

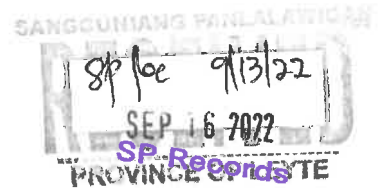
Annex D: Letter of Application

Item No.: 66

September 08, 2022

Date: 04 OCT 2022

Vice Governor LEONARDO M. JAVIER
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte



Dear Vice –Governor Javier:

In response to your Notice of Call for Accreditation, kindly be informed that CAMINTO INTEGRATED FARMERS ASSOCIATION (CIFA), with office address at Brgy. Caminto, Inopacan, Leyte would like to seek accreditation by the sangguniang panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE- RO8-WLFO-2016-03-WA-84
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,


FELICITAS C. PORAZO
CIFA- President



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. 8, Tacloban City
WESTERN LEYTE FIELD OFFICE

Registration Certificate No. **RO8-WLFO-2016-03-WA-842**

KNOW ALL MEN BY THESE PRESENTS:

BY VIRTUE of the provisions of the Labor Code, as amended, and its implementing rules

**CAMINTO INTEGRATED FARMERS
ASSOCIATION (CIFA)**
Brgy. Caminto, Inopacan, Leyte

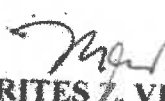
has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for **MUTUAL AID** and **PROTECTION** of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of Regional Office No. VIII, Tacloban City, Leyte, Philippines, this 16th day of March 2016

APPROVED:

For the Regional Director
ELIAS A. CAYANONG, CESO III


MARITES Z. VIÑAS
Chief Labor and Employment Officer/
Head, Western Leyte Field Office

513 Valle St., Doña Feliza Mejia, Ormoc City
Tel Nos. (053) 561-4518 & (053) 255-2436
Fax (053) 832-0697 / 832-0698

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Cert. No. CIP/5191/15/11/937
Valid from 1 December 2015 -
14 September 2018

APPLICATION FORM FOR ACCREDITATION

Name of Organization: **CAMINTO INTEGRATED FARMERS ASSOCIATION**
Address: **BRGY. CAMINTO, INOPACAN, LEYTE**

Contact No.: No network

Email address: felicitasporazo@yahoo.com

Date Organized: January 16, 2016 Sector Represented: FARMERS

Purposes/Objectives: To promote the moral, social and economic well-being of its members

Services that the organization provides or can participate in:

- a.) The association provides fresh vegetables to the community
- b.) The association participate brigada eskwela.

Registering Agency:

Date Registered: March 16, 2016

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any):

Date Accredited: _____

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): _____

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____

Projects Implemented in the Province of Leyte

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2017	Vegetable Production		counter parting	Caminto Integrated Farmers Ass.		ongoing
2020	Tilapia Production		counter parting	Caminto Integrated Farmers Ass.		Damage by Odette
2021	Layer Production		counter parting	Caminto Integrated Farmers Ass.		ongoing

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.

F. Porazo
FELICITAS C. PORAZO
 CIFA-President

Cherry N. Magtahas
CHERRY N. MAGTAHAS
 CIFA-Secretary



CAMINTO INTEGRATED FARMERS ASSOCIATION
Barangay Caminto, Inopacan, Leyte

BOARD RESOLUTION NO. 2022-CIFA-01

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 15, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-83, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the Caminto Integrated Farmers Association is a civil society organization duly registered with the Department of Labor and Employment and existing under Philippine laws.

WHEREAS, in the Caminto Integrated Farmers Association (CIFA). Special Board Meeting held at Brgy. Caminto, Inopacan, Leyte on September 04, 2022, attended by the following Board of Trustees present, the following resolution was approved and adopted:

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang, Panlalawigan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-83, and to apply for membership in a local special body in the Municipality of Inopacan

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation, the Honorable Trinidad G. Apostol.

RESOLVED FURTHERMORE, that the following representative of the Caminto Integrated Farmers Association (CIFA) is authorized and directed to take any action necessary to effectuate the foregoing resolution: Felicitas C. Porazo- CIFA President.

ADOPTED unanimously by the Board of Directors of the Caminto Integrated Farmers Association (CIFA) this 4th day of September, 2022 in the Municipality of Inopacan.

Name	Position	Signature
Romnick C. Porazo	BOD	
Antonio Dadulo	BOD	
Dan Angelo A. Costamero	BOD	

FELICITAS C. PORAZO

CIFA-President

SUBSCRIBED AND SWORN TO before me this 17th day of Sept, 2022 in INSTAN CAFE exhibiting to me his/her _____ with valid identification no. _____ issued on _____ at _____.

Doc No: 1
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Book No: 89
Series of: 7022

ATTY. ROSARIE A. PETEROS-PHUA
Notary Public
Until December 31, 2023
Notarial Commission No. 250-2022-02
Roll of Attorneys No. 57552
Office: 211, J. Ruiz Street, Poblacion 2, Hindang, Leyte
Tel. No. 2252784-1/3/2022-Hindang, Leyte
Fax No. 192443-1/24/2022-Cebu City

Annex F: List of Current Officers and Members

List of Current Officers of Caminto Integrated Farmers Association (CIFA)
as of September 04 ,2022

NAME	POSITION
Felicitas C. Porazo	President
Alona M. Buhi	Vice-President
Cherry N. Magtahas	Secretary
Anastacia Costamero	Treasurer
Felimon Costamero	Book keeper
Ullyses N. Porazo	Auditor
Dominique C. Costamero	P.I.O.
Nelson C. Costamero	Business Manager
Antonio Dadulo	BOD
Dan Angelo A. Costamero	BOD
Romnick C. Porazo	BOD
Aurora Costamero	Member
Raul Buhi	Member
Ricardo P. Omapas	Member
Thelma Costamero	Member
Arsenio T. Omapas	Member
Neil O. Bisnar	Member
Joel V. Omapas	Member
Diosdada D. Dedal	Member
Lidia Padayogdog	Member

CAMINTO INTEGRATED FARMERS ASSOCIATION (CIFA)

Activity: Assembly

Participants: CIFA- members

Date and Time: December 21,2021 @ 8:00

Agenda:

1. Agenda 1 Layer Update:

Ang presidente nga si Maam Felicitas Porazo mihisgot parte sa ilang manokan nga nadaut sa bagyo nga ODETTE labi na sa ilang atop ug ang haligi nga nagtakilid na, so ang grupo m decide nga mag tagbo.

2. Agenda 2 Tilapia Update:

Since ang ilang tilapia gibanlas sa bagyo nga ODETTE, ang grupo me decide nga dili sa lang mag buhi ug tilapia kay na busy na pud sila sa ilang manokan.

3. Agenda 3 Treasurer Report

Si maam Anastacia Costamero mi basa sa ilang mga gastos sa feeds ug ang uban pa nga gasto sa ilang manokan. Ug nahibaloan sa ka daghanan nga daku sila ug gasto sa manokan contra sa ilang kita since, nag bagyo na stress pag ayo ang mga manok so ang production sa itlog mi minus usab, so na guol na sila nga ang ilang kita nakuhaan na pud para sa ibayad sa ilang mga feeds.

4. Agenda 4

Nahuma na ug basa sa tanan nga mga problema ug ang angay nga buhatun sa grupo , nag served na sila sa ilang mga snacks.

Ang meeting nag adjourned sa may alas-11 sa buntag.

Prepared by:

Cherryn Magtahas
CHERRY N. MAGTAHAS
Secretary-cifa

Noted by:

Felicitas C. Porazo
FELICITAS C. PORAZO
President-cifa

Republic of the Philippines
 Province of Leyte
 Municipality of Inopacan

CAMINTO INTEGRATED FARMERS ASSOCIATION (CIFA)
 Monthly Meeting
 August 28, 2022
 Caminto, Inopacan, Leyte

ATTENDANCE SHEET

NAME	POSITION	SIGNATURE
1. Felicitas C. Porazo	Pres. of CIFA	F. Porazo
2. Alora, M. Buhí	Vice Pres.	Alora Buhí
3. Cherry N. Magtahas	Secretary	Cherry Magtahas
4. Anastacia A. Costanero	Treasurer	Anastacia Costanero
5. Ulysses N. Porazo	Auditor	Uly
6. Nelson C. Costanero	Board of Mem.	Nelson C. Costanero
7. Romnick C. Porazo	BOD.	Romnick C. Porazo
8. Antonio Dadulo	BOD	Antonio Dadulo
9. Dan Angelo A. Costanero	BOD	Dan Angelo A. Costanero
10. Felimon D. Costanero	Book Keeper	Felimon D. Costanero
11. Aurora T. Costanero	Member	Aurora T. Costanero
12. Neil O. Bisnat	Member	Neil O. Bisnat
13. Ricardo P. Omapas	Member	Ricardo P. Omapas
14. Arsenio, T. Omapas	Member	Arsenio T. Omapas
15. Joel V. Omapas	Member	Joel V. Omapas
16. Diosdado D. Redal	Member	Diosdado D. Redal
17. Domingue Costanero	Member	Domingue Costanero
18. Paul Buhí	Member	Paul Buhí
19. Lilia Padayogdag	Member	Lilia O. Padayogdag
20. Tereza Costanero	Member	Tereza Costanero
21.		
22.		

CAMINTO INTEGRATED FARMERS ASSOCIATION (CIFA)

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Vegetables Production	Poverty alleviation Food security	2017 to date		√		All inputs were provided by OPA-PLGU
Tilapia Production	Poverty alleviation Food security	2020 to 2021				Damage due to typhoon Odette
Layer Production	Poverty alleviation Food security	2021 to date		√		Stocks were provided by OPA-PLGU Building provided by the association

Prepared by:

Cherry Magtahas
CHERRY N. MAGTAHAS
 CIFA- Secretary

Noted by:


Felicitas C. Porazo
FELICITAS C. PORAZO
 CIFA- President

**CAMINTO INTEGRATED FARMERS ASSOCIATION (CIFA)
FINANCIAL STATEMENT FOR CY 2021**

INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
Donor 1		
Donor 2		
Monthly Dues / Membership Fees		
Income Generating Project 1	2,000.00	vegetable
Income Generating Project 2	7,500.00	tilapia
Income Generating Project 3	221,000.00	Egg-layer
TOTAL	230,500.00	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Project 1	-	Input were provided by OPA-PLGU
Project 2	4,020.00	Feeds for tilapia
Project 3	61,320.00	Feeds for layer
Building expenses	200,000.00	
Meeting Expenses	500.00	
Office Supplies	630.00	
Logistics / Transportation	500.00	
Administrative and Personnel		
TOTAL	266,970.00	
TOTAL FUND BALANCE (Total Inflow – Total Outflow)	-36,470.00	

Noted by:


FELICITAS C. PORAZO
Presiden-cifa


ALONA M. BUHI
Vice President-cifa


CHERRY N. MAGTAHAS
Secretary-cifa


ANASTACIA COSTAMERO
Treasurer-cifa


ULLYSES N. PORAZO
Auditor-cifa