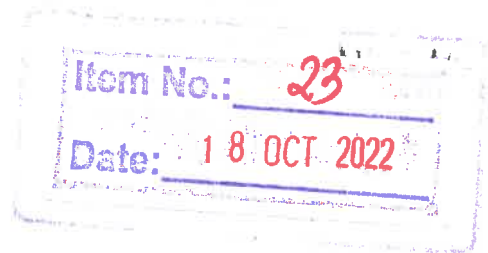
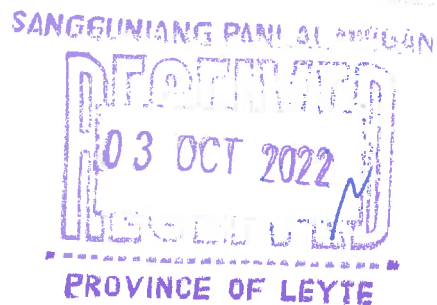


Annex D: Letter of Application



September 5, 2022

HON. ANNA LOVE V. LAURENTE
Presiding Officer, Sangguniang Bayan
Municipality of Calubian
Province of Leyte



Dear Vice Mayor Laurente:

In response to your Notice of Call for Accreditation, kindly be informed that Anislagan Farmers Association, with office address at Brgy. Anislagan, Calubian, Leyte would like to seek accreditation by the Sangguniang Bayan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,


ROGELIO C. CATOR jr.
AFA-President



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE
Ormoc City

DOLERO8-OR
Revision N
Date issued: 11 July

Registration Certificate No.
R08-WLFO-2020-01-WA-1615

KNOW ALL MEN BY THESE PRESENTS

**ANISLAGAN FARMERS'
ASSOCIATION (AFA)**

Brgy. Anislagan, Calubian, Leyte

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 17th day of January 2020.



By authority of the Regional Director:

YAHYA A. CENTI
Regional Director

Approved by:

EDGAR B. TABUYAN
Supervising LEO/Head WLFO

Not Valid W/Out Seal

Battinan St., Sitio Kalipay, Brgy. Cogon, Ormoc City
Tel No 561-4518
dolero8_wlfo@yahoo.com



Annex C: Application Form for Accreditation and Checklist of Requirements

APPLICATION FORM FOR ACCREDITATION

Name of Organization: ANISLAGAN FARMERS ASSOCIATION (AFA)

Address: Brgy. Anislagan, Calubian, Leyte

Contact No.: 09356092510 ___ Email address (optional): none

Date Organized: October 1, ,2019 ___ Sector/s Represented: Farmers

Purposes/Objectives:

- Established for the mutual aid and protection of its members
- Promote the moral, social and economic well-being of its members and;
- Shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law
- Develop a sustainable livelihood which aim uplifting the economic condition of the members
- Provide members knowledge and skills an effective and innovative way of farming, fishing and livestock raising.

Services that the organization provides or can participate in:

- Techno-Demo on High-value crops
- Empowerment seminar/trainings
- Community services

Registering Agency: Date Registered: January 17,2020

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) **certification*

Accrediting Agency (if any):

Date Accredited: _____

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)

- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): Sangguning Bayan (SB)

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): Municipal-level


Projects Implemented in the Municipality of Calubian

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2019	Season long trng HVC	Grant	Provl Govt Leyte	Assoc members	completed	
2020	1400 Hds layer	grant	Provl Govt Leyte	Assoc members	ongoing	

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


ROGELIO C. CATOR JR.
 President


GENDA RODA
 Secretary

Annex E: Board Resolution - Intention for Accreditation

[CSO LOGO]

ANISLAGAN FARMERS ASSOCIATION
Brgy. Anislagan, Calubian, Leyte

BOARD RESOLUTION NO. 01-2022

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 15, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the Anislagan Farmers Association is a civil society organization duly registered with the Department of Labor and Employment and existing under Philippine laws;

WHEREAS, in the Anislagan Farmers Association Special Board Meeting held at Anislagan Meeting Center, Brgy. Anislagan, Calubian, Leyte on August 3, 2022 attended by the following Board of Trustees present, the following resolution was approved and adopted:

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Bayan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to apply for membership in a local special body in the Municipality of Calubian.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation, the Honorable Councilor Ester Lubiano

RESOLVED FURTHERMORE, that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution: Rogelio C. Cator Jr., President and Genda Roda., secretary

ADOPTED unanimously by the Board of Trustees/Directors of the Anislagan Farmers Association this 3rd day of August 2022 in the Municipality of Calubian.

Name	Position
Emilyn Marsonia	V-President
Rolando G. Apoya	H. Education Committee
Jacquiline Cator	Auditor
Bernie Roda	Head Environmental Committee

Signature




ROGELIO C. CATOR JR.
Board Chairperson

Annex E: Board Resolution - Intention for Accreditation

SUBSCRIBED AND SWORN TO before me this 12 SEP 2022 day of 2022, 202_ in TACLOBAN CITY exhibiting to me his/her _____ with valid identification no. _____ issued on _____ at _____

Doc No: 360
Page No: 74
Book No: 1
Series of 2022

GAIL GLENNE PADAGDAG
Notary Public Until December 31, 2022
N.C. No. 2021-07-93
IBP No. 196490-01/05/2022
PTR No. 5834113-01/05/2022
Roll No. 70769- TIN 293-520-770
MCLE Compliance No. VII-0004992
BRGY. STA. CRUZ, PALO, LEYTE

Annex F: List of Current Officers and Members

List of Current Officers of the Anislagan Farmers Association
as of August 3, 2022

Name	Position
1. Rogelio C. Cator Jr.	President
2. Emilyn Marsonia	Vice President
3. Genda Roda	Secretary
4. Judith macapinig	Treasurer
5. Jacqueline Cator	Auditor
6. Jiane Rose Camansi	Head Health Committee
7. Rolando apoya	Head Education Committee
8. Bernie Roda	Head Environmental Committee
9. Junry A. Largado	Head Infrastructure committee

10. Amelita m. Poso	member
11. Remegildo J. Mahinay	member
12. Joel B. Macapinig	member
13. Diosdado J. Macapinig	member
14. Estelito g. Roda	member
15. Diolito A. Cator	member
16. Paquito A. Mahinay	member
17. Carmen A. Mahinay	member
18. Remewgio G. Mahinay	member
19. Ondo O. Arevalo	member
20. Juan D. Cator Jr.	Member
21. Lany Y. Necessario	member
22. Geraldo Y. Necessario	member
23. Pedro Camansi Jr.	member
24. Rachel R. Cuyos	member
25. Rogelio D. Cator Jr.	member
26. Antonieta F. Rosaroso	member
27. Sahlome G. Sayson	member
28. Juan A. Cator Jr.	member
29. Juanito V. Roda Jr.	member
30. Jeckson C. Rosaroso	member
31. francisco J. Danatil Jr.	member
32. Lolita C Cajeras	member
33. Lolita C. Cajeras	member
34. Roberto G. Cochosa	member
35. Yolanda M. Necessario	member
36. Ganiel H. Necessario	member
37. Marylin R. Macapinig	member
38. Romeo C. Cator	member

Annex G: Minutes of Annual Meetings

Anislagan Farmers Association
Brgy. Anislagan, Calubian, Leyte

Activity: Annual Meeting

Participants: AFA members

Date and Time: August 4, 2022; 9 o'clock in the morning

Expectations for the Activity:

General Objective: Annual Updates and member's approval

Specific Objectives:

- - AFA Financial Status
- - Sangguniang Panlalawigan/Bayan Accreditation
- -other important matters

Agenda:

1. Agenda 1

- Reporting of current financial status and its approval
- Monthly dues prompt payment

2. Agenda 2

- Reading of DILG Memo 2022-083 re: SP/SB Accreditation
- Updating the current list AFA officers
- Approval of AFA Board Resolution No. 01-2022 to apply for membership in the local special body in the Province of Leyte and Municipality of Calubian

3. Agenda 3

- All members were encouraged to join monthly meetings
- All members were encouraged to do their share of tasks in SFA Garden
- Next meeting is scheduled on the 1st Monday of the following month

Meeting adjourned at 4 o'clock in the afternoon.

Prepared by:


GENDA RODA
Secretary-General

Noted by:


ROGELIO C. CATOR JR.
President

SOROSIMBAHAN FARMERS ASSOCIATION

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Individual Gardening	Demonstration of High-tech farming of high-value crops/			/	Members equity	livelihood
1400 hds Layer	livelihood	2021 to present		/	Grant Provl Govt Leyte	livelihood

Prepared by:


GENDA RODA
 Secretary-General

Noted by:



ROGELIO C.CATOR JR.
 President


Annex I: Annual Financial Statement

[NAME OF ORGANIZATION]
FINANCIAL STATEMENT FOR CY 2021

INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
Donor 1	100,000	Governor Grant
Donor 2		
Monthly Dues / Membership Fees	14,463.00	Monthly Dues Grant membership CBO
Income Generating Project 1	120,416	Sales Association Pizcapipe
Income Generating Project 2	50,400	Garden Communal
TOTAL	285,579.00	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Project 1	120,000.00	Poultry meeting center Lemite
Project 2		
Meeting Expenses	1,999	Meeting Expenses
Office Supplies	1,196	Office Supply
Logistics / Transportation	15,985	logistic/transport
Administrative and Personnel	20,945	Administration and personnel
TOTAL	172,125	
TOTAL FUND BALANCE (Total Inflow – Total Outflow)	112,854	


Noted by:


 _ROGELIO C. CATOR JR,
 [Name]
 [President]


 _EMILYN MARSONIA
 [Name]
 [Vice President]


 GENDA RODA
 [Name]
 [Secretary-General]


 JUDITH MACAPINIG
 [Name]
 [Treasurer]


 Jacquiline Cator
 [Name]
 [Auditor]