

Annex D: Letter of Application

September 8, 2022

Vice -Governor LEONARDO M. JAVIER
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte

Dear Vice –Governor Javier:

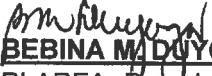
In response to your Notice of Call for Accreditation, kindly be informed that Plaridel Farmers Association, with office address at Brgy. Plaridel, Bato, Leyte, would like to seek accreditation by the sangguniang panlalawigan.

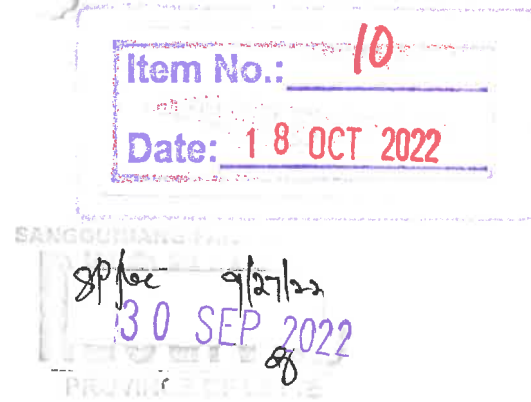
In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,


BEBINA M. DUYGAN
PLARFA- President



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE
Ormoc City

DOLERO8-ORD-F
Revision No. 1
Date Issued: 11 July 2019

KNOW ALL MEN BY THESE PRESENTS:

**PLARIDEL FARMERS
ASSOCIATION (PLARFA)**

Plaridel, Bato, Leyte


By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 19th day of September 2019.

By authority of the Regional Director:

YAHYA A. CENTI
Regional Director

Approved by:

EDGAR B. TABUYAN
Supervising LEO/OIC Head WLFO



Not Valid W/Out Seal

Tan Bldg., 2nd Flr. Lilia Avenue, Cogon, Ormoc City
Tel No 561-4518
dolero8_wlfo@yahoo.com



APPLICATION FORM FOR ACCREDITATION

Name of Organization: PLARIDEL FARMERS ASSOCIATION (PLARFA)

Address: BRGY. PLARIDEL, BATO, LEYTE

Contact No.: NO SIGNAL **Email address (optional):** _____

Date Organized: SEPTEMBER, 2019 **Sector/s Represented:** FARMERS

Purposes/Objectives:

1. To establish an association that will promote mutual aid and protection to its members.
2. To promote the moral, social and economic well-being of all the members.
3. To develop a sustainable livelihood thru the conduct of activities with aim of uplifting the economic condition of the members;
4. To provide knowledge and skills and equip the members an effective and innovative way of vegetable production and other agricultural commodities.

Services that the organization provides or can participate in:

1. Vegetable and Fruit crops production.
2. Egg production (Native/free range)
3. Swine Production

Registering Agency:

Date Registered: September 19, 2019

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) **certification*

Accrediting Agency (if any):

Date Accredited: _____

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____

Projects Implemented in the [Province/City/Municipality] of [Name of LGU]

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2019	Vegetable production	15,000.00	PLGU- Leyte	PLARFA members	ongoing	
2020 to date	Swine Production	1,000,000.00	PLGU- Leyte	PLARFA Members	ongoing	

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


BEBINA M. DUYOGAN
President


RHODORA M. MONTAJES
Secretary



**PLARIDEL FARMERS ASSOCIATION (PLARFA)
BRGY. PLARIDEL, BATO, LEYTE**

BOARD RESOLUTION NO -02

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 15,2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-83, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the Plaridel Farmers Association is a civil society organization duly registered with the Department of Labor and Employment, and issued with Registration Certificate No. : DOLE-WLFO-2019-09-WA-1571.

WHEREAS, in the PLARIDEL FARMERS ASSOCIATION (PLARFA) Special Board Meeting held at Brgy. Plaridel, Bato, Leyte on September 01,2022, attended by the following Board of Directors present, the following resolution was approved and adopted:

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-83, and to apply for membership in a local special body in the Province of Local Government Unit

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation, the Honorable Councilor Trinidad G. Apostol.

RESOLVED FURTHERMORE, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution: Bebina M Duyogan-PLARFA-President

ADOPTED unanimously by the Board of Directors of the Plaridel Farmers Association this 1st day of September,2022 in the Province of Leyte of Municipality of Bato

Name	Position	Signature
BEBINA M .DUYOGAN	<u>President</u>	
DANILO M. GAMARCHA	<u>Vice-President</u>	
RHODORA M. MONTAJES	<u>Secretary</u>	
ANILYN E. COTANDA	<u>Treasurer</u>	
RITO T. PELIAS, Jr.	<u>Board of Trustees</u>	
PACITA B. PEPE	<u>Board of Trustees</u>	
LOLITA O. LUMENARIO	<u>Board of Trustees</u>	

BEBINA M. DUYOGAN
PLARFA - President

Annex E: Board Resolution - Intention for Accreditation


PLARFA Board Resolution No. 09-01, Page 2

Republic of the Philippines}
Province of Leyte }
Plaridel, Bato, Leyte }

At the stated locality, on this _____ of SEP 26 2022, 2022 before me personally appeared:

NAME	GOVERNMENT ISSUED ID	PLACE OF ISSUE
BEBINA M. DUYOGAN	TIN-498-300-568	
DANILO M. GAMARCHA	<u>TIN-238-440-493-000</u>	
RHODORA M. MONTAJES	NAT'L ID-1371-0495-3297-4065	
ANILYN COTANDA	NAT'L ID-3019-6840-8103-7021	
RITO T. PELIAS, Jr.	<u>TIN-388-869-491-000</u>	
PACITA B. PEPE	NAT'L ID - 4705-6306-5748-2049	
LOLITA LUMENARIO	NAT'L ID- 2758-4785-1935-7283	

Known to me as the same persons who executed the foregoing instrument, who subscribed oath to the matters set forth in the resolution on the 1st page and acknowledged the same to be their free and voluntary act and deed.


Atty. RICO E. AUREO
Notary Public
NOTARY PUBLIC
Until December 31 2023
PTR No. 6442852 01/03/22 at Bato, Leyte
IBP Lifetime Member No. 654810 2/10/06
Roll of Attorneys No. 41857

Doc No: 168
Page No: 34
Book No: 76
Series of 2022

Annex F: List of Current Officers and Members

List of Current Officers of the PLARIDEL FARMERS ASSOCIATION
as of August, 2022

Name	Position
BEBINA M. DUYOGAN	President
DANILO M. GAMARCHA	Vice President
RHODORA M. MONTAJES	Secretary
ANILYN E. COTANDA	Treasurer
BEATRIZ L. PAMAT	Auditor
RAUL A. DUYOGAN	Head, Health Committee
ANTONIO O. PAMAT	Head, Education Committee
MIGUELA C. TIMBLACO	Head, Environmental Committee
HAROLD L. DUYOGAN	Head, Infrastructure and Safety Committee
LOLITA O. LUMENARIO	Bookkeeper
MICHAEL S. PELIAS	Business Manager
ERLIN S. MENDOZA	Member
PACITA B. PEPE	Member
VICENTE S. DAKINGKING	Member
EDGAR C. GUMANID	Member
ALEJANDRO B. MIRASOL	Member
ARLENE C. INGUITO	Member
HENRY S. ISAGA	Member
JAIME A. DUYOGAN	Member
DOMINGO N. TIMBLACO	Member
CIRIACO O. PAMAT	Member
ALFREDO O. PAMAT	Member
ROMEO B. PEPE	Member
EDUARDO A. ROSAL	Member
ROLAND S. AMOGUIS	Member
DARYL P. ELIC	Member
VICTORIANO B. ENCIPIDO	Member
EDGAR C. GUMANID	Member
ROMEO T. GUMANID	Member
MANUEL P. HERA	Member
RODRIGO M. LAMOSTE	Member
EUSTQUIO O. PAMAT	Member
JEASON O. PELIAS	Member

**add rows as necessary*

Certified correct:


RHODORA M. MONTAJES
PLARFA- Secretary


BEBINA M. DUYOGAN
PLARFA- President

PLARIDEL FARMERS ASSOCIATION (PLARFA)
Brgy. Plaridel, Bato, Leyte
Reg. Cert. No. DOLE-WLFO-2019-09-WA-1571

Activity: ANNUAL MEETING

Participants: PLARFA Members and officers

Date and Time: February 22, 2022 (9:00 AM)

Expectations for the Activity:

Take up better understanding of how, what and where the association had achieved through the years of operation.

General Objective:

1. Review of the membership status of the association.
2. Review of the Financial status of the association
3. Review of the management status of the association

Specific Objectives:

1. How to avoid the effect of the ASF that hounds the piggery business
2. How to collect effectively the dormant account receivable of delinquent members

Agenda:

1. Agenda 1: hog feeding schedule

Schedule of hog feeding will only be delivered by choosing Three (3) members of the association to avoid the African Swine Fever infection

2. Agenda 2: Monitoring health status of the breeders and piglets

It was also agreed that the Three (3) members assigned for the feeding will also monitor the health condition of the breeders and the piglets.

3. Agenda 3: Financial Status of the Association

1. The financial status of the association was reported by the association treasurer.
2. It has been agreed that the members with standing debts from the association will be collected so that it can augment the associations finances.

Prepared by:



RHODORA M. MONTAJES
PLARFA- Secretary

Noted by:



BEBINA M. DUYOGAN
PLARFA -President

Annex H: Annual Accomplishment Report

ANNUAL ACCOMPLISHMENT REPORT
 For the period ending December 31, 2021
PLARIDEL FARMERS ASSOCIATION (PLARFA)
Brgy. Plaridel, Bato, Leyte

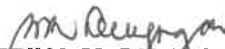
Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Vegetable production	Food security	2019 - 2021		On going	15,000.00	
	Poverty alleviation					
Hog production	Food security	2020 -2021		On going		
	Poverty alleviation					

**add rows as necessary*

Prepared by:


RHODORA M. MONTAJES
 PLARFA- Secretary

Noted by:


BEBINA M. DUYOGAN
 PLARFA - President

**PLARIDEL FARMERS ASSOCIATION (PLARFA)
FINANCIAL STATEMENT FOR CY 2021**

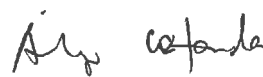
INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
Cash from 2020	25,100.00	
Vegetable production	5,120.00	
Monthly Dues / Membership Fees	1,100.00	
Piggery proceeds	170,000.00	
TOTAL	201,320.00	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Vegetable production	1,400.00	
Piggery Expenses	148,500.00	Feeds & biologics
Meeting Expenses	2,400.00	
Office Supplies	1,500.00	
Logistics / Transportation	5,650.00	
Administrative and Personnel	10,800.00	Labor (repair hog building)
TOTAL	170,250.00	
TOTAL FUND BALANCE (Total Inflow – Total Outflow)	201,320.00 – 170,250.00 = 31,070.00	

Noted by:


BEBINA M. DUYOGAN
PLARFA - President


DANILO M. GAMARCHA
PLARFA – Vice-President


RHODORA M. MONTAJES
PLARFA - Secretary


ANILYN E. COTANDA
PLARFA - Treasurer


BEATRIZ L. PAMAT
PLARFA - Auditor