

Annex D: Letter of Application



September 9, 2022

HON. LEONARDO M. JAVIER JR.
Presiding Officer, Sangguniang Panglalawigan
Province of Leyte

Dear Vice- Governor Javier :

In response to your Notice of Call for Accreditation, kindly be informed that Limite Farmers Farmers and Fishermen Association, with office address at , Brgy.Limite, Calubian, Leyte would like to seek accreditation by the Sangguniang Panglalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,

Reynante M. Villato
REYNANTE M. VILLATO
LLFA-President



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE
Ormoc City

DO
Date Issued

Registration Certificate No.
R08-WLFO-2019-08-WI-1557

KNOW ALL MEN BY THESE PRESENTS:

LIMITE FARMERS & FISHERMEN ASSOCIATION

Brgy. Limite, Calubian, Leyte

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

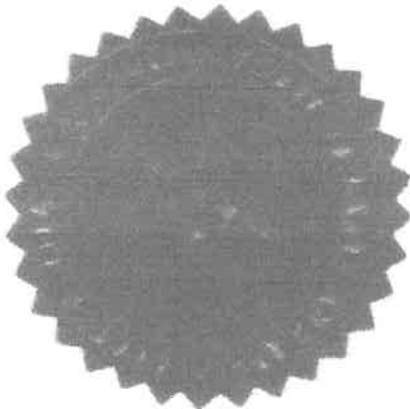
IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 19th day of August 2019.

By authority of the Regional Director:

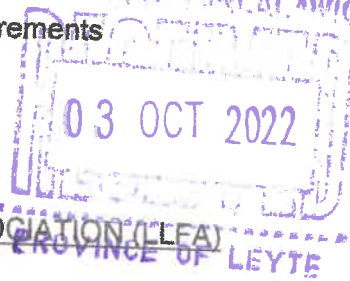
YAHYA A. CENTI
Regional Director

Approved by:


EDGARR B. TABUYAN
Supervising LEO/OIC Head WLFO



APPLICATION FORM FOR ACCREDITATION



Name of Organization: LIMITE FARMERS and FISHERMEN ASSOCIATION (LLEFA)

Address: Brgy. Limite, Calubian, Leyte

Contact No.: 09351513019 Email address (optional): none

Date Organized: June 3, 2019 Sector/s Represented: Farmers

Purposes/Objectives:

- Established for the mutual aid and protection of its members
- Promote the moral, social and economic well-being of its members and;
- Shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law
- Develop a sustainable livelihood which aim uplifting the economic condition of the members
- Provide members knowledge and skills an effective and innovative way of farming, fishing and livestock raising.

Services that the organization provides or can participate in:

- Techno-Demo on High-value crops
- Empowerment seminar/trainings
- Community services

Registering Agency: Date Registered: August 19, 2019

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any):

Date Accredited: _____

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)

- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): Sangguning Panglalawigan (SP)

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): Municipal-level

Projects Implemented in the Municipality of Calubian

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2018	Wing oyster	Grant	BFAR	Assoc members	completed	
2022	Season long training hvcc	grant	Provl Govt Leyte	Assoc members	ongoing	

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.

Renante M. Villato
RENANTE M. VILLATO
 President

Margenita V. Balanquit
MARGENITA V. BALANQUIT
 Secretary

[CSO LOGO]

LIMITE FARMERSAND Fishermen ASSOCIATION
Brgy. Limite, Calubian, Leyte

BOARD RESOLUTION NO. 004-2022

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 15, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the Limite Farmers and Fishermen Association is a civil society organization duly registered with the Department of Labor and Employment and existing under Philippine laws;




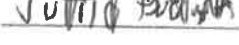
WHEREAS, in the Limite Farmers Farmers and Fishermen Association Special Board Meeting held at Limite Meeting Center, ,Brgy. Limite, Calubian, Leyte on August 3, 2022 attended by the following Board of Trustees present, the following resolution was approved and adopted:

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panglalawigan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to apply for membership in a local special body in the Municipality of Calubian.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation, the Board Member Apostol.

RESOLVED FURTHERMORE, that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution: Reynante M. Villato., President and Margenita V. Balaquit., secretary

ADOPTED unanimously by the Board of Trustees/Directors of the Limite Farmers and Fishermen Association this 3rd day of August 2022 in the Municipality of Calubian.

Name	Position	Signature
Jimmy M. Sandigan	V-President	
Elena G. Quimbo	Treasurer	
Andy B. Quero	Auditor	
Jolito R. Pedida	PIO	


REYNANTE M. VILLATO
Board Chairperson

Annex E: Board Resolution - Intention for Accreditation

SUBSCRIBED AND SWORN TO before me this 19 day of SEP 2022 in TACLOBAN CITY, Affiant exhibiting to me his/her _____ with valid identification no. _____ issued on _____ at _____.

Doc No: _____
Page No: _____
Book No: _____
Series of _____

GAIL GLENN E. PADAGDAG
Notary Public Until December 31, 2022
N.C. No. 2021-07-93
IBP No. 196490- 01/05/2022
PTR No. 5834113- 01/05/2022
Roll No. 70769- TIN 293-520-770
MCLE Compliance No. VII-0004992
BRGY. STA. CRUZ, PALO, LEYTE

Annex F: List of Current Officers and Members

List of Current Officers of the Limite Farmers and Fishermen Association
as of August 3, 2022

Name	Position
1. Reynante m. Villato	President
2. Jjimmy M. Sandigan	Vice President
3. Margenita V. Balanquit	Secretary
4. Elena G. Quimbo	Treasurer
5. Andy B. Quero	Auditor
6. Eva V. Verano	Bookeeper
7. Jolito R. Pedida	PIO
8..Gildo Yadawon	Sgt at Arms

Annex G: Minutes of Annual Meetings

Limite Farmers and Fishermen Association
Brgy. Limite, Calubian, Leyte

Activity: Annual Meeting

Participants: LLFA members

Date and Time: Sept 8, 2022; 9 o'clock in the morning

Expectations for the Activity:

General Objective: Annual Updates and member's approval

Specific Objectives:

- - LLFA Financial Status
- - Sangguniang Panlalawigan/Bayan Accreditation
- - other important matters

Agenda:

1. Agenda 1

- Reporting of current financial status and its approval
- Monthly dues prompt payment

2. Agenda 2

- Reading of DILG Memo 2022-083 re: SP/SB Accreditation
- Updating the current list AFA officers
- Approval of LLFA Board Resolution No. 01-2022 to apply for membership in the local special body in the Province of Leyte and Municipality of Calubian

3. Agenda 3

- All members were encouraged to join monthly meetings
- All members were encouraged to do their share of tasks in SFA Garden
- Next meeting is scheduled on the 1st Monday of the following month

Meeting adjourned at 4 o'clock in the afternoon.

Prepared by:

MARGENITA V. BALANQUIT
Secretary-General

Noted by: *Reynante M. Villato*

REYNANTE M. VILLATO
President

LIMITE FARMERS FARMERS AND FISHERMEN ASSOCIATION

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Wing oyster	livelihood	2018	/		grant	livelihood
Season long trng high Value veg	livelihood	livelihood		/	grant	On going

Prepared by:

M
MARGENITA V. BALANQUIT
 Secretary-General

Noted by: *Reynante*

REYNANTE M. VILLATO
 President

LIMITE FARMERS AND FISHERMEN ASSOCIATION
[NAME OF ORGANIZATION]
FINANCIAL STATEMENT FOR CY 2021

INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
Donor 1		
Donor 2		
Monthly Dues / Membership Fees	16,100.00	Membership /Monthly dues
Income Generating Project 1		
Income Generating Project 2		
TOTAL	16,100.00	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Project 1		
Project 2		
Meeting Expenses	1,100.00	
Office Supplies	200.00	
Logistics / Transportation		
Administrative and Personnel		
TOTAL	1,300.00	
TOTAL FUND BALANCE (Total Inflow – Total Outflow)	14,800.00	

Noted by: *Reynante M. Villato*
REYNANTE M. VILLATO
[Name]
[President]

Jimmy M. Sandigan
JIMMY M. SANDIGAN
[Name]
[Vice President]

Margenita V. Balanquit
MARGENITA V. BALANQUIT
[Name]
[Secretary-General]

Elena G. Quimbo
ELENA G. QUIMBO
[Name]
[Treasurer]

Anby B. Quero
ANBY B. QUERO
[Name]
[Auditor]