT 2022

1. Letter of Application
2. Duly accomplished Application Form for Accreditation
3. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in a local special body
4. Certificate of Registration or existing valid Certificate of Accreditation from any NGA (or in the case of IPOs, certification issued by NCIP)
5. List of current Officers
6. For CSOs that have been in operation for at least one (1) year, Minutes of the Annual Meetings of the immediately preceding year as certified by the organization's board secretary or Certification from the board secretary certifying the annual meeting's conduct, including the date, location, attendees, and agenda
7. For CSOs that have been in operation for at least one (1) year, Annual Accomplishment Report for the immediately preceding year
8. For CSOs that have been in operation for at least one (1) year, Financial Statement, at the minimum, signed by the executive officers of the organization, also of the immediately preceding year, and indicating therein other information such as revenue, expenses and the source(s) of funds

SANGGUNIANG PANLALAWIGAN
SEP 15 2022
PROSP RECORDS

Checked by:
Annie
9/12/22

ation, kindly be informed that Sta. Cruz Farmers
Sta. Cruz, Villaba, Leyte, would like to seek

Note: Templates are available for download at <https://bit.ly/CSO-LSB-Annexes> or at the SP Records Office.

administrative requirements:
accreditation
intention for accreditation for the purpose of

3. Certificate of Registration issued by the [SEC, CDA, DOLE, DHSUD/HLURB] or existing valid Certificate of Accreditation issued by the [Name of NGA] or Certification issued by the NCIP;
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,


LITO H. JUBAY
SCRUFA PresiPdent



DEPARTMENT OF LABOR AND EMPLOYMENT
WESTERN LEYTE FIELD OFFICE
513 Valle St., Brgy. Doña Feliza, Toog., Ormoc City
Email add: dolero8_wlfo@yahoo.com
Tel. No: (053)255-2436 & 561-4518

**Registration Certificate No.
DOLE-WLFO-2015-WA-09-695**

KNOW ALL MEN BY THESE PRESENTS:

By virtue of the provisions of the Labor Code, as amended,
and its implementing rules

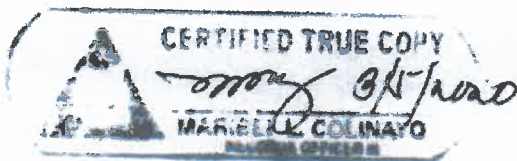
**STA. CRUZ FARMERS ASSOCIATION
(SCRUFA)**

Brgy. Sta. Cruz, Villaba, Leyte

has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance to said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of Regional Office No. VIII, Tacloban City, Philippines this 18th day of September 2015.



Approved by:


ELIAS A. CAYANOG, CESO III
Regional Director



Republic of the Philippines
Province of Leyte
Municipality of Villaba
Brgy. Sta. Cruz

Sangguniang Panlalawigan
Province of Leyte

APPLICATION FORM FOR ACCREDITATION

Name of Organization: Sta. Cruz Farmers Association (SCRUF)

Address: Brgy. Sta. Cruz, Villaba, Leyte

Contact No.: 09489281497

Email address (optional): _____

Date Organized: May 10, 2015

Sector/s Represented: _____

Purposes/Objectives: Farming, to develop a sustainable livelihood thru the conduct of activities with aim of uplifting the economic condition of the members and the society.

Services that the organization provides or can participate in:

- Fresh eggs, hog fattened, vegetables planting materials
- Participates in Clean-up Drive to LGU & Barangay
- Participates in Brgy. feeding (children)

Registering Agency:

Date Registered: September 18, 2015

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any):

Date Accredited: _____

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)

- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Others (specify): _____

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a large organization (identify organization): _____
- Others (specify): _____


Projects Implemented in the Municipality of Villaba

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2021	Egg Laying Production "SAAD"	Counterpart 50K	LGU	SCRUFA Members	Completed	
		270K 20 Sets of Egg Laying Machine & Feeds	SCRUFA DA Region			
2021	Egg Laying Production Extension DSWD	285K	LAG DSWD	SCRUFA Members	Completed	

Depending on your Organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.



LITO L. JUBAY
President



JUBILYN A. TALLE
Secretary



Republic of the Philippines
Province of Leyte
Municipality of Villaba
Brgy. Sta. Cruz

STA. CRUZ FARMERS ASSOCIATION – SCRUF
BRGY. STA. CRUZ, VILLABA, LEYTE

BOARD RESOLUTION NO. 10

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on August 30, 2020, the Department of the Interior and the Local Government issued memorandum Circular No. 2022- ____, on the Guidelines of the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the Sta. Cruz Farmers Association – SCRUF is a civil society organization duly registered with the Department of Labor and Employment and existing under Philippine laws;

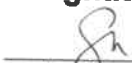
WHEREAS, in the Sta. Cruz Farmers Association – SCRUF Special Board Meeting held at Sta. Cruz Farmers Center, Brgy. Sta. Cruz, Villaba, Leyte on September 3, 2022, attended by the following Board of Trustees present, the following resolution was approved and adopted:

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan, pursuant to the procedures and guidelines set forth in the Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022- ____, and to apply for membership in a local special body in the Province of Leyte.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Panlalawigan Committee on Accreditation, the Honorable Trinidad G. Apostol.

RESOLVED FURTHERMORE, that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution: Lito L. Jubay – SCRUF President.

ADOPTED unanimously by the Board of Trustees/Directors of the Sta. Cruz Farmers Association this 3rd day of September 2022 in the Municipality of Villaba.

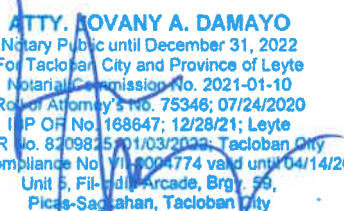
Name	Position	Signature
<u>Mary Ann Mahilum</u>	<u>Board of Director</u>	<u></u>
<u>Rosalie B. Tapales</u>	<u>Board of Director</u>	<u>R. T.</u>
<u>Tarcesia A. Arnado</u>	<u>Board of Director</u>	<u>T. Arnado</u>

Annex E: Board Resolution – Intention for Accreditation


LITO L. JUBAY
SCRIFA PRESIDENT

SUBSCRIBED AND SWORN TO before me this 03 SEP 2022 day of September, 2022 in TACLOBAN CITY, Affiant exhibiting to me his/her PDL with valid identification no. NO3-01-036344 issued on _____ at LTO ORMOC.

Doc No: 361
Page No: 74
Book No: 1
Series of 202


ATTY. ROVANY A. DAMAYO
Notary Public until December 31, 2022
For Tacloban City and Province of Leyte
Notarial Commission No. 2021-01-10
Roll of Attorney's No. 75346; 07/24/2020
I.P. OF No. 168647; 12/28/21; Leyte
PTR No. 8209825-01/03/2023; Tacloban City
MCLE Compliance No. WLS-004774 valid until 04/14/2025
Unit 5, Fil-Ed's Arcade, Brgy. 59,
Pilas-Sagayahan, Tacloban City



Republic of the Philippines
Province of Leyte
Municipality of Villaba
Brgy. Sta. Cruz

List of Current Officers of the
STA. CRUZ FARMERS ASSOCIATION – SCRUF A
as of January 2021 to present

Name	Position
Lito L. Jubay	President
Renante P. Mabini	Vice President
Jubilyn A. Talle	Secretary
Arlene M. Mabini	Treasurer
Manuel S. Almoroto	Auditor
Haziel G. Andaya	Head, Health Committee
Hazel Marie Alba Dollolasa	Head, Education Committee
Danilo S. Gabisay	Head, Environmental Committee
Tomas C. Abad Jr.	Head, Infrastructure and Safety Committee
Lea G. Abad	Member
Rosalita M. Almoroto	Member
Hilda S. Arebato	Member
Tarcesia A. Arnado	Member
Grace S. Arabis	Member
Bernadeth A. Canoy	Member
Jesson B. Bayona	Member
Diolita T. Canoy	Member
Rolando P. Canoy Jr.	Member
Rolando C. Canoy Sr.	Member
Alfredo M. Cataloña	Member
Juanita R. Cataloña	Member
Loida G. Dadizon	Member
Lourdie G. Flores	Member
Luz G. Flores	Member
Meralona D. Gabisay	Member
Cherryl M. Maglasang	Member
Jerraline C. Maglasang	Member
Mary Ann P. Mahilum	Member
Rustico A. Mahilum	Member
Elenita B. Ombajen	Member
Rolando A. Ombajen	Member
Lelia V. Raguro	Member

Buenaventura S. Sanglitan	Member
Eduardo M. Sanglitan Jr.	Member
Elena R. Sanglitan	Member
Emeliana M. Sanglitan	Member
Jarrene V. Sanglitan	Member
Merlita M. Sanglitan	Member
Rommel T. Sanglitan	Member
Donna T. Segarra	Member
Hanna G. Tadeja	Member
Ian G. Tadeja	Member
Jeranie A. Talle	Member
Virginia A. Talle	Member
Rosalie B. Tapales	Member
Wennie D. Tapales	Member
Celerino V. Segarra	Member
Claudia P. Andales	Member
Anabelita P. Atipon	Member



**Republic of the Philippines
Province of Leyte
Municipality of Villaba
Brgy. Sta. Cruz**

STA. CRUZ FARMERS ASSOCIATION – SCRUF A

Activity: General Assembly Meeting

Participants: 44

Date and Time: October 30, 2021 at 1PM

Expectations for the Activity: Full participation and cooperation of the members.

General Objective: Inform the members about the important things needed to be done for the betterment of the association.

Specific Objectives:

- Inform the members regarding the feeds assistance.
- Understand the importance of biosecurity of hog fattening/breeder.
- Decide on the relocation of buy and sell LAG Project proposal.
- Prepare the needed documents for DOLE Reporting.
- Elect and accept new set of officers/ members of the association.

Agenda 1. Inform the members regarding the feeds assistance

The President informed about the feeds assistance that will be given by Gov. Leopoldo Dominico Petilla that is good for 50 heads of hog fattening.

Agenda 2. Understand the importance of biosecurity of Hog fattening/breeder

The President thoroughly explained about the importance of the safety and security of hog fattening/breeder to the members and came up with making double fence and having handwashing and footbath area.

There were No Disagreement aired out.

Agreement:

Everybody agreed on the process of making double fence and having handwashing and footbath area.

Agenda 3. Decide on the relocation of buy and sell LAG Project proposal

The President explained first about the buy and sell LAG Project proposal and asked the opinions of the members regarding its relocation site.

Agreement:

Everybody agreed that it will be relocated to the store in Sitio Lanipga.

Agenda 4. Prepare the needed documents for DOLE Reporting.

The President asked the members in gathering the documents such as the report of Financial Statement and Minutes of Meeting needed to be submitted to DOLE.

Agenda 5. Elect and accept new set of officers/members of the association.

The newly-elected set of officers were: Lito L. Jubay as President, Renante Mabini remained as the Vice President, the secretary, Arlene M. Mabini was replaced by Jubilyn Talle, treasurer Manuel Almoroto was replaced by Arlene M. Mabini, respectively. The President welcomed 7 new members namely: Jarrene V. Sanglitan, Hilda S. Arebato, Haziel G. Andaya, Ian G. Tadeja, Claudia P. Andales, Anabelita P. Atipon and Celerino Segarra.

Adjournment: The meeting was adjourned at 3:00 P.M.

Prepared by:


JUBILYN A. TALLE
SCRUFA Secretary

Noted by:



LITO L. JUBAY
SCRUFA President



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STA. CRUZ FARMERS ASSOCIATION – SCRUF A
ANNUAL ACCOMPLISHMENT REPORT YEAR 2021-2022

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Egg Layer Production	Food security of the members and to the community of Villaba	Jan. – Dec. throughout the year	Completed		Egg laying machine and feeds, grant from DA Region SAAD worth 1.5 M	Sustained
SCRUF A Hog Fattening Share Out	Giving of incentives and profit sharing	Feb. 2021	Completed			
SCRUF A Vegetable Share Out	Giving of incentives and profit sharing	April 2021	Completed			
SCRUF A General Assembly	Election of Officers	Oct. 2021	Completed			Full cooperation and participation
SCRUF A Hog Fattening Share Out	Profit sharing	Nov. 2021	Completed			
SCRUF A Comsca Share Out & Christmas Party	Profit sharing	Dec. 2021				
Entry for MIC Pasidungog 2022	Participation of Leyte Economic Contest	Jan. 2022	Completed		50K	Sta. Cruz Farmers Association Silver Award
Egg Layer product Project from DSWD LAG	Additional income of the members & food security of the community	July 2022	Completed		285K	Sustained
Additional 2 sets of Egg Laying Machine SAAD Project	Additional income of the members & food security of the community	July 2022		Ongoing	SCRUF A Fund 64K	Sustained
Egg Layer Production SAAD Egg Layer Production DSWD LAG	Additional income of the members & food security of the community	Aug. 2022		Ongoing	SCRUF A Fund 57K	Addition of RTL approximately 150 heads

Prepared by: 
JUBILYN A. TALLE
 SCRUF A Secretary

Noted by: 
LITO L. JUBAY
 SCRUF A President



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STA. CRUZ FARMERS ASSOCIATION (SCRUF A)
FINANCIAL STATEMENT FOR CY 2021

SOURCE	AMOUNT (P)	REMARKS
Donation/Grants from PLGU-LEYTE	P 2,300,000.00	CY 2018 TO 2020 Hog Fattening Project (100 Piglets plus Feeds) Hog Breeder Project (10 Sows + 1 Boar + Feeds)
Donation/Grants by PLGU-LEYTE	P 100,000.00	Compact Farming Training & Demonstration Area Established.
Donation/Grants by PCA & PLGU-LEYTE	P 100,000.00	High value Veg. Production inputs for Individual Farm Gardening.
Donation/Grants by DA-Region 8 (SAAD)	P 1,400,000.00	Layer Project = SAAD (___ RTL Chicken plus Feeds)
LAG Financial Assistance (DSWD)	P 285,000.00	Used in the purchase of RTL Chicken & Feeds.
Net Proceeds from Breeder, Hog Fattening & Veg. Production Project	P 1,263,452.80	Cash in bank
Net Proceeds from Layer Project (SAAD)	P 420,000.00	Big part of the total amount deposited in bank; small amount is still collectible.
Membership Fee & Monthly Dues	P 11,500.00	Cash deposited in bank.
TOTAL	P 5,879,952.80	
PARTICULARS	AMOUNT (P)	REMARKS
Purchase of 469 bags Hog Feeds @ 1,600/bag	P 750,400.00	Used in PLGU-LEYTE Hog Breeder and Hog Fattening Feeds
Purchase of 100 Piglets @ 3,000.00/piglet	P 300,000.00	Used in PLGU-LEYTE Hog Breeder and Hog Fattening Feeds
Purchase of 981 bags Layer Feeds @ 1,700.00/bag	P 1,667,700.00	Feeds expenses for Layer Project (SAAD)
Purchase of 130 bags Layer Feeds @ 1,700.00/bag	P 221,000.00	Feeds expenses for Layer Project (LAG DSWD)
Meeting Expenses	P 18,578.00	Food Expenses (Host)
Office Supplies	P 2,500.00	
Logistics	P 3,500.00	
Administrative/Personnel	P 120,000.00	Honorarium of caretaker
TOTAL	P 3,083,678.00	
	P 2,796,274.80	

Noted by:


LITO L. JUBAY
 SCRUF A President


RENANTE P. MABINI
 SCRUF A V-President


JUBILYN A. TALLE
 SCRUF A Secretary


ARLENE M. MABINI
 SCRUF A Treasurer


MANUEL S. ALMOROTO
 SCRUF A Auditor