

Item No.: 9/21 *Q*
 Date: 18 OCT 2022
 SANGGUNIANG PANLALAWIGAN
ep/oc 9/19/2022
 30-SEP-2022
 P. RYTE

[Date]

Vice [Governor/Mayor] LEONARDO M. JAVIER JR.
 Presiding Officer, Sangguniang [Panlalawigan/Panlungsod/Bayan]
 *City/Municipality of [Name of LGU]
 Province of [Name of Province]

Dear Vice [Governor/Mayor] LEONARDO M. JAVIER JR.

JACIPFA
Javier In response to your Notice of Call for Accreditation, kindly be informed that [Name of CSO], with office address at [office address], would like to seek accreditation by the sangguniang [panlalawigan/panlungsod/bayan]. *Przy Narang, Javier, Leyte*

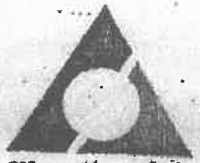
In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the [SEC, CDA, DOLE, DHSUD/HLURB] or existing valid Certificate of Accreditation issued by the [Name of NGA] or Certification issued by the NCIP;
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,

Rodolfo P. Gallardo
RODOLFO P. GALLARDO
 [Name of Head of the Organization]
 [Position]



More than jobs!
It's decent jobs.

DEPARTMENT OF LABOR AND EMPLOYMENT
WESTERN LEYTE FIELD OFFICE
513 Valle St. Brgy. Doña Felisa, Ormoc City
Employment Order: 12 days, 12 years
Tel. No: (053)255-2436 & 561-4578

**Registration Certificate No.
DOLE-WLFO-2015-WA-12-784**

KNOW ALL MEN BY THESE PRESENTS:

By virtue of the provisions of the Labor Code, as amended,
and its implementing rules

**JAVIER CASSAVA AND
INTEGRATED PRODUCT PRODUCERS
FARMERS ASSOCIATION (JACIPPFA)**

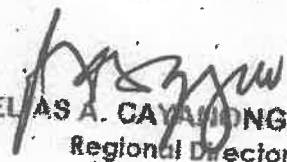
Brgy. Manarug, Javier, Leyte

has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance to said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of Regional Office No. VIII, Tacloban City, Philippines this 3rd day of January 2016

Approved by:


ELIAS A. CAYANING, CESO III
Regional Director

APPLICATION FORM FOR ACCREDITATION

Name of Organization: Javier Cassava and Integrated Product Producers' Farmer's Association (JACIPPA)

Address: Brgy. Manarug Javier Leyte

Contact No.: 0912850711

Email address (optional): _____

Date Organized: January 2010

Sector/s Represented: _____

Purposes/Objectives: _____

Services that the organization provides or can participate in:

cassava, vegetables & other crops production.

Registering Agency:

Date Registered: Feb, 21, 2020

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any):

Date Accredited: _____

- Commission on Population and Development (POPCOM)

- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): _____

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____

Projects implemented in the [Province/City/Municipality] of [Name of LGU]

| Year | Project | Cost | Financing Source/Scheme | Beneficiaries | Status | |
|------|---------|------|-------------------------|---------------|-----------|---------|
| | | | | | Completed | Ongoing |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

**NAME OF ORGANIZATION
PROVINCE OF LEYTE
BARANGAY MANARUG**

BOARD RESOLUTION NO. 01

WHEREAS, Section 108 of Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on September, the Department of Interior and Local Government issued Memorandum Circular No. 2022-____, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the JAVIER CASSAVA INTEGRATED PRODUT PRODUCER'S FARMER'S ASSOCIATION (JACIPPPFA) is a civil society organization duly registered with the [Securities and Exchange Commission / Cooperative Development Authority / Department of Labor and Employment / Department of Human Settlements and Urban Development, formerly the Housing and Land Use Regulatory Board], and existing under Philippine laws;

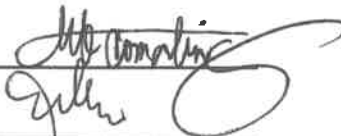
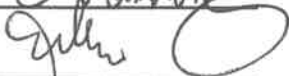
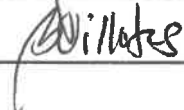
WHEREAS, in the JAVIER CASSAVA INTEGRATED PRODUT PRODUCER'S FARMER'S ASSOCIATION (JACIPPPFA) Special Board Meeting held at Barangay Manarug Javier, Leyte on July __, 2021, attended by the following Board of Trustees present, the following resolution was approved and adopted.

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Province of Leyte, Municipality of Javier, Barangay Manarug, pursuant to the producers and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-____, and to apply for membership in a Local special body in the Province of Leyte, Municipality of Javier LGU of Javier, Leyte.

RESOLVED FURTHER, to forward a copy of the Resolution to the Chair of Sangguniang Committee on Accreditation, the Honorable Councilor _____.

RESOLVED FURTHERMORE, that the following representative/s of the organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution: Rodolfo P. Gallardo

ADOPTED, unanimously by the Board of Trustees / Directors of this September 3, 2022 in the Province of Leyte, Municipality of Javier LGU of Javier, Leyte.

| NAME | POSITION | SIGNATURE |
|------------------------|----------|---|
| MERLITA B. COMALING | BOD |  |
| ALEX SEVILLANO | BOD |  |
| BERNADETTE G. VILLOTES | BOD |  |
| | | |
| | | |
| | | |

Annex E: Board Resolution - intention for Accreditation

Rodolfo P. Gallardo
RODOLFO P. GALLARDO
PhilSys ID No: 1471-4968-5718-01
[FULL NAME]

[Board Chairperson or Equivalent]

SUBSCRIBED AND SWORN TO before me this 17th day of Sept., 2022 in Javier Leyte
Affiant exhibiting to me his/her _____ with valid identification no. _____ issued on _____ at _____

Doc No: 121
Page No: 29
Book No: X
Series of: 702

Jenny C. Go
ATTY. JENNY C. GO
Notary Public for Aboyo, Javier, La Paz,
Mactubur and Pangasinan, Leyte
NC No. 05-21-11-1111 12/31/2022
Roll of Notaries No. 63308
PTR No. 6246385, 01-25-2007 Javier, Leyte
ESP Lifetime No. 017855/07-06-2012/Leyte Chapter
Pollacio Zone 1, Javier, Leyte

Republic of the Philippines
Province of Leyte
Municipality of Javier
Brgy. Manarug

Javier Cassava Integrated Product Producer's Farmer's Association [JACIPPFA]

| NAME | Position | Addres |
|------------------------|-----------------|----------------|
| Rodolfo P. Gallardo | President | Brgy. Abuyogay |
| Maribel A. Melca | Vice-President | Brgy. Manarug |
| Lilia P. Comaling | Secretary | Brgy. Manarug |
| Linda D. Doguitom | Treasurer | Brgy. Manarug |
| Estrella B. Comaling | Auditor | Brgy. Manarug |
| Salith Q. Torres | Auditor | Brgy. Manarug |
| Alex M. Sevillano | BOD | Brgy. Manarug |
| Bernadette Q. Villotes | BOD | Brgy. Manarug |
| Merlita B. Comaling | BOD | Brgy. Manarug |
| Elsa D. Balaga | Book keeper | Brgy. Manarug |
| Imelda S. Gonato | Member | Brgy. Manarug |
| Lorna C. Torres | Member | Brgy. Manarug |
| Margie H. Besmanos | Member | Brgy. Manarug |
| Ludivina D. Doguitom | Member | Brgy. Manarug |
| Wilfreda B. Pescadero | Member | Brgy. Manarug |
| Marieta B. Pescadero | Member | Brgy. Manarug |

Certified Correct:


RODOLFO P. GARLLARDO
President

Republic of the Philippines
Province of Leyte
Municipality of Javier
Brgy. Manarug
JACIPFFA Association

Minutas han nakalabay nga metting July 4,2022. Pinangunahan han pag-ampo ni Linda Doguitom ug gin sundan hin Roll call ug nasabtan nga usa la an absent, hi Maribel Melca. Tapus nag basa han nakalabay nga minutas ug gin approbahan ni Merlita Comaling ug Gepasigundahan ni Bernaditte Villotes.

Agenda.

1. Accredatation D.A
2. Garden
3. Montly Balance

An parte han Accredatation naton ha D.A hin gin pinafollow up. Na ini ni Linda.

An parte liwat han aton garden in ginkasarabutan nga magtikang na pag plat ug mag tractor na hi Alex kay na arado naman ini ni Jovencio Comaling. Amo nga pag-ayad nala hin plat ug nagkasarabot nga kada birnes an pag trabaho aga ngan kulop la.

Tungod kay waray man hi Elsa han un ana metting amo nga igen pa utro pag explain an iya montly Balance kay may portion nga waray dayon kami makaintinde.

Adi liwat kita han kanan June nga kita

Daily sales han June 1-30,2022

Daily sales – 109,572.00
Expenses – 150,816.20
41,244.20

Halin Brown – 3,085.00
" cull – 400.00
Collictable – 300.00
3,785.00

Natapus an Metting alas 11:45 han odto nga gintapus ni Margie Besmanos ug gin kaaburoyunan han kadam-an.

Prepared by: 
LILIA P. COMALING
SECRETARY

Approved by: 
RODOLFO P. GALLARDO
PRESIDENT

Brgy. Manarug Javier Leyte
ANNUAL ACCOMPLISHMENT REPORT
 As of September 2019

| Activities Undertaken | Remarks |
|--|---------------------------------------|
| Conduct JACIPPPFA Meeting | Every 2 nd Friday of Month |
| Christmas Party | Every Month of December |
| Conduct Special Meeting | As Needed |
| Conduct FFS on Cassava Production | 16 weeks |
| Establishment of Cassava Production | 2,000sqm. |
| Orientation on YRRP Project | Jun. 2018 |
| Conduct FFS on Vegetable Production under YRRP Project | 16 weeks Session |
| Establishment of Demo Farm Areas | 2,000sqm. |
| Attended Graduation Ceremony & Farmers Day Activities | Dec. 2018 |
| Distribution of Peanut Planting Materials to the members | Apr. 2018 |
| Inauguration Ceremony & Blessing of Machineries & Equipment received by the Association | Nov. 2018 |
| Orientation of MIC Project | Mar. 2019 |
| FFS on Vegetable Production assisted with Provincial Agriculture Staff & MLGU Staff | 16 weeks session |
| Establishment of Demo Farm Areas | 2,000sqm |
| Field Tour of JACIPPPFA to CALUBIAN, LEYTE | July 2019 |
| Planting Bambo tree | 2022 |
| Feeding Program | 2022 |
| | |

Prepared by:


RODOLFO P. GARLLARDO
 President

JAVIER CASSAVA INTEGRATED PRODUCT PRODUCER'S FARMER'S ASSOCIATION
BRGY. MANARUG JAVIER, LEYTE

BALANCE SHEET
AS OF JUNE 30, 2022

ASSETS

| | |
|---------------------------------|---------------------|
| CURRENT ASSETS | |
| Cash on Hand | 3,785.00 |
| Cash in Bank | 79,538.00 |
| <hr/> | |
| TOTAL CURRENT ASSETS | 83,323.00 |
| NON-CURRENT ASSETS | |
| Greenhouse | 440,000.00 |
| Cassava Granulator | 75,000.00 |
| Cassava Chipper | 120,000.00 |
| Corn Sealer | 120,000.00 |
| 4wd Tractor | 1,000,000.00 |
| Rice Thresher | 140,000.00 |
| Rice Reaper | 140,000.00 |
| Pump and Gen Set | 200,000.00 |
| Floating Teller | 140,000.00 |
| <hr/> | |
| TOTAL NON-CURRENT ASSETS | 2,375,000.00 |
| <hr/> | |
| TOTAL ASSETS | 2,458,323.00 |


LIABILITIES


| | |
|--------------------------------|----------|
| CURRENT LIABILITIES | |
| Accounts Payable-Member | - |
| NON-CURRENT LIABILITIES | |
| NONE | |
| <hr/> | |
| TOTAL LIABILITIES | - |

EQUITY

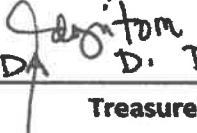
| | |
|-------------------------------------|---------------------|
| Donations and grants | 2,375,000.00 |
| Reserve Fund | 83,323.00 |
| <hr/> | |
| TOTAL EQUITY | 2,458,323.00 |
| <hr/> | |
| TOTAL LIABILITIES AND EQUITY | 2,458,323.00 |


Noted by:


RODOLFO P. GALLARDO
 President


MARIBEL A. MELICA
 Vice President


LILIA P. COMALING
 Secretary-General


LINDA D. DOCUITOM
 Treasurer


ESTRELLA B. COMALING
 Auditor