

Annex D: Letter of Application

[Date]

Vice [Governor/Mayor] Leonardo Sandy Javier, Jr.
Presiding Officer, Sangguniang [Panlalawigan/Panlungsod/Bayan]
*City/Municipality of [Name of LGU]
Province of [Name of Province] Lafe

Item No.: 22
Date: 28 OCT 2022
SANGGUNIANG PANLALAWIGAN
SP/PC 00/05/22
OCT 10 2022
PR. SP Records

Dear Vice [Governor/Mayor] Leonardo Sandy Javier

In response to your Notice of Call for Accreditation, kindly be informed that [Name of CSO], with office address at [office address], would like to seek accreditation by the sangguniang [panlalawigan/panlungsod/bayan]. YAMAPA
Pr. Yano PASTRANA, Jr.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the [SEC, CDA, DOLE, DHSUD/HLURB] or existing valid Certificate of Accreditation issued by the [Name of NGA] or Certification issued by the NCIP;
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,

Imelda H. Aurel
[Name of Head of the Organization]
[Position] President

Annex C. Application Form for Accreditation and checklist of Requirements

APPLICATION FORM FOR ACCREDITATION

Name of Organization: Yapad Makapawa Farmers Association (YAMAFA)

Address: Brgy. Yapad, Pastrana, Leyte

Contact No. : 09925949316

Email Address:

Date Organized: 02-10-2014

Sector/s Represented:

Date Registered: 07-01-2014

Purposes/Objectives: To be able to submit pertinent required documents for Accreditation to the Sangguniang Panlalawigan Palo, Leyte.

Services that the organization provides or can participate in:

- Compact Farming
- Livelihood Program
- Volunteer in any activities need by the Barangay, Municipality, Panlalawigan, etc.
- NGO

Registering Agency: Department of Labor and Employment (DOLE)

Date Registered: 07-01-2014

Accrediting Agency (if any): Department of Labor and Employment

Date Accredited: December 23, 2019

Organizational Level: Barangay Level

Projects Implemented in the (Province/City/Municipality)of

Year	Project	Cost	Financing Source/Schem	Beneficiaries	Status	
					Completed	Ongoing
2020	Livestock	Php1,000,000.00	Province of Leyte (MIC-Program)	Yapad Makapawa Farmers Association (YAMAFA)	2	
2020	Native Chicken	Php. 44,000.00	Province of Leyte	Yapad Makapawa Farmers Association (YAMAFA)		

YAPAD MAKAPAWA FARMERS ASSOCIATION (YAMAFA)

Barangay Yapad Pastrana, Leyte

BOARD RESOLUTION NO. 01 series 2022

WHEREAS, Section 108 of the Local Government Code 1991 (RA 7160) provides for the accreditation of Civil Society Organizations.

WHEREAS, on _____, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-____ on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representative to the Local Special Bodies;

WHEREAS, the Yapad Makapawa Farmers Association (YAMAFA) is a civil society organization duly registered with the Department Labor and Employment (DOLE) and existing under Philippines laws.

WHEREAS, in the Yapad Makapawa Farmers Association (YAMAFA) Special Board Meeting held at YAMAFA Building of Brgy. Yapad Pastrana, Leyte on September 4, 2022, attended by the following Board of Trustees present the following resolution was approved and adopted:

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan, pursuant to the procedures and guidelines set forth in Section 106 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-____ and to apply for membership in local special body in the Province of Leyte, Municipality of Pastrana, Barangay Yapad.

RESOLVED FURTHER, to forward a copy of this resolution to the Office of Sangguniang Panlalawigan, Palo, Leyte to the Vice-Governor Sandy Javier.

RESOLVED FURTHERMORE, that the following representative/s of the organization is authorized and directed to take any action necessary to effectuate the foregoing resolution: the Board of Directors (BOD) JOVITA A. CABIDOG, FERNANDO C. AURES, and ROWENA E. VILLABLANCA.

ADOPTED unanimously by the Board of Directors of the Yapad Makapawa Farmers Association (YAMAFA) this 4th day of September, 2022 at Barangay Yapad, Pastrana, Leyte.

Name	Position	Signature
<u>JOVITA A. CABIDOG</u>	BOD	<u>[Signature]</u>
<u>FERNANDO C. AURES</u>	BOD	<u>[Signature]</u>
<u>ROWENA E. VILLABLANCA</u>	BOD	<u>Rowena E. Villablanca</u>

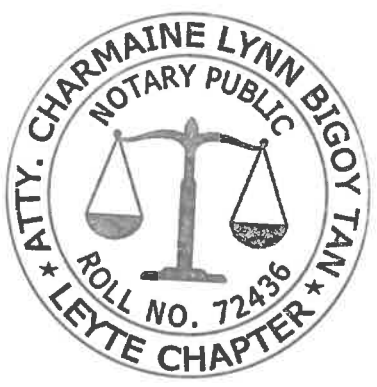
Board Chairperson

Pastrana, Leyte

SUBSCRIBED AND SWORN TO before me this 05 OCT 2022 day of _____, 2022 in _____ with valid identification no. _____ issued on at _____

Doc No: 407
Page No: 101
Book No: V
Series of: 2022

Annex H: Annual Accomplishment Report



ATTY. CHARMINE LYNN BIGOY TAN
Notary Public for Tacloban City and Leyte
NC No. 2021-07-89, until December 31, 2022
Cor. Wilson & Libertad Sts., District I, Pastrana, Leyte
Roll No. 72436/ June 14, 2019
IBP No. 200642/ Jan. 27, 2022
PTR No. 6363010/ Jan. 4, 2022, Tacloban City
MCLE - On Process



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
NORTHERN LEYTE FIELD OFFICE
Trece Martires St., Tacloban City

Registration Certificate No. RO800-NLFO-14-06-RWA-032

KNOW ALL MEN BY THESE PRESENTS:

BY VIRTUE of the provisions of the Labor code, as amended, and its implementing rules

**YAPAD MAKAPAWA FARMER'S
ASSOCIATION**

Brgy. Yapad, Pastrana, Leyte

has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the **MUTUAL AID and PROTECTION** of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of Regional Office No. VIII, Tacloban City, Philippines, this 1st day of July, 2014.

RECOMMENDING APPROVAL:


EXEQUIEL RONJE A. GUZMAN
Assistant Regional Director/Head-NLFO



APPROVED

EXEQUIEL R. SARCAUGA
Regional Director



Republic of the Philippines
Province of Leyte



SANGGUNIANG PANLALAWIGAN

Pursuant to SP Resolution No. 2019-742-H, this

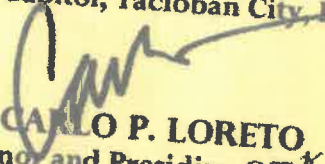
Certificate of Accreditation

is awarded to

**YAPAD MAKAPAWA FARMER'S ASSOCIATION
PASTRANA, LEYTE**

for having satisfactorily complied with the requirements for accreditation as specified in the Local Government Code of 1991 and as promulgated in DILG Memorandum No. 2019-72 dated May 22, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Sangguniang Panlalawigan, Province of Leyte, to be affixed herein this 23rd day of DECEMBER in the year of our Lord, 2019 at the Provincial Capitol, Tacloban City, Leyte, Philippines.


ATTY. CARLO P. LORETO
Vice Governor and Presiding Officer
(N. 10-110)

Annex F: List of Current Officers and Members

List of Current Officers of the Yapad Makapawa Farmers Association (YAMAFA)

as of September, 2022

Name	Position
IMELDA H. AURES	President
RUSTICA C. FERNANDEZ	Vice-President
MARICEL B. VERZOSA	Secretary
MARIO B. ELASE	Treasurer
NORMA G. COSTIMIANO	Auditor
LOLIETA C. COPIERA	Head, Health Committee
DIANA M. AURES	Head, Education Committee
ROSMARI A. CADIGOY	Head, Environmental Committee
JEFRY N. VERZOSA	Head, Infrastructure and Safety Committee
ADELA D. AURES	Member
JOVITA A. CABIDOG	Member
FERNANDO C. AURES	Member
RODOLFO P. CANETE	Member
FR. EDWIN C. PERITO	Member
ROWENA E. VILLABLANCA	Member
SHALIMAR A. CAHIDO	Member
MA. LOURDES A. MALIGMAT	Member
RONALYN L. MANINGO	Member
EBERARDO D. AURES	Member

Republic of the Philippines

Province of Leyte

Municipality of Pastrana

Barangay Yapad

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YAPAD MAKAPAWA FARMERS ASSOCIATION (YAMAFA)

Minutes of the Annual Meeting of Yapad Makapawa Farmers Association (YAMAFA) of Brgy. Yapad, Pastrana, Leyte Held on July 4, 2022 at YAMAFA Building.

Agenda:

1. Pagklaro kon hira hin-o pa it ma membro hit YAPAD MAKAPAWA FARMERS ASSOCIATION (YAMAFA).
2. Pag renew pagpa accredit hit asosasyon ha Sanggunian Panlalawigan/Sangguniang Bayan.
3. Pagbalhin hin Lote nga pag gagardenan.
4. Maghihimo hin kasuratan or tatasyon kon pira katuig ngan hit tag-iaya hittuna hit pag gagardenan.
5. Kinahanglan na an Karabaw mabalhin na ngadto han iba nga membro nga amo an mabantay kay tapos naman na an 2 ka tuig nga ginkasarabotan pagmangno (Date received han carabao tikang DA Region March 29, 2019).
6. An bulig han Karabaw amo gihap an bulig pag garden hanyear 2015-2016 an gin validated ha D.A Region.
7. Pagpadayon hhin pag garden han mga membro han YAMAFA.
8. Pag wave han hatag nga project ha Yapad Makapawa Farmers Association (YAMAFA) nga Solar Dryer Pavement ngadto ha barangay han Brgy. Yapad, Pastrana, Leyte mahitungod nga deri naman na nabobolaran tungod nga nasasalipdan naman na hit sirak hit dagko na mga balay paloyoloyo ngan damo na it nangungukoy ha kahigrane hit lokasyon hit Solar Dryer Pavement ngan nareklamo nga magirhang kon myda nagbubulad nakahinggop it mga kabataan.

* An mga agenda ngatanan han annual meeting in ginkaarabuyonan ngan ginaprobahan han ngatanan nga present han annual meeting.

ADJOURNMENT:

An Annual Meeting in nag adjourn ha alas 4:30 han kulop ngan gin motion ni ROSEMARIE A. CADIGOY ngan gin segundahan ni JEFFRY N. VERZOSA

Prepared by:


MARICEL B. VERZOSA

YAMAFA Secretary

Noted by:


IMELDA H. AURES

YAMAFA Pres.

Republic of the Philippines

Province of Leyte

Municipality of Pastrana

Barangay Yapad

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YAPAD MAKAPAWA FARMERS ASSOCIATION (YAMAFA)

ACCOMPLISHMENT REPORT

As of January, 2021 to December, 2021

January, 2021

- Regular meeting
- Pagtimangno han mga baboy
- Pentakasi paghawan han gagardenan

February, 2021

- Monthly meeting
- Planting vegetables
- Pagtimangno han nag-anak nga mga baboy
- Planting Root Crops

March, 2021

- Pagtimangno han mga baboy nga nagkasasakit
- Padayon pag-atiman han mga tanom

April, 2021

- Pag-ayad han kamalig
- Panlobong han mga baboy nga nagkamatay

May, 2021

- Nag harvest han mga vegetables
- Naglalong

June, 2021

- Padayon pag garden
- Nag-lalong

July, 2021

- Monthly meeting

August, 2021

- Pentakasi pagpadayon pag garden
- Pentakasi pag-ayad han kamalig

September, 2021

- Monthly meeting
- Pag-ataman han mga tanom

October, 2021

- Monthly meeting
- Pag-ataman han mga tanom

November, 2021

- Monthly meeting
- Pag-ataman han mga tanom

December, 2021

- Ngatanan na mga tanom na mga vegetables ngan Root crops na damaged mahitungod han Bagyo Odette.
- Naruba an kamalig ngan Nursery House mahitungod han bagyo Odette.

Yapad Makapawa Farmers Association (YAMAFA)
 Financial Report C.Y 2021
 Barangay Yapad, Pastrana, Leyte

Cash in (Gross Income)	Cash Out Expenses (Expenses)	Balance (Net Income)	Remarks
1. Baboy ngan Tubong Php 1,000,000.00	Labor	NET LOSS	From March 15, to April 2, 2021 All swine died because of diseased sign of ASF Cardio Respiratory Failure.
2. Native Chicken Php 44,000.00	Labor	NET LOSS	All Native was died because of Flu
3. Garden	2,500	Php 3,500.00	

Maricel B. Verzosa
MARICEL B. VERZOSA
 Secretary

Noted;

Imelda H. Aures
IMELDA H. AURES
 YAMAFA President

ANNEX I. Annual Financial Statement

YAPAD MAKAPAWA FARMERS ASSOCIATION

FINANCIAL STATEMENT FOR CY 2021

SOURCE	AMOUNT	REMARKS
Donor 1 MIC-PROGRAM (June 22, 2020)	P 1,000,000.00	From March 15, 2021 all swine died because of diseased sign of ASF Cardio Respiratory Failure.
Donor 2 MIC -PROGRAM (July 23, 2021)	P 44,000.00	All Native was died because of flu
Monthly Dues /Membership Fees	P 7,840.00	For expenses
Income Generating Project 1	P 6,000.00	Income of vegetables harvested
TOTAL	P 1,057,840.00	

PARTICULARS	AMOUNT	REMARKS
Project 1		
Project 2		
Meeting Expenses		
Office Supplies		
Logistics/Transportation		
Administrative and Personnel		
TOTAL		

Noted by:



IMELDA H. AURES

YAMAFA President

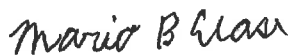


MARICEL B. VERZOSA

YAMAFA Secretary

RUSTICA C. FERNANDEZ

YAMAFA Vice-President



MARIO B. ELASE

YAMAFA Treasurer



NORMA G. COSTIMIANO

Auditor