

Item No.: 21  
Date: 18 OCT 2022

September 14, 2022

**HON. LEONARDO M. JAVIER JR.**  
Presiding Officer, Sangguniang Panglalawigan  
Province of Leyte

SANGGUNIANG PANGALAWIGAN

RECEIVED  
03 OCT 2022

PROVINCE OF LEYTE

Dear Vice- Governor Javier :

In response to your Notice of Call for Accreditation, kindly be informed that Cabatoan Farmers Association, with office address at ,Sitio Cabatoan Brgy.Casiongan, Calubian, Leyte would like to seek accreditation by the Sangguniang Panglalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,

*Jonathan Dimasudlay*  
**JONATHAN A. DIMASUDLAY**  
CFA-President



DEPARTMENT OF LABOR AND EMPLOYMENT  
WESTERN LEYTE FIELD OFFICE  
513 Valle St., Mejia Subdivision, Ormoc City  
Tel 255-2436 Fax: 561-4518  
Email add: [dolero8-wlfo@yahoo.com](mailto:dolero8-wlfo@yahoo.com)  
Tacloban City

**Registration Certificate No.  
DOLE-WLFO-2013-WA-03-286**

**KNOW ALL MEN BY THESE PRESENTS:**

By virtue of the provisions of the Labor Code, as amended,  
and its implementing rules

**CABATOAN FARMERS ASSOCIATION**  
Sitio Cabatoan, Brgy. Casiangon, Calubian, Leyte

has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

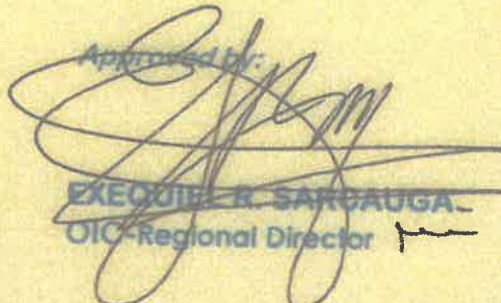
This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance to said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of  
Regional Office No. VIII, Tacloban City, Philippines this 8<sup>th</sup> day of  
April 2013.

*Recommending Approval:*

  
**MARITES Z. VIÑAS**  
Chief LEO  
Head, Western Leyte Field Office



Approved by:  
  
**EXEQUIEL R. SARGAUGA**  
OIC-Regional Director

Annex G: Minutes of Annual Meetings

**Cabatoan Farmers Association**  
Brgy Casiongan, Calubian, Leyte

**Activity:** Annual Meeting

**Participants:** CFA members

**Date and Time:** April 2, 2021; 9 o'clock in the morning

**Expectations for the Activity:**

**General Objective:** Annual Updates and member's approval

**Specific Objectives:**

- - CFA Financial Status
- - Sangguniang Panlalawigan/Bayan Accreditation
- -other important matters

**Agenda:**

1. Agenda 1

- Reporting of current financial status and its approval
- Monthly dues prompt payment

2. Agenda 2

- Reading of DILG Memo 2022-083 re: SP/SB Accreditation
- Updating the current list AFA officers
- Approval of LLFA Board Resolution No. 01-2022 to apply for membership in the local special body in the Province of Leyte and Province of Leyte

3. Agenda 3

- All members were encouraged to join monthly meetings
- All members were encouraged to do their share of tasks in SFA Garden
- Next meeting is scheduled on the 1<sup>st</sup> Monday of the following month

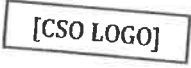
Meeting adjourned at 4 o'clock in the afternoon.

Prepared by:

*RL*  
**ROMEO A. DIMASUDLAY JR.**  
Secretary-General

Noted by:

*Jonathan Dimasudlay*  
**JONATHAN A. DIMASUDLAY**  
President



**CABATOAN FARMERS ASSOCIATION**  
**Sitio Cabatoan Brgy. Casiongan, Calubian, Leyte**

**BOARD RESOLUTION NO. 004-2022**

**WHEREAS**, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

**WHEREAS**, on June 15, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

**WHEREAS**, the Cabatoan Farmers Association is a civil society organization duly registered with the Department of Labor and Employment and existing under Philippine laws;

**WHEREAS**, in the Cabatoan Farmers Association Special Board Meeting held at Cabatoan Meeting Center, Brgy. Casiongan, Calubian, Leyte on August 3, 2022 attended by the following Board of Trustees present, the following resolution was approved and adopted:

**RESOLVED, AS IT IS HEREBY RESOLVED**, to signify our intention to be an accredited civil society organization with the Sangguniang Panglalawigan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to apply for membership in a local special body in the Province of Leyte.

**RESOLVED FURTHER**, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation, the Board Member Apostol.

**RESOLVED FURTHERMORE**, that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution: Jonathan A. Dimasudlay., President and Romeo A. Dimasudlay Jr., secretary

**ADOPTED** unanimously by the Board of Trustees/Directors of the Cabatoan Farmers Association this 3rd day of August 2022 in the Municipality of Calubian.

<b>Name</b>
Rodrigo M. Sillar Jr.
Mary Jane R. Rosario
Devina M. Sabong
Ademar G. Prias

<b>Position</b>
V-President
Treasurer
Auditor
PIO

<b>Signature</b>
<i>Rodrigo M. Sillar</i>
<i>Mary Jane Rosario</i>
<i>Devina Sabong</i>
<i>Ademar G. Prias</i>

*Jonathan Dimasudlay*  
**JONATHAN A. DIMASUDLAY**  
Board Chairperson





Annex F: List of Current Officers and Members

List of Current Officers of the Cabatoan Farmers Association  
as of August 3, 2022

Name	Position
1. Jonathan A. Dimasudlay	President
2. Rodrigo M. Sillar Sr	Vice President
3. Romeo A. Dimasudlay Jr.	Secretary
4. Mary Jane A. Rosario	Treasurer
5. Devina M. Sabong	Auditor
6. Ma. Chera M, Sillar	Bookkeeper
7. Ademar G. Prias	PIO
8.. Rodrigo A. Sillar Jr.	PIO
8. Romeo P. Dimasudlay Sr.	Head Health Committee

Annex E: Board Resolutio.. - Intention for Accreditation

SUBSCRIBED AND SWORN TO before me this 19 SEP 2022 day of SEPTEMBER in TACLOBAN CITY, Affiant  
exhibiting to me his/her \_\_\_\_\_ with valid identification no. 056806485 issued on JAN. 10, 2022  
at CRUZ PALO, LEYTE

Doc No: 302  
Page No: 74  
Book No: 1  
Series of 2022

**GAIL GLENN E. PADAGDAG**  
Notary Public Until December 31, 2022  
N.C. No. 2021-07-93  
IBP No. 196490- 01/05/2022  
PTR No. 5834113- 01/05/2022  
Roll No. 70769- TIN 293-520  
MCLE Compliance No. VII-01-04-2  
BRGY. STA. CRUZ, PALO, LEYTE

Annex I: Annual Financial Statement

[NAME OF ORGANIZATION]  
 FINANCIAL STATEMENT FOR CY 2021

INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
Donor 1	100,00.00	Governor Grant
Donor 2		
Monthly Dues / Membership Fees	10,000.00	Monthly Dues / Membership CBU
Income Generating Project 1	100,000.00	Sales Assorted / Size of Eggs
Income Generating Project 2	30,000.00	Garden Community
<b>TOTAL</b>	<b>240,000.00</b>	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Project 1	100,000.00	Poultry materials
Project 2		
Meeting Expenses	5,000.00	Meeting Expenses
Office Supplies	5,000.00	Office supply
Logistics / Transportation	10,000.00	Logistics / Transportation
Administrative and Personnel	14,000.00	Administrative and Personnel
<b>TOTAL</b>	<b>134,000.00</b>	
<b>TOTAL FUND BALANCE</b> (Total Inflow - Total Outflow)	<b>106,000.00</b>	

Noted by:

*Jonathan Dimasudlay*  
JONATHAN A. DIMASUDLAY

[Name]

[President]

*Rodrigo M Sillar*  
RODRIGO M. SILLAR JR.

[Name]

[Vice President]

*RC*  
ROMEO A. DIMASUDLAY JR.

[Name]

[Secretary-General]

*Mary Jane Rosario*  
MARY JANE R. ROSARIO

[Name]

[Treasurer]

*Devina Sabong*  
DEVINA M. SABONG

[Name]

[Auditor]



Annex H: Annual Accomplishment Report

CABATOAN FARMERS ASSOCIATION

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Season long trng hi Value Veg	livelihood	2019	/		grant	livelihood
Individual Garden	livelihood					
1400 layers	livelihood	2021 To present		/	Assoc members	Livelihood
		2021 TO present			members	livelihood

Prepared by:

*Rl.*  
 ROMEO A. DIMASUDLAY JR  
 Secretary-General

Noted

*Jonathan Dimasudlay*  
 JONATHAN A. DIMASUDLAY  
 President