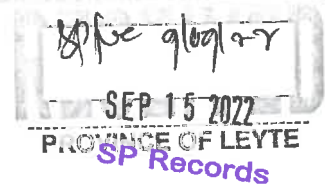


**CARIDAD AGRO FARMERS ASSOCIATION**  
Sitio Tuy-an, Caridad, Baybay City, Leyte

Item No.: 80  
Date: 04 OCT 2022

September 1, 2022

**VICE GOVERNOR LEONARDO M. JAVIER, JR**  
**PRESIDING OFFICER, SANGGUNIANG PANLALAWIGAN**  
**PROVINCE OF LEYTE**



**Greetings!**

**Dear Vice Governor Javier Jr.,**

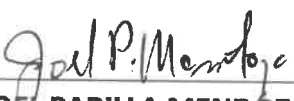
In response to your Notice of Call for Accreditation, kindly be informed that CARIDAD AGRO FARMERS ASSOCIATION with office address at Sitio Tuy-an, Caridad, Baybay City, Leyte would like to seek accreditation by the Sangguniang Panlungsod.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers and Members;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

**Thank you.**

**Sincerely,**

  
**JOEL PARILLA MENDOZA**  
**Association President**



Republic of the Philippines  
DEPARTMENT OF LABOR AND EMPLOYMENT  
Regional Office No. VIII  
WESTERN LEYTE FIELD OFFICE  
Ormoc City

DOLE-ORD-F1  
Revision No. 00  
Date Issued: 11 July 2018

Registration Certificate No.  
R08-WLFO-2020-11-WA-1661

KNOW ALL MEN BY THESE PRESENTS:

# CARIDAD AGRO FARMERS ASSOCIATION

Sitio Tuy-an Caridad, Baybay City, Leyte

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

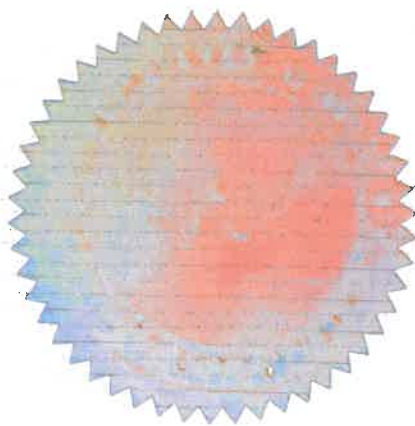
IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 11<sup>th</sup> day of November 2020.

By authority of the Regional Director:

YAHYA A. CENTI  
Regional Director

Approved by:

  
FE A. ESTRELLA  
Chief LEO/ Head WLFO



Not Valid W/Out Seal

Batitan St., Sitio Kalipay  
Brgy. Cogon, Ormoc City, Leyte  
Tel No 561-4518  
dolero8\_wlfo@yahoo.com



## APPLICATION FORM FOR ACCREDITATION

**NAME OF ORGANIZATION** : CARIDAD AGRO FARMERS ASSOCIATION  
**ADDRESS** : SITIO TUY-AN, CARIDAD, BAYBAY CITY, LEYTE  
**CONTACT NO.** : 0975 333 9008 / 0926 716 3112  
**DATE ORGANIZED** : NOVEMBER 11, 2020  
**SECTOR/S REPRESENTED** : FARMERS

### Purposes/Objectives:

1. To establish an association that will promote mutual assistance and protection to its members;
2. To promote the moral, social and economic well-being of all the members;
3. To develop a sustainable livelihood thru the conduct of activities with the aim of uplifting the economic condition of the members;
4. To provide member's proficiency, updated skills and boost up themselves solidly and innovatively in farming and fishing;
5. To work with non-government organizations and government organization or entities in the promotion and development of the Association in realization to government policies.

### ORGANIZATION'S PROJECT CY 2022

PROJECTS	COST	BENEFICIARIES	STATUS
1. MIC Project			
✓ Vegetable and Fruit Crops	PLGU Grant	33 Farmers	On-Going
✓ Livestock RTL Poultry	PLGU Grant	25 Farmers	On-Going
2. CAFA PWD Care - Share	Asso. Funds	50 PWD	On-Going

### PROJECT FINANCING (SOURCES OR SCHEMES)

1. Provincial Inputs and Implements
2. Share Capital
3. Vegetables Income
4. RTL Building Equity

**SERVICES THAT THE ORGANIZATION PROVIDES OR CAN PARTICIPATE IN:**

1. Backyard Farming assistance / Hydroponics
2. Social Cause Activities and Programs
3. PWD Livelihood Assistance/Support

**Registering Agency: DOLE – WLFO ORMOC**

**Date Registered: November 11, 2020**

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD)
- National Commission on Indigenous Peoples (NCIP)

**Accrediting Agency (if any):**

**Date Accredited: September 5, 2022**

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): BIR – Ormoc City RDO 089

**Organizational Level:**

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization):
- Others (specify): BAYMICFACO

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

**WE HEREBY CERTIFY** to the correctness of the above information.

  
**JOEL PARILLA MENDOZA**  
President

  
**MARY GRACE RAMOS SERATO**  
Secretary



**REPUBLIC OF THE PHILIPPINES**  
**Province of Leyte**  
**City of Baybay**  
---o0o---  
**BARANGAY CARIDAD**  
**CARIDAD AGRO FARMERS ASSOCIATION**

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**EXCERPTS FROM THE SPECIAL GENERAL ASSEMBLY OF CARIDAD AGRO FARMERS ASSOCIATION HELD AT CAFA-MIC PRODUCTION SITE, SITIO TUY-AN, CARIDAD, BAYBAY CITY, LEYTE, FRIDAY, AUGUST 12, 2022 | 1:00 P.M.**

**RESOLUTION # 3**  
**Series of 2022**

**A RESOLUTION RESPECTFULLY REQUESTING THE SANGGUNIANG PANLUNGSOD OF THE CITY OF BAYBAY TO ACCREDIT THE CARIDAD AGRO FARMERS ASSOCIATION**

**WHEREAS**, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations;

**WHEREAS**, on June 15, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

**WHEREAS**, the Caridad Agro Farmers Association is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine laws;

**WHEREAS**, the Caridad Agro Farmers Association Officers' Meeting held at Sitio Tuy-an, Caridad, Baybay City, Leyte on August 12, 2022, the following resolution was approved and adopted, be it;

**RESOLVED, AS IT IS HEREBY RESOLVED**, to signify our intention to be an accredited civil society organization with the Sangguniang Panlungsod of Baybay City, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to apply for membership in a local special body in the City of Baybay;

**RESOLVED FURTHER**, to forward a copy of this RESOLUTION to the Chairman of the Sanggunian Committee on Accreditation, the Honorable Councilor Ramon Ronald J. Veloso;


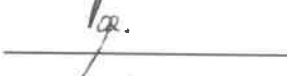
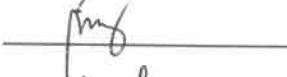
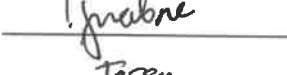
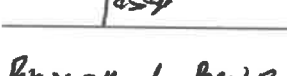
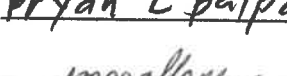

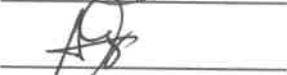



**REPUBLIC OF THE PHILIPPINES**  
**Province of Leyte**  
**City of Baybay**  
 ---o0o---  
**BARANGAY CARIDAD**  
**CARIDAD AGRO FARMERS ASSOCIATION**

**RESOLVED FURTHERMORE**, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution:

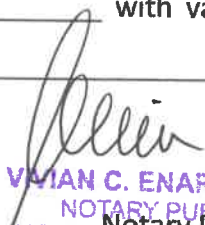
Name	Position	Signature
JOEY PARILLA MENDOZA	President	

**ADOPTED** unanimously by the Officers of Caridad Agro Farmers Association this 12<sup>th</sup> day of August, 2022 in the City of Baybay.

Name	Position	Signature
REY AYUDA CULOD SR.	Vice-President	
MARY GRACE RAMOS SERATO	Secretary	
ROWENA CRETECIO SUAREZ	Treasurer	
GOMERCINDA VALEROSO NABRE	Auditor I	
TESSIE TARIPE LUMACAD	Auditor II	
BRYAN LIBRES BULPA	P. I. O.	
LUCITA DONAYRE MAGALLANES	P. I. O.	
DANILO ABENOJA BULPA JR.	S. A. T.	
ANABELLE CASILBAS BERAY	Bookkeeper	

SUBSCRIBED AND SWORN TO before me this 07 SEP 2022 day of \_\_\_\_\_, 2022 in \_\_\_\_\_, Affiant exhibiting to me his/her \_\_\_\_\_ with valid identification no. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Doc No: 500  
 Page No: 100  
 Book No: XXI  
 Series of: 2022

  
**ATTY. VIAN C. ENARIO-VIDALLON**  
 NOTARY PUBLIC  
 Notary Public  
 NC. NO. B-22-08-02, JULY 4, 2022  
 UNTIL DECEMBER 31, 2023  
 ROLL NO. 62930  
 PTR NO. 6271899, 1/3/2022, BAYBAY CITY, LEYTE  
 IBP NO. 169763, 12/07/2021, LEYTE  
 MCLE COMPLIANCE NO. VII-0004765



Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
Regional Office No. VIII  
**WESTERN LEYTE FIELD OFFICE**  
Ormoc City

DOLERO8-ORD-F1  
Revision No. 00  
Date issued: 11 July 2018

November 11, 2020

**MR. JOEL P. MENDOZA**  
President  
**CARIDAD AGRO FARMERS' ASSOCIATION**  
Sitio Tuy-an, Caridad, Baybay City, Leyte

Dear Mr. Mendoza:

Enclosed herewith is the Certificate of Registration recorded as DOLE-WLFO-2020-11-WA-1661 issued on November 11, 2020 in favor of Caridad Agro Farmers' Association.

## **CARIDAD AGRO FARMERS' ASSOCIATION**

Sitio Tuy-an, Caridad, Baybay City, Leyte

You are required to submit under the law your annual financial report within 30 days after the close of fiscal year, list of newly elected or appointed officers within 30 days from such election or appointment, and any amendment to the constitution and by-laws within 30 days, to maintain the legitimacy of your organization.

Please be guided accordingly.

Very truly yours,

  
**FE A. ESTRELLA**  
Chief LEO/ Head, Western Leyte Field Office





Republic of the Philippines  
DEPARTMENT OF LABOR AND EMPLOYMENT  
Regional Office No. 8

**APPLICATION FOR REGISTRATION OF WORKER'S ASSOCIATION (WAs)**

**PART I. INFORMATION ABOUT THE REPORTING ORGANIZATION**

To be accomplished by the applicant. Supply all required information. Misrepresentation, false statement or fraud in this application or any supporting document is a ground for denial or cancellation of registration.

Date Accomplished (mm/dd/yyyy)

Name of Applicant Association

CARIDAD AGRO FARMERS ASSOCIATION

Address

SITIO TUY-AN, CARIDAD, BAYBAY CITY, LEYTE

Contact Nos.

E-mail: caridad.farmersfishers@gmail.com

Landline No:

Mobile No: 0997 285 3833

Name of President

(First Name)

(M.I.)

(Last Name)

JOEL

PARILLA

MENDOZA

Address

SITIO TUY-AN, CARIDAD, BAYBAY CITY, LEYTE

Contact Nos.

E-mail: eu14344@gmail.com

Landline No:

Mobile No: 0997 285 3833

Gender

MALE

Date Organized (mm/dd/yyyy)

08/28/2020

Date of CBL Ratification (mm/dd/yyyy)

08/28/2020

Place/s of Operation

BARANGAY CARIDAD, BAYBAY CITY, LEYTE - 6521

No. of Association Members

Male 48

Female 14

TOTAL 62

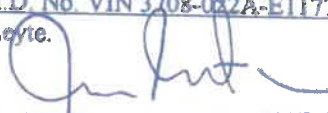
Occupation of Members. Please check appropriate category.

- Agricultural Workers (  Farmers  Fisher folk  Artisans  Cottage  Others )  
 Small Transport Workers (Drivers:  Jeepney  FX  Tricycle  Pedicab )  
 Home-based / Homeworkers  
 Small Construction Workers  
 Vendors (  Market  Sidewalk  Ambulant )  
 Small-scale Miners  
 Others / Own-Account, Please specify \_\_\_\_\_

I attest to the truth of the foregoing.

  
**JOEL P. MENDOZA**  
 President  
 (Signature over printed name)

Subscribed and sworn to before me at \_\_\_\_\_, Philippines,  
 this 05 day NOV 2020 with I.D. No. VIN 3708-082A-E1177JPM10000  
 issued by COMMISSION ON ELECTION - Baybay City, Leyte.

  
**ATTY. EDEN B. CHAVEZ-BUTAWAN**  
 Notary Public for the Province of Leyte, City of Baybay  
 N.C. No. B-19-01-04, February 6, 2019  
 Until December 31, 2020  
 R. Magsaysay Avenue, Baybay City, Leyte  
 PTR No. 375874-01/02/20  
 IBP No. 105301-01/07/20  
 TIN No. 207-628-029  
 Roll No. 42391  
 MCLE Compliance No. VI-0011118

Doc. No. 10  
 Page No. 2  
 Book No. 204  
 Series of 2020

**LIST OF CURRENT OFFICERS AND MEMBERS OF THE  
CARIDAD AGRO FARMERS ASSOCIATION**

Sitio Tuy-an, Caridad, Baybay City, Leyte  
*as of August 31, 2022*

Name	Position
Joel Parilla Mendoza	President
Rey Ayuda Culod Sr.	Vice – President
Mary Grace Ramos Serato	Secretary
Rowena Cretecio Suarez	Treasurer
Gomercinda Valeroso Nabre	Auditor I
Anabelle Casilbas Beray	Auditor II
Bryan Libres Bulpa	P.I.O.
Lucita Donayre Magallanes	P.I.O.
Danilo Abenoja Bulpa Jr.	Sergeant at Arms
Tessie Taripe Lumacad	Bookkeeper
Adelmar Abejona Bulpa	Member
Alberto Urdaneta Capito	Member
Baltazar Rosales Borzon	Member
Cosme Bano Lazo Jr.	Member
Edelberto Arimado Gerondio	Member
Eduardo Nabre Urdaneta	Member
Gerardo Del Pilar Tadic	Member
Glen Nabre	Member
Henry Pleños Rosauo Sr.	Member
Jennevey Jimenez Ursal	Member
Jonathan Ramada Alajas	Member
Joseph Edrolano Calipayan	Member
Jury Libres Buscagan	Member
Leopoldo Libres Pespiñan	Member
Marina Sotto Pespiñan	Member
Mirasol Andrade Batingal	Member
Oscar Sumayo Cretecio Jr.	Member
Raul Lenguaje Calipayan	Member
Romulo Mangle Roa	Member
Rowena Perolino Hinlo	Member
Sulpicio Oliveros Boyonas	Member
Teresa Gumba Lumacad	Member
Thelma Libres Polea	Member



REPUBLIC OF THE PHILIPPINES

Province of Leyte  
City of Baybay

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BARANGAY CARIDAD  
CARIDAD AGRO FARMERS ASSOCIATION

1 MINUTES OF THE SPECIAL GENERAL ASSEMBLY OF CARIDAD AGRO FARMERS ASSOCIATION HELD  
2 AT CAFA-MIC PRODUCTION SITE, SITIO TUY-AN, CARIDAD, BAYBAY CITY, LEYTE, FRIDAY, AUGUST  
3 12, 2022 | 1:00 P.M.  
4

5 PRESENT:

- 6 26 Members  
7 1 Kawagad in Agriculture  
8  
9

10 AGENDA:

- 11 1. Membership Update/P.T. Position  
12 2. Annual General Assembly Meeting Schedule  
13 3. Financial Update  
14 4. BIR Registration/Accreditation  
15 5. Biosecurity Weekly Tasks  
16  
17

18 The meeting was called to order by the President Mr. Joel P. Mendoza at 1pm at CAFA –  
19 RTL Production Site. Prayer led by Mrs. Gomercinda V Nabre, followed by the singing of the  
20 Philippine National Anthem by Mrs. Anabelle C. Beray. Roll call was done by the secretary and  
21 there were 26 members present, quorum was declared.  
22

23 Order of Business:  
24

25 A. Approval of the agenda

26 Mr. Danilo A. Bulpa moved for the approval of the agenda duly seconded by Mr. Rey  
27 A. Culod Sr.  
28

29 B. Reading, correction and approval of the previous minutes

30 There was no correction of the previous minutes. Ms. Lucita D. Magallanes moved for  
31 the approval seconded by Mrs. Jennevey J. Ursal.  
32

33 C. Matters arising from the Previous Minutes – None, carried and approved  
34 unanimously.  
35  
36

37 PROCEEDINGS:

38 1. Membership Update/Pro Tempore Positions

39 Mr. Joel P. Mendoza commended membership update and pro tempore positions to  
40 fill in expelled officers and deceased members to undertake current workload and  
41 preparation for annual general assembly as scheduled next month September  
42 2022/Friday.  
43

44 2. General Assembly Meeting

45 Mrs. Anabelle C. Beray vouched for upcoming General Assembly Meeting schedule on  
46 September 30, 2022/Friday at Caridad Barangay Hall to formally authorized all pro  
47 tempore position and designee officer-in-charge from each imminent projects.



REPUBLIC OF THE PHILIPPINES

Province of Leyte

City of Baybay

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BARANGAY CARIDAD

CARIDAD AGRO FARMERS ASSOCIATION

- 48 3. Financial Update  
49 Miss Rowena C. Suarez/Treasurer p.t. with Mrs. Gomercinda V. Nabre/Auditor p.t.  
50 both presented the financial report ending August 2022 – Cash on Bank Php  
51 20,110.00/Cash on Hand Php 13,740.00 only.  
52  
53
- 54 4. BIR Registration/Accreditation  
55 To expedite urgent accreditation processes from LGU, carried and unanimously  
56 approved by majority for Mr. Joel P. Mendoza/President, as the authorize  
57 representative to transacts at BIR – Ormoc, on behalf of the association.  
58
- 59 5. Biosecurity Weekly Tasks  
60 Mrs. Lucita D. Magallanes, proposed the manure shed for fermenting and biosecurity  
61 corrective measures, as well for weekly tasks to constantly diminished poultry flies.  
62

63 ADJOURNMENT  
64

65 There being no other matters to be discussed, Mrs. Anabelle C. Beray moved for adjournment  
66 seconded by Mrs. Lucita D. Magallanes. The meeting was adjourned at 4:00 P.M.  
67

68 I HEREBY CERTIFY to the correctness of the foregoing minutes.  
69  
70  
71  
72

Prepared by:

73  
74  
75  
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81  
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83

*gr.*  
**MARY GRACE R. SERATO**  
Secretary

Attested by:

*Joel P. Mendoza*  
**JOEL P. MENDOZA**  
President

**CARIDAD AGRO FARMERS ASSOCIATION  
ANNUAL ACCOMPLISHMENT REPORT**

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Market Garden	For local market supply and family consumptions	2021 – Up to present		✓	Association Funds	Seasonal Crops
Vegetable Fertilizer Assistance	In stock vegetable fertilizer for home growers - Free of charge	2020 – 2021	✓		Provincial Agri	In stock only
Zonal Seeds and Plantlets Distribution	In stock seeds and plantlets to home growers thru designated BHW – Free of charge	2020 – 2021	✓		City Agri & Provincial Agri	Seasonal Crops
Pasalamat Eggs for Social Cause	Barangay activities and churches offertory - Free of charge	2022 – Up to present		✓	Association Products	Occasional
CAFA PWD Care - Share	Products consignment to PWD for additional livelihood	2022		✓	Association Products	On-going

Prepared by:

*GR*  
**MARY GRACE R. SERATO**  
Secretary

Noted by:

*Joel P. Mendoza*  
**JOEL P. MENDOZA**  
President

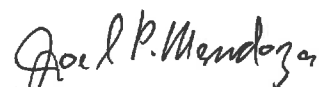
# CARIDAD AGRO FARMERS ASSOCIATION


Sitio Tuy-an, Caridad, Baybay City, Leyte

## FINANCIAL STATEMENT FROM JAN. 01 TO AUG. 31, 2022

INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
Beginning Balance	1,585.00	Fr. Aug. 2020 Ending Bal.
Share Capital	800.00	8 New Members
Membership Fee	800.00	8 New Members
Vegetable Production	2,915.00	Brgy. Anniv Selling
RTL Production	26,110.00	Cash on Bank
<b>TOTAL</b>	<b>Php 32,210.00</b>	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Transportation/Travel Expenses	5,000.00	
Miscellaneous	3,080.00	
Representation Expenses	4,000.00	
Cash Honoraria	6,000.00	Officers Honoraria
<b>TOTAL</b>	<b>Php 18,080.00</b>	
<b>TOTAL BALANCE</b>	<b>Php 14,870.00</b>	Cash on Hand


Noted by:

  
JOEY P. MENDOZA  
President

  
REY A. CULOD SR.  
Vice President

  
MARY GRACE R. SERATO  
Secretary

  
ROWENA C. SUAREZ  
Treasurer

  
GOMERCINDA V. NABRE  
Auditor I

  
ANABELLE C. BERAY  
Auditor II

BIR FORM

**2303**

REVISED: APRIL 2019



OCN: 089RC20220000003844  
Date OCN Generated: September 5, 2022

**CERTIFICATE OF REGISTRATION**

<b>TIN &amp; BRANCH CODE</b> 614-040-372-00000	<b>NAME OF TAXPAYER</b> CARIDAD AGRO FARMERS ASSOCIATION	<b>TIN ISSUANCE DATE</b> September 5, 2022
<b>REGISTERING OFFICE</b>	<input checked="" type="checkbox"/> Head Office	<input type="checkbox"/> Branch
<b>REGISTERED ADDRESS</b> SITIO TUY-AN CARIDAD 6521 CITY OF BAYBAY LEYTE PHILIPPINES		

TAX TYPES	FORM TYPES	FILING START DATE	FILING FREQUENCY	FILING DUE DATE
CORPORATE INCOME TAX	1702	October 1, 2023	ANNUALLY	On or before the 15th day of the 4th month following the close of the taxpayer's taxable year.
CORPORATE INCOME TAX	1702Q	January 1, 2023	QUARTERLY	Within sixty (60) days following the close of each of the first three (3) quarters of the taxable year.
<b>TAXPAYER TYPE/S</b>	NON-STOCK NON-PROFIT ORGANIZATIONS (E.G., POLITICAL PARTIES, HOMEOWNERS' ASSOC., BUSINESS LEAGUES, ETC.)			

<b>BUSINESS INFORMATION DETAILS</b>			
TRADE NAME 1	CARIDAD AGRO FARMERS ASSOCIATION	CATEGORY	REGISTRATION DATE
(PSIC)	94990-ACTIVITIES OF OTHER MEMBERSHIP ORGANIZATIONS, N.E.C.	Primary	September 5, 2022
Line of Business	ACTIVITIES OF OTHER MEMBERSHIP ORGANIZATIONS		

- REMINDERS:**
- An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
  - Filing of required tax return/s to conform with the above tax types, whether with or without business operation, to avoid penalties.
  - For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.
  - Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.
  - For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT", unless qualified and opted to avail of the 8% Income tax rate annually.



BIR FORM

**2303**

REVISED: APRIL 2019



OCN: 089RC20220000003844  
Date OCN Generated: September 5, 2022

**CERTIFICATE OF REGISTRATION**

<b>TIN &amp; BRANCH CODE</b> 614-040-372-00000	<b>NAME OF TAXPAYER</b> CARIDAD AGRO FARMERS ASSOCIATION	<b>TIN ISSUANCE DATE</b> September 5, 2022
<b>REGISTERING OFFICE</b>	X Head Office	Branch
<b>REGISTERED ADDRESS</b> SITIO TUY-AN CARIDAD 6521 CITY OF BAYBAY LEYTE PHILIPPINES		

<p>RDO DR</p>	<p>I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended.</p> <p style="text-align: right;">             MALIK S. DIMAKUTA            ASSISTANT REVENUE DISTRICT OFFICER  <b>CHONA M. COLASITO</b>            OIC- REVENUE DISTRICT OFFICER            (Signature over Printed Name)         </p>
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THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS.