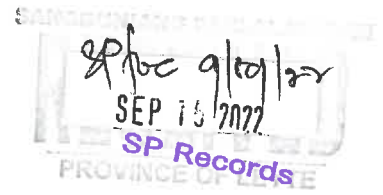


**KAGUMAY FARMERS' ASSOCIATION**  
Barangay Kagumay, Baybay City, Leyte

Item No.: 79  
Date: 04 OCT 2022

August 31, 2022

**Vice Governor Leonardo M. Javier, Jr**  
Presiding Officer, Sangguniang Panlalawigan  
Province of Leyte



Dear **Vice Governor Javier, Jr:**

In response to your Notice of Call for Accreditation, kindly be informed that KAGUMAY FARMERS' ASSOCIATION with office address at Barangay Kagumay, Baybay City, Leyte would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers and Members;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,

  
**GLENN T. OMILLON**  
President



Republic of the Philippines  
DEPARTMENT OF LABOR AND EMPLOYMENT  
Regional Office No. VIII  
WESTERN LEYTE FIELD OFFICE

Registration Certificate No.  
**R08-WLFO-2018-08-WA-1409**

**KNOW ALL MEN BY THESE PRESENTS**

**KAGUMAY FARMERS' ASSOCIATION**

Barangay Kagumay, Baybay City, Leyte

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the **MUTUAL AID AND PROTECTION** of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 20th day of August 2018.

*By authority of the Regional Director:*

**YAHYA A. CENTI**  
Regional Director

*Approved by:*

  
**MARITES Z. VIÑAS**  
Chief LEO/Head WLFO



Not Valid W/Out Seal

Brgy. San Isidro, Owak Highway, Ormoc City  
Tel Nos. (053) 561 - 4518  
Email: dolero8\_wlfo@yahoo.com  
<http://ro8.dole.gov.ph/>



# APPLICATION FORM FOR ACCREDITATION

**Name of Organization:** KAGUMAY FARMERS' ASSOCIATION

**Address:** Barangay Kagumay, Baybay City, Leyte

**Contact No.:** 09059308579 / 09364156049

**Date Organized:** August 13, 2018

**Sector/s Represented:** Farmers

## Purposes/Objectives:

1. To establish an association that will promote mutual assistance and protection to its members.
2. To promote the moral, social and economic well-being of all the members;
3. To develop a sustainable livelihood thru the conduct of activities with the aim of uplifting the economic condition of the members;
4. To provide the members knowledge and skills and equip themselves an effective and innovative way of farming;
5. To work with non-government organizations and government institution or entities in the promotion and development of the Association and in carrying out government policies.

## Services that the organization provides or can participate in:

1. Layer Production
2. Vegetable Production
3. Swine Production (Fattening and Breeding)

## Registering Agency:

**Date Registered:** August 20, 2018

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) \*certification

## Accrediting Agency (if any):

**Date Accredited:** None

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify):

**Organizational Level:**

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): \_\_\_\_\_
- Others (specify): \_\_\_\_\_

**Projects Implemented in the City of Baybay:**

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2018	Vegetable Production		PLGU-Leyte	Members		On-going
2019	Layer Production		PLGU-Leyte and Association Fund	members		On-going
2020	Swine Production		PLGU-Leyte	Members		On-going

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

**WE HEREBY CERTIFY** to the correctness of the above information.

  
**GLENN I. OMILLON**  
President

  
**MARICRIS T. BOSES**  
Secretary

**KAGUMAY FARMERS' ASSOCIATION**  
**Barangay Kagumay, Baybay City, Leyte**

**RESOLUTION NO. 02**

**A RESOLUTION RESPECTFULLY REQUESTING THE SANGGUNIANG PANLALAWIGAN OF THE PROVINCE OF LEYTE TO ACCREDIT THE KAGUMAY FARMERS' ASSOCIATION**

**WHEREAS**, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

**WHEREAS**, on June 15, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

**WHEREAS**, the Kagumay Farmers' Association is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine laws;

**WHEREAS**, the Kagumay Farmers' Association Officers' Meeting held at Kagumay Farmers' Association Demo Farm on September 06, 2022, the following resolution was approved and adopted:



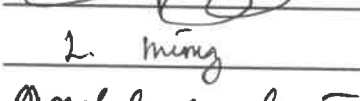
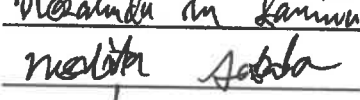

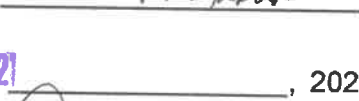
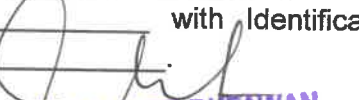

**RESOLVED, AS IT IS HEREBY RESOLVED**, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan of the Province of Leyte, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to apply for membership in a local special body in the Province of Leyte.

**RESOLVED FURTHER**, to forward a copy of this RESOLUTION to the Chairman of the Sanggunian Committee on Accreditation, the Honorable Trinidad G. Apostol.

**RESOLVED FURTHERMORE**, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution:

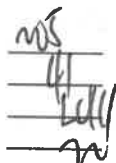
Name	Position	Signature
MARICRIS T. BOSES	Secretary	

**ADOPTED** unanimously by the Officers of the Kagumay Farmers' Association this 6<sup>th</sup> day of September, 2022 in the City of Baybay.

Name	Position	Signature
GLENN I. OMILLON	President	
ALVIN Q. COMONICAR	Vice-President	
AILENE M. BOSES	Treasurer	
LEONITA N. MUÑEZ	Auditor	
ROSALINDA SOSMEÑA	P.I.O.	
MERLITA SABALA	P.I.O.	
JUSTINIANO MONTALBAN, JR.	Business Manager	
VIRGENCITA MONTALBAN	Bookkeeper	

SUBSCRIBED AND SWORN TO before me this SEP 08 2022 day of \_\_\_\_\_, 2022 in \_\_\_\_\_, Affiant exhibiting to me his/her \_\_\_\_\_ with Identification No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_

Doc No: \_\_\_\_\_  
 Page No: \_\_\_\_\_  
 Book No: \_\_\_\_\_  
 Series of \_\_\_\_\_



**ATTY. EDEN B. CHAVEZ-BUTAWAN**  
 Notary Public for the Province of Leyte, City of Baybay  
 N.C. No. B-22-06-08, July 5, 2022  
 Until December 31, 2023  
 R. Magsaysay Avenue, Baybay City, Leyte  
 PTR No. PL650803-01/03/22  
 IBP No. 183267-01/03/22  
 TIN No. 207-628-029  
 Roll No. 42391  
 MCLE Compliance No. VII-0008593

**List of Current Officers and Members of the  
KAGUMAY FARMERS' ASSOCIATION**

*as of December 31, 2021*

<b>Name</b>	<b>Position</b>
Glenn I. Omillon	President
Alvin Q. Comonicar	Vice – President
Maricris T. Boses	Secretary
Ailene M. Boses	Treasurer
Leonita N. Muñoz	Auditor
Rosalinda Sosmeña	P.I.O.
Merlita Sabala	P.I.O.
Justiniano Montalban, Jr.	Bookkeeper
Virgencita Montalban	Business Manager
Grecilda Boses	Member
Virginia Sosmeña	Member
Antonio Boses	Member
Alejandro Sabala	Member
Ronilo Boses	Member
Ruel Boses	Member
Precillano Morales	Member
Lemuel Ramal	Member
Dioselito Sosmeña	Member
Anabelle Digola	Member
Wilfreda Boses	Member
Iziel Ann Sosmeña	Member
Violeta Salomon	Member
Mary Joy Montalban	Member

**Republic of the Philippines**  
**KAGUMAY FARMERS' ASSOCIATION**  
**Barangay Kagumay, Baybay City, Leyte**

MINUTES OF THE MEETING OF THE KAGUMAY FARMERS' ASSOCIATION HELD AT KAGUMAY FARMERS' ASSOCIATION DEMO FARM ON DECEMBER 22, 2021.

**PRESENT:**

19 Members

**ABSENT:**

4 Members

**AGENDA:**

1. Farm Damages due to Typhoon Odette
2. Layer and Swine Production Sales
3. Member's Share

**PROCEEDINGS:**

The meeting was called to order by the President Mr. Glenn I. Omillon at 1:30 in the afternoon. It started with a prayer led by Ms. Grecilda N. Boses. A roll call was done by the secretary. There were 19 members present, so there was quorum.

**Order of Business:**

**A. Approval of the agenda**

Ms. Virginia Sosmeña moved for the approval of the agenda duly seconded by Mr. Wilfreda Boses.

**B. Reading, correction and approval of the previous minutes**

There was no correction of the previous minutes. Ms. Virgencita Montalban moved for the approval seconded by Ms. Leonita N. Muñoz.

**C. Matters arising from the Previous Minutes**

None

**AGENDA:**

**1. Farm Damages due to Typhoon Odette**

Mr. Glenn I. Omillon, President informed the body that there are 108 heads RTL-Chicken mortality due to typhoon Odette. As of December 22, 2021 there are still 886 heads remaining in the farm. He added that all the farm damages were already reported to the CAO and OPA and they will just wait for the feedback from both offices.

**2. Layer and Swine Production Sales**

Mr. Omillon informed the body that the sales of their layer and swine production is not stable as of the moment.

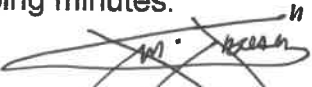
**3. Member's Share**

Due to the current standing of the association's business, the body agreed to received small amount for their December capital shares.

**ADJOURNMENT**

There being no other matters to be discussed, Ms. Merlita Sabala moved for adjournment seconded by Ms. Leonita Muñoz. The meeting was adjourned at 4:10 in the afternoon.

I HEREBY CERTIFY to the correctness of the foregoing minutes.

  
**MARICRIS T. BOSES**  
Secretary

Attested by:

  
**GLENN I. OMILLON**  
President

**KAGUMAY FARMERS' ASSOCIATION**  
Barangay Kagumay, Baybay City, Leyte

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Layer Production	To produce fresh and affordable eggs in Barangay Kagumay and the neighboring barangays; to provide income to the association	2019 – up to present		✓	PLGU-Leyte and Association Funs	Initial delivery from PLGU-Leyte were already culled last 2021; the association purchased another 1,000 heads RTL to continue their layer production business
Swine Production (Breeding and Fattening)	To produce good quality piglets and meat affordable to Barangay Kagumay and to the neighboring barangay, and the entire City as well.	2020 – up to present		✓	PLGU-Leyte	11 heads Breeding
Vegetable Production	To produce affordable and fresh vegetable products to Barangay Kagumay and to the neighboring barangay.	2018 –up to present		✓	PLGU-Leyte	

Prepared by:

  
**MARICRIS T. BOSES**  
Secretary

Noted by:

  
**GLENN I. OMILLON**  
President



**KAGUMAY FARMERS' ASSOCIATION**  
**FINANCIAL STATEMENT FOR CY 2021**  
**January 01-December 31, 2021**

<b>INFLOW (Cash Receipts)</b>		
<b>SOURCE</b>	<b>AMOUNT</b>	<b>REMARKS</b>
Sales, Vegetables	16,423.00	Sales of assorted vegetables
Sales, EGGS	926,690.00	
Sales, Swine Production Project	1,204,629.00	Live weight price for fatteners is Php 100 per kilo, for lechon is Php 140-150 per kilo
<b>TOTAL</b>	<b>P 2,147,742.00</b>	
<b>OUTFLOW (Expenses)</b>		
<b>PARTICULARS</b>	<b>AMOUNT</b>	<b>REMARKS</b>
Supplies & other inputs	8,576.50	Expenses for Vegetable Production Project
Building Expenses (Layer)	170,179.00	Expenses for Layer
Feeds	805,800.00	
Biologics	2,500.00	
Supplies Expenses	162,315.00	
Feeds	780,000.00	Expenses for feeds for Swine Production Project
Biologics	4,750.00	
Building	165,395.00	
Misc. Expenses	16,145.00	
Representation Expenses	11,141.50	
<b>TOTAL CASH DISBURSEMENTS</b>	<b>2,126,802.00</b>	
<b>TOTAL FUND BALANCE (Total Inflow – Total Outflow)</b>	<b>20,940.00</b>	<b>Cash in bank, Php 149,510.44 Chinabank, Baybay branch</b>

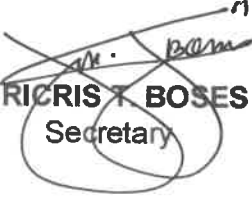
Noted by:



**GLENN T. OMILLON**  
President



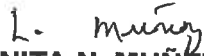
**ALVIN Q. COMONICAR**  
Vice President



**MARICRIS T. BOSES**  
Secretary



**AILENE M. BOSES**  
Treasurer



**LEONITA N. MUÑEZ**  
Auditor