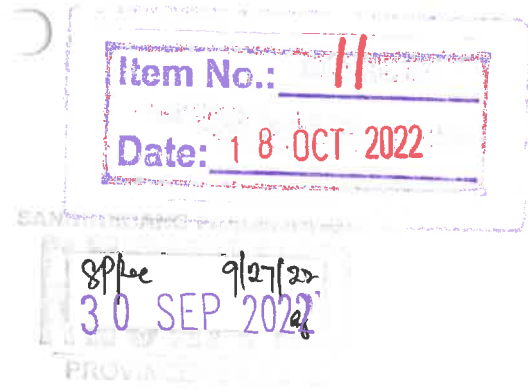


Annex D: Letter of Application

September 8, 2022

Vice -Governor LEONARDO M. JAVIER
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte



Dear Vice –Governor Javier:

In response to your Notice of Call for Accreditation, kindly be informed that Naga Farmers Association with office address at Brgy. Naga, Bato, Leyte, would like to seek accreditation by the sangguniang panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,


MIENDRADO R. SAMPELO
NAGFA - President



DEPARTMENT OF LABOR AND EMPLOYMENT
WESTERN LEYTE FIELD OFFICE

513 Valle St., Brgy. Dona Feliza, Tagbilaran City
Email add: dolero3_wlfo@yahoo.com
Tel. No: 10531255-2436 & 561-4518

**Registration Certificate No.
DOLE-WLFO-2015-WA-12-766**

KNOW ALL MEN BY THESE PRESENTS:

By virtue of the provisions of the Labor Code, as amended,
and its implementing rules

**NAGA FARMERS ASSOCIATION
(NAGFA)**

Brgy. Naga, Bato, Leyte


has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance to said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of Regional Office No. VIII, Tacloban City, Philippines this 8th day of December 2015.

Approved by:


ELIAS A. CAYANONG, CESO III
Regional Director

ATTY.  REO

OK
PTR
JANUARY 2, 2016

Annex C: Application Form for Accreditation and Checklist of Requirements
APPLICATION FORM FOR ACCREDITATION

Name of Organization: NAGA FARMERS ASSOCIATION (NAGFA)

Address: Brgy. Naga, Bato, Leyte

Contact No.: NO SIGNAL **Email address (optional):** _____

Date Organized: October 8, 2015

Sector/s Represented: FARMERS

Purposes/Objectives:

1. To establish an association that will promote mutual aid and protection to its members.
2. To promote the moral, social and economic well-being of all the members.
3. To develop a sustainable livelihood thru the conduct of activities with aim of uplifting the economic condition of the members;
4. To provide knowledge and skills and equip the members an effective and innovative way of vegetable production and other agricultural commodities.

Services that the organization provides or can participate in:

1. Vegetable and Fruit crops production.
2. Egg production (Native/free range)
3. Swine Production

Registering Agency:

Date Registered: November 8, 2015

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) **certification*

Accrediting Agency (if any):

Date Accredited: _____

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____


Projects Implemented in the [Province/City/Municipality] of [Name of LGU]


Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2018 to date	Vegetable production	15,000.00	PLGU- Leyte	NAGFA members		ongoing

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


MEINDRADO R. SAMPELO
 NAGFA - President


DANNYBAE ITGANO
 NAGFA - Secretary

[CSO LOGO]

**NAGA FARMERS ASSOCIATION (NAGFA)
BRGY. NAGA, BATO, LEYTE**

BOARD RESOLUTION NO -02

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 15, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-83, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the Naga Farmers Association is a civil society organization duly registered with the Department of Labor and Employment, and issued with Registration Certificate No. : DOLE-WLFO-2015-WA-12-766

WHEREAS, in the NAGA FARMERS ASSOCIATION Special Board Meeting held at Brgy. Naga, Bato, Leyte on September 01, 2022, attended by the following Board of Directors present, the following resolution was approved and adopted:


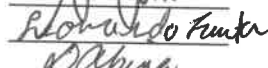
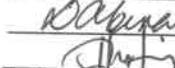
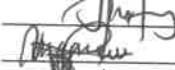



RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-83, and to apply for membership in a local special body in the Province of Local Government Unit


RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation, the Honorable Councilor Trinidad G. Apostol.

RESOLVED FURTHERMORE, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution: MIENDRADO R. SAMPELO-NAGFA-President

ADOPTED unanimously by the Board of Directors of the Plaridel Farmers Association this 1st day of September, 2022 in the Province of Leyte of Municipality of Bato

Name	Position
MIENDRADO R. SAMPELO	<u>President</u>
LEONARDO LOVETE	<u>Vice-President</u>
DANNYBAE ITGANO	<u>Secretary</u>
JOSEPHINE RUBILLOS	<u>Treasurer</u>
VICTORIA MAGNAWA	<u>Board of Trustees</u>
ROGELIO LIMBASAN	<u>Board of Trustees</u>
JOEJOE ROSAL	<u>Board of Trustees</u>

Signature









MIENDRADO R. SAMPELO
NAGFA - President

Annex E: Board Resolution - Intention for Accreditation

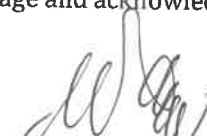
NAGFA Board Resolution No. 09-01, Page 2

Republic of the Philippines }
Province of Leyte }
Plaridel, Bato, Leyte }

At the stated locality, on this _____ of _____, 2022 before me personally appeared:

NAME	GOVERNMENT ISSUED ID
MIENDRADO R. SAMPELO	6537-2436-9061-8792 - PHIL ID
LEONARDO LOVETE	9170-5715-4785-2093 - PHIL ID
DANNYBAE ITGANO	2350-4539-2180-2857 - PHIL ID
JOSEPHINE RUBILLOS	6158-3206-9516-4298 - PHIL ID
VICTORIA MAGNAWA	3405-9836-7528-1956 - PHIL ID
ROGELIO LIMBASAN	TIN-498-418-284
JOEJOE ROSAL	TIN-498-423-303

Known to me as the same persons who executed the foregoing instrument, who subscribed oath to the matters set forth in the resolution on the 1st page and acknowledged the same to be their free and voluntary act and deed.


Atty. RICO E. AUREO
Notary Public

NOTARY PUBLIC
Until December 31, 2023

PTR No. 6442852 01/03/22 at Bato, Leyte
IBP Lifetime Member No. 654810 2/10/06
Roll of Attorneys No. 41857

Doc No: 151
Page No: 31
Book No: 76
Series of 2221


Annex F: List of Current Officers and Members

List of Current Officers of the NAGA FARMERS ASSOCIATION (NAGFA)
as of August, 2022

Name	Position
MIENDRADO R. SAMPELO	President
LEONARDO LOVETE	Vice President
DANNYBAE ITGANO	Secretary
JOSEPHINE RUBILLOS	Treasurer
RONALD FLORES	Auditor
REYNALDO A. AMPO	Head, Health Committee
ROLITA I. INGUITO	Head, Education Committee
NIÑO L. INGUITO	Head, Environmental Committee
VIOLITA S. SAPORAS	Head, Infrastructure and Safety Committee
MARIA EVELINA L. NERVAR	Bookkeeper
MARGARITA S. PINO	Business Manager
WENEBEL S. PINO	Member
RENAGINE T. PONO	Member
GENARO L. ROSAL	Member
JOSE NOEL R. SAMPELO	Member
GUNDELINO LASPIÑAS	Member
NAZARIA L. LIMBASAN	Member
MARTIN L. SALABAO	Member
RENERIO SANORIA	Member
AGUSTINA O. CABERTE	Member
CIRIACA EDULAN	Member
LETECIA L. ROSAL	Member
BENJAMIN L. TILACAS	Member
EXEQUIEL S. IMPAS	Member
VICENTE T. SANORIA	Member
WILFREDO P. TILACAS	Member
BASILOSA T. INGUITO	Member
ADELAIDA ADARON	Member
CRISMARK ONLAO	Member
RENERIO I. PALMERO	Member
DANTE G. SANORIA	Member
MARTA C. GARLET	Member
EVANGELINE S. VILLACORTE	Member
MICHAEL I.IGOT	Member

**add rows as necessary*

Certified correct:


DANNYBAE ITGANO
NAGFA- Secretary


MIENDRADO R. SAMPELO
NAGFA- President

NAGA FARMERS ASSOCIATION (NAGFA)
Brgy. Naga, Bato, Leyte
Reg. Cert. No. DOLE-WLFO-2015-WA-12-766

Activity: ANNUAL MEETING

Participants: NAGFA Members and officers

Date and Time: March 3, 2022 (9:00 AM)

Expectations for the Activity:

Take up better understanding of how, what and where the association had achieved through the years of operation.

General Objective:

1. Review of the membership status of the association.
2. Review of the Financial status of the association
3. Review of the management status of the association

Specific Objectives:

1. How to effectively care and maintain the vegetable production area of the association
2. How to collect effectively the dormant account receivable of delinquent members

Agenda:

1. Agenda 1: Care and maintenance of the vegetable production area

Schedule of care and maintenance of the vegetable production has been agreed to be delivered by grouping the active members into seven (7) groups, so that all days of the week will be covered.

2. Agenda 2: Harvesting, Sorting, Grading and Marketing of the Vegetable Produce


It was also agreed that the group assigned for the day will also harvest, sort, grade and market the vegetables produce.

The sales of the vegetables will be remitted directly to the association treasurer.

3. Agenda 3: Financial Status of the Association

1. The financial status of the association was reported by the association treasurer.
2. It has been agreed that the members with standing debts from the association will be collected so that it can augment the associations finances.

Prepared by:


DANNYBAE ITGANO
NAGFA- Secretary

Noted by:


MIENDRADO R. SAMPELO
NAGFA - President

Annex H: Annual Accomplishment Report

ANNUAL ACCOMPLISHMENT REPORT
 For the period ending December 31, 2021
NAGA FARMERS ASSOCIATION (NAGFA)
Brgy. Naga, Bato, Leyte

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Vegetable production	Food security	2019 - 2021		On going	15,000.00	
	Poverty alleviation					

**add rows as necessary*

Prepared by:

Dannybae Itgano
DANNYBAE ITGANO
 NAGFA- Secretary

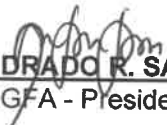
Noted by:


Miendrado R. Sampele
MIENDRADO R. SAMPELO
 NAGFA - President


**NAGA FARMERS ASSOCIATION (NAGFA)
FINANCIAL STATEMENT FOR CY 2021**

INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
Cash from 2020	25,100.00	
Vegetable production	15,120.00	
Monthly Dues / Membership Fees	2,100.00	
TOTAL	42,320.00	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Vegetable production	1,400.00	
Meeting Expenses	2,400.00	
Office Supplies	1,500.00	
Logistics / Transportation	5,650.00	
Administrative and Personnel	1,800.00	
TOTAL	12,750.00	
TOTAL FUND BALANCE (Total Inflow – Total Outflow)	42,320.00 – 12,750.00 = 29,570.00	

Noted by:


MIENDRADO R. SAMPELO
NAGFA - President


LEONARDO LOVETE
NAGFA – Vice-President


DANNYBAE ITGANO
NAGFA - Secretary


JOSEPHINE RUBILLOS
NAGFA - Treasurer


RONALD FLORES
NAGFA - Auditor