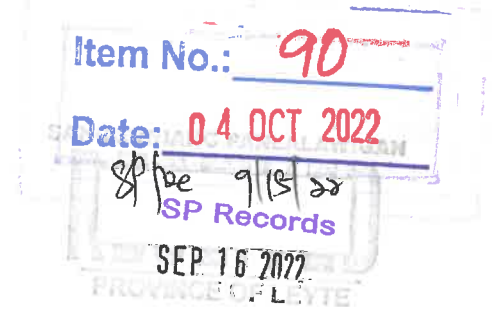


Annex D: Letter of Application

Sept. 9, 2022

Hon. Leonardo M. Javier, Jr
Presiding Officer, Sangguniang Panlalawigan
Government Complex,
Campetic, Palo, Leyte



Dear Hon. Vice-Gov. Javier:

In response to your Notice of Call for Accreditation, kindly be informed that TAGBIBI FARMERS ASSOCIATION (TFA), with office address at Brgy. Tagbibi, Hindang, Leyte, would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by DOLE
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,

DEMETRIO A. SOBREVILLA
President

Registration Certificate No.
RO8WLF0-2016-06-WA0891

KNOW ALL MEN BY THESE PRESENTS:

By virtue of the provisions of the Labor Code, as amended and its
implementing rules

TAGBIBI FARMERS ASSOCIATION (TFA)
Brgy. Tagbibi, Hindang, Leyte

Has this day been registered as and conferred with all the rights and privilege
of a legitimate workers' association established for the MUTUAL AID and
PROTECTION of its members. It shall promote the moral, social and economic
well-being of its members and shall have the right to represent them in
accordance with its Constitution and By-Laws and for purposes not contrary to
law

This certificate of registration shall subsist unless cancelled in the manner
provided by the Labor Code and its implementing rules and at all times shall
be subject to compliance by said workers' association with all applicable laws
and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of the
DOLE Regional Office No. VIII, Tacloban City, Philippines, this **14th** day of
June 2016



APPROVED BY:

[Signature]
EMAS A. CAYANONG, CESO III
Regional Director

For the Regional Director,

[Signature]
MARITEE Z. VINAS
Chief, WLFO



Annex C: Application Form for Accreditation

APPLICATION FORM FOR ACCREDITATION

Name of Organization: TAGBIBI FARMERS ASSOCIATION (TFA)

Address: Brgy. Tagbibi, Hindang, Leyte

Contact No.: 0916 707 8851 **Email address (optional):** _____

Date Organized: Dec. 15, 2016 **Sector/s Represented:** Agriculture

Purposes/Objectives:

1. To develop sustainable livelihood thru the conduct of activities with aim of uplifting the economic condition of the members.
2. To work non-government and government organizations or entities in the promotion and development of the association.

Services that the organization provides or can participate in:

1. production
2. farm mechanization
3. training

Registering Agency:

Date Registered: June 14, 2016

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) **certification*

Accrediting Agency (if any):

Date Accredited: _____

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Others (specify): _____

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____

Projects Implemented in the


Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2021	Egg Layer	800K	PLGU	Farmers		X
2022	Vegetable Production	20K	PLGU/TFA	Farmers		X
2022	Farm Machineries	5M	PHILMEC	Farmers		X

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


DEMETRIO A. SOBREVILLA
President


LORENA M. NAVARROZA
Secretary

**TAGBIBI FARMERS ASSOCIATION
(TFA)
Brgy. Tagbibi, Hindang, Leyte**

BOARD RESOLUTION NO 2022-02

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the Tagbibi Farmers Association (TFA) is a civil society organization duly registered with the Department of Labor and Employment and existing under Philippine laws;

WHEREAS, in the Tagbibi Farmers Association Special Board Meeting held at Hindang Artificial Breeding Center, Brgy. Tagbibi Hindang, Leyte on September 8, 2022, attended by the following Board of Directors affixing their signatures below, the following resolution was approved and adopted:

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083 and to apply for membership in a local special body in the Province of Leyte

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation, the Honorable Vice Governor Leonardo Javier, Jr

RESOLVED FURTHERMORE, that Mr. Demetrio Sobrevilla, President of Tagbibi Farmers Association is designated as the representative of the association and is authorized and directed to take any action necessary to effectuate the foregoing resolution:

ADOPTED unanimously by the Board of Directors of the Tagbibi Farmers Association (TFA) this 8th day of September 2022 in the Municipality of Hindang, Leyte.

Prepared by:

LORENA M. NAVARROZA
Secretary

DEMETRIO A. SOBREVILLA
BOT

RONALDO B. REYES
BOT

PATERNIO D. DOTOLLO
BOT

**Tagbibi Farmers Association
(TPA)
Brgy. Tagbibi Hindang Leyte**

List of officers:

President	:	Demetrio Sobrevilla
V-President	:	Ronaldo Reyes
Secretary	:	Lorena M. Navarroza
Treasurer	:	Mario Aguspina
Auditor	:	Rodrigo Dotollo
P.I.O	:	Ian Dotollo
Business Manager	:	Julito Dautil

Supervisors:

Poultry Ent.	:	Benedicto Acompañado
Feed Store	:	Mylene Bisual
Machineries	:	Ian Dotollo
Credit	:	Janesita Aberilla
Vegetable	:	Alvin Barosa

BOD:

1. Demetrio Sobrevilla
2. Ronie Reyes
3. Nilo Abasola
4. Paterno Dotollo

Prepared by:


LORENA M. NAVARROZA

Noted by:


DEMETRIO A. SOBREVILLA

Tagbibi Farmers Association (TFA)
Brgy. Tagbibi Hindang Leyte

Annual Report

Monthly Meeting for the Month of August 2021

Agenda:

- Reading the minutes previous monthly meeting
- Update of the monthly dues
- CBU-Capital Build-Up
- Schedule of the next meeting
- Attendance of monthly meeting
- Other matters

Monthly Meeting for the Month of September 2021

Agenda:

- Reading the minutes previous monthly meeting
- Status of the association registration DOLE
- Membership status
- Schedule of the next monthly meeting
- Other matters

Monthly Meeting for the Month of October 2021

Agenda:

- Reading of the minutes of the previous monthly meeting
- Attendance every daily schedule
- Status of the income and expenses of the association
- Schedule of the next monthly meeting
- Other matters

Monthly Meeting for the Month of November 2021

Agenda:

- Reading the minutes previous monthly meeting
- Follow-up CBU-Capital Build-Up
- Schedule of the (Tagbo) for cleaning the area of vegetable production
- Schedule of the monthly meeting
- Other matters

Monthly Meeting for the Month of December 2021

Agenda:

- Reading the minutes previous monthly meeting
- Schedule of the season long training on vegetable production at Don Pedro Reyes Tagbibi, Hindang Leyte
- Accepting new members of vegetable production
- Schedule of Christmas party of the association
- Schedule of the monthly meeting
- Other matters

Monthly Meeting for the Month of January 2022

Agenda:

- Reading the minutes previous monthly meeting
- Setting of schedule for weekly meeting of the training of vegetable production
- Time frame of the training and time of arrival to the area
- Attendance of the next monthly meeting
- Schedule of the next monthly meeting
- Other matters

Monthly Meeting for the Month of February 2022

Agenda:


- Reading the minutes previous monthly meeting
- Rule and policies during the entire training
- Weekly calendar of activities
- Schedule of valentines party
- Schedule of the next monthly meeting
- Other matters

Annex H: Annual Accomplishment Report

**TAGBIBI FARMERS ASSOCIATION
BRGY. TAGBIBI, HINDANG, LEYTE**

Name of Program/Project/Activity	Duration/Date	Status		Budget
		Completed	Ongoing	
Vegetable Production	March 2022		X	20K
Egg Layer Project	March 2021		X	500K
Farm Machineries	May 2022		X	5M

Prepared by:


LORENA M. NAVARROZA

Secretary

Noted by:


DEMETRIO A. SOBREVILLA


President

Annex I: Annual Financial Statement


TAGBIBI FARMERS ASSOCIATION
Brgy. Tagbibi, Hindang, Leyte
FINANCIAL STATEMENT FOR CY 2021

INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
SALES :		
Vegetable Production	30,000.00	
Egg Production	211,270.00	Started Aug. 2021
Membership Fee	600.00	
TOTAL	241,870.00	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Agricultural Inputs	6,600.00	
Feeds/Drugs Biologics	101,000.00	
Materials & Labor for Poultry house	207,000.00	
Logistics / Transportation	771.00	
TOTAL	315,371.00	
TOTAL FUND BALANCE (Total Inflow – Total Outflow)	(P 73,501.00)	

Prepared by:


MARIO C. AGUSPINA
Treasurer

Noted by:


DEMETRIO A. SOBREVILLA
President