

Republic of the Philippines
Province of Leyte
Municipality of Tabango
Brgy. Campokpok

Item No.: 26
Date: 28 OCT 2022

August 31, 2021

VICE – GOVERNOR HON. LEONARDO M. JAVIER JR.
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte



Dear Vice – Governor **HON. LEONARDO M. JAVIER JR.**

In response to the Notice of Call for Accreditation, kindly be informed that Sabang Farmers Association (SAFA), with office address at Sitio Sabang, Brgy. Campokpok Tabango, Leyte, would like to seek for accreditation by the Office of Sangguniang Panlalawigan.

In support of this application are the following administrative requirements;

1. Duly accomplished Application Form for the Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for representation in the local special body;
3. Certificate of Registration issued by (SEC, CDA, DOLE, DHSUD/HLURB) or existing valid Certificate of Accreditation issued by the (Name of NGA) or Certification issued by the NCIP;
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,


DANILO N. DAMAYO
SAFA President

Annex E: Board Resolution – Intention for Accreditation

Republic of the Philippines
Province of Leyte
Municipality of Tabango
Barangay Campokpok

SABANG FARMERS ASSOCIATION (SAFA)
Barangay Campokpok, Tabango, Leyte

BOARD RESOLUTION NO. ____

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations;

WHEREAS, on May 22, 2019, the Department of the Interior and Local Government issued Memorandum Circular No. 2019-72 on the Guidelines on the Accreditation of Civil Society Organizations and Section of Representatives to the Local Special Bodies;

WHEREAS, the SAFA is a civil society organization duly registered with this Department of Labor and Employment (DOLE), and existing under Philippine laws;


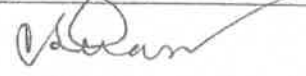

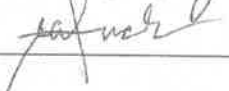
WHEREAS, in the SAFA Special Board Meeting held at SAFA Center, Brgy. Campokpok, Tabango, Leyte on June 11, 2021, attended by the following Board of Trustees present, the following resolution was approved and adopted;

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-____ and to apply for membership in a local special body in the Municipality of Villaba, Province of Leyte.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation, the Honorable Councilor HON. TRINIDAD APOSTOL.

RESOLVED FURTHERMORE, that the following representative/s of the Organizations is/are authorized and directed to take any action necessary to effectuate the foregoing resolution **DANILO N. DAMAYO (SAFA President)**;

ADOPTED unanimously by the Board of Trustees/Directors of the SAFA this June 11, 2021, in the Brgy. Campokpok, Municipality of Tabango, Province of Leyte.

Name	Position	Signature
DELSA I. SUANO	BOD	
CECILIA I. SUANO	BOD	
AIDA P. PIJO	BOD	
ERLINDA A. SANCHEZ	BOD	

Annex E: Board Resolution – Intention for Accreditation

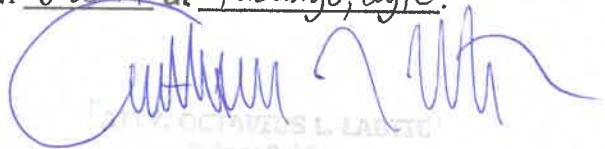

DANILO N. DAMAYO
SAFA President

28 SEP 2022

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 2022

in _____, Affiant exhibiting to me his/her _____ with valid

identification no. Senior Citizen ID No. 5518 Issued on 08-28-19 at Tabango, Leyte.



OCTAVIO L. LAITO
Notary Public
Until Dec. 31, 2023
PTR No. 6131609 1/03/22
San Isidro, Leyte
Rol No. 44,913
TAP No. 222470 -05/18/22
Leyte Chapter
MCLE Compliance Cert. No. VI
0011138 -05/03/18
NC NO. ADM 20-051

Doc. No. 289
Page No. 58
Book No. LXIX
Series of 202

Republic of the Philippines
Province of Leyte
Municipality of Tabango
Brgy. Campokpok

APPLICATION FORM FOR ACCREDITATION

Name of Organization: SABANG FARMERS ASSOCIATION (SAFA)

Address: Sitio Sabang Brgy. Campokpok, Tabango, Leyte

Contact No.: 09706886715/09639817749

Date Organized: May 16, 2020

Sector/s Represented: DA/LGU and OPPA

Purposes/Objectives:

The Objectives and purposes of this association are the following:

- a. To establish an association that will promote mutual aid and protection to each member;
- b. To provide the members with the opportunity to acquire experiences in formal organization and self-government in running the officers of the association;
- c. To develop an effective cooperation and coordination among members on matters related to their farmer's enterprise;
- d. To develop a sustainable livelihood thru the conduct of activities with aim of uplifting the economic condition of the members;
- e. To serve as an avenue for the association to avail, secure, enjoy any form of assistance (e.g. loans, grant in aids, donations) sponsored by government, private and NGO's, both local and foreign.

Services that the organization provides or can participate in: can provide economic growth in the community and participate all activities given by the Department of Agriculture (LGU,s) and Provincial Agriculture (OPPA).

Registering Agency:

Date Registered:

Department of Labor and Employment (DOLE)

December 22, 2020

BUREAU OF INTERNAL REVENUE (BIR)

March 2, 2021

Accrediting Agency:

Date Registered: _____

Department of Agriculture (DA)

May 17, 2021

Sangguniang Panlalawigan (SP)

April 30, 2021

Sanguniang Bayan (SB)

May 17, 2021

Department of Labor and Employment (DOLE)

December 22, 2020

BOARD

RESOLUTION



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE
Ormoc City

DOLERO8-ORD-F1
Revision No. 00
Date Issued: 11 July 2018

**Registration Certificate No.
DOLE-WLFO-2020-12-WA-1683**

KNOW ALL MEN BY THESE PRESENTS

SABANG FARMERS ASSOCIATION

Sabang, Campokpok, Tabango, Leyte

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

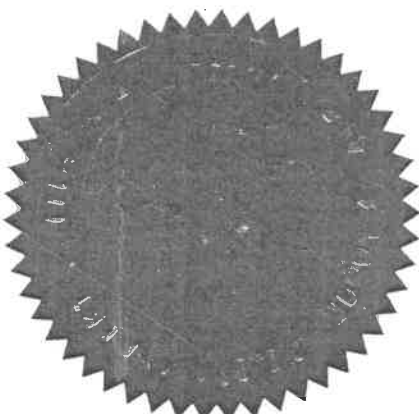
IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 22nd day of December 2020.

By authority of the Regional Director:

AMABLE ILDEFONSO C. ROA
OIC Regional Director

APPROVED BY:


FE A. ESTRELLA
CHIEF LEO/HEAD WLFO



Not Valid w/out Seal



Republic of the Philippines
Province of Leyte
Municipality of Tabango
-oOo-

SANGGUNIANG BAYAN

Certificate of Accreditation

THIS IS TO CERTIFY that having satisfactorily complied with the requirements for accreditation as promulgated in DILG Memorandum Circular No. 2019 – 72 dated May 22, 2019, the

SABANG FARMERS ASSOCIATION
Sabang, Campokpok, Tabango, Leyte

Name of Association/NGO/CSO

is hereby awarded this **Certificate of Accreditation** and therefore recognized as an accredited association, duly registered with the Department of Labor and Employment (DOLE), Regional Office 8 with Registration Certificate No. DOLE-WLFO-2020-12-WA-1683 and established in accordance with law.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Municipality of Tabango to be affixed herein this 17th day of May in the year of our Lord Two Thousand Twenty One here at the Municipality of Tabango, Province of Leyte, Philippines.

ROSLIE E. OMEGA, M.D.
Municipal Vice Mayor



Republic of the Philippines
PROVINCE OF LEYTE
Tacloban City



-oOo-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

EXCERPTS FROM THE MINUTES OF THE 86th REGULAR SESSION OF THE SANGGUNIANG PANLALAWIGAN OF LEYTE CONDUCTED AT THE SESSION HALL, LEGISLATIVE BUILDING, CAPITOL GROUNDS, TACLOBAN CITY ON 30 APRIL 2021.

RESOLUTION NO. 2021-237

A RESOLUTION APPROVING THE APPLICATIONS FOR ACCREDITATION OF SAN ISIDRO FARMERS ASSOCIATION (SIFA); SABANG FARMERS ASSOCIATION (SAFA); AND SITIO PANGIHAWAN INTEGRATED FARMERS ASSOCIATION (SPIFA), AS NON-GOVERNMENTAL ORGANIZATIONS IN THE PROVINCE OF LEYTE.

WHEREAS, submitted to the August Body are the following applications for accreditation as non-governmental organizations in the Province of Leyte, to wit:

1. **SAN ISIDRO FARMERS ASSOCIATION (SIFA)** of Brgy. San isidro, Carigara, Leyte;
2. **SABANG FARMERS ASSOCIATION (SAFA)** of Brgy. Campokpok, Tabango, Leyte; and
3. **SITIO PANGIHAWAN INTEGRATED FARMERS ASSOCIATION (SPIFA)** of Sitio Pangihawan, Brgy. San Pedro, Albuera, Leyte;

WHEREAS, pursuant to Section 108 of the Local Government Code of 1991, in relation to Article 64 of its Implementing Rules and Regulations, the local Sanggunian concerned shall accredit non-governmental organizations, subject to such criteria as may be provided by law;

WHEREAS, the August Body, upon careful review and evaluation of the applications for accreditation, finds the **SAN ISIDRO FARMERS ASSOCIATION (SIFA); SABANG FARMERS ASSOCIATION (SAFA); AND SITIO PANGIHAWAN INTEGRATED FARMERS ASSOCIATION (SPIFA)**, to be in conformity with existing laws, rules and regulations;

NOW, THEREFORE, on omnibus motion presented by Honorable Emmanuel L. Gacis, duly seconded by Honorable Mesias P. Arevalo, Honorable Ma. Corazon E. Remandaban and Honorable Gina E. Merilo, be it

RESOLVED, as it is hereby resolved, to **ACCREDIT SAN ISIDRO FARMERS ASSOCIATION (SIFA); SABANG FARMERS ASSOCIATION (SAFA); AND SITIO PANGIHAWAN INTEGRATED FARMERS ASSOCIATION (SPIFA), AS NON-GOVERNMENTAL ORGANIZATIONS IN THE PROVINCE OF LEYTE, SUBJECT TO APPLICABLE LAWS, RULES AND REGULATIONS.**

-over-

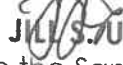
N/A

X

✓

Approved unanimously.

I HEREBY CERTIFY to the correctness of the foregoing resolution.


FLORINDA J. SUYVICO
Secretary to the Sanggunian

ATTESTED:


ATTY. CARLO P. LORETO
Vice Governor/Presiding Officer

Copy Furnished:

1. SAN ISIDRO FARMERS ASSOCIATION (SIFA)
Brgy. San isidro, Carigara, Leyte
2. SABANG FARMERS ASSOCIATION (SAFA)
Brgy. Campokpok, Tabango, Leyte
3. SITIO PANGIHAWAN INTEGRATED FARMERS ASSOCIATION (SPIFA)
Sitio Pangihawan, Brgy. San Pedro, Albuera, Leyte

FJSU/ASS
Naomi 04May12021

Naomi

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO 14
REVENUE DISTRICT NO 89

BIR Form No. **2303**
Revised July 1997

RC0001869805

CERTIFICATE OF REGISTRATION

TIN 775-321-593-000	NAME SABANG FARMERS ASSOCIATION	REGISTRATION DATE 03/02/2021
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REGISTERED ADDRESS: SABANG CAMPOKPOK, TABANGO, LEYTE 6536

REGISTERED ACTIVITY(IES) TAX TYPE: INCOME TAX

TRADE NAME: SABANG FARMERS ASSOCIATION

LINE OF BUSINESS / INDUSTRY: 9199 ACTIVITIES OF OTHER MEMBERSHIP ORGANIZATIONS N.E.C.

TAXPAYER TYPE: ASSOCIATION
COR ISSUED: 03/02/2021
NON-VAT

INCOME TAX			
SINGLE PROPRIETOR	CORP./PART./ASSO.	1701Q	1702Q
1st Quarter	May 15	1st Quarter	60 days after
2nd Quarter	Aug. 15	2nd Quarter	end of the
3rd Quarter	Nov. 15	3rd Quarter	taxable Qtr.
Annual (1701)	April 15	Annual (1702)	15th day of the 4th month after end of year

REMINDER: FILING OF REQUIRED RETURN/S WITH OR WITHOUT OPERATION TO CONFORM WITH THE ABOVE TAX TYPE TO AVOID PENALTIES.

WITHHOLDING TAX EXPANDED			
0619E	1601EQ	1601E	1601EQ
JAN., FEB., APR., MAY, JULY, AUG.	Every 10th day after end	MAR. 1 ST QTR. APR. 30	JUN 2 ND QTR. JULY 30
SEPT. 3 RD QTR. OCT. 30	DEC. 4 TH QTR. JAN. 30	Annual information return	

REGISTRATION OF BOOKS OF ACCOUNTS
Before the deadline for filing of the first quarterly income return or the annual income tax return whichever comes earlier.

VALUE ADDED TAX			
2550M	2550Q/SLS	1604E	1604E
JAN., FEB., APR., MAY, JULY, AUG., OCT., NOV.	Every 20th day after end of the month	MAR. 1 ST QTR. APRIL 25	JUN 2 ND QTR. JULY 25
		SEPT. 3 RD QTR. OCTOBER 25	DEC. 4 TH QTR. JANUARY 25

INDICATED BY BURDENED CODE, AS AMENDED. NAMED PERSON IS REGISTERED AS ANNUAL REGISTRATION FEE. On or before January 31 using BIR Form 0605.

PERCENTAGE TAX
2551Q - Every 25th day of the month following the close of each quarter

WITHHOLDING TAX COMPENSATION
1601C & 1601F - 10th day of the following month
1604C - Annual Information Return

MA. LILMA Y. CU
ASSISTANT REVENUE DISTRICT OFFICER
MA. TERESA NOEMI A. PIZON
REVENUE DISTRICT OFFICER (signature over printed name)

CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS



NOTE: Immediately inform this District Office in case of Transfer/Cessation/Updates of Registration and other concerns by filing BIR Form 1905

Republic of the Philippines
Province of Leyte
Municipality of Tabango
Brgy. Campokpok

**SABANG FARMERS ASSOCIATION
(SAFA)**

**LIST OF OFFICERS
CY – 2022**

President: **DANILO N. DAMAYO**

Vice President: **CONSTANCIO DELA PIEZA**

Secretary: **AIDA P. PIJO**

Treasurer: **WILMA A. YLANAN**

Auditor: **THELMA A. TRISTE
WILMA P. ZAPANTA**


P.I.O's: **JOANA FULGENCIO
JASON RECTO**

Business Manager: **DON EARL I. SUANO**

B.O.D's:

1. **DANILO N. DAMAYO**
2. **DELSA SUANO**
3. **AIDA P. PIJO**
4. **ERLINDA A. SANCHEZ**
5. **CECILIA I. SUANO**

Prepared by:


AIDA P. PIJO
SAFA Secretary

Approved by:


DANILO NDAMAYO
SAFA President

Republic of the Philippines
Province of Leyte
Municipality of Tabango
Brgy. Campokpok

SABANG FARMERS ASSOCIATION
(SAFA)

LIST OF MEMBERS
CY 2021

MEMBERS:

1. DANILO N. DAMAYO
2. DON EARL I. SUANO
3. CONSTANCIO DELA PIEZA
4. AIDA P. PIJO
5. WILMA A. YLANAN
6. THELMA A. TRISTE
7. WILMA P. ZAPANTA
8. JASON RECTO
9. JOANA FULGENCIO
10. CECILIA I. SUANO
11. ERLINDA A. SANCHEZ
12. DELSA I. SUANO
13. DONNA JEAN F. BITANICO
14. ANDRES DUMOSMOG
15. DANILO DUMOSMOG
16. IUDINAH MARCHIA A. TRISTE
17. RAMON P. ARABIZ
18. ANNA BELEN M. CATAMPATAN
19. CHARRY GLOVA
20. JACKILYN D. VALENZONA
21. FELOMINA F. SANCHEZ
22. ALFREDO MASONG
23. CLAUDIA P. DUMOSMOG
24. MARISSA M. VALENZONA
25. MARCELO YLANAN JR.
26. WILFREDO SUTCHESA

Republic of the Philippines
Province of Leyte
Municipality of Tabango
Sabang, Campopok, Tabango Leyte

SABANG FARMERS ASSOCIATION
(SAFA)

Minutes of the Annual Meeting

Minutes of Sabang Farmers Association (SAFA), organizational meeting held at the SAFA Communal Garden, Sitio Sabang, Brgy. Campokpok, Tabango, Leyte on June 11, 2021.

ATTENDANCE: on separate sheet

OPENING: 2:00 pm

PRAYER: Cecilia I. Suano

CALL TO ORDER: The meeting was called to order by the presiding officer Danilo N. Damayo president, at exactly 11:00 o'clock in the morning.

AGENDA:

1. Election o new set of officers
2. Schedule of monthly meeting
3. Egg Layer Project

I. Election of Officers

Strict procedure in electing of officers where followed, with;


President/BOD	-	DANILO N. DAMAYO
Vice President	-	CONSTANCIO DELA PIEZA
Secretary/BOD	-	AIDA P. PIJO
Treasurer	-	WILMA A. YLANAN
Auditors	-	THELMA A. TRISTE
	-	WILMA P. ZAPANTA
PIO	-	JASON RECTO
	-	JOANA FULGENCIO
Business Manager	-	DON EARL I. SUANO
	-	
BOD Member	-	CECILIA I. SUANO
BOD Member	-	ERLINDA A. SANCHEZ
BOD Member	-	DELSA I. SUANO

- II. The president informed all present members that our monthly meeting will be on every 3rd Friday of the month.

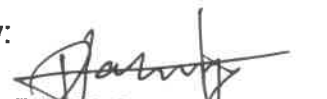
- III. During the organizational meeting the group decided to put up an EGG LAYER PROJECT. The organization will raised funds for the building construction for the Layer. All officers will pledge any amount and will be refunded as soon as the association can generate income from the said project. Another suggestion was to apply loan in any cooperative for the materials needed for the building.

There, no other matters for discussion the meeting was adjourned at 1 o'clock in the afternoon.

Prepared by:


AIDA P. PIHO
Secretary

Approved by:


DANILO N. DAMAYO
President

Republic of the Philippines
Province of Leyte
Municipality of Tabango
Brgy. Campokpok

**SABANG FARMERS ASSOCIATION
(SAFA)**


ANNUAL ACCOMPLISHMENT REPORT

MONTH	ACTIVITIES	PERSON'S INVOLVED	LOCATION	REMARKS
JANUARY	Cleaning the Garden	SAFA Member's	Sitio Sabang Tabango	DONE
FEBRUARY	Planting any kind of vegetables	SAFA Member's	Sitio Sabang Tabango	DONE
MARCH	Maintaining the cleanliness of the garden	SAFA Member's	Sitio Sabang Tabango	DONE
APRIL	Harvesting some vegetables and selling to the market	SAFA Member's	Sitio Sabang Tabango	DONE
MAY	Conducting annual meeting	SAFA Members	Sitio Sabang Tabango	DONE
JUNE – AUGUST	Maintain Our Communal Garden Production	SAFA Member's	Sitio Sabang Tabango	DONE
SEPTEMBER	Planning for another MIC project (LAYER)	SAFA Member's	Sitio Sabang Tabango	DONE
OCTOBER	Requesting the MIC Project from Provincial office (OPPA)	SAFA Member's	TACLOBAN CITY	DONE
NOVEMBER	Start construct a building for Layer	SAFA Member's	Sitio Sabang Tabango	DONE
DECEMBER	Attending orientation and seminar for the Layer Project	SAFA Member's	Sitio Sabang Tabango	DONE

Prepared by:


AIDA P. PIHO
Secretary

Approved by:


DANILO N. DAMAYO
President


Republic of the Philippines
 Province of Leyte
 Municipality of Tabango
 Brgy. Campokpok

SABANG FARMERS ASSOCIATION
 (SAFA)

FINANCIAL STATEMENT
 CY 2021

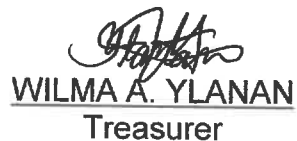
INFLOW (INCOME)	AMOUNT	REMARKS
1. Communal Garden	15,963.00	done
Monthly Dues/Membership Fees	6,240.00	
Income Generating Project 1		ongoing
Income Generating Project 2		ongoing
TOTAL	22,203	
OUTFLOW (Expenses)	AMOUNT	REMARKS
1. Communal Garden	8,443.00	done
Meeting Expenses	1,225.00	done
Office Supplies	3,025.00	done
Logistics/ Transportation	2,800.00	done
Administrative and Personnel	1,500.00	done
Total	16,993.00	
TOTAL FUND BALANCE (Total Inflow – Total Outflow)	5,210.00	

Noted by:


Daniilo N. Damayo
 President


CONSTANCIO DELA PIEZA
 Vice-President


AIDA P. PIÑO
 Secretary


WILMA A. YLANAN
 Treasurer


WILMA P. ZAPANTA
 Auditor


THELMA A. TRISTE
 Auditor

DON EARL I. SUANO
 Business Manager