

32



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Palo
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Item No.: 32
Date: 28 OCT 2022

RELEASED
DATE: 10-18-22
NO: # 104
BY: [Signature]
PBO

PROVINCIAL BUDGET OFFICE

October 14, 2022

Hon. LEONARDO M. JAVIER, JR,
Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
Sangguniang Panlalawigan
Province of Leyte

SANGGUNIANG PANLALAWIGAN
SP Records
PROVINCE OF LEYTE

Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 1 FY 2022** of the **Municipality of Pastrana, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 001, S 2022** with a total appropriation in the amount of **P27,727,926.50** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 01;
2. That the procurement of Civil Works, Goods, Supplies, Equipment, and other related services shall be made in accordance with the provisions of RA 9184 and its Implementing Rules and Regulations;
3. That the projects to utilize the 20% Development Fund (DF) shall be in accordance with DBM-DILG Joint Memorandum Circular No. 2020-1 dated November 4, 2020 which will redound to the attainment of desirable socio-economic development and environmental management outcomes of the LGU;
4. That the creation of additional positions shall be in accordance to the minimum standards and guidelines prescribed by the Civil Service Commission (CSC);
5. That the grant of Terminal Leave Benefits shall be subject to the provisions of Budget Circular No. 2016-2 dated March 29, 2016;
6. That the grant of Hazard Pay shall be based on the conditions enumerated under the Magna Carta for Public Health Workers and payment shall likewise strictly adhere to the said requirements;
7. That the grant of Overtime Pay shall be pursuant to CSC & DBM Joint Circular No. 1, s. 2015; and

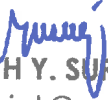
8. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with CSC rules, DBM issuances, and all other accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

LOCAL FINANCE COMMITTEE:


MARIA GINA P. HIPE
Provincial Budget Officer


RUTH Y. SURPIA
Provincial Government
Assistant Department Head
Acting Provincial Treasurer


AGNES C. RAFON
Project Development Officer IV
Officer-In-Charge - PPDO


Republic of the Philippines
PROVINCE OF LEYTE
Tacloban City

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OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
20 September 2022

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **APPROPRIATION ORDINANCE NO. 001, SERIES OF 2022 OF THE MUNICIPALITY OF PASTRANA, LEYTE, ENTITLED: AN ORDINANCE AUTHORIZING THE SUPPLEMENTAL BUDGET NO. 01 CALENDAR YEAR 2022 OF THE MUNICIPALITY OF PASTRANA, PROVINCE OF LEYTE IN THE AMOUNT OF TWENTY-SEVEN MILLION SEVEN HUNDRED TWENTY-SEVEN THOUSAND NINE HUNDRED TWENTY-SIX AND FIFTY CENTAVOS (PHP27,727,926.50) ONLY, TOGETHER WITH THE SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (AIP) NO. 1 CY 2022 IN THE AMOUNT OF PHP27,727,926.50.**


FLORINDA JILL S. UYVICO
Provl. Govt. Dept. Head
(SP Secretary)

- Section 2. The position of Youth Development Officer I with salary grade 10 is hereby created;
- Section 3. The position of Tourism Operation Officer I with salary grade 11 is hereby created;
- Section 4. The position of Administrative Officer III (Supply Officer II) with salary grade 14 is hereby created;
- Section 5. The position of Administrative Aide IV (Reproduction Machine Operator II) with salary grade 4 is hereby created;
- Section 6. The position of Administrative Aide III (Driver I) with salary grade 3 is hereby created;
- Section 7. The position of Administrative Aide III (Driver I) with salary grade 3 is hereby created;
- Section 8. The position of Administrative Aide III (Audio-Visual Equipment Operator I) with salary grade 3 is hereby created;
- Section 9. Two (2) Administrative Aide IV positions salary grade 4 are hereby created.

ARTICLE III. New positions under the Office of the Sangguniang Bayan.

- Section 1. The position of Local Legislative Staff Officer II with salary grade 13 is hereby created;
- Section 2. The position of Administrative Aide III (Driver I) with salary grade 3 is hereby created;
- Section 3. The position Administrative Aide IV with salary grade 4 is hereby created.

ARTICLE IV. New position under the Office of the Municipal Planning and Development Coordinator.

- Section 1. The position of Development Management Officer I with salary grade 11 is hereby created;
- Section 2. The position of Administrative Aide IV with salary grade 4 is hereby created.

ARTICLE V. New position under the Office of the Municipal Budget Officer.

- Section 1. The position of Administrative Assistant II (Data Controller II) with salary grade 8 is hereby created;
- Section 2. The position of Administrative Aide IV with salary grade 4¹ is hereby created.

ARTICLE VI. New position under the Office of the Municipal Accountant.

- Section 1. Two (2) Administrative Aide IV (Accounting and Fiscal Clerk I) position with salary grade 4 are hereby created.

ARTICLE VII. New position under the Office of the Municipal Assessor.

- Section 1. The position Assessment Clerk III with salary grade 9 is hereby created.

STATEMENT OF SUPPLEMENTAL APPROPRIATION

LGU- Pastrana, Leyte

SUPPLEMENTAL BUDGET NO. 01 FY 2022

Implementing Office ,(1)	Particulars/Purpose ,(2)	AIP Ref Code (3)	Object of Expenditures ,(4)	Account Code ,(5)	Amount ,(6)
MAYOR'S OFFICE	P.S.				
	Provision for Salaries		Salaries and Wages-Regular	5-01-01-010	850,189.20
	Provision for Other Compensation		PERA	5-01-02-010	120,000.00
	Provision for Other Compensation		Clothing/Uniform Allowance	5-01-02-040	60,000.00
	Grant of Other Bonuses and Allowances		PEI	5-01-02-990	50,000.00
	Provision for Other Compensation	1000-3-01-001	Cash gift	5-01-02-150	50,000.00
	Provision for Other Compensation		Year End Bonus	5-01-02-140	141,682.00
	Provision for Personnel Benefit Cont.		Ret. And Life Insurance Prem.	5-01-03-010	102,011.04
	Provision for Personnel Benefit Cont.		Pagibig Contribution	5-01-03-020	6,000.00
	Provision for Personnel Benefit Cont.		PHILHEALTH Contribution	5-01-03-030	34,003.68
	Provision for Personnel Benefit Cont.		ECCI Premiums	5-01-03-040	6,000.00
	TOTAL PS				1,419,885.92
	M.O.O.E.				
	Capacity Development Fund	1000-3-01-001-002	Training Expenses	5-02-02-010	2,000,000.00
	Purchase of Office Suppllies	1000-3-01-001-004	Supplies and Materials Exp.	5-02-03-010	950,000.00
	Payment for Utility Expenses	1000-3-01-001-005	Electricity Expenses	5-02-04-020	750,000.00
	Provision for Other Supplies	1000-3-01-001-006	Other Supplies & Mat. Exp.	5-02-03-990	500,000.00
	Provision for Gen. Services	1000-3-01-001-003	Other General Services	5-02-12-990	2,000,000.00
	Professional Services	1000-3-01-001-007	Other Professional Services	5-02-11-990	200,000.00
	TOTAL M.O.O.E.				6,400,000.00
NON- OFFICE EXPENDITURES:					
Provision for Civil Service Month Fund	1000-3-01-001-008	SOCIO-CULTURAL FUND		1,200,000.00	
TOTAL NON-Office Expenditures				1,200,000.00	
CAPITAL OUTLAY:					
Fund for the improvement of Mun. Plaza	1000-3-01-001-009	Parks, Plazas & Monuments	1-07-03-090	4,075,558.17	
Fund for Other Structures	1000-3-01-001-011	Residual Containment Area	1-07-04-990	500,000.00	
Fund for Other Structures	1000-3-01-001-012	Perimeter Fence of Slaughterb	1-07-04-990	404,241.83	
TOTAL CAPITAL OUTLAY				4,979,800.00	
20% DEV. FUND (Re-Programmed)					
Fund for the construction of Market	1000-3-01-001-010	Markets	1-07-04-040	8,552,776.06	
OFFICE OF THE SB THE SB	P.S.				
	Provision for Salaries		Salaries and Wages-Regular	5-01-01-010	247,447.20
	Provision for Other Compensation		PERA	5-01-02-010	36,000.00
	Provision for Other Compensation		Clothing/Uniform Allowance	5-01-02-040	18,000.00
	Grant of Other Bonuses and Allowances		PEI	5-01-02-990	15,000.00
	Provision for Other Compensation	1000-3-01-003-001	Cash gift	5-01-02-150	15,000.00
	Provision for Other Compensation		Year End Bonus	5-01-02-140	41,242.00
	Provision for Personnel Benefit Cont.		Ret. And Life Insurance Prem.	5-01-03-010	29,694.24
	Provision for Personnel Benefit Cont.		Pagibig Contribution	5-01-03-020	1,800.00
	Provision for Personnel Benefit Cont.		PHILHEALTH Contribution	5-01-03-030	9,904.08
	Provision for Personnel Benefit Cont.		ECCI Premiums	5-01-03-040	1,800.00
	TOTAL PS				415,887.52
	M.O.O.E.				
	Purchase of Office Suppllies	1000-3-01-003-002	Supplies and Materials Exp.	5-02-03-010	257,122.88
TOTAL MOOE				257,122.88	
OFFICE OF THE SB SEC.	P.S.				
	Provision for Salaries	1000-3-01-004-001	Salaries and Wages-Regular	5-01-01-010	1.20
	TOTAL PS				1.20
OFFICE OF THE MPDC	P.S.				
	Provision for Salaries		Salaries and Wages-Regular	5-01-01-010	62,968.80
	Provision for Other Compensation		PERA	5-01-02-010	12,000.00
	Provision for Other Compensation		Clothing/Uniform Allowance	5-01-02-040	6,000.00
	Grant of Other Bonuses and Allowances		PEI	5-01-02-990	5,000.00
	Provision for Other Compensation	1000-3-01-009-001	Cash gift	5-01-02-150	5,000.00
	Provision for Other Compensation		Year End Bonus	5-01-02-140	10,495.00
	Provision for Personnel Benefit Cont.		Ret. And Life Insurance Prem.	5-01-03-010	7,556.40
	Provision for Personnel Benefit Cont.		Pagibig Contribution	5-01-03-020	600.00
	Provision for Personnel Benefit Cont.		PHILHEALTH Contribution	5-01-03-030	2,518.80
Provision for Personnel Benefit Cont.		ECCI Premiums	5-01-03-040	600.00	
TOTAL PS				112,739.00	



Plantilla of LGU Personnel FY 2022
LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Current Year Authorized		Current Year Proposed		Increase/ Decrease (9)
Old (1)	New (2)			LBC 132-Rate/Annum 2022		LBC 143-Rate/Annum 2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
		MAYOR'S OFFICE:						
1	1	Municipal Mayor	Maritess C. Marcos	,27-2	1,098,694.80	,27-2	1,098,696.00	1.20
2	2	Senior Administrative Asst. III (Priv. Sec III)	Rodolfo P. Sapra	,15-1	294,814.80	,15-1	294,816.00	1.20
3	3	Prop. Prog. Worker II	Rosie O.Tan	,7-8	158,625.60	,7-8	158,628.00	2.40
5	4	Admin. Aide I (Utility Wkr.I)	Evangeline T. Abella	,1-8	111,451.20	,1-8	111,456.00	4.80
6	5	Admin. Aide I (Utility Wkr.I)	Josielin D. Amado	,1-3	106,915.20	,1-3	106,920.00	4.80
7	6	Admin. Aide I (Utility Wkr.I)	Julian C. Acol	,1-2	106,016.40	,1-2	106,020.00	3.60
8	7	Admin. Aide I (Utility Wkr.I)	Neil E. Delicano	,1-1	105,142.80	,1-1	105,144.00	1.20
9	8	Admin. Aide I (Utility Wkr.I)	Nida C. Enales	,1-8	111,451.20	,1-8	111,456.00	4.80
10	9	Admin. Aide I (Utility Wkr.I)	Melinda B. Barillo	,1-8	111,451.20	,1-8	111,456.00	4.80
11	10	Admin. Aide I (Utility Wkr.I)	Marivic S. Taña	,1-3	106,915.20	,1-3	106,920.00	4.80
12	11	Admin. Aide I (Utility Wkr.I)	Jason Fred V. Elase	,1-2	106,016.40	,1-2	106,020.00	3.60
13	12	Admin. Aide I (Utility Wkr.I)	Ma. Dulce P. Empillo	,1-8	111,451.20	,1-8	111,456.00	4.80
14	13	Admin. Aide I (Utility Wkr.I)	Arnulfo C. Montanejos	,1-2	106,016.40	,1-2	106,020.00	3.60
15	14	Admin. Aide I (Utility Wkr.I)	Licenios N. Flores	,1-1	105,142.80	,1-1	105,144.00	1.20
16	15	Admin. Aide I (Utility Wkr.I)	Vacant	,1-8	111,451.20	,1-8	111,456.00	4.80
17	16	Admin. Aide I (Utility Wkr.I)	Melvin U. Doria	,1-8	111,451.20	,1-8	111,456.00	4.80
18	17	Admin. Aide I (Utility Wkr.I)	Esmeralda T. Cabidog	,1-4	107,805.60	,1-4	107,808.00	2.40
19	18	Admin. Aide I (Utility Wkr.I)	Leo V. Balute	,1-2	106,016.40	,1-2	106,020.00	3.60
20	19	Admin. Aide I (Utility Wkr.I)	Rowena D. Villas	,1-8	111,451.20	,1-8	111,456.00	4.80
21	20	Admin. Aide I (Utility Wkr.I)	Ramil A. Sabas	,1-4	107,805.60	,1-4	107,808.00	2.40
22	21	Admin. Aide I (Utility Wkr.I)	Mark Arvin D. costimiano	,1-2	106,016.40	,1-2	106,020.00	3.60
23	22	Admin. Aide I (Utility Wkr.I)	Analyn G. Avila	,1-2	106,016.40	,1-2	106,020.00	3.60
25	23	Admin. Aide IV (Data Controller)	Jocelyn C. Nogal	,6-3	143,950.80	,6-3	143,952.00	1.20
SUB- TOTAL					3,752,070.00		3,752,148.00	78.00

Plantilla of LGU Personnel FY 2022
LGU: Pastrana, Leyte

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/Decrease
Old	New			LBC 132-Rate/Annum 2022		LBC 143-Rate/Annum 2022		
(1)	(2)			SG / Step	Amount	SG / Step	Amount	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
26	24	Admin. Aide III (Driver)	Clint S. Dagami	,3-1	118,650.00	,3-1	118,656.00	6.00
27	25	Admin. Aide III (Driver)	Restituto M. Caplaran	,3-8	125,185.20	,3-8	125,184.00	- 1.20
43	40	Supervising Admin. Officer (HRMO IV)	VACANT	,22-8	653,528.40	,22-8	653,532.00	3.60
76	74	Admin. Asst. II (Data Encoder)	Zenaida A. Brazil	,8-3	162,481.20	,8-3	162,480.00	- 1.20
78	76	Admin. Aide III (Driver)	Hubert S. deVeyra	,3-1	118,650.00	,3-1	118,656.00	6.00
79	77	Admin. Aide III (Driver)	Meliton G. Letrodo	,3-3	120,481.20	,3-3	120,480.00	- 1.20
	78	Local Disaster Risk Reduction Mgt. Assistant	Michael B. Plimaco	,8-2	161,028.00	,8-2	161,028.00	-
	81	Local Disaster Risk Reduction Mgt. Officer II	VACANT	,15-1		,15-1	148,408.00	148,408.00
	,82	Youth Development Officer I	VACANT			,10-1	93,198.00	93,198.00
	,83	Tourism Officer I	VACANT			,11-1	106,842.00	106,842.00
	,84	Administrative Officer III (Supply Officer II)	VACANT			,14-1	135,750.00	135,750.00
	,85	Admin Aide IV (Reduction Machine Operator)	VACANT			,4-1	62,970.00	62,970.00
	,86	Admin Aide III (Driver I)	VACANT			,3-1	59,328.00	59,328.00
	,87	Admin Aide III (Driver I)	VACANT			,3-1	59,328.00	59,328.00
	,88	Administrative Aide III (Audio Visual Equipment Operator I)	VACANT			,3-1	59,328.00	59,328.00
	,89	Administrative Aide IV	VACANT			,4-1	62,970.00	62,970.00
	,90	Administrative Aide IV	VACANT			,4-1	62,970.00	62,970.00
		VICE MAYOR'S OFFICE:						
28	26	Municipal Vice Mayor	Chito C. Cayaco	,25-3	874,482.00	,25-1	846,624.00	- 27,858.00
30	28	Sangguniang Bayan Member I	Rodel M. Tobilla	,24-2	754,765.20	,24-2	754,764.00	- 1.20
31	29	Sangguniang Bayan Member I	Elvira A. Bohol	,24-3	767,088.00	,24-3	767,088.00	-
32	30	Sangguniang Bayan Member I	Federico M. Tan	,24-3	767,088.00	,24-3	767,088.00	-
33	31	Sangguniang Bayan Member I	Gerardo S. Carian	,24-3	767,088.00	,24-1	742,644.00	- 24,444.00
34	32	Sangguniang Bayan Member I	Alvin N. Opiniano	,24-3	767,088.00	,24-3	767,088.00	-
35	33	Sangguniang Bayan Member I	Angelina Diola	,24-3	767,088.00	,24-1	742,644.00	- 24,444.00
SUB-TOTAL					6,924,691.20		7,699,048.00	774,356.80

Plantilla of LGU Personnel FY 2022
LGU: Pastrana, Leyte

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/Decrease
Old	New			LBC 132-Rate/Annum 2022		LBC 143-Rate/Annum 2022		
(1)	(2)			SG / Step	Amount	SG / Step	Amount	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
36	34	Sangguniang Bayan Member I	Nathan G. Letrodo	,24-3	767,088.00	,24-1	742,644.00	- 24,444.00
37	35	Sangguniang Bayan Member I	Loida B. Villablanca	,24-2	754,765.20	,24-1	742,644.00	- 12,121.20
38	36	ABC Pres., SB Member I	Aiza G. Silva	,24-2	754,765.20	,24-2	754,764.00	- 1.20
39	37	SK Fed. Pres., SB Member I	Ivan K. Saliente	,24-2	754,765.20	,24-2	754,764.00	- 1.20
	,91	Local Legislative Staff Officer II	VACANT			,13-1	125,154.00	125,154.00
	,92	Admin Aide III (Driver I)	VACANT			,3-1	59,329.00	59,329.00
	,93	Admin Aide IV	VACANT			,4-1	62,970.00	62,970.00
		SB SEC:						
29	27	Sec. To the SB	Frank D. Villablanca	,24-2	754,765.20	,24-2	754,764.00	- 1.20
41	38	Admin.Aide I (Utility Worker I)	Bonifacio M. Camino	,1-4	107,805.60	,1-4	107,808.00	2.40
42	39	Admin. Aide VI (Data Controller I)	Aida T. Diaz	,6-8	149,570.40	,6-8	149,568.00	- 2.40
77	75	Admin. Asst. II (Data Controller II)	VACANT					
		PLANNING SERVICES:						
45	41	MGDH I (MPDC)	Juvilla D.Sy	,24-1	742,644.00	,24-1	742,644.00	-
46	42	Planning Assistant	Myrna D. Udtohan	,8-8	169,957.20	,8-8	169,956.00	- 1.20
	94	Development Management Officer I	Vacant			,11-1		
	95	Administrative Aide IV	Vacant			,4-1	62,970.00	62,970.00
		REGISTRAR'S OFFICE:						
47	43	MGDH I (MCR)	Gina Victoria C. Cayaco	,24-8	831,768.00	,24-8	831,768.00	0.00
48	44	Asst. Registration Officer	Letecia O. Baranda	,8-8	169,957.20	,8-8	169,956.00	-1.20
SUB-TOTAL					5,957,851.20		6,231,703.00	273,851.80

Plantilla of LGU Personnel FY 2022

LGU: Pastrana, Leyte

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New			LBC 132-Rate/Annum 2022		LBC 143-Rate/Annum 2022		
(1)	(2)	(3)	(4)	SG / Step	Amount	SG / Step	Amount	(9)
		BUDGET OFFICE:						
49	45	MGDH I (MBO)	Anacleta G. Gabriente	,24-8	831,768.00	,24-8	831,768.00	0.00
51	46	Data Controller	Alicia G. Sudario	,6-8	149,570.40	,6-8	149,568.00	-2.40
	96	Administrative Assistant II (Data Controller II)	Vacant			,8-1	79,794.00	79,794.00
	97	Administrative Aide IV	Vacant			,4-1	62,970.00	62,970.00
		ACCOUNTING OFFICE:						
52	47	MGDH I (Mun. Accountant)	VACANT	,24-1	742,644.00	,24-1	742,644.00	0.00
53	48	Supervising Admin. Officer (MAA IV)	Jocelyn M. Vilvestre	,22-7	643,666.80	,22-7	643,668.00	1.20
54	49	Admin. Asst. III (Senior Bookkeeper)	Benedicto C. Niegos	,9-7	179,608.80	,9-7	180,156.00	547.20
	98	Administrative Aide IV (Fiscal Clerk I)	Vacant			,4-1	62,970.00	62,970.00
	99	Administrative Aide IV (Fiscal Clerk I)	Vacant			,4-1	62,970.00	62,970.00
		TREASURER'S OFFICE:						
56	50	MGDH I (Mun. Treas.)	VACANT	,24-1	742,644.00	,24-1	742,644.00	0.00
58	51	Rev. Collection Clerk III	VACANT	,8-1	159,583.20	,8-1	159,588.00	4.80
59	52	Rev. Collection Clerk II	Anadelle Gwen G. Gabriente	,7-1	150,351.60	,7-1	150,348.00	-3.60
60	53	Rev. Collection Clerk II	Edgardo N. Gerilla	,7-8	158,625.60	,7-8	158,628.00	2.40
61	54	Rev. Collection Clerk II	Rowena T. Gerilla	,7-1	150,351.60	,7-1	150,348.00	-3.60
62	55	Market Supervisor	Rina M. Balagbis	,10-2	187,958.40	,10-2	187,956.00	-2.40
64	56	Licensing Officer II	Rogelio E. Gerilla	,15-1	294,814.80	,15-1	294,816.00	1.20
65	57	Admin. Officer II (Cashier II)	Evangelina G. Abretil	,14-8	292,479.60	,14-8	292,476.00	-3.60
66	58	Admin. Aide VI (Data Controller I)	Marietta N. Nepomuceno	,6-2	142,858.80	,6-2	142,860.00	1.20
		ASSESSOR'S OFFICE:						
67	59	MGDH I (Mun. Assessor)	Marites A. Enting	,24-3	767,088.00	,24-3	767,088.00	0.00
68	60	Assessment Clerk II	Joselito V. Jo Jr.	,6-4	145,059.60	,6-4	145,056.00	-3.60
	100	Assessment Clerk III	VACANT			,9-1	85,686.00	85,686.00
SUB-TOTAL					5,739,073.20		6,094,002.00	354,928.80

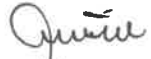
Plantilla of LGU Personnel FY 2022
LGU: Pastrana, Leyte

Item Number		Position Title	Name of Incumbent	Current Year Authorized LBC 132-Rate/Annum 2022		Budget Year Proposed LBC 143-Rate/Annum 2022		Increase/ Decrease
Old (1)	New (2)			SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
		AGRICULTURE'S OFFICE:						
75	73	Municipal Agriculturist (MGDH I)	VACANT	,24-1	742,644.00	,24-1	742,644.00	0.00
72	70	Agricultural Technologist	Alona A. Mas	,10-8	197,584.80	,10-8	197,580.00	-4.80
	79	Agriculturist 1	Lisa S. Allunam	,11-2	216,073.20	,11-2	216,072.00	-1.20
	109	Veterenarian I	VACANT			,13-1		
	110	Agriculturist 1	VACANT			,11-1	106,842.00	106,842.00
	111	Farm Worker II	VACANT			,4-1	62,970.00	62,970.00
	112	Farm Worker II	VACANT			,4-1	62,970.00	62,970.00
	113	Farm Worker II	VACANT			,4-1	62,970.00	62,970.00
	114	Agricultural Technician I	VACANT			,4-1	62,970.00	62,970.00
		SOCIAL SERVICES:				,6-1	70,884.00	70,884.00
69	61	MGDH I (MSWDO)	Nona M. Petilla	,24-8	831,768.00	,24-8	831,768.00	0.00
70	62	Social Welfare Assistant	Evelina F. Blanco	,8-8	169,957.20	,8-8	169,956.00	-1.20
	104	Social Welfare Officer IV	Vacant			,22-1	293,844.00	293,844.00
	105	Social Welfare Officer I	Vacant			,11-1	106,842.00	106,842.00
	106	Social Welfare Aide	Vacant			,4-1	62,970.00	62,970.00
	107	Social Welfare Aide	Vacant			,4-1	62,970.00	62,970.00
	108	Social Welfare Aide	Vacant			,4-1	62,970.00	62,970.00
		HEALTH SERVICES:						
71	63	MGDH I (Municipal Health Officer)	Rolando A. Sulla	,24-8	1,188,240.00	,24-8	1,188,240.00	0.00
72	64	Nurse II	Vacant	,15-8	454,140.00	,15-8	454,140.00	0.00
73	65	Sanitation Inspector I	Vilma O. Villegas	,6-1	141,766.80	,6-1	141,768.00	1.20
75	66	Midwife II	Vacant	,11-8	330,168.00	,11-8	330,168.00	0.00
77	67	Midwife I	Victoriana N. Cinco	,9-8	258,732.00	,9-8	259,512.00	780.00
78	68	Midwife I	Gina G. Empillo	,9-8	258,732.00	,9-8	259,512.00	780.00
79-A	69	Med. Lab. Tech. I	vacant	,6-4	145,059.60	,6-4	145,056.00	-3.60
SUB-TOTAL					4,934,865.60		5,892,648.00	957,782.40


Plantilla of LGU Personnel FY 2022
LGU: Pastrana, Leyte

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New			LBC 132-Rate/Annum 2022		LBC 143-Rate/Annum 2022		
(1)	(2)			SG / Step	Amount	SG / Step	Amount	
		(3)	(4)	(5)	(6)	(7)	(8)	(9)
	101	Nurse I	Vacant			,15-1	147,408.00	147,408.00
	102	Medical Technologist I	Vacant			,11-1	106,842.00	106,842.00
	103	Midwife I	Vacant			,9-1	85,686.00	85,686.00
		ENGINEERING'S OFFICE:						
73	71	MGDH I (Mun. Engineer)	Eliseo M. Lucinario	,24-8	831,768.00	,24-8	831,768.00	0.00
74	72	Engineering Assistant	Jevia S. Berdan	,8-1	159,583.20	,8-1	159,588.00	4.80
	80	Engineer 1	Rezealf O. Alferez	,12-2	234,292.80	,12-2	234,288.00	-4.80
	115	Engineer II	Vacant			,16-1	160,230.00	160,230.00
SUB-TOTAL					1,225,644.00		1,725,810.00	500,166.00
GRAND-TOTAL					28,534,195.20	-	31,395,361.00	2,861,165.80

Prepared by:


EVANGELINA G. ABRETIL
HRMO/Designate

Reviewed by:


ANACLETA G. GABRIENTE
Municipal Budget Officer

Approved by:


MARITESS CAYACO MARCOS
Municipal Mayor

Personnel Schedule FY 2022

LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/ Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
1	1	Municipal Mayor	Maritess C. Marcos	,27-2	1,098,694.80	,27-2	1,098,696.00	1.20
2	2	Senior Administrative Asst. III (Priv. Sec III)	Rodolfo P. Sapra	,15-1	294,814.80	,15-1	294,816.00	1.20
3	3	Prop. Prog. Worker II	Rosie O.Tan	,7-8	158,625.60	,7-8	158,628.00	2.40
5	4	Admin. Aide I (Utility Wkr.I)	Evangeline T. Abella	,1-8	111,451.20	,1-8	111,456.00	4.80
6	5	Admin. Aide I (Utility Wkr.I)	Josielin D. Amado	,1-3	106,915.20	,1-3	106,920.00	4.80
7	6	Admin. Aide I (Utility Wkr.I)	Julian C. Acol	,1-2	106,016.40	,1-2	106,020.00	3.60
8	7	Admin. Aide I (Utility Wkr.I)	Neil E. Delicano	,1-1	105,142.80	,1-1	105,144.00	1.20
9	8	Admin. Aide I (Utility Wkr.I)	Nida C. Enales	,1-8	111,451.20	,1-8	111,456.00	4.80
10	9	Admin. Aide I (Utility Wkr.I)	Melinda B. Barillo	,1-8	111,451.20	,1-8	111,456.00	4.80
11	10	Admin. Aide I (Utility Wkr.I)	Marivic S. Tafia	,1-3	106,915.20	,1-3	106,920.00	4.80
12	11	Admin. Aide I (Utility Wkr.I)	Jason Fred V. Elase	,1-2	106,016.40	,1-2	106,020.00	3.60
13	12	Admin. Aide I (Utility Wkr.I)	Ma. Dulce P. Empillo	,1-8	111,451.20	,1-8	111,456.00	4.80
14	13	Admin. Aide I (Utility Wkr.I)	Arnulfo C. Montanejos	,1-2	106,016.40	,1-2	106,020.00	3.60
15	14	Admin. Aide I (Utility Wkr.I)	Licenos N. Flores	,1-1	105,142.80	,1-1	105,144.00	1.20
16	15	Admin. Aide I (Utility Wkr.I)	Tanacio Añover	,1-8	111,451.20	,1-8	111,456.00	4.80
		SUB TOTAL			2,851,556.40		2,851,608.00	51.60

Prepared by:

MARITESS CAYACO-MARCOS
Municipal Mayor

Reviewed by:

Evangelina G. Abretil
EVANGELINA G. ABRETIL
HRMO Designate

Approved by:

MARITESS CAYACO-MARCOS
Municipal Mayor

Personnel Schedule FY 2022

LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/ Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
17	16	Admin. Aide I (Utility Wkr.I)	Melvin U. Doria	,1-8	111,451.20	,1-8	111,456.00	4.80
18	17	Admin. Aide I (Utility Wkr.I)	Esmeralda T. Cabidog	,1-4	107,805.60	,1-4	107,808.00	2.40
19	18	Admin. Aide I (Utility Wkr.I)	Leo V. Balute	,1-2	106,016.40	,1-2	106,020.00	3.60
20	19	Admin. Aide I (Utility Wkr.I)	Rowena D. Villas	,1-8	111,451.20	,1-8	111,456.00	4.80
21	20	Admin. Aide I (Utility Wkr.I)	Ramil A. Sabas	,1-4	107,805.60	,1-4	107,808.00	2.40
22	21	Admin. Aide I (Utility Wkr.I)	Mark Arvin D. Costimiano	,1-2	106,016.40	,1-2	106,020.00	3.60
23	22	Admin. Aide I (Utility Wkr.I)	Analyn G. Avila	,1-2	106,016.40	,1-2	106,020.00	3.60
25	23	Admin. Aide IV (Data Controller)	Jocelyn C. Nogal	,6-3	143,950.80	,6-3	143,952.00	1.20
26	24	Admin. Aide III (Driver)	Clint S. Dagami	,3-1	118,650.00	,3-1	118,656.00	6.00
27	25	Admin. Aide III (Driver)	Restituto M. Caplaran	,3-8	125,185.20	,3-8	125,184.00	- 1.20
43	40	Supervising Admin. Officer (HRMO IV)	Eufracia B. Tan	,22-8	653,528.40	,22-8	653,532.00	3.60
76	74	Admin. Asst. II (Data Encoder)	Zenaida A. Barazil	,8-3	162,481.20	,8-3	162,480.00	- 1.20
78	76	Admin. Aide III (Driver)	Hubert S. de Veyra	,3-1	118,650.00	,3-1	118,656.00	6.00
79	77	Admin. Aide III (Driver)	Meliton G. Letrodo	,3-3	120,481.20	,3-3	120,480.00	- 1.20
	78	Local Disaster Risk Reduction Mgt. Assis	Michael B. Plimaco	,8-2	161,028.00	,8-2	161,028.00	-
		SUB TOTAL			2,360,517.60		2,360,556.00	38.40
		GRAND TOTAL			5,212,074.00		5,212,164.00	90.00

Prepared by:

MARITESS CAYACO-MARCOS

Municipal Mayor

Reviewed by:

EVANGELINA G. ABRETIL

HRMO-Designate

Approved by:

MARITESS CAYACO-MARCOS

Municipal Mayor

Personnel Schedule FY 2022

LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/ Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
	81	LDRRMO II	VACANT			,15-1	147,408.00	147,408.00
	82	YOUTH DEV. OFFICER I	VACANT			,10-1	93,198.00	93,198.00
	83	TOURISM OPERATION OFFICER I	VACANT			,11-1	106,842.00	106,842.00
	84	ADMIN. OFFICER III (SUPPLY OFFICER)	VACANT			,14-1	135,750.00	135,750.00
	85	ADMIN AIDE IV (REP. MACHINE OPER.II)	VACANT			,4-1	62,970.00	62,970.00
	86	ADMIN AIDE III (DRIVER 1)	VACANT			,3-1	59,328.00	59,328.00
	87	ADMIN AIDE III (DRIVER I)	VACANT			,3-1	59,328.00	59,328.00
	88	ADMIN AIDE III (AUDIO VISUAL OPER.)	VACANT			,3-1	59,328.00	59,328.00
	89	ADMIN. AIDE IV	VACANT			,4-1	62,970.00	62,970.00
	90	ADMIN. AIDE IV	VACANT			,4-1	62,970.00	62,970.00
		SUB TOTAL			0.00		850,092.00	850,092.00
		GRAND TOTAL			5,212,074.00		6,062,256.00	850,182.00

Prepared by:

MARITESS CAYACO-MARCOS
Municipal Mayor

Reviewed by:

Evangelina G. Abretil
EVANGELINA G. ABRETIL
HRMC-Designate

Approved by:

MARITESS CAYACO-MARCOS
Municipal Mayor

Personnel Schedule FY 2022

LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/ Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
28	26	Municipal Vice Mayor	Chito C. Cayaco	,25-3	874,482.00	,25-1	846,624.00	(27,858.00)
30	28	Sangguniang Bayan Member I	Rodel M. Tobilla	,24-2	754,765.20	,24-2	754,764.00	(1.20)
30	29	Sangguniang Bayan Member I	Elvira A. Bohol	,24-3	767,088.00	,24-3	767,088.00	-
	30	Sangguniang Bayan Member I	Fedirico M. Tan	,24-3	767,088.00	,24-3	767,088.00	-
	31	Sangguniang Bayan Member I	Gerardo S. Carian	,24-3	767,088.00	,24-1	742,644.00	(24,444.00)
	32	Sangguniang Bayan Member I	Alvin N. Opiniano, Jr.	,24-3	767,088.00	,24-3	767,088.00	-
	33	Sangguniang Bayan Member I	Angelina c. Diola	,24-3	767,088.00	,24-1	742,644.00	(24,444.00)
	34	Sangguniang Bayan Member I	Nathan G. Letrodo	,24-3	767,088.00	,24-1	742,644.00	(24,444.00)
	35	Sangguniang Bayan Member I	Loida B. Villablanca	,24-2	754,765.20	,24-1	742,644.00	(12,121.20)
	36	ABC Pres., SB Member I	Aiza G. Silva	,24-2	754,765.20	,24-2	754,764.00	(1.20)
	37	SK Fed. Pres., SB Member I	Ivan K. Saliente	,24-2	754,765.20	,24-2	754,764.00	(1.20)
	91	LOCAL LEGISLATIVE STAFF OFFICER II	VACANT			,13-1	125,154.00	125,154.00
	92	ADMIN. AIDE III (DRIVER I)	VACANT			,3-1	59,328.00	59,328.00
	93	ADMIN. AIDE IV	VACANT			,4-1	62,970.00	62,970.00
		GRAND TOTAL			8,496,070.80		8,630,208.00	134,137.20

Prepared by:


CHITO C. CAYACO
 Municipal Vice Mayor

Reviewed by:


EVANGELINA G. ABRETIL
 HRMO-Designate

Approved by:


MARITESS CAYACO MARCOS
 Municipal Mayor

Personnel Schedule FY 2022
LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
29	,27	Sec. To the SB	Frank D. Villablanca	,24-2	754,765.20	,24-2	754,764.00	(1.20)
41	,38	Admin.Aide I (Utility Worker I)	Bonifacio M. Camino	,1-4	107,805.60	,1-4	107,808.00	2.40
42	,39	Admin. Aide VI (Data Controller I)	Aida T. Diaz	,6-8	149,570.40	,6-8	149,568.00	(2.40)
77	,75	Admin. Asst. II (Data Controller II)	VACANT					-
								-
		GRAND TOTAL			1,012,141.20		1,012,140.00	(1.20)

Prepared by:

SB Secretary

Reviewed by:

Evangelina G. Abretil
EVANGELINA G. ABRETIL
HRMO-Designate

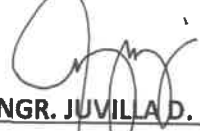
Approved by:

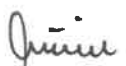
Maritess Cayaco-Marcos
MARITESS CAYACO-MARCOS
Municipal Mayor


Personnel Schedule FY 2022

LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
45	41	MGDH I (MPDC)	ENGR. Juvilla D. Sy	,24-1	742,644.00	,24-1	742,644.00	-
46	42	Planning Assistant	Myrna D. Udtohan	,8-8	169,957.20	,8-8	169,956.00	(1.20)
	94	Development Management Officer 1	VACANT			,11-1		
	95	Administrative Officer 1	VACANT			,4-1	62,970.00	62,970.00
		GRAND TOTAL			912,601.20		975,570.00	62,968.80

Prepared by: 
ENGR. JUVILLA D. SY
 Mun. Planning & Devt. Coord

Reviewed by: 
EVANGELINA G. ABRETIL
 HRMO-Designate

Approved by: 
MARITESS CAYACO-MARCOS
 Municipal Mayor

Personnel Schedule FY 2022

LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
47	,43	MGDH I (MCR)	Gina Victoria C. Cayaco	,24-8	831,768.00	,24-8	831,768.00	0.00
48	,44	Asst. Registration Officer	Letecia O. Baranda	,8-8	169,957.20	,8-8	169,956.00	-1.20
		GRAND TOTAL			1,001,725.20		1,001,724.00	1.20

Prepared by:

GINA VICTORIA C. CAYACO
Municipal Registrar Officer

Reviewed by:

EVANGELINA G. ABRETIL
HRMO-Designate

Approved by:

MARITESS CAYACO MARCOS
Municipal Mayor


Personnel Schedule FY 2022
LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
49	,45	MGDH I (MBO)	Anaclea G. Gabriele	,24-8	831,768.00	,24-8	831,768.00	0.00
51	,46	Data Controller	Alicia G. Sudario	,6-8	149,570.40	,6-8	149,568.00	-2.40
	96	DATA CONTROLLER II	VACANT			,8-1	79,794.00	79,794.00
	97	ADMIN AIDE IV	VACANT			,4-1	62,970.00	62,970.00
		GRAND TOTAL			981,338.40		1,124,100.00	142,761.60

Prepared by:


ANACLEA G. GABRIENTE
 Municipal Budget Officer

Reviewed by:


EVANGELINA G. ABRETIL
 HRMO-Designate

Approved by:


MARITESS CAYACO MARCOS
 Municipal Mayor

Personnel Schedule FY 2022

LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/ Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
56	,50	MGDH I (Mun. Treas.)	VACANT	,24-1	742,644.00	,24-1	742,644.00	-
58	,51	Rev. Collection Clerk III	VACANT	,8-1	159,583.20	,8-1	159,588.00	4.80
59	,52	Rev. Collection Clerk II	Anabelle Gwen G. Gabriente	,7-1	150,351.60	,7-1	150,348.00	(3.60)
60	,53	Rev. Collection Clerk II	Edgardo N. Gerilla	,7-8	158,625.60	,7-8	158,628.00	2.40
61	,54	Rev. Collection Clerk II	Rowena T. Gerilla	,7-1	150,351.60	,7-1	150,348.00	(3.60)
62	,55	Market Supervisor	Rina M. Balagbis	,10-2	187,958.40	,10-2	187,956.00	(2.40)
64	,56	Licensing Officer II	Rogelio E. Gerilla	,15-1	294,814.80	,15-1	294,816.00	1.20
65	57	Admin. Officer II (Cashier II)	Evangelina G. Abretil	,14-8	292,479.60	,14-8	292,476.00	(3.60)
66	58	Admin. Aide VI (Data Controller I)	Marietta N. Nepomuceno	,6-2	142,858.80	,6-2	142,860.00	1.20
		GRAND TOTAL			2,279,667.60		2,279,664.00	(3.60)

Prepared by:


JOSE ERIC L. AGUILAR
 OIC-Municipal Treasurer

Reviewed by:


EVANGELINA G. ABRETIL
 HRMC-Designate

Approved by:



MARITESS CAYACO-MARCOS
 Municipal Mayor

Personnel Schedule FY 2022

LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/ Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
52	,47	MGDH I (Mun. Accountant)	VACANT	,24-1	742,644.00	,24-1	742,644.00	-
53	,48	Supervising Admin. Officer (MAA IV)	Jocelyn M. Vilvestre	,22-7	643,666.80	,22-7	643,668.00	1.20
54	,49	Admin. Asst. III (Senior Bookkeeper)	Benedicto C. Niegos	,9-7	179,608.80	,9-7	180,156.00	547.20
	98	ADMIN AIDE IV	VACANT			,4-1	62,970.00	62,970.00
	99	ADMIN AIDE IV	VACANT			,4-1	62,970.00	62,970.00
GRAND TOTAL					1,565,919.60		1,692,408.00	126,488.40

Prepared by:


JOCELYN M. VILVESTRE
 OIC-Municipal Accountant

Reviewed by:


EVANGELINA G. ABRETIL
 HRMO-Designate

Approved by:


MARITES S. YACO-MARCOS
 Municipal Mayor

Personnel Schedule FY 2022

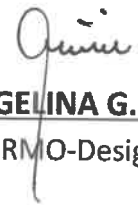
LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/ Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
67	,59	MGDH I (Mun. Assessor)	Marites A. Enting	,24-3	767,088.00	,24-3	767,088.00	0.00
68	,60	Assessment Clerk II	Jose Lito V. Jo Jr.	,6-4	145,059.60	,6-4	145,056.00	-3.60
	100	ASSESSMENT CLERK III	VACANT			,9-1	85,686.00	85,686.00
		GRAND TOTAL			912,147.60		997,830.00	85,682.40

Prepared by:


MARITES A. ENTING
 Municipal Assessor

Reviewed by:


EVANGELINA G. ABRETIL
 HRMO-Designate

Approved by:


MARITES CAYACO-MARCOS
 Municipal Mayor

Personnel Schedule FY 2022

LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/ Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
75	,73	Municipal Agriculturist (MGDH I)	VACANT	,24-1	742,644.00	,24-1	742,644.00	-
72	,70	Agricultural Technologist	Alona A. Mas	,10-8	197,584.80	,10-8	197,580.00	(4.80)
	79	Agriculturist 1	Lisa S. Allunam	,11-2	216,073.20	,11-2	216,072.00	(1.20)
	109	VETERENARIAN I	VACANT			,13-1		
	110	AGRICULTURIST I	VACANT			,11-1	106,842.00	106,842.00
	111	FARM WORKER II	VACANT			,4-1	62,970.00	62,970.00
	112	FARM WORKER II	VACANT			,4-1	62,970.00	62,970.00
	113	FARM WORKER II	VACANT			,4-1	62,970.00	62,970.00
	114	AGRICULTURAL TECHNICIAN 1	VACANT			,6-1	70,884.00	70,884.00
		GRAND TOTAL			1,156,302.00		1,522,932.00	366,630.00

Prepared by:


ALONA A. MAS

OIC-Municipal Agriculture

Reviewed by:


EVANGELINA G. ABRETIL

HRMO Designate

Approved by:


MARITESS CAYACO-MARCOS

Municipal Mayor

Personnel Schedule FY 2022

LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed LBC132 Rate/Annum2022		Budget Year Proposed LBC 143 Rate/Annum2022		Increase/ Decrease (9)
Old (1)	New (2)			SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
73	,71	MGDH I (Mun. Engineer)	Eliseo M. Lucinario	,24-8	831,768.00	,24-8	831,768.00	-
74	,72	Engineering Assistant	Jevia S. Berdan	,8-1	159,583.20	,8-1	159,588.00	4.80
	80	Engineer 1	Rezealf O. Alferez	,12-2	234,292.80	,12-2	234,288.00	(4.80)
	115	Engineer 11	VACANT			,16-1	160,230.00	160,230.00
		GRAND TOTAL			1,225,644.00		1,385,874.00	160,230.00

Prepared by:

(Signature)
ENGR. ELISEO M. LUCINARIO
Municipal Engineer

Reviewed by:

(Signature)
EVANGELINA G. ABRETIL
HRMO-Designate

Approved by:


(Signature)
MARITESS CAYACO-MARCOS
Municipal Mayor

Personnel Schedule FY 2022

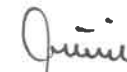
LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/ Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
69	,61	MGDH I (MSWDO)	Nona M. Petilla	,24-8	831,768.00	,24-8	831,768.00	0.00
70	,62	Social Welfare Assistant	Evelina F. Blanco	,8-8	169,957.20	,8-8	169,956.00	-1.20
	101	SOCIAL WELFARE OFFICER IV	VACANT			,22-1	293,844.00	293,844.00
	105	SOCIAL WELFARE OFFICER 1	VACANT			,11-1	106,842.00	106,842.00
	106	SOCIAL WELFARE AIDE	VACANT			,4-1	62,970.00	62,970.00
	107	SOCIAL WELFARE AIDE	VACANT			,4-1	62,970.00	62,970.00
	108	SOCIAL WELFARE AIDE	VACANT			,4-1	62,970.00	62,970.00
		GRAND TOTAL			1,001,725.20		1,591,320.00	589,594.80

Prepared by:


NONA M. PETILLA
 MSWDO

Reviewed by:


EVANGELINA G. ABRETIL
 HRMC-Designate

Approved by:


MARITESS CAYACO-MARCOS
 Municipal Mayor

Personnel Schedule FY 2022

LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/ Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
71	,63	MGDH I (Municipal Health Officer)	Rolando A. Sulla	,24-8	1,188,240.00	,24-8	1,188,240.00	-
72	,64	Nurse II	VACANT	,15-8	454,140.00	,15-8	454,140.00	-
73	,65	Sanitation Inspector I	Vilma O. Villegas	,6-1	141,766.80	,6-1	141,768.00	1.20
75	,66	Midwife II	VACANT	,11-8	330,168.00	,11-8	330,168.00	-
77	,67	Midwife I	Victoria N. Cinco	,9-8	258,732.00	,9-8	259,512.00	780.00
78	,68	Midwife I	Gina G. Empillo	,9-8	258,732.00	,9-8	259,512.00	780.00
79-A	,69	Med. Lab. Tech. I	VACANT	,6-4	145,059.60	,6-4	145,056.00	(3.60)
	101	Nurse I	VACANT			,15-1	147,408.00	147,408.00
	102	MEDICAL TECHNOLOGIST I	VACANT			,11-1	106,842.00	106,842.00
	103	MIDWIFE I	VACANT			,9-1	85,686.00	85,686.00
		GRAND TOTAL			2,776,838.40		3,118,332.00	341,493.60

Prepared by:

For: 
ROLANDO A. SULLA M.D.
 MHO

Reviewed by:


EVANGELINA G. ABRETIL
 HRMO Designate

Approved by:

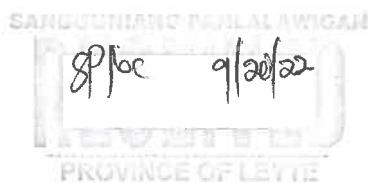

MARITES CAYACO-MARCOS
 Municipal Mayor



Republic of the Philippines
Province of Leyte
Municipality of Pastrana
-000-
Municipal Budget Office

September 15, 2022

Hon. CARLO P. LORETO
Vice Governor and Presiding Officer, and
THE HONORABLE MEMBERS
Sangguniang Panlalawigan
Province of Leyte
Tacloban, City



Gentlemen and Ladies:

We are submitting herewith the Supplemental Budget No. 01, FY 2022 of the Municipality of Pastrana in the amount of **P 27,727,926.50.**

Attached is SB Resolution No. 020 S. of 2022 with corresponding Appropriation Ordinance No. 001 S. of 2022.

For your review and approval.

Very truly yours,

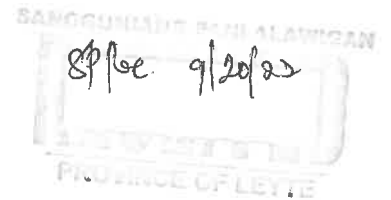

ANACLETO G. GABRIENTE
Municipal Budget Officer



Republic of The Philippines
PROVINCE OF LEYTE
Municipality of Pastrana

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The Sangguniang Bayan



RESOLUTION NO. 020 Series of 2022

A RESOLUTION APPROVING THE SUPPLEMENTAL BUDGET NO. 01 FOR CALENDAR YEAR 2022 IN THE AMOUNT OF TWENTY-SEVEN MILLION SEVEN HUNDRED TWENTY-SEVEN THOUSAND NINE HUNDRED TWENTY-SIX AND FIFTY CENTAVOS (PHP 27,727, 926.50) AND APPROVING APPROPRIATION ORDINANCE NO. 01 SERIES OF 2022

WHEREAS, the Municipality of Pastrana after going through its usual financial evaluation and after its financial statement has been prepared, the following funds has been identified as utilized to wit:

a) National Tax Allotment (NTA) Resource Fund for Fiscal Year 2022	-	PHP 6, 355, 876.65
b) Savings from General Fund Fiscal Year 2021	-	PHP 12, 819, 273.79
c) 20% Development Fund from previous years	-	PHP 8, 552, 776.06
TOTAL	-	PHP 27, 727, 926.50

WHEREAS, the abovementioned unutilized funds may be appropriated for the various programs, projects and activities of the Municipality of Pastrana as a supplement to the Annual Budget for Calendar Year 2022,

WHEREFORE, on motion of Hon. Nathan Letrodo, unanimously seconded by all members of the Sangguniang Bayan.

RESOLVE, AS IT IS HEREBY RESOLVED to approve the Supplemental Budget No. 01 for Calendar Year 2022 in the amount of Twenty-Seven Million Seven Hundred Twenty-Seven Thousand Nine Hundred Twenty-Six and Fifty Centavos (Php 27,727, 926.50) and approve Appropriation Ordinance No. 01 Series of 2022.

RESOLVED FURTHER, that copies of this resolution be furnished all offices and persons concerned.


✓

Issued this 8th day of August, 2022 at Pastrana, Leyte.

Certified True and Correct:

Alona A. Mas
ALONA A. MAS
Sangguniang Bayan
Secretary – Designate

Attested by:

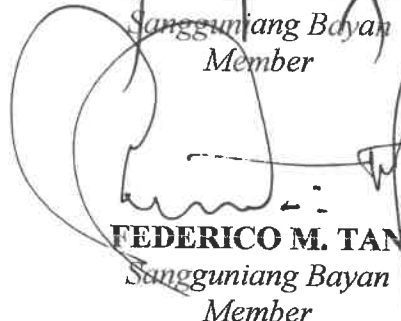

CHITO C. CAYACO
Municipal Vice-Mayor/ Presiding Officer

Approved:


RODEL M. TOBILLA
Sangguniang Bayan
Member


GERARDO S. CARIAN
Sangguniang Bayan
Member

Angelina C. Diola
ANGELINA C. DIOLA
Sangguniang Bayan
Member


FEDERICO M. TAN
Sangguniang Bayan
Member


ALVIN N. OPIMIANO JR.
Sangguniang Bayan
Member

ELVIRA A. BOHOL
Sangguniang Bayan
Member


NATHAN G. LETRODO
Sangguniang Bayan
Member


LOIDA B. VILLABLANCA
Sangguniang Bayan
Member

AIZA G. SILVA
ABC President


IVAN K. SALIENTE
SK Federation President



Republic of The Philippines
PROVINCE OF LEYTE
Municipality of Pastrana

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The Sangguniang Bayan

APPROPRIATION ORDINANCE NO. 001 Series of 2022

AN ORDINANCE AUTHORIZING THE SUPPLEMENTAL BUDGET NO. 01 CALENDAR YEAR 2022 OF THE MUNICIPALITY OF PASTRANA, PROVINCE OF LEYTE IN THE AMOUNT OF TWENTY-SEVEN MILLION SEVEN HUNDRED TWENTY-SEVEN THOUSAND NINE HUNDRED TWENTY-SIX AND FIFTY CENTAVOS (PHP 27,727,926.50) ONLY.

Be enacted by the Sangguniang Bayan of Pastrana, Leyte on its Regular Session that:

Section 1. The amount **PHP 27, 727, 926.50** taken from the savings from the following to wit:

a. National Tax Allotment (NTA) Resource Fund for Fiscal Year 2022	-	PHP 6, 355, 876.65
b. Savings from General Fund Fiscal Year 2021	-	PHP 12, 819, 273.79
c. 20% Development Fund from previous years	-	<u>PHP 8, 552, 776.06</u>
TOTAL	-	PHP 27, 727, 926.50

Section 2. The amount of **PHP 27, 727, 926.50** is appropriated as Supplemental Budget No. 01 Calendar Year 2022 for Other Employees Benefits and other Programs, Projects and Activities of LGU-Pastrana;

Section 3. That the budget expenditures and source of funds and other necessary documents are incorporated herein and made an integral part of this ordinance;

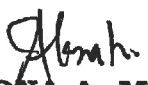
Section 4. The Local Chief Executive is hereby authorized to disburse the same as provided in accordance with the budget approved herein, subject to existing laws, accounting, and auditing requirements, rules and regulations;

Section 5. This Ordinance shall take effect immediately.


ENACTED UNANIMOUSLY. August 08, 2022.

I HEREBY CERTIFY to the corrections of the above-quoted resolution.

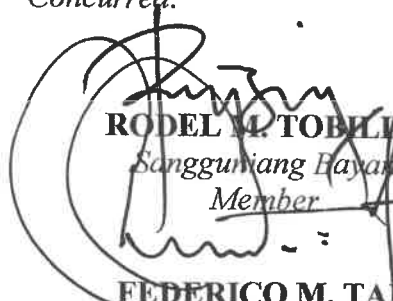
Prepared by:



ALONA A. MAS
Sangguniang Bayan
Secretary – Designate

Attested by:



CHITO C. CAYACO
Municipal Vice-Mayor/Presiding Officer

Concurred:


RODEL M. TOBELIA
Sangguniang Bayan
Member


FEDERICO M. TAN
Sangguniang Bayan
Member

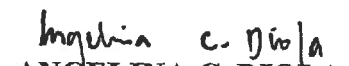

NATHAN G. LETRODO
Sangguniang Bayan
Member



GERARDO S. CARIAN
Sangguniang Bayan
Member


ALVIN N. OPINIANO JR.
Sangguniang Bayan
Member


LOIDA B. VILLABLANCA
Sangguniang Bayan
Member


IVAN K. SALIENTE
SK Federation President


ANGELINA C. DIOLA
Sangguniang Bayan
Member


ELVIRA A. BOHOL
Sangguniang Bayan
Member


AIZA C. SILVA
ABC President

Approved by:


HON. MARITESS CAYACO-MARCOS
Municipal Mayor



Republic of The Philippines
PROVINCE OF LEYTE
Municipality of Pastrana

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The Sangguniang Bayan

RESOLUTION NO. 019
Series of 2022

A RESOLUTION REVERTING THE AMOUNT OF EIGHT MILLION FIVE HUNDRED FIFTY-TWO THOUSAND SEVEN HUNDRED SEVENTY-SIX AND SIX CENTAVOS (PHP 8, 552, 776.06) FROM PREVIOUS YEARS' 20% DEVELOPMENT FUND TO BE APPROPRIATED FOR THE CONSTRUCTION OF NEW PASTRANA PUBLIC MARKET

WHEREAS, a significant resource from the 20% Development Fund from previous years has remained unutilized,

WHEREAS, a significant amount of resources is needed to fund the construction of a New Pastrana Public Market,


WHEREFORE, on motion of Hon. Nathan Letrodo, duly seconded unanimously by all members of the Sangguniang Bayan.

RESOLVE, AS IT IS HEREBY RESOLVED to revert the amount of Eight Million Five Hundred Fifty-Two Thousand Seven Hundred Seventy-Six and Six Centavo (PHP 8, 552, 776.06) from previous years' 20% Development Fund to be appropriated for the construction of New Pastrana Public Market.


RESOLVED FURTHER, that copies of this resolution be furnished all offices and persons concerned.

Issued this 8th day of August, 2022 at Pastrana, Leyte.


Certified True and Correct:



ALONA A. MAS
Sangguniang Bayan
Secretary – Designate


Attested by:

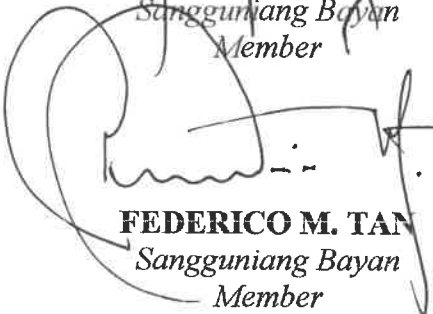

CHITO C. CAYACO
Municipal Vice-Mayor/Presiding Officer

Approved:



RODEL M. TOBILLA
Sangguniang Bayan
Member



GERARDO S. CARIAN
Sangguniang Bayan
Member


ANGELINA C. DIOLA
Sangguniang Bayan
Member


FEDERICO M. TAN
Sangguniang Bayan
Member


ALVIN N. OPINDANO JR.
Sangguniang Bayan
Member


ELVIRA A. BOHOL
Sangguniang Bayan
Member


NATHAN G. LETRODO
Sangguniang Bayan
Member

LOIDA B. VILLABLANCA
Sangguniang Bayan
Member

AIZA G. SILVA
ABC President


IVAN K. SALIENTE
SK Federation President



Republic of The Philippines
PROVINCE OF LEYTE
Municipality of Pastrana

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The Sangguniang Bayan

Excerpts from the Minutes of the 3rd **REGULAR SESSION** of the Sangguniang Bayan of Pastrana, Province of Leyte, held last **1 August 2022** at the Municipal Session Hall.

RESOLUTION NO. 016 **Series of 2022**

A RESOLUTION ADOPTING MUNICIPAL DEVELOPMENT COUNCIL (MDC) RESOLUTION NO. 2022-03 “A RESOLUTION APPROVING THE DIFFERENT PROGRAMS, PROJECTS AND ACTIVITIES (PPA’s) UNDER SUPPLEMENTAL INVESTMENT PROGRAM (AIP) NO. 01 C.Y. 2022 TAKEN FROM THE NATIONAL TAX ALLOTMENT (NTA) RESERVED FUND F.Y. 2022, SAVINGS FROM GENERAL FUND F.Y. 2021 AND REVERSION OF 20% DEVELOPMENT FUND AMOUNTING TO TWENTY-SEVEN MILLION SEVEN HUNDRED TWENTY-SEVEN THOUSAND NINE HUNDRED TWENTY-SIX PESOS AND FIFTY CENTAVOS (PHP 27, 727, 926.50)

WHEREAS, Resolution No. 2022-03 was issued by the Municipal Development Council (MDC) of Pastrana, Leyte approving the different Programs, Projects and Activities (PPA’s) under Supplemental Annual Investment Programs for Calendar Year 2022 and endorsing the same to the Sangguniang Bayan of Pastrana for its adoption,

WHEREAS, Funds are available to finance said Supplemental Annual Investment Program (AIP) No. 01 for Calendar Year 2022,

WHEREAS, Said Supplemental Annual Investment Program (AIP) intends to deliver basic services to the people of Pastrana, Leyte,

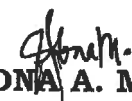
WHEREFORE, on motion of Hon. Nathan Letrodo, duly seconded by Hon. Angelina Diola and Hon. Loida Villablanca.

RESOLVE, AS IT IS HEREBY RESOLVED to adopt Municipal Development Council (MDC) Resolution No. 2022-03 "A resolution approving the different Programs, Projects and Activities (PPA's) under Supplemental Investment Program (AIP) No. 01 C.Y. 2022 taken from the National Tax Allotment (NTA) Reserved Fund F.Y. 2022, savings from General Fund F.Y. 2021 and Reversion of 20% Development Fund amounting to Twenty-Seven Million Seven Hundred Twenty-Seven Thousand Nine Hundred Twenty-Six Pesos and Fifty Centavos (Php 27, 727, 926.50)


RESOLVED FURTHER, that copies of this resolution be furnished all offices and persons concerned.

Issued this 1st day of August, 2022 at Pastrana, Leyte.

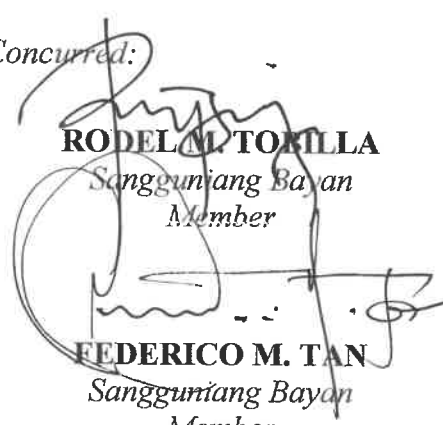
Certified True and Correct:



ALONA A. MAS
Sangguniang Bayan
Secretary – Designate


Attested by:

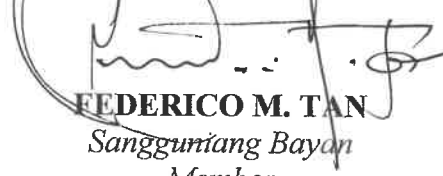

CHITO C. CAYACO
Municipal Vice-Mayor/Presiding Officer

Concurred:



RODEL M. TORILLA
Sangguniang Bayan
Member


GERARDO S. CARIAN
Sangguniang Bayan
Member



ANGELINA C. DIOLA
Sangguniang Bayan
Member


FEDERICO M. TAN
Sangguniang Bayan
Member


ALVIN N. OPINTANO JR.
Sangguniang Bayan
Member


ELVIRA A. BOHOL
Sangguniang Bayan
Member


NATHAN G. LETRODO
Sangguniang Bayan
Member


LOIDA B. VILLABLANCA
Sangguniang Bayan
Member


AIZA C. SILVA
ABC President

IVAN K. SALIENTE
SK Federation President



Republic of The Philippines
PROVINCE OF LEYTE
Municipality of Pastrana

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The Sangguniang Bayan

Excerpts from the Minutes of the **SPECIAL SESSION** of the Sangguniang Bayan of Pastrana, Province of Leyte, held last **11 July 2022** at the Municipal Session Hall.

RESOLUTION NO. 003 **Series of 2022**

A RESOLUTION CREATING VARIOUS POSITIONS AND INCORPORATING THE SAME IN THE ORGANIZATIONAL STRUCTURE OF THE LOCAL GOVERNMENT OF PASTRANA, LEYTE

WHEREAS, Executive Order 138 issued by President Rodrigo Roa Duterte provides for the full devolution of certain functions of the Executive Branch to the Local Government Units (LGU's) as well as the creation of a Committee on Devolution in consonance with the Supreme Court ruling in Mandanas et. al. case.

WHEREAS, in compliance with the abovementioned Executive Order a Devolution Transition Planning Workshop was conducted and the Committee on Devolution decided to recommend for the creation of the following positions and incorporate the same to the Organizational Structure of the Local Government Unit of Pastrana, Leyte to wit:

POSITION	SALARY GRADE
OFFICE OF THE MUNICIPAL MAYOR	
LOCAL DISASTER RISK REDUCTION MANAGEMENT OFFICER II	15
YOUTH DEVELOPMENT OFFICER I	10
TOURISM OPERATION OFFICER I	11
ADMINISTRATIVE OFFICER III (SUPPLY OFFICER II)	14
ADMINISTRATIVE AIDE IV (REPRODUCTION MACHINE OPERATOR II)	4
ADMINISTRATIVE AIDE III (DRIVER I)	3
ADMINISTRATIVE AIDE III (DRIVER I)	3

ADMINISTRATIVE AIDE III (AUDIO VISUAL EQUIPMENT OPERATOR I)	3
ADMINISTRATIVE AIDE IV	4
ADMINISTRATIVE AIDE IV	4
OFFICE OF THE SANGGUNIANG BAYAN	
LOCAL LEGISLATIVE STAFF OFFICER II	13
ADMINISTRATIVE AIDE III (DRIVER I)	3
ADMINISTRATIVE AIDE IV	4
OFFICE OF THE MUN. PLANNING AND DEVELOPMENT CENTER:	
DEVELOPMENT MANAGEMENT OFFICER I	11
ADMINISTRATIVE AIDE IV	4
OFFICE OF THE MUNICIPAL BUDGET OFFICER:	
ADMINISTRATIVE ASSISTANT II (DATA CONTROLLER II)	8
ADMINISTRATIVE AIDE IV	4
OFFICE OF THE MUNICIPAL ACCOUNTANT:	
ADMINISTRATIVE AIDE IV (ACCOUNTING CLERK I)	4
ADMINISTRATIVE AIDE IV (FISCAL CLERK I)	4
OFFICE OF THE MUNICIPAL ASSESSOR:	
ASSESSMENT CLERK III	9
OFFICE OF THE MUNICIPAL HEALTH OFFICER:	
NURSE I	15
MEDICAL TECHNOLOGIST I	11
MIDWIFE I	9
OFFICE OF THE MUN. SOCIAL WELFARE & DEVELOPMENT OFFICER:	
SOCIAL WELFARE OFFICER IV	22
SOCIAL WELFARE OFFICER I	11
SOCIAL WELFARE AIDE	4
SOCIAL WELFARE AIDE	4
SOCIAL WELFARE AIDE	4
OFFICE OF THE MUNICIPAL AGRICULTURIST:	
VETERENARIAN I	13
AGRICULTURIST I	11
FARM WORKER II	4
FARM WORKER II	4
FARM WORKER II	4
AGRICULTURAL TECHNICIAN I	6
OFFICE OF THE MUNICIPAL ENGINEER:	
ENGINEER II	16


WHEREFORE, on motion of Hon. Elvira Bohol, unanimously seconded by all members of the Sangguniang Bayan.

RESOLVE, AS IT IS HEREBY RESOLVED to create various positions and integrate the same to the Organizational Structure of the Local Government Unit of Pastrana, Leyte on condition that persons to be hired for the position shall possess all the necessary qualifications for them to be able to perform their tasks particularly those at the Agriculture Office.


RESOLVED FURTHER, that copies of this resolution be furnished all offices and persons concerned.

Issued this 11th day of July, 2022 at Pastrana, Leyte.

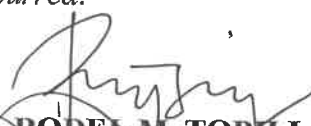
Certified True and Correct:



ALONA A. MAS
Sangguniang Bayan
Secretary – Designate

Attested by:

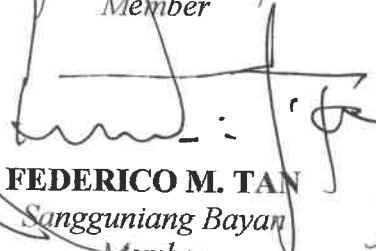

CHITO C. CAYACO
Municipal Vice-Mayor/Presiding Officer


Concurred:

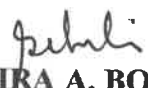

RODEL M. TOBILLA
Sangguniang Bayan
Member

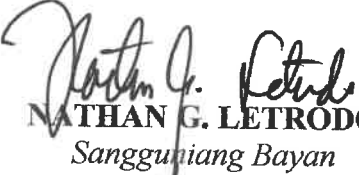

GERARDO S. CARIAN
Sangguniang Bayan
Member



ANGELINA C. DIOLA
Sangguniang Bayan
Member


FEDERICO M. TAN
Sangguniang Bayan
Member


ALVIN N. OPINIANO JR.
Sangguniang Bayan
Member


ELVIRA A. BOHOL
Sangguniang Bayan
Member


NATHAN G. LETRODO
Sangguniang Bayan
Member


LOIDA B. VILLABLANCA
Sangguniang Bayan
Member

AIZA G. SILVA
ABC President


IVAN K. SALIENTE
SK Federation President



Republic of The Philippines
PROVINCE OF LEYTE
Municipality of Pastrana

ᜆᜄᜃᜅᜆᜇᜈᜉᜊᜋᜌᜍᜎᜏᜐᜑᜒᜓ᜔᜕᜖᜗᜘᜙᜚᜛᜜᜝᜞ᜟᜠᜡᜢᜣᜤᜥᜦᜧᜨᜩᜪᜫᜬᜭᜮᜯᜰᜱᜲᜳ᜴᜵᜶᜷᜸᜹᜺᜻᜼᜽᜾᜿᜿

The Sangguniang Bayan

**MUNICIPAL ORDINANCE NO. 002
Series of 2022**

AN ORDINANCE CREATING NEW POSITIONS IN THE ORGANIZATIONAL STRUCTURE OF THE MUNICIPALITY OF PASTRANA, PROVINCE OF LEYTE AND APPROPRIATING FUNDS THEREOF

WHEREAS, Executive Order 138 issued by President Rodrigo Roa Duterte provides for the full devolution of certain functions of the Executive Branch to the Local Government Units (LGUs) as well as the creation of a Committee on Devolution in consonance with the Supreme Court ruling in Mandanas et al. case;

WHEREAS, the Committee on Devolution has decided to recommend for the creation of the following positions and incorporate the same to the Organizational Structure of the Local Government Unit of Pastrana, Leyte;

WHEREAS, such new positions to be created will be responsive to the needs of the Local Government Unit of Pastrana and that the same has sufficient funds to finance said positions;

WHEREFORE, on motion of Hon. Elvira Bohol, duly seconded by Hon. Nathan Letrodo.

Be it enacted by the Sangguniang Bayan in session assembled that:

ARTICLE I. TITLE. This Ordinance shall be known as an Ordinance Creating New Positions in the Organizational Structure of the Municipality of Pastrana, Province of Leyte and Appropriating Funds thereof.

ARTICLE II. PURPOSE. New positions under the Municipal Mayor.

Section 1. The position of Local Disaster Risk Reduction Management Officer II with salary grade 15 is hereby created;

Section 2. The position of Youth Development Officer I with salary grade 10 is hereby created;

Section 3. The position of Tourism Operation Officer I with salary grade 11 is hereby created;

Section 4. The position of Administrative Officer III (Supply Officer II) with salary grade 14 is hereby created;

Section 5. The position of Administrative Aide IV (Reproduction Machine Operator II) with salary grade 4 is hereby created;

Section 6. The position of Administrative Aide III (Driver I) with salary grade 3 is hereby created;

Section 7. The position of Administrative Aide III (Driver I) with salary grade 3 is hereby created;

Section 8. The position of Administrative Aide III (Audio-Visual Equipment Operator I) with salary grade 3 is hereby created;

Section 9. Two (2) Administrative Aide IV positions salary grade 4 are hereby created.

ARTICLE III. New positions under the Office of the Sangguniang Bayan.

Section 1. The position of Local Legislative Staff Officer II with salary grade 13 is hereby created;

Section 2. The position of Administrative Aide III (Driver I) with salary grade 3 is hereby created;

Section 3. The position Administrative Aide IV with salary grade 4 is hereby created.

ARTICLE IV. New position under the Office of the Municipal Planning and Development Coordinator.

Section 1. The position of Development Management Officer I with salary grade 2 is hereby created;

Section 2. The position of Administrative Aide IV with salary grade 4 is hereby created.

ARTICLE V. New position under the Office of the Municipal Budget Officer.

Section 1. The position of Administrative Assistant II (Data Controller II) with salary grade 8 is hereby created;

Section 2. The position of Administrative Aide IV with salary grade 4 is hereby created.

ARTICLE VI. New position under the Office of the Municipal Accountant.

Section 1. Two (2) Administrative Aide IV (Accounting and Fiscal Clerk I) position with salary grade 4 are hereby created.

ARTICLE VII. New position under the Office of the Municipal Assessor.

Section 1. The position Assessment Clerk III with salary grade 9 is hereby created.

ARTICLE VIII. New position under the Office of the Municipal Health Office.

Section 1. The position of Nurse I with salary grade 15 is hereby created;

Section 2. The position of Medical Technologist I with salary grade II is hereby created;

Section 3. The position of Midwife I with salary grade 9 is hereby created.

ARTICLE IX. New positions at the Office of the Municipal Social Welfare and Development.

Section 1. The position of Social Welfare Officer IV with salary grade 22 is hereby created;

Section 2. The position of Social Welfare Officer I with salary grade 11 is hereby created;

Section 3. Three (3) Social Welfare Aide position with salary grade 4 are hereby created.

ARTICLE X. New positions at the Office the Municipal Agriculturist.

Section 1. The position Veterinarian I with salary grade 13 is hereby created;

Section 2. The position of Agriculturist I with salary grade 11 is hereby created;

Section 3. Three (3) Farm Worker II position with salary grade 4 are hereby created;

Section 4. The position of Agricultural Technician I with salary grade 6 is hereby created.

ARTICLE XI. New position at the Office of the Municipal Engineer.

Section 1. The position of Engineer II with salary grade 16 is hereby created.

ARTICLE XII. Duties and responsibilities of each new positions.

‡ Office of the Municipal Mayor

- a) Local Disaster Risk Reduction Management Officer II
 - Identify assess and manage the hazards, vulnerabilities & risk that may occur in their locality; Disseminate information & raise public awareness about those hazards, vulnerabilities & risk.
- b) Youth Development Officer I
 - Responsible for the development, planning, implementation and coordination of youth events, projects and programs.
- c) Tourism Operations Officer I
 - Promoting tourism and devising tourist development initiatives/campaigns with aim of generating and increasing revenue.

d) Administrative Officer III (Supply Officer II)

- Plans programs, procurement of supplies and equipment, repair and maintenance of equipment and implements rules and regulations relating in procurement, payment, storage, issuance, etc.

e) Administrative Aide IV (Reproduction Machine Operator II)

- Operates the digital duplicating machines to produce different types of forms and other office materials and maintains the conditions of the equipment.

f) Administrative Aide III (Driver I)

- Drive safely, obey traffic laws; Respect the right of the drivers

g) Administrative Aide III (Audio-Visual Equipment Operator I)

- Set up, maintain and dismantle audio and video equipment such as microphone, sound speakers, connecting wires and cables, mixing boards, video cameras, video monitors, servers and related electronic equipment for live and recorded events.

h) Administrative Aide IV

- Performs any other administrative tasks such as document processing and record management; Performs other tasks as the supervisor may assign within the prescribed office rules and regulations.

✚ **Office of the Sangguniang Bayan**

a) Local Legislative Staff Officer II

- In charge of crafting and drafting of resolution and ordinances needed for the municipality; Also make messages for the councilors speaking engagements, business letters, endorsements, certifications and recommendations for clients who ask from office in charge organizing files, attending phone calls and maintaining cleanliness of the office.

b) Administrative Aide III (Driver I)

- Drive safely, obey traffic laws; Respect the right of other drivers

c) Administrative Aide IV

- ~~Performs any other administrative tasks such as document processing and record management; Performs other tasks as the supervisor may assign within the prescribed office rules and regulations.~~

✚ **Office of the Municipal Planning and Development Coordinator**

a) Development Management Officer I

- Identify projects needs and develop a detailed timeline for completion; Coordinate a project management.

b) Administrative Aide IV

- Performs any other administrative tasks such as document processing and record management; Performs other tasks as the supervisor may assign within the prescribed office rules and regulations.

‡ **Office of the Municipal Budget Officer**

a) Administrative Assistant II (Data Controller II)

- Oversee how data is used and oversee duties of data processor and ensures that data is used, stored and processed in accordance with guidelines; Maintains and retrieves records and files; Check data for completeness, accuracy and compliance with criteria.

b) Administrative Aide IV

- ~~Performs any other administrative tasks such as document processing and record management; Performs other tasks as the supervisor may assign within the prescribed office rules and regulations.~~

‡ **Office of the Municipal Accountant**

a) Administrative Aide IV (Accounting Clerk I)

- Keeping financial records updated, preparing reports and reconciling bank statements; Process business transaction, like accounts payable and receivable, disbursements, expense voucher and receipts.

b) Administrative Aide IV (Fiscal Clerk I)

- Perform technical accounting in preparation, maintenance and processing of accounting records and financial transactions, including accounts payable, accounts receivable, business license and payroll functions.

‡ **Office of the Municipal Assessor**

a) Assessment Clerk III

- Process property transfer paperwork; Record changes and updates information files on a personal computer as necessary; Answers inquiries regarding assessment tax rates, exemptions, property data, sales, dates, deed, etc. and provides assistance to the public on how to complete various forms; Files various applications, forms and reports.

‡ **Office of the Municipal Health Office**

a) Nurse I

- Records medical history and symptoms; Collaborate with team to plain for the patient care; Advocate for the health and wellbeing of patients; Monitors patients health and

records signs; Operate medical equipment and perform diagnostic tests.

b) Medical Technologist I

- Conduct analysis on various body fluids such as urine, blood, saliva, and bile; Analyzes and identifies blood cells using microscope; Ensures that laboratory equipment is clean, functional and calibrated; Stocks and organizes laboratory supplies and maintains LGU inventory records; Answers and respond to patients, physician and vendor questions and concern.

c) Midwife I

- Provide community-based care working collaboratively with doctors, nurses, ambulance attendants and other; During pregnancy includes educating women about what's going on with their bodies and baby; Advises mothers to be as they go through their pregnancies and responds to minor health concerns and immunizes children in their office in the Rural health centers and barangays.

‡ **Office of the Municipal Social Welfare and Development**

a) Social Welfare Officer IV

- Supervise the activities of the office providing technical support to the municipality on community organization, family, child, youth, women, and elderly; Review financial plans and periodic reports; Provide technical assistance through consultations, dialogues, conferences and training; Assist management in networking and resource generation.

b) Social Welfare Officer I

- Conducts interviews, case counselling, case management/conference and home visits to clients; Coordinates/networks with the NGAs, LGUs, GOs, NGOs, and POS; Attends meetings, conferences seminars; Perform other related tasks.

c) Social Welfare Aide

- Assist social workers in the assessment and referrals of clients for assistance, socio-economic survey and community profile; Assist in the implementation of programs and services to victims of child abuse, disadvantaged women youth; Prepares accomplishment reports and Encodes communications letters/memoranda.

‡ **Office of the Municipal Agriculturist**

a) Veterinarian

- Examine animals to assist their health and diagnose problems; Treat and dress wounds; Perform surgery on animals; Test and vaccinate against diseases; Operate

~~medical equipment such as x-ray machines; Advice animal owners about animal general care conditions and treatments.~~

b) Agriculturist I

- ~~Develop plans and strategies on agricultural programs and projects; Ensures maximum assistance and access to resources in the production, processing and marketing of agricultural products extended to farmers; Assist in making available the appropriate technology arising out of and disseminate information on research on crops, prevention and control of plants diseases and pests and other agricultural matters which will maximize.~~

c) Farm Worker II

- ~~Harvest and inspect crops by hand; Irrigate farm soil and maintain ditches or pipes and pumps; Operate and service farm machinery and tools; Spray fertilizers or pesticide solutions to controls insects' fungi and weeds; Perform other task assigned from time to time.~~

d) Agricultural Technician I

- ~~Performs tests and experiments, and provide technical and scientific support to agricultural scientists, farmers and farm managers; Record data pertaining to experimentation, research, and animal care; Prepare data summaries, reports, and analyses that includes findings and results.~~

Office of the Municipal Engineer

a) Engineer II

- ~~Assist and general supervision and provides technical and administrative support to the planning, implementations, communication, monitoring and evaluation of programs projects and activities of the municipality.~~

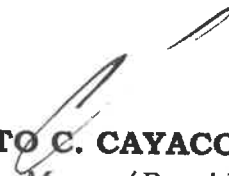
APPROVED UNANIMOUSLY.

Enacted this 30th day of August 2022.


Certified Duly Enacted and Approved:


Alona A.
ALONA A. MAS
Sangguniang Bayan
Secretary – Designate

Attested by:



CHITO C. CAYACO
Municipal Vice-Mayor/Presiding Officer

Concurrent:


RODEL M. TOBILLA
Sangguniang Bayan
Member


GERARDO S. CARIAN
Sangguniang Bayan
Member

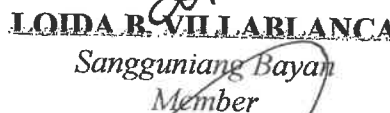
Angelina C. Diola
ANGELINA C. DIOLA
Sangguniang Bayan
Member


FEDERICO M. TAN
Sangguniang Bayan
Member


ALVIN N. OPINIANO JR.
Sangguniang Bayan
Member

Elvira A. Bohol
ELVIRA A. BOHOL
Sangguniang Bayan
Member

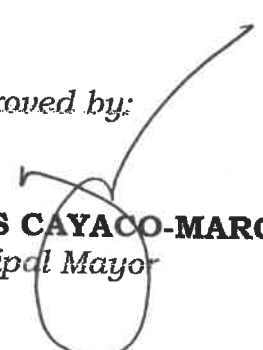

NATHAN G. LETRODO
Sangguniang Bayan
Member


LOIDA B. VILLABLANCA
Sangguniang Bayan
Member

Aiza D. Silva
AIZA D. SILVA
ABC President


IVAN K. SALIENTE
SK Federation President

Approved by:


HON. MARITESS CAYACO-MARCOS
Municipal Mayor



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Pastrana

OFFICE OF THE MAYOR

August 5, 2022

Hon. Vice-Mayor CHITO C. CAYACO
Presiding Officer and
HON. MEMBERS
Sangguniang Bayan
Pastrana, Leyte

Gentlemen and Madame's,

Respectfully indorsing the Supplemental Budget No. 01 for Fiscal Year 2022.

The Budget is made to allocate funds for Personal Services, Programs, Projects and Activities of the Local Government Unit Pastrana, Leyte.

For your review and approval.

Very truly yours,

MARITESS CAYACO-MARCOS
Municipal Mayor



Republic of the Philippines
Province of Leyte
Municipality of Pastrana
-o0o-

**Office of the Municipal Accountant/
Office of the Municipal Treasurer**

July 13, 2022

C E R T I F I C A T I O N

This is to certify that per records of our Offices, the Local Government Unit of Pastrana has an available fund in the amount **Twenty Seven Million Seven Hundred Twenty Seven Thousand Nine Hundred Twenty Six Pesos & 50/100 centavos (P 27,727,926.50)** in the General Fund inclusive of the amount intended for the Supplemental Budget No.01 of FY 2022.

This certification is being issued upon to support for the approval of the said Supplemental Budget No. 1.

Certified by:


JOCELYN M. VILVESTRE
Municipal Accountant-Designate


JOSE ERIC L. AGUILAR
OIC-Municipal Treasurer


MARITESS CAYACO-MARCOS
Municipal Mayor



Republic of the Philippines
Province of Leyte
Municipality of Pastrana
-o0o-

MUNICIPAL ACCOUNTANT'S OFFICE

CERTIFICATION

TO WHOM IT MAY CONCERN:

This is to CERTIFY that there are savings on Appropriations from Personal Services & M.O.O.E. for FY 2021, Un programmed National Tax Allotment (NTA) and Reversion of 20% Development Fund are as follows:

1. Unprogrammed National Tax Allotment (NTA) . . .	P 6,355,876.65
2. Personal Services & M.O.O.E FY 2021	12,819,273.79
3. Reversion 20% Devt. Fund	<u>8,552,776.06</u>
 Grand Total	 <u>P 27,727,926.50</u>

This certification is being issued for the preparation of Supplemental Budget No. 01 for FY 2022.

Issued this 13th day of July , 2022.

Certified by:


JOCELYN M. VILVESTRE
Municipal Accountant-Designate

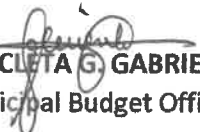

JOSE ERIC L. AGUILAR
OIC-Municipal Treasurer

SUPPLEMENTAL BUDGET NO. 1
STATEMENT OF FUNDS AVAILABLE FOR REVERSION
FISCAL YEAR 2022

OFFICE	OBJECT OF EXPENDITURES	AMOUNT OF APPROPRIATIONS	AMOUNT OF OBLIGATION	UNOBLIGATED TO DATE	AMOUNT REVERTED
OFFICE OF THE MAYOR					
20% DEVELOPMENT FUND	FMR- BRGY. HALABA	1,100,000.00	1,098,405.00	1,595.00	1,595.00
	CONST. OF TREATER	100,000.00	98,880.00	1,120.00	1,120.00
	ISOLATION ROOM	250,000.00	244,630.36	5,369.64	5,369.64
	FMR-ARINGIT TO BAHAY	2,450,000.00	2,441,859.42	8,140.58	8,140.58
	TOURISM DEVT. FUND	428,000.00		428,000.00	428,000.00
	PURCHASE OF DUMPTRUCK	600,000.00		600,000.00	600,000.00
	PURCHASE OF RESCUE VEHICLE	2,127,955.40		2,127,955.40	2,127,955.40
	FMR	286,713.77		286,713.77	286,713.77
	SOLAR STREET LIGHT	12,481,934.32	10,988,052.65	1,493,881.67	1,493,881.67
	LOT PURCHASE FOR CEMETERY	3,000,000.00		3,000,000.00	3,000,000.00
	FMR- SAPSAP TO ARINGIT	3,600,000.00	3,061,952.04	538,047.96	538,047.96
	WATER CONNECTION TO 29 BRGYS.	2,000,000.00		2,000,000.00	61,952.04
	TOTAL	28,424,603.49	17,933,779.47	10,490,824.02	8,552,776.06

WE HEREBY CERTIFY jointly that the above statement of funds for reversion is true & correct.

Prepared by:


ANACLETO G. GABRIENTE
Municipal Budget Officer

Confirmed by:


JOCELYN M. VILVESTRE
ICO-Mun. Accountant


JOSE ERIC L. AGUILAR
ICO-Municipal Treasurer


STATEMENT OF FUNDING SOURCES
Supplemental Budget No. 01
Fiscal Year 2022

PROVINCE OF LEYTE
General Fund
Fund/Special Account

Particulars (1)	Account Classification (PGCA) (2)	Amount (3)
1.0 New Revenue Sources Unprogrammed National Tax Allotment (NTA)		P6,355,876.65
2.0 Actual Collections in Excess of the Estimated Income FY 2018		
3.0 Savings P.S FY 2021 MOOE FY 2021		1,727,202.64 11,092,071.15
4.0 Realignment		
5.0 Reversion 20% Devt. Fund		8,552,776.06
TOTAL		P27,727,926.50

Certified Correct:


JOSE ERIC L. AGUILAR
ICO-Municipal Treasurer


JOCELYN M. VILVESTRE
OIC-Municipal Accountant

STATEMENT OF SUPPLEMENTAL APPROPRIATION

LGU- Pastrana, Leyte

SUPPLEMENTAL BUDGET NO. 01 FY 2022

Implementing Office ,(1)	Particulars/Purpose ,(2)	AIP Ref Code (3)	Object of Expenditures ,(4)	Account Code ,(5)	Amount ,(6)
MAYOR'S OFFICE	P.S.				
	Provision for Salaries		Salaries and Wages-Regular	5-01-01-010	850,189.20
	Provision for Other Compensation		PERA	5-01-02-010	120,000.00
	Provision for Other Compensation		Clothing/Uniform Allowance	5-01-02-040	60,000.00
	Grant of Other Bonuses and Allowances		PEI	5-01-02-990	50,000.00
	Provision for Other Compensation	1000-3-01-001	Cash gift	5-01-02-150	50,000.00
	Provision for Other Compensation		Year End Bonus	5-01-02-140	141,682.00
	Provision for Personnel Benefit Cont.		Ret. And Life Insurance Prem.	5-01-03-010	102,011.04
	Provision for Personnel Benefit Cont.		Pagibig Contribution	5-01-03-020	6,000.00
	Provision for Personnel Benefit Cont.		PHILHEALTH Contribution	5-01-03-030	34,003.68
	Provision for Personnel Benefit Cont.		ECCI Premiums	5-01-03-040	6,000.00
	TOTAL PS				1,419,885.92
	M.O.O.E.				
	Capacity Development Fund	1000-3-01-001-002	Training Expenses	5-02-02-010	2,000,000.00
	Purchase of Office Suppllies	1000-3-01-001-004	Supplies and Materials Exp.	5-02-03-010	950,000.00
	Payment for Utility Expenses	1000-3-01-001-005	Electricity Expenses	5-02-04-020	750,000.00
	Provision for Other Supplies	1000-3-01-001-006	Other Supplies & Mat. Exp.	5-02-03-990	500,000.00
	Provision for Gen. Services	1000-3-01-001-003	Other General Services	5-02-12-990	2,000,000.00
	Professional Services	1000-3-01-001-007	Other Professional Services	5-02-11-990	200,000.00
	TOTAL M.O.O.E.				6,400,000.00
	NON- OFFICE EXPENDITURES:				
	Provision for Civil Service Month Fund	1000-3-01-001-008	SOCIO-CULTURAL FUND		1,200,000.00
	TOTAL NON-Office Expenditures				1,200,000.00
CAPITAL OUTLAY:					
Fund for the improvement of Mun. Plaza	1000-3-01-001-009	Parks, Plazas & Monuments	1-07-03-090	4,075,558.17	
Fund for the construction of Market	1000-3-01-001-010	Markets	1-07-04-040	8,552,776.06	
Fund for Other Structures	1000-3-01-001-011	Residual Containment Area	1-07-04-990	500,000.00	
Fund for Other Structures	1000-3-01-001-012	Perimeter Fence of Slaughterh	1-07-04-990	404,241.83	
TOTAL CAPITAL OUTLAY				13,532,576.06	
OFFICE OF THE SB THE SB	P.S.				
	Provision for Salaries		Salaries and Wages-Regular	5-01-01-010	247,447.20
	Provision for Other Compensation		PERA	5-01-02-010	36,000.00
	Provision for Other Compensation		Clothing/Uniform Allowance	5-01-02-040	18,000.00
	Grant of Other Bonuses and Allowances		PEI	5-01-02-990	15,000.00
	Provision for Other Compensation	1000-3-01-003-001	Cash gift	5-01-02-150	15,000.00
	Provision for Other Compensation		Year End Bonus	5-01-02-140	41,242.00
	Provision for Personnel Benefit Cont.		Ret. And Life Insurance Prem.	5-01-03-010	29,694.24
	Provision for Personnel Benefit Cont.		Pagibig Contribution	5-01-03-020	1,800.00
	Provision for Personnel Benefit Cont.		PHILHEALTH Contribution	5-01-03-030	9,904.08
	Provision for Personnel Benefit Cont.		ECCI Premiums	5-01-03-040	1,800.00
TOTAL PS				415,887.52	
M.O.O.E.					
Purchase of Office Suppllies	1000-3-01-003-002	Supplies and Materials Exp.	5-02-03-010	257,122.88	
TOTAL MOOE				257,122.88	
OFFICE OF THE SB SEC.	P.S.				
	Provision for Salaries	1000-3-01-004-001	Salaries and Wages-Regular	5-01-01-010	1.20
	TOTAL PS				1.20
OFFICE OF THE MPDC	P.S.				
	Provision for Salaries		Salaries and Wages-Regular	5-01-01-010	62,968.80
	Provision for Other Compensation		PERA	5-01-02-010	12,000.00
	Provision for Other Compensation		Clothing/Uniform Allowance	5-01-02-040	6,000.00
	Grant of Other Bonuses and Allowances		PEI	5-01-02-990	5,000.00
	Provision for Other Compensation	1000-3-01-009-001	Cash gift	5-01-02-150	5,000.00
	Provision for Other Compensation		Year End Bonus	5-01-02-140	10,495.00
	Provision for Personnel Benefit Cont.		Ret. And Life Insurance Prem.	5-01-03-010	7,556.40
	Provision for Personnel Benefit Cont.		Pagibig Contribution	5-01-03-020	600.00
	Provision for Personnel Benefit Cont.		PHILHEALTH Contribution	5-01-03-030	2,518.80
	Provision for Personnel Benefit Cont.		ECCI Premiums	5-01-03-040	600.00
TOTAL PS				112,739.00	

STATEMENT OF SUPPLEMENTAL APPROPRIATION

LGU- Pastrana, Leyte

SUPPLEMENTAL BUDGET NO. 01 FY 2022

Implementing Office ,(1)	Particulars/Purpose ,(2)	AIP Ref Code (3)	Objectof Expenditures ,(4)	Account Code ,(5)	Amount ,(6)
MAYOR'S OFFICE	P.S.				
	Provision for Salaries		Salaries and Wages-Regular	5-01-01-010	850,189.20
	Provision for Other Compensation		PERA	5-01-02-010	120,000.00
	Provision for Other Compensation		Clothing/Uniform Allowance	5-01-02-040	60,000.00
	Grant of Other Bonuses and Allowances		PEI	5-01-02-990	50,000.00
	Provision for Other Compensation	1000-3-01-001	Cash gift	5-01-02-150	50,000.00
	Provision for Other Compensation		Year End Bonus	5-01-02-140	141,682.00
	Provision for Personnel Benefit Cont.		Ret. And Life Insurance Prem.	5-01-03-010	102,011.04
	Provision for Personnel Benefit Cont.		Pagibig Contribution	5-01-03-020	6,000.00
	Provision for Personnel Benefit Cont.		PHILHEALTH Contribution	5-01-03-030	34,003.68
	Provision for Personnel Benefit Cont.		ECCI Premiums	5-01-03-040	6,000.00
	TOTAL PS				1,419,885.92
	M.O.O.E.				
	Capacity Development Fund	100-3-01-001-002	Training Expenses	5-02-02-010	2,000,000.00
	Purchase of Office Supllies	100-3-01-001-004	Supplies and Materials Exp.	5-02-03-010	950,000.00
	Payment for Utility Expenses	100-3-01-001-005	Electricity Expenses	5-02-04-020	750,000.00
	Provision for Other Supplies	100-3-01-001-006	Other Supplies & Mat. Exp.	5-02-03-990	500,000.00
	Provision for Gen. Services	100-3-01-001-003	Other General Services	5-02-12-990	2,000,000.00
	Professional Services	100-3-01-001-007	Other Professional Services	5-02-11-990	200,000.00
	TOTAL M.O.O.E.				6,400,000.00
	NON- OFFICE EXPENDITURES:				
Provision for Civil Service Month Fund	100-3-01-001-008	SOCIO-CULTURAL FUND		1,200,000.00	
TOTAL NON-Office Expenditures				1,200,000.00	
CAPITAL OUTLAY:					
Fund for the improvement of Mun. Plaza	100-3-01-001-009	Parks, Plazas & Monuments	1-07-03-090	4,075,558.17	
Fund for the construction of Market	100-3-01-001-010	Markets	1-07-04-040	8,552,776.06	
Fund for Other Structures	100-3-01-001-011	Residual Containment Area	1-07-04-990	500,000.00	
Fund for Other Structures	100-3-01-001-012	Perimeter Fence of Slaughterbh	1-07-04-990	404,241.83	
TOTAL CAPITAL OUTLAY				13,532,576.06	
OFFICE OF THE SB THE SB	P.S.				
	Provision for Salaries		Salaries and Wages-Regular	5-01-01-010	247,447.20
	Provision for Other Compensation		PERA	5-01-02-010	36,000.00
	Provision for Other Compensation		Clothing/Uniform Allowance	5-01-02-040	18,000.00
	Grant of Other Bonuses and Allowances		PEI	5-01-02-990	15,000.00
	Provision for Other Compensation	1000-3-01-003-001	Cash gift	5-01-02-150	15,000.00
	Provision for Other Compensation		Year End Bonus	5-01-02-140	41,242.00
	Provision for Personnel Benefit Cont.		Ret. And Life Insurance Prem.	5-01-03-010	29,694.24
	Provision for Personnel Benefit Cont.		Pagibig Contribution	5-01-03-020	1,800.00
	Provision for Personnel Benefit Cont.		PHILHEALTH Contribution	5-01-03-030	9,904.08
	Provision for Personnel Benefit Cont.		ECCI Premiums	5-01-03-040	1,800.00
TOTAL PS				415,887.52	
M.O.O.E.					
Purchase of Office Supllies	1000-3-01-003-002	Supplies and Materials Exp.	5-02-03-010	257,122.88	
TOTAL MOOE				257,122.88	
OFFICE OF THE SB SEC.	P.S.				
	Provision for Salaries	1000-3-01-004-001	Salaries and Wages-Regular	5-01-01-010	1.20
TOTAL PS				1.20	
OFFICE OF THE MPDC	P.S.				
	Provision for Salaries		Salaries and Wages-Regular	5-01-01-010	62,968.80
	Provision for Other Compensation		PERA	5-01-02-010	12,000.00
	Provision for Other Compensation		Clothing/Uniform Allowance	5-01-02-040	6,000.00
	Grant of Other Bonuses and Allowances		PEI	5-01-02-990	5,000.00
	Provision for Other Compensation	1000-3-01-009-001	Cash gift	5-01-02-150	5,000.00
	Provision for Other Compensation		Year End Bonus	5-01-02-140	10,495.00
	Provision for Personnel Benefit Cont.		Ret. And Life Insurance Prem.	5-01-03-010	7,556.40
	Provision for Personnel Benefit Cont.		Pagibig Contribution	5-01-03-020	600.00
	Provision for Personnel Benefit Cont.		PHILHEALTH Contribution	5-01-03-030	2,518.80
	Provision for Personnel Benefit Cont.		ECCI Premiums	5-01-03-040	600.00
TOTAL PS				112,739.00	

	M.O.O.E.					
	Purchase of Office Supllies	1000-3-01-009-002	Supplies and Materials Exp.	5-02-03-010	100,000.00	
	TOTAL M.O.O.E.				100,000.00	
OFFICE OF THE MCR	P.S.					
	Provision for Salaries	1000-3-01-012-001	Salaries and Wages-Regular	5-01-01-010	1.20	
	TOTAL PS				1.20	
	M.O.O.E.					
	Purchase of Office Supllies	1000-3-01-012-002	Supplies and Materials Exp.	5-02-03-010	50,000.00	
Travelling Expenses	1000-3-01-012-003	Travelling Expenses	5-02-01-010	30,000.00		
	TOTAL M.O.O.E.				80,000.00	
OFFICE OF THE MBO	P.S.					
	Provision for Salaries	1000-3-01-008-001	Salaries and Wages-Regular	5-01-01-010	142,761.60	
	Provision for Other Compensation		PERA	5-01-02-010	24,000.00	
	Provision for Other Compensation		Clothing/Uniform Allowance	5-01-02-040	12,000.00	
	Grant of Other Bonuses and Allowances		PEI	5-01-02-990	10,000.00	
	Provision for Other Compensation		Cash gift	5-01-02-150	10,000.00	
	Provision for Other Compensation		Year End Bonus	5-01-02-140	23,794.00	
	Provision for Personnel Benefit Cont.		Ret. And Life Insurance Prem.	5-01-03-010	17,131.68	
	Provision for Personnel Benefit Cont.		Pagibig Contribution	5-01-03-020	1,200.00	
	Provision for Personnel Benefit Cont.		PHILHEALTH Contribution	5-01-03-030	5,710.56	
	Provision for Personnel Benefit Cont.		ECCI Premiums	5-01-03-040	1,200.00	
	Provision for Other Compensation		OVERTIME PAY	5-01-02-130	100,000.00	
	TOTAL PS					347,797.84
	MO.OE.					
	Purchase of Office Supllies		1000-3-01-008-002	Supplies and Materials Exp.	5-02-03-010	100,000.00
Travelling Expenses	1000-3-01-008-003	Travelling Expenses	5-02-01-010	126,317.92		
	TOTAL M.O.O.E.			226,317.92		
OFFICE OF THE MTO	P.S.					
	Provision for Salaries	1000-3-1-005-001	Salaries and Wages-Regular	5-01-01-010	3.60	
	Provision for Other Compensation	1000-3-01-005-002	OVERTIME PAY	5-01-02-130	32,000.00	
	TOTAL PS				32,003.60	
OFFICE OF THE MSWDO	P.S.					
	Provision for Salaries	3000-3-02-005-001	Salaries and Wages-Regular	5-01-01-010	589,594.80	
	Provision for Other Compensation		PERA	5-01-02-010	60,000.00	
	Provision for Other Compensation		Clothing/Uniform Allowance	5-01-02-040	30,000.00	
	Grant of Other Bonuses and Allowances		PEI	5-01-02-990	25,000.00	
	Provision for Other Compensation		Cash gift	5-01-02-150	25,000.00	
	Provision for Other Compensation		Year End Bonus	5-01-02-140	98,266.00	
	Provision for Personnel Benefit Cont.		Ret. And Life Insurance Prem.	5-01-03-010	70,751.52	
	Provision for Personnel Benefit Cont.		Pagibig Contribution	5-01-03-020	3,000.00	
	Provision for Personnel Benefit Cont.		PHILHEALTH Contribution	5-01-03-030	23,583.84	
	Provision for Personnel Benefit Cont.		ECCI Premiums	5-01-03-040	3,000.00	
	Provision for Other Compensation		Hazard Pay	5-01-02-110	117,919.20	
	TOTAL PS					1,046,115.36
	M.O.O.E.					
	Purchase of Office Supllies		3000-3-02-005-002	Supplies and Materials Exp.	5-02-03-010	175,000.00
	TOTAL MOOE			175,000.00		
OFFICE OF THE MHO	P.S.					
	Provision for Salaries	3000-3-01-011-001	Salaries and Wages-Regular	5-01-01-010	341,493.60	
	Provision for Other Compensation		PERA	5-01-02-010	36,000.00	
	Provision for Other Compensation		Clothing/Uniform Allowance	5-01-02-040	18,000.00	
	Grant of Other Bonuses and Allowances		PEI	5-01-02-990	15,000.00	
	Provision for Other Compensation		Cash gift	5-01-02-150	15,000.00	
	Provision for Other Compensation		Year End Bonus	5-01-02-140	56,656.00	
	Provision for Personnel Benefit Cont.		Ret. And Life Insurance Prem.	5-01-03-010	40,792.32	
	Provision for Personnel Benefit Cont.		Pagibig Contribution	5-01-03-020	1,800.00	
	Provision for Personnel Benefit Cont.		PHILHEALTH Contribution	5-01-03-030	13,597.44	
	Provision for Personnel Benefit Cont.		ECCI Premiums	5-01-03-040	1,800.00	
	Provision for Other Compensation		Hazard Pay	5-01-02-110	84,984.00	
	Provision for Other Compensation		Subsistence Allowance	5-01-02-050	54,000.00	
	Provision for Other Compensation		Laundry Allowance	5-01-02-060	5,400.00	
	TOTAL PS					684,523.36

OFFICE OF THE MUN. ACCOUNTANT	P.S.				
	Provision for Salaries		Salaries and Wages-Regular	5-01-01-010	126,488.40
	Provision for Other Compensation		PERA	5-01-02-010	24,000.00
	Provision for Other Compensation		Clothing/Uniform Allowance	5-01-02-040	12,000.00
	Grant of Other Bonuses and Allowances		PEI	5-01-02-990	10,000.00
	Provision for Other Compensation	1000-3-01-007-001	Cash gift	5-01-02-150	10,000.00
	Provision for Other Compensation		Year End Bonus	5-01-02-140	20,990.00
	Provision for Personnel Benefit Cont.		Ret. And Life Insurance Prem.	5-01-03-010	15,112.80
	Provision for Personnel Benefit Cont.		Pagibig Contribution	5-01-03-020	1,200.00
	Provision for Personnel Benefit Cont.		PHILHEALTH Contribution	5-01-03-030	5,037.60
	Provision for Personnel Benefit Cont.		ECCI Premiums	5-01-03-040	1,200.00
Provision for Other Compensation		OVERTIME PAY	5-01-02-130	130,877.12	
TOTAL PS					356,905.92
M.O.O.E.					
Purchase of Office Supllies	1000-3-01-007-002	Supplies and Materials Exp.	5-02-03-010	100,000.00	
TOTAL MOOE					100,000.00
OFFICE OF THE MUN. ASSESSOR	P.S.				
	Provision for Salaries		Salaries and Wages-Regular	5-01-01-010	85,682.40
	Provision for Other Compensation		PERA	5-01-02-010	12,000.00
	Provision for Other Compensation		Clothing/Uniform Allowance	5-01-02-040	6,000.00
	Grant of Other Bonuses and Allowances		PEI	5-01-02-990	5,000.00
	Provision for Other Compensation	1000-3-01-006-001	Cash gift	5-01-02-150	5,000.00
	Provision for Other Compensation		Year End Bonus	5-01-02-140	14,281.00
	Provision for Personnel Benefit Cont.		Ret. And Life Insurance Prem.	5-01-03-010	10,282.32
	Provision for Personnel Benefit Cont.		Pagibig Contribution	5-01-03-020	600.00
	Provision for Personnel Benefit Cont.		PHILHEALTH Contribution	5-01-03-030	3,427.44
	Provision for Personnel Benefit Cont.		ECCI Premiums	5-01-03-040	600.00
TOTAL PS					142,873.16
M.O.O.E.					
Purchase of Office Supllies	1000-3-01-006-002	Supplies and Materials Exp.	5-02-03-010	25,006.00	
TOTAL MOOE					25,006.00
OFFICE OF THE DA	PS				
	Provision for Salaries		Salaries and Wages-Regular	5-01-01-010	366,630.00
	Provision for Other Compensation		PERA	5-01-02-010	60,000.00
	Provision for Other Compensation		Clothing/Uniform Allowance	5-01-02-040	29,000.00
	Grant of Other Bonuses and Allowances		PEI	5-01-02-990	25,000.00
	Provision for Other Compensation	8000-3-02-003-001	Cash gift	5-01-02-150	25,000.00
	Provision for Other Compensation		Year End Bonus	5-01-02-140	61,106.00
	Provision for Personnel Benefit Cont.		Ret. And Life Insurance Prem.	5-01-03-010	43,996.32
	Provision for Personnel Benefit Cont.		Pagibig Contribution	5-01-03-020	3,000.00
	Provision for Personnel Benefit Cont.		PHILHEALTH Contribution	5-01-03-030	14,665.44
	Provision for Personnel Benefit Cont.		ECCI Premiums	5-01-03-040	3,000.00
TOTAL PS					631,397.76
M.O.O.E.					
Purchase of Office Supllies	8000-3-02-003-002	Supplies and Materials Exp.	5-02-03-010	200,000.00	
TOTAL MOOE					200,000.00
OFFICE OF THE MUN. ENGINEER	PS				
	Provision for Salaries		Salaries and Wages-Regular	5-01-01-010	160,230.00
	Provision for Other Compensation		PERA	5-01-02-010	12,000.00
	Provision for Other Compensation		Clothing/Uniform Allowance	5-01-02-040	6,000.00
	Grant of Other Bonuses and Allowances		PEI	5-01-02-990	5,000.00
	Provision for Other Compensation	8000-3-01-010-001	Cash gift	5-01-02-150	5,000.00
	Provision for Other Compensation		Year End Bonus	5-01-02-140	26,705.00
	Provision for Personnel Benefit Cont.		Ret. And Life Insurance Prem.	5-01-03-010	19,227.60
	Provision for Personnel Benefit Cont.		Pagibig Contribution	5-01-03-020	600.00
	Provision for Personnel Benefit Cont.		PHILHEALTH Contribution	5-01-03-030	6,409.20
Provision for Personnel Benefit Cont.		ECCI Premiums	5-01-03-040	600.00	
TOTAL PS					241,771.80
GRAND TOTAL					27,727,926.50

Prepared by:


ANACLEFA G. GABRIENTE
Municipal Budget Officer

Approved:


MARITESS CAYACO-MARCOS
Municipal Mayor

SUPPORTING SCHEDULE OF EXPENDITURES

1. OFFICE OF THE MAYOR

A.) P.S.

1. Salaries and Wages-Regular	850,189.20	
2. PERA	120,000.00	
3. Clothing/Uniform Allowance	60,000.00	
4. Productivity Enhancement Incentive	50,000.00	
5. Cash Gift	50,000.00	
6. Year End Bonus	141,682.00	
7. Retirement and Life Insurance Prem.	102,011.04	
8. Pag ibig Contribution	6,000.00	
9. Philhealth Contribution	34,003.68	
10. ECCI Premiums	6,000.00	
TOTAL P.S.	1,419,885.92	1,419,885.92

B.) MOOE

1. Training Expenses	2,000,000.00	
2. Supplies and Material Expenses	950,000.00	
3. Electricity Expenses	750,000.00	
4. Other Supplies and Material Exp.	500,000.00	
5. Other General Services	2,000,000.00	
6. Other Professional Services	200,000.00	
TOTAL MOOE	6,400,000.00	6,400,000.00

C.) NON -OFFICE EXPENDITURES

1. Socio Cultural Fund	1,200,000.00	
TOTAL NON-OFFICE EXPENDITURES	1,200,000.00	1,200,000.00

B. CAPITAL OUTLAY:

1. Parks, Plazas and Monuments	4,075,558.17	
2. Markets	8,552,776.06	
3. Residual Containment Area	500,000.00	
4. Perimeter Fense of Slaughterhouse	404,241.83	
TOTAL	13,532,576.06	13,532,576.06

2. OFFICE OF THE SANGGUNIANG BAYAN MEMBERS

A.) P.S.

1. Salaries and Wages-Regular	247,447.20	
2. PERA	36,000.00	
3. Clothing/Uniform Allowance	18,000.00	
4. Productivity Enhancement Incentive	15,000.00	
5. Cash Gift	15,000.00	
6. Year End Bonus	41,242.00	
7. Retirement and Life Insurance Prem.	29,694.24	
8. Pag ibig Contribution	1,800.00	
9. Philhealth Contribution	9,904.08	
10. ECCI Premiums	1,800.00	
TOTAL P.S.	415,887.52	415,887.52

B.) M.O.O.E.

1. Supplies and Material Expenses	257,122.88	
TOTAL MOOE	257,122.88	257,122.88

3. OFFICE OF THE SB SECRETARY

A.) P.S.

1. Salaries and Wages-Regular	1.20	
TOTAL P.S.	1.20	1.20

4. OFFICE OF THE MPDC

A.) P.S.

1. Salaries and Wages-Regular	62,968.80	
2. PERA	12,000.00	
3. Clothing/Uniform Allowance	6,000.00	
4. Productivity Enhancement Incentive	5,000.00	
5. Cash Gift	5,000.00	
6. Year End Bonus	10,495.00	
7. Retirement and Life Insurance Prem.	7,556.40	
8. Pag ibig Contribution	600.00	
9. Philhealth Contribution	2,518.80	
10. ECCI Premiums	600.00	
TOTAL P.S.	112,739.00	112,739.00

B.) M.O.O.E.

1. Supplies and Material Expenses	100,000.00	
TOTAL MOOE	100,000.00	100,000.00

5. OFFICE OF THE MCR

A.) P.S.

1. Salaries and Wages-Regular	1.20	
TOTAL P.S.	1.20	1.20

B.) MOOE

1. Purchase of Office Supplies	50,000.00	
2. Travelling Expenses	30,000.00	
TOTAL MOOE	80,000.00	80,000.00

6. OFFICE OF THE MBO

A.) P.S.

1. Salaries and Wages-Regular	142,761.60	
2. PERA	24,000.00	
3. Clothing/Uniform Allowance	12,000.00	
4. Productivity Enhancement Incentive	10,000.00	
5. Cash Gift	10,000.00	
6. Year End Bonus	23,794.00	
7. Retirement and Life Insurance Prem.	17,131.68	
8. Pag ibig Contribution	1,200.00	
9. Philhealth Contribution	5,710.56	
10. ECCI Premiums	1,200.00	
11. Overtime Pay	100,000.00	
TOTAL P.S.	347,797.84	347,797.84

B.) M.O.O.E.

1. Supplies and Material Expenses	100,000.00	
2. Traveling Expenses	126,317.92	
TOTAL MOOE	226,317.92	226,317.92

7. OFFICE OF THE MTO

A.) P.S.

1. Salaries and Wages-Regular	3.60	
2. Overtime Pay	32,000.00	
TOTAL P.S.	32,003.60	32,003.60

8. OFFICE OF THE MSWDO

A.) P.S.

1. Salaries and Wages-Regular	589,594.80	
2. PERA	60,000.00	
3. Clothing/Uniform Allowance	30,000.00	
4. Productivity Enhancement Incentive	25,000.00	
5. Cash Gift	25,000.00	
6. Year End Bonus	98,266.00	
7. Retirement and Life Insurance Prem.	70,751.52	
8. Pag ibig Contribution	3,000.00	
9. Philhealth Contribution	23,583.84	
10. ECCI Premiums	3,000.00	
11. Hazrd Pay	117,919.20	
TOTAL P.S.	1,046,115.36	1,046,115.36

B.) M.O.O.E.

1. Supplies and Material Expenses	175,000.00	
TOTAL MOOE	175,000.00	175,000.00

9. OFFICE OF THE MUN. HEALTH OFFICER

A.) P.S.

1. Salaries and Wages-Regular	341,493.60	
2. PERA	36,000.00	
3. Clothing/Uniform Allowance	18,000.00	
4. Productivity Enhancement Incentive	15,000.00	
5. Cash Gift	15,000.00	
6. Year End Bonus	56,656.00	
7. Retirement and Life Insurance Prem.	40,792.32	
8. Pag ibig Contribution	1,800.00	
9. Philhealth Contribution	13,597.44	
10. ECCI Premiums	1,800.00	
11. Hazrd Pay	84,984.00	
12. Subsistence Allowance	54,000.00	
13. Laundry Allowance	5,400.00	
TOTAL P.S.	684,523.36	684,523.36

10. OFFICE OF THE MUN. ACCOUNTANT

A.) P.S.

1. Salaries and Wages-Regular	126,488.40	
2. PERA	24,000.00	
3. Clothing/Uniform Allowance	12,000.00	
4. Productivity Enhancement Incentive	10,000.00	
5. Cash Gift	10,000.00	
6. Year End Bonus	20,990.00	
7. Retirement and Life Insurance Prem.	15,112.80	
8. Pag ibig Contribution	1,200.00	
9. Philhealth Contribution	5,037.60	
10. ECCI Premiums	1,200.00	
11. Overtime Pay	130,877.12	
TOTAL P.S.	356,905.92	356,905.92

B.) M.O.O.E.

1. Supplies and Material Expenses	100,000.00	
TOTAL MOOE	100,000.00	100,000.00

11. OFFICE OF THE MUN. ASSESSOR

A.) P.S.

1. Salaries and Wages-Regular	85,682.40	
2. PERA	12,000.00	
3. Clothing/Uniform Allowance	6,000.00	
4. Productivity Enhancement Incentive	5,000.00	
5. Cash Gift	5,000.00	
6. Year End Bonus	14,281.00	
7. Retirement and Life Insurance Prem.	10,282.32	
8. Pag ibig Contribution	600.00	
9. Philhealth Contribution	3,427.44	
10. ECCI Premiums	600.00	
TOTAL P.S.	142,873.16	142,873.16

B.) M.O.O.E.

1. Supplies and Material Expenses	25,006.00	
TOTAL MOOE	25,006.00	25,006.00

12. OFFICE OF THE DA

A.) P.S.

1. Salaries and Wages-Regular	366,630.00	
2. PERA	60,000.00	
3. Clothing/Uniform Allowance	29,000.00	
4. Productivity Enhancement Incentive	25,000.00	
5. Cash Gift	25,000.00	
6. Year End Bonus	61,106.00	
7. Retirement and Life Insurance Prem.	43,996.32	
8. Pag ibig Contribution	3,000.00	
9. Philhealth Contribution	14,665.44	
10. ECCI Premiums	3,000.00	
TOTAL P.S.	631,397.76	631,397.76

B.) M.O.O.E.

1. Supplies and Material Expenses	200,000.00	
TOTAL MOOE	200,000.00	200,000.00

12. OFFICE OF THE MUN. ENGINEER

A.) P.S.

1. Salaries and Wages-Regular	160,230.00	
2. PERA	12,000.00	
3. Clothing/Uniform Allowance	6,000.00	
4. Productivity Enhancement Incentive	5,000.00	
5. Cash Gift	5,000.00	
6. Year End Bonus	26,705.00	
7. Retirement and Life Insurance Prem.	19,227.60	
8. Pag ibig Contribution	600.00	
9. Philhealth Contribution	6,409.20	
10. ECCI Premiums	600.00	
TOTAL P.S.	241,771.80	241,771.80

GRAND TOTAL

27,727,926.50	27,727,926.50
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Personnel Schedule FY 2022

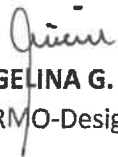
LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/ Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
1	1	Municipal Mayor	Maritess C. Marcos	,27-2	1,098,694.80	,27-2	1,098,696.00	1.20
2	2	Senior Administrative Asst. III (Priv. Sec III)	Rodolfo P. Sapra	,15-1	294,814.80	,15-1	294,816.00	1.20
3	3	Prop. Prog. Worker II	Rosie O.Tan	,7-8	158,625.60	,7-8	158,628.00	2.40
5	4	Admin. Aide I (Utility Wkr.I)	Evangelina T. Abella	,1-8	111,451.20	,1-8	111,456.00	4.80
6	5	Admin. Aide I (Utility Wkr.I)	Josielin D. Amado	,1-3	106,915.20	,1-3	106,920.00	4.80
7	6	Admin. Aide I (Utility Wkr.I)	Julian C. Acol	,1-2	106,016.40	,1-2	106,020.00	3.60
8	7	Admin. Aide I (Utility Wkr.I)	Neil E. Delicano	,1-1	105,142.80	,1-1	105,144.00	1.20
9	8	Admin. Aide I (Utility Wkr.I)	Nida C. Enales	,1-8	111,451.20	,1-8	111,456.00	4.80
10	9	Admin. Aide I (Utility Wkr.I)	Melinda B. Barillo	,1-8	111,451.20	,1-8	111,456.00	4.80
11	10	Admin. Aide I (Utility Wkr.I)	Marivic S. Taña	,1-3	106,915.20	,1-3	106,920.00	4.80
12	11	Admin. Aide I (Utility Wkr.I)	Jason Fred V. Elase	,1-2	106,016.40	,1-2	106,020.00	3.60
13	12	Admin. Aide I (Utility Wkr.I)	Ma. Dulce P. Empillo	,1-8	111,451.20	,1-8	111,456.00	4.80
14	13	Admin. Aide I (Utility Wkr.I)	Arnulfo C. Montanejos	,1-2	106,016.40	,1-2	106,020.00	3.60
15	14	Admin. Aide I (Utility Wkr.I)	Licenos N. Flores	,1-1	105,142.80	,1-1	105,144.00	1.20
16	15	Admin. Aide I (Utility Wkr.I)	Tanacio Añover	,1-8	111,451.20	,1-8	111,456.00	4.80
		SUB TOTAL			2,851,556.40		2,851,608.00	51.60

Prepared by:


MARITESS CAYACO-MARCOS
 Municipal Mayor

Reviewed by:


EVANGELINA G. ABRETIL
 HRMO-Designate

Approved by:


MARITESS CAYACO-MARCOS
 Municipal Mayor

Personnel Schedule FY 2022

LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/ Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
17	16	Admin. Aide I (Utility Wkr.I)	Melvin U. Doria	,1-8	111,451.20	,1-8	111,456.00	4.80
18	17	Admin. Aide I (Utility Wkr.I)	Esmeralda T. Cabidog	,1-4	107,805.60	,1-4	107,808.00	2.40
19	18	Admin. Aide I (Utility Wkr.I)	Leo V. Balute	,1-2	106,016.40	,1-2	106,020.00	3.60
20	19	Admin. Aide I (Utility Wkr.I)	Rowena D. Villas	,1-8	111,451.20	,1-8	111,456.00	4.80
21	20	Admin. Aide I (Utility Wkr.I)	Ramil A. Sabas	,1-4	107,805.60	,1-4	107,808.00	2.40
22	21	Admin. Aide I (Utility Wkr.I)	Mark Arvin D. Costimiano	,1-2	106,016.40	,1-2	106,020.00	3.60
23	22	Admin. Aide I (Utility Wkr.I)	Analyn G. Avila	,1-2	106,016.40	,1-2	106,020.00	3.60
25	23	Admin. Aide IV (Data Controller)	Jocelyn C. Nogal	,6-3	143,950.80	,6-3	143,952.00	1.20
26	24	Admin. Aide III (Driver)	Clint S. Dagami	,3-1	118,650.00	,3-1	118,656.00	6.00
27	25	Admin. Aide III (Driver)	Restituto M. Caplaran	,3-8	125,185.20	,3-8	125,184.00	- 1.20
43	40	Supervising Admin. Officer (HRMO IV)	Eufracia B. Tan	,22-8	653,528.40	,22-8	653,532.00	3.60
76	74	Admin. Asst. II (Data Encoder)	Zenaida A. Barazil	,8-3	162,481.20	,8-3	162,480.00	- 1.20
78	76	Admin. Aide III (Driver)	Hubert S. de Veyra	,3-1	118,650.00	,3-1	118,656.00	6.00
79	77	Admin. Aide III (Driver)	Meliton G. Letrodo	,3-3	120,481.20	,3-3	120,480.00	- 1.20
	78	Local Disaster Risk Reduction Mgt. Assis	Michael B. Plimaco	,8-2	161,028.00	,8-2	161,028.00	-
		SUB TOTAL			2,360,517.60		2,360,556.00	38.40
		GRAND TOTAL			5,212,074.00		5,212,164.00	90.00

Prepared by:


MARITESS CAYACO-MARCOS
Municipal Mayor

Reviewed by:


EVANGELINA G. ABRETIL
HRMO-Designate

Approved by:


MARITESS CAYACO-MARCOS
Municipal Mayor

Personnel Schedule FY 2022

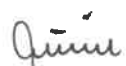
LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/ Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
		LDRRMO II	VACANT			,15-1	147,408.00	147,408.00
		ADMIN AIDE IV (REP. MACHINE OPER.II)	VACANT			,4-1	62,970.00	62,970.00
		ADMIN AIDE III (AUDIO VISUAL OPER.)	VACANT			,3-1	59,328.00	59,328.00
		ADMIN AIDE III (DRIVER 1)	VACANT			,3-1	59,328.00	59,328.00
		ADMIN AIDE III (DRIVER I)	VACANT			,3-1	59,328.00	59,328.00
		YOUTH DEV. OFFICER I	VACANT			,10-1	93,198.00	93,198.00
		TOURISM OPERATION OFFICER I	VACANT			,11-1	106,842.00	106,842.00
		ADMIN. OFFICER III (SUPPLY OFFICER)	VACANT			,14-1	135,750.00	135,750.00
		ADMIN. AIDE IV	VACANT			,4-1	62,970.00	62,970.00
		ADMIN. AIDE IV	VACANT			,4-1	62,970.00	62,970.00
		SUB TOTAL			0.00		850,092.00	850,092.00
		GRAND TOTAL			5,212,074.00		6,062,256.00	850,182.00

Prepared by:


MARITESS CAYACO-MARCOS
 Municipal Mayor

Reviewed by:


EVANGELINA G. ABRETIL
 HRMO-Designate

Approved by:


MARITESS CAYACO-MARCOS
 Municipal Mayor

Personnel Schedule FY 2022

LGU: Pastrana, Leyte

Item Number		Position Title	Name of Incumbent	Budget Year Proposed		Budget Year Proposed		Increase/Decrease
Old (1)	New (2)			LBC132 Rate/Annum2022	LBC 143 Rate/Annum2022	SG / Step	Amount	
		(3)	(4)	(5)	(6)	(7)	(8)	(9)
28	26	Municipal Vice Mayor	Chito C. Cayaco	,25-3	874,482.00	,25-1	846,624.00	(27,858.00)
30	28	Sangguniang Bayan Member I	Rodel M. Tobilla	,24-2	754,765.20	,24-2	754,764.00	(1.20)
30	29	Sangguniang Bayan Member I	Gerardo S. Carian	,24-3	767,088.00	,24-1	742,644.00	(24,444.00)
32	30	Sangguniang Bayan Member I	Angelina c. Diola	,24-3	767,088.00	,24-1	742,644.00	(24,444.00)
33	31	Sangguniang Bayan Member I	Fedirico M. Tan	,24-3	767,088.00	,24-3	767,088.00	-
34	32	Sangguniang Bayan Member I	Alvin N. Opiniano, Jr.	,24-3	767,088.00	,24-3	767,088.00	-
35	33	Sangguniang Bayan Member I	Elvira A. Bohol	,24-3	767,088.00	,24-3	767,088.00	-
36	34	Sangguniang Bayan Member I	Nathan G. Letrodo	,24-3	767,088.00	,24-1	742,644.00	(24,444.00)
37	35	Sangguniang Bayan Member I	Loida B. Villablanca	,24-2	754,765.20	,24-1	742,644.00	(12,121.20)
38	36	ABC Pres., SB Member I	Aiza G. Silva	,24-2	754,765.20	,24-2	754,764.00	(1.20)
39	37	SK Fed. Pres., SB Member I	Ivan K. Saliente	,24-2	754,765.20	,24-2	754,764.00	(1.20)
		LOCAL LEGISLATIVE STAFF OFFICER II	VACANT			,13-1	125,154.00	125,154.00
		ADMIN. AIDE III (DRIVER I)	VACANT			,3-1	59,328.00	59,328.00
		ADMIN. AIDE IV	VACANT			,4-1	62,970.00	62,970.00
		GRAND TOTAL			8,496,070.80		8,630,208.00	134,137.20

Prepared by:


CHITO C. CAYACO
 Municipal Vice Mayor

Reviewed by:


EVANGELINA G. ABRETIL
 HRMO-Designate

Approved by:


MARITESS CAYACO MARCOS
 Municipal Mayor

Personnel Schedule FY 2022

LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/ Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
29	,27	Sec. To the SB	Frank D. Villablanca	,24-2	754,765.20	,24-2	754,764.00	(1.20)
41	,38	Admin.Aide I (Utility Worker I)	Bonifacio M. Camino	,1-4	107,805.60	,1-4	107,808.00	2.40
42	,39	Admin. Aide VI (Data Controller I)	Aida T. Diaz	,6-8	149,570.40	,6-8	149,568.00	(2.40)
77	,75	Admin. Asst. II (Data Controller II)	VACANT					-
		Local Legislative Staff Officer I	VACANT					-
		GRAND TOTAL			1,012,141.20		1,012,140.00	(1.20)

Prepared by:

SB Secretary

Reviewed by:

[Signature]
EVANGELINA G. ABRETIL
 HRMO-Designate

Approved by:

[Signature]
MARITESS CAYACO-MARCOS
 Municipal Mayor

Personnel Schedule FY 2022


LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022 SG / Step (5)	Amount (6)	LBC 143 Rate/Annum2022 SG / Step (7)	Amount (8)	
47	,43	MGDH I (MCR)	Gina Victoria C. Cayaco	,24-8	831,768.00	,24-8	831,768.00	0.00
48	,44	Asst. Registration Officer	Letecia O. Baranda	,8-8	169,957.20	,8-8	169,956.00	-1.20
		GRAND TOTAL			1,001,725.20		1,001,724.00	-1.20


Prepared by:


GINA VICTORIA C. CAYACO
 Municipal Registrar Officer

Reviewed by:


EVANGELINA G. ABRETIL
 HRMO-Designate

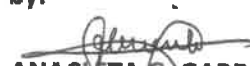
Approved by:



MARITESS CAYACO-MARCOS
 Municipal Mayor


Personnel Schedule FY 2022

LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
49	,45	MGDH I (MBO)	Anacleta G. Gabriente	,24-8	831,768.00	,24-8	831,768.00	0.00
51	,46	Data Controller	Alicia G. Sudario	,6-8	149,570.40	,6-8	149,568.00	-2.40
		DATA CONTROLLER II	VACANT			,8-1	79,794.00	79,794.00
		ADMIN AIDE IV	VACANT			,4-1	62,970.00	62,970.00
		GRAND TOTAL			981,338.40		1,124,100.00	142,761.60

Prepared by:

ANACLETA G. GABRIENTE
 Municipal Budget Officer

Reviewed by:

EVANGELINA G. ABRETIL
 HRMO-Designate

Approved by:

MARITESS CAYACO MARCOS
 Municipal Mayor

Personnel Schedule FY 2022

LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/ Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
56	,50	MGDH I (Mun. Treas.)	VACANT	,24-1	742,644.00	,24-1	742,644.00	-
58	,51	Rev. Collection Clerk III	VACANT	,8-1	159,583.20	,8-1	159,588.00	4.80
59	,52	Rev. Collection Clerk II	Anadelle Gwen G. Gabriele	,7-1	150,351.60	,7-1	150,348.00	(3.60)
60	,53	Rev. Collection Clerk II	Edgardo N. Gerilla	,7-8	158,625.60	,7-8	158,628.00	2.40
61	,54	Rev. Collection Clerk II	Rowena T. Gerilla	,7-1	150,351.60	,7-1	150,348.00	(3.60)
62	,55	Market Supervisor	Rina M. Balagbis	,10-2	187,958.40	,10-2	187,956.00	(2.40)
64	,56	Licensing Officer II	Rogelio E. Gerilla	,15-1	294,814.80	,15-1	294,816.00	1.20
65	57	Admin. Officer II (Cashier II)	Evangelina G. Abretil	,14-8	292,479.60	,14-8	292,476.00	(3.60)
66	58	Admin. Aide VI (Data Controller I)	Marietta N. Nepomuceno	,6-2	142,858.80	,6-2	142,860.00	1.20
		GRAND TOTAL			2,279,667.60		2,279,664.00	(3.60)

Prepared by:


JOSE ERIC L. AGUILAR
 OIC-Municipal Treasurer

Reviewed by:

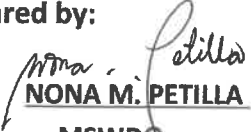

EVANGELINA G. ABRETIL
 HRMO-Designate

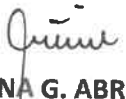
Approved by:


MARITESS CAYACO-MARCOS
 Municipal Mayor

Personnel Schedule FY 2022
LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/ Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022 SG / Step (5)	Amount (6)	LBC 143 Rate/Annum2022 SG / Step (7)	Amount (8)	
69	,61	MGDH I (MSWDO)	Nona M. Petilla	,24-8	800,376.00	,24-8	831,768.00	31,392.00
70	,62	Social Welfare Assistant	Evelina F. Blanco	,8-8	156,600.00	,8-8	169,957.20	13,357.20
		SOCIAL WELFARE OFFICER IV	VACANT			,22-1	293,844.00	293,844.00
		SOCIAL WELFARE OFFICER 1	VACANT			,11-1	106,842.00	106,842.00
		SOCIAL WELFARE AIDE	VACANT			,4-1	62,970.00	62,970.00
		SOCIAL WELFARE AIDE	VACANT			,4-1	62,970.00	62,970.00
		SOCIAL WELFARE AIDE	VACANT			,4-1	62,970.00	62,970.00
		GRAND TOTAL			956,976.00		1,591,321.20	634,345.20

Prepared by:

NONA M. PETILLA
 MSWDO

Reviewed by:

EVANGELINA G. ABRETIL
 HRMO-Designate

Approved by:


MARITESS CAYACO-MARCOS
 Municipal Mayor

Personnel Schedule FY 2022

LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/ Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
71	,63	MGDH I (Municipal Health Officer)	Rolando A. Sulla	,24-8	1,188,240.00	,24-8	1,188,240.00	-
72	,64	Nurse II	VACANT	,15-8	454,140.00	,15-8	454,140.00	-
73	,65	Sanitation Inspector I	Vilma O. Villegas	,6-1	141,766.80	,6-1	141,768.00	1.20
75	,66	Midwife II	VACANT	,11-8	330,168.00	,11-8	330,168.00	-
77	,67	Midwife I	Victoria N. Cinco	,9-8	258,732.00	,9-8	259,512.00	780.00
78	,68	Midwife I	Gina G. Empillo	,9-8	258,732.00	,9-8	259,512.00	780.00
79-A	,69	Med. Lab. Tech. I	Ma. Cristina R. Flores	,6-4	145,059.60	,6-4	145,056.00	(3.60)
		Nurse I	VACANT			,15-1	147,408.00	147,408.00
		MEDICAL TECHNOLOGIST I	VACANT			,11-1	106,842.00	106,842.00
		MIDWIFE I	VACANT			,9-1	85,686.00	85,686.00
		GRAND TOTAL			2,776,838.40		3,118,332.00	341,493.60

Prepared by:


ROLANDO A. SULLA M.D
 MHO

Reviewed by:


EVANGELINA G. ABRETIL
 HRMO-Designate

Approved by:


MARITES CAYACO-MARCOS
 Municipal Mayor

Personnel Schedule FY 2022
LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/ Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
52	,47	MGDH I (Mun. Accountant)	VACANT	,24-1	742,644.00	,24-1	742,644.00	-
53	,48	Supervising Admin. Officer (MAA IV)	Jocelyn M. Vilvestre	,22-7	643,666.80	,22-7	643,668.00	1.20
54	,49	Admin. Asst. III (Senior Bookkeeper)	Benedicto C. Niegos	,9-7	179,608.80	,9-7	180,156.00	547.20
		ADMIN AIDE IV	VACANT			,4-1	62,970.00	62,970.00
		ADMIN AIDE IV	VACANT			,4-1	62,970.00	62,970.00
		GRAND TOTAL			1,565,919.60		1,692,408.00	126,488.40

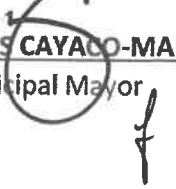
Prepared by:


JOCELYN M. VILVESTRE
OIC-Municipal Accountant

Reviewed by:


EVANGELINA G. ABRETIL
HRMO-Designate

Approved by:


MARITES CAYACO-MARCOS
Municipal Mayor

Personnel Schedule FY 2022

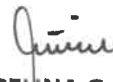
LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/ Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
67	,59	MGDH I (Mun. Assessor)	Marites A. Enting	,24-3	767,088.00	,24-3	767,088.00	0.00
68	,60	Assessment Clerk II	Jose Lito V. Jo Jr.	,6-4	145,059.60	,6-4	145,056.00	-3.60
		ASSESSMENT CLERK III	VACANT			,9-1	85,686.00	
		GRAND TOTAL			912,147.60		997,830.00	85,682.40

Prepared by:


MARITES A. ENTING
 Municipal Assessor

Reviewed by:


EVANGELINA G. ABRETIL
 HRMO-Designate

Approved by:


MARITES CAYACO-MARCOS
 Municipal Mayor

Personnel Schedule FY 2022

LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/ Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
75	,73	Municipal Agriculturist (MGDH I)	VACANT	,24-1	742,644.00	,24-1	742,644.00	-
72	,70	Agricultural Technologist	Alona A. Mas	,10-8	197,584.80	,10-8	197,580.00	(4.80)
	79	Agriculturist 1	Lisa S. Allunam	,11-2	216,073.20	,11-2	216,072.00	(1.20)
		AGRICULTURIST I	VACANT			,11-1	106,842.00	106,842.00
		AGRICULTURAL TECHNICIAN 1	VACANT			,6-1	70,884.00	70,884.00
		FARM WORKER II	VACANT			,4-1	62,970.00	62,970.00
		FARM WORKER II	VACANT			,4-1	62,970.00	62,970.00
		FARM WORKER II	VACANT			,4-1	62,970.00	62,970.00
		GRAND TOTAL			1,156,302.00		1,522,932.00	366,630.00

Prepared by:

Alona A. Mas
ALONA A. MAS
 OIC-Municipal Agriculture

Reviewed by:

Evangelina G. Abretil
EVANGELINA G. ABRETIL
 HRMO-Designate

Approved by:

Maritess Cayaco-Marcos
MARITESS CAYACO-MARCOS
 Municipal Mayor *f*

Personnel Schedule FY 2022

LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Budget Year Proposed		Budget Year Proposed		Increase/ Decrease (9)
Old (1)	New (2)			LBC132 Rate/Annum2022		LBC 143 Rate/Annum2022		
				SG / Step (5)	Amount (6)	SG / Step (7)	Amount (8)	
73	,71	MGDHI (Mun. Engineer)	Eliseo M. Lucinario	,24-8	831,768.00	,24-8	831,768.00	-
74	,72	Engineering Assistant	Jevia S. Berdan	,8-1	159,583.20	,8-1	159,588.00	4.80
	80	Engineer 1	Rezealf O. Alferez	,12-2	234,292.80	,12-2	234,288.00	(4.80)
		Engineer 11	VACANT			,16-1	160,230.00	160,230.00
		GRAND TOTAL			1,225,644.00		1,385,874.00	160,230.00

Prepared by:

ENGR. ELISEO M. LUCINARIO
Municipal Engineer

Reviewed by:

EVANGELINA G. ABRETIL
HRMO-Designate

Approved by:

MARITESS CAYACO-MARCOS
Municipal Mayor



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Pastrana
-oOo-

MUNICIPAL DEVELOPMENT COUNCIL

EXCERPTS FROM THE MINUTES OF MEETING OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) OF THE LOCAL GOVERNMENT UNIT OF PASTRANA, LEYTE HELD ON JULY 27, 2022 AT 10:30 IN THE MORNING AT THE MUNICIPAL AUDITORIUM, THIS MUNICIPALITY.

MDC RESOLUTION NO. 2022-03
Series of 2022

A RESOLUTION APPROVING THE DIFFERENT PROGRAMS, PROJECTS AND ACTIVITIES (PPA's) UNDER SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (AIP) NO. 01 C.Y. 2022 TAKEN FROM THE NATIONAL TAX ALLOTMENT (NTA) RESERVED FUND F.Y. 2022, SAVINGS FROM GENERAL FUND IN F.Y. 2021 AND REVERSION OF 20% DEVELOPMENT FUND AMOUNTING TO TWENTY SEVEN MILLION SEVEN HUNDRED TWENTY SEVEN THOUSAND NINE HUNDRED TWENTY SIX PESOS AND FIFTY CENTAVOS (Php 27,727,926.50) AND ENDORSING THE SAME TO THE SANGGUNIANG BAYAN FOR ADOPTION.

WHEREAS, the Local Government Unit of Pastrana, Leyte in compliance to R.A. 7160 otherwise known as the Local Government Code of 1991 particularly Section 106, sets to implement Programs, Projects and Activities (PPAs) in the direction of economic and social development in the Local Government Unit;

WHEREAS, various Programs, Projects and Activities (PPAs) were identified to partially implement the LGU Devolution Transition Plan and to drive the socio-economic development based on the different sectoral divisions such as: General Public Services, Social Services, Other Services and Development Projects for the provision of an effective and efficient works, services and facilities that will meet the needs and expectations of the constituents;

WHEREAS, the Municipal Development Council of this municipality identified priority Programs, Projects and Activities vital to the Supplemental Annual Investment Program (AIP) No. 01, C.Y. 2022 and has a total funding requirement of **Twenty Seven Million Seven Hundred Twenty Seven Thousand Nine Hundred Twenty Six Pesos and Fifty Centavos (Php 27,727,926.50)**. The funds were taken from the following sources, to wit:

National Tax Allotment (NTA) Reserved Fund, FY 2022	-	₱ 6,355,876.65
Savings from Gen. Fund in FY 2021	-	₱12,819,273.79
• Personal Services (P.S.)	-	1,727,202.64
• Maintenance & Other Operating Expenses (MOOE)	-	5,834,214.15
• Gender & Development (GAD) Fund	-	5,172,230.60
Reversion of 20% Development Fund	-	₱ 8,552,776.06
Grand Total	-	₱ 27,727,926.50

WHEREAS, the list of the different Programs, Projects and Activities (PPA's) under Supplemental Annual Investment Program (AIP) No. 01 C.Y. 2022 which intends to efficiently deliver basic services to the people of the municipality was favourably acted upon by the MDC;

WHEREAS, after thorough deliberation of the council, MDC members decided to pass and approve the total amount of **Twenty Seven Million Seven Hundred Twenty Seven Thousand Nine Hundred Twenty Six Pesos and Fifty Centavos (Php 27,727,926.50)** as stipulated in the Supplemental Annual Investment Program (AIP) No. 01, C.Y. 2022, to wit;

I.	Executive Services	-	₱ 22,552,461.98
	<i>Personal Services</i>	- 1,419,885.92	
	MOOE	- 7,600,000.00	
	<i>Capital Outlay</i>	- 13,532,576.06	
II.	Legislative Services, MOOE	-	₱ 673,010.40
	<i>Personal Services</i>	- 415,887.52	
	MOOE	- 257,122.88	
III.	SB Secretary, MOOE	-	₱ 1.20
	<i>Personal Services</i>	- 1.20	
IV.	Development & Planning Services, MOOE -		₱ 212,739.00
	<i>Personal Services</i>	- 112,739.00	
	MOOE	- 100,000.00	
V.	Budgeting Services, MOOE	-	₱ 574,115.76
	<i>Personal Services</i>	- 347,797.84	
	MOOE	- 226,317.92	
VI.	Accounting Services, MOOE	-	₱ 456,905.92
	<i>Personal Services</i>	- 356,905.92	
	MOOE	- 100,000.00	
VII.	Civil Registry Services, MOOE	-	₱ 80,001.20
	<i>Personal Services</i>	- 1.20	
	MOOE	- 80,000.00	
VIII.	Treasury Services	-	₱ 32,003.60
	<i>Personal Services</i>	- 32,003.60	
IX.	Assessment Services, MOOE	-	₱ 167,879.16
	<i>Personal Services</i>	- 142,873.16	
	MOOE	- 25,006.00	
X.	Health Services, MOOE	-	₱ 684,523.36
	<i>Personal Services</i>	- 684,523.36	
XI.	Social Welfare Services, MOOE	-	₱ 1,221,115.36
	<i>Personal Services</i>	- 1,046,115.36	
	MOOE	- 175,000.00	
XII.	Engineering Services, MOOE	-	₱ 241,771.80
	<i>Personal Services</i>	- 241,771.80	
XIII.	Agricultural Services, MOOE	-	₱ 831,397.76
	<i>Personal Services</i>	- 631,397.76	
	MOOE	- 200,000.00	

NOW WHEREFORE, on motion of Hon. Roberto R. Cahinde, Brgy. Chairman of Brgy. Maricum, Hon. Christopher P. Ladrera, Brgy. Chairman of Brgy. Capilla, Hon. Jerlyn C. Borja, Brgy. Chairman of Brgy. Bahay, Hon. Edgardo Calumag, Brgy. Chairman of Brgy. Manaybanay, and Ms. Leonila Pamplona, CSO President of Capilla Farmers Association and jointly seconded by Hon. Edgardo M. Tobias, Brgy. Chairman of District III, Hon. Judith L. Nomio, Brgy. Chairman of Brgy. Sapsap, Hon. Cita I. Costimiano, Brgy. Chairman of Brgy. Yapad and Ms. Rustica Fernandez, OSCA Head, be it;


RESOLVED, as hereby resolved to approve the different Programs, Projects and Activities (PPA's) under Supplemental Annual Investment Program (AIP) No. 01 C.Y. 2022 taken from the National Tax Allotment (NTA) Reserved Fund FY 2022, Savings from General Fund in F.Y. 2021 and Reversion of 20% Development Fund amounting to Twenty Seven Million Seven Hundred Twenty Seven Thousand Nine Hundred Twenty Six Pesos and Fifty

Centavos (Php 27,727,926.50) and to endorse the same to the Sangguniang Bayan for adoption;

RESOLVED FURTHER, that copies of this MDC Resolution No. 2022-03 Series of 2022 inclusive of the Supplemental Annual Investment Program (AIP) No. 01 C.Y. 2022 be furnished to the Sangguniang Bayan of Pastrana, Leyte for their information and appropriate action.

UNANIMOUSLY APPROVED. July 27, 2022

I HEREBY CERTIFY to the correctness of the foregoing minutes resolution.


Engr. **JUVILLA D. SY**
MPDC
MDC Secretary

Approved:


Hon. MARITES CAYACO-MARCOS
Municipal Mayor
MDC Chairperson

SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (AIP) No. 01, C.Y. 2022

DETAILS OF PROGRAM/PROJECT/ACTIVITY (PPA) BY SECTOR

Municipality: PASTRANA, LEYTE

(No Climate Change Expenditure (Please tick the box if your LGU does not have any climate change expenditure))

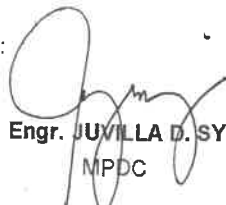
AIP Reference Code	Program/Project/Activity/Description	Implementing Office/ Department	Schedule of Implementation		Expected Output	Funding Source	Amount (In thousand pesos)				Amount of Climate Change Expenditure (In Thousand Pesos)		
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Capital Outlay (CO)	Total 8+9+10	Climate Change Adaptation	Climate Change Mitigation	CC Typology Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
GENERAL PUBLIC SERVICES (1000)													
1000-3-01-001-000	OFFICE OF THE MUNICIPAL MAYOR: Executive and Administration Services Program												
1000-3-01-001-001	Provision of Fund for Salaries, Other Compensations, Other Bonuses & Allowances, and Personnel Benefits Contribution to the newly created positions : - Local Disaster Risk Reduction Management Officer II, SG 15 - Youth Development Officer I, SG 10 - Tourism Operation Officer I, SG 11 - Admin. Officer III (Supply Officer II), SG 14 - Admin. Aide IV (Reproduction Machine Operator), SG 4 - Admin. Aide III (Driver I), SG 3 - Admin. Aide III (Driver I), SG 3 - Admin. Aide III (Audio Visual Equipment Operator I), SG 3 - Admin. Aide IV, SG 4 - Admin. Aide IV, SG 4	M.O.	Aug. 2022	Dec. 2022	Filled up newly created positions : - Local Disaster Risk Reduction Management Officer II, SG 15 - Youth Development Officer I, SG 10 - Tourism Operation Officer I, SG 11 - Admin. Officer III (Supply Officer II), SG 14 - Admin. Aide IV (Reproduction Machine Operator), SG 4 - Admin. Aide III (Driver I), SG 3 - Admin. Aide III (Driver I), SG 3 - Admin. Aide III (Audio Visual Equipment Operator I), SG 3 - Admin. Aide IV, SG 4 - Admin. Aide IV, SG 4	Gen. Fund	1,419,885.92			1,419,885.92			
1000-3-01-001-002	Capacity Development Fund	M.O.	Aug. 2022	Dec. 2022	Capacity Development & Trainings to LGU employees conducted	Gen. Fund		2,000,000.00		2,000,000.00			
1000-3-01-001-003	Other General Services	M.O.	Aug. 2022	Dec. 2022	Overall direction, management and control of the executive department is rendered	Gen. Fund		2,000,000.00		2,000,000.00			
1000-3-01-001-004	Executive and Administrative Services Office Supplies	M.O.	Aug. 2022	Dec. 2022	Overall direction, management and control of the executive department is supported	Gen. Fund		950,000.00		950,000.00			
1000-3-01-001-005	Executive and Administrative Services Electricity Expenses	M.O.	Aug. 2022	Dec. 2022	Overall direction, management and control of the executive department is supported	Gen. Fund		750,000.00		750,000.00			
1000-3-01-001-006	Other Supplies and Materials Expenses	M.O.	Aug. 2022	Dec. 2022	Overall direction, management and control of the executive department is supported	Gen. Fund		500,000.00		500,000.00			

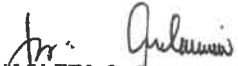
AIP Reference Code	Program/Project/Activity/Description	Implementing Office/ Department	Schedule of Implementation		Expected Output	Funding Source	Amount (In thousand pesos)				Amount of Climate Change Expenditure (In Thosand Pesos)		
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Capital Outlay (CO)	Total 8+9+10	Climate Change Adaptation	Climate Change Mitigation	CC Typology Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
1000-3-01-001-007	Professional Services	M.O.	Aug. 2022	Dec. 2022	Structural & Architectural Design to the development of Public Market, Public Terminal, & Mun. Plaza prepared	Gen. Fund		200,000.00		200,000.00			
1000-3-01-001-008	Socio-Cultural Development Program	M.O.	Aug. 2022	Dec. 2022	Socio-cultural activities conducted and provided with fund	Gen. Fund		1,200,000.00		1,200,000.00			
1000-3-01-001-009	Improvement of Municipal Plaza	M.O.,MEO	Aug. 2022	Dec. 2022	Mun. Plaza rehabilitated and improved	Gen. Fund			4,075,558.17	4,075,558.17			
1000-3-01-001-010	Additional Fund for the Const. of Two(2) Storey Public Market	M.O.,MEO	Aug. 2022	Dec. 2022	Two(2) Storey Public Market constructed	20% D.F.			8,552,776.06	8,552,776.06			
1000-3-01-001-011	Const. of Residual Containment Area (RCA) at the LGU owned lot in Brgy. Jones	M.O.,MEO	Aug. 2022	Dec. 2022	Residual Containment Area(RCA) constructed in Brgy. Jones	Gen. Fund			500,000.00	500,000.00			
1000-3-01-001-012	Const. of Perimeter Fence of Slaughterhouse in Brgy. Arabunog	MEO, MO	Aug. 2022	Dec. 2022	Constructed Perimeter Fence of Slaughterhouse in Brgy. Arabunog	Gen. Fund							
1000-3-01-003-000	OFFICE OF THE SANGGUNIANG BAYAN MEMBERS: Legislative Services Program												
1000-3-01-003-001	Provision of Fund for Salaries, Other Compensations, Other Bonuses & Allowances, and Personnel Benefits Contribution to the newly created positions : - Local Legislative Staff Officer II, SG 13 - Admin. Aide III (Driver), SG 3 - Admin. Aide IV, SG 4	SB OFFICE	Aug. 2022	Dec. 2022	Filled up newly created positions : - Local Legislative Staff Officer II, SG 13 - Admin. Aide III (Driver), SG 3 - Admin. Aide IV, SG 4	Gen. Fund	415,887.52			415,887.52			
1000-3-01-003-002	Legislative Services Office Supplies	SB OFFICE	Aug. 2022	Dec. 2022	Mun. Ordinance & Resolution are passed and in acted to develop, utilize and promote information communication.	Gen. Fund		257,122.88		257,122.88			
1000-3-01-004-000	OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN: SB Secetary Services Program												
1000-3-01-004-001	Provision of Salaries	SB SEC.	Aug. 2022	Dec. 2022	Minutes & Resolution Ordinances drafted and formulated	Gen. Fund	1.20			1.20			
1000-3-01-009-000	OFFICE OF THE MUNICIPAL PLANNING & DEVELOPMENT COORDINATOR: Development & Planning Services Program												
1000-3-01-009-001	Provision of Fund for Salaries, Other Compensations, Other Bonuses & Allowances, and Personnel Benefits Contribution to the newly created position : - Admin. Aide IV, SG 4	MPDO	Aug. 2022	Dec. 2022	Filled up newly created position : - Admin. Aide IV, SG 4	Gen. Fund	112,739.00			112,739.00			

AIP Reference Code	Program/Project/Activity/Description	Implementing Office/ Department	Schedule of Implementation		Expected Output	Funding Source	Amount (In thousand pesos)				Amount of Climate Change Expenditure (In Thousand Pesos)		
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Capital Outlay (CO)	Total 8+9+10	Climate Change Adaptation	Climate Change Mitigation	CC Typology Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
1000-3-01-009-002	Development & Planning Services Office Supplies	MPDO	Aug. 2022	Dec. 2022	Various Plan Consolidated & Technically assisted in the planning activities in the Barangay and Secretariat support to the MDC meetings are provided	Gen. Fund		100,000.00		100,000.00			
1000-3-01-008-000	OFFICE OF THE MUNICIPAL BUDGET OFFICER: Budgeting Services Program												
1000-3-01-008-001	Provision of Fund for Salaries, Other Compensations, Other Bonuses & Allowances, and Personnel Benefits Contribution to the newly created position : - Admin. Assistant I I (Data Controller II), SG 8 - Admin. Aide IV, SG 4	MBO	Aug. 2022	Dec. 2022	Filled up newly created position : - Admin. Assistant I I (Data Controller II), SG 8 - Admin. Aide IV, SG 4	Gen. Fund	347,797.84			347,797.84			
1000-3-01-008-002	Budgeting Services Office Supplies	MBO	Aug. 2022	Dec. 2022	Municipal Annual & Supplemental Budget Formulated	Gen. Fund		100,000.00		100,000.00			
1000-3-01-008-003	Travelling Expenses	MBO	Aug. 2022	Dec. 2022	Trainings & seminars participated	Gen. Fund		126,317.92		126,317.92			
1000-3-01-007-000	OFFICE OF THE MUNICIPAL ACCOUNTANT: Accounting Services Program												
1000-3-01-007-001	Provision of Fund for Salaries, Other Compensations, Other Bonuses & Allowances, and Personnel Benefits Contribution to the newly created position : - Admin. Aide IV (Fiscal Clerk I), SG 4 - Admin. Aide IV (Fiscal Clerk I), SG 4	Mun. Acctg. Office	Aug. 2022	Dec. 2022	Filled up newly created position : - Admin. Aide IV (Fiscal Clerk I), SG 4 - Admin. Aide IV (Fiscal Clerk I), SG 4	Gen. Fund	356,905.92			356,905.92			
1000-3-01-007-002	Accounting Services Office Supplies	Mun. Acctg. Office	Aug. 2022	Dec. 2022	Accounting documents accomplished, computed and reported	Gen. Fund		100,000.00		100,000.00			
1000-3-01-012-000	OFFICE OF THE MUNICIPAL CIVIL REGISTRAR: Civil Registry Services Program												
1000-3-01-012-001	Provision of Salaries	MCR	Aug. 2022	Dec. 2022	Civil Registry Works on Births, Death & Wedding Recorded	Gen. Fund	1.20			1.20			
1000-3-01-012-002	Civil Registry Services Office Supplies	MCR	Aug. 2022	Dec. 2022	Civil Registry Works on Births, Death & Wedding Recorded	Gen. Fund		50,000.00		50,000.00			
1000-3-01-012-003	Travelling Expenses	MCR	Aug. 2022	Dec. 2022	Trainings & seminars participated	Gen. Fund		30,000.00		30,000.00			

AIP Reference Code	Program/Project/Activity/Description	Implementing Office/ Department	Schedule of Implementation		Expected Output	Funding Source	Amount (In thousand pesos)				Amount of Climate Change Expenditure (In Thousand Pesos)		
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Capital Outlay (CO)	Total 8+9+10	Climate Change Adaptation	Climate Change Mitigation	CC Typology Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
1000-3-01-005-000	OFFICE OF THE MUNICIPAL TREASURER: Treasury Services Program												
1000-3-01-005-001	Provision of Salaries	MTO	Aug. 2022	Dec. 2022	Treasury Services Supported	Gen. Fund	3.60			3.60			
1000-3-01-005-002	Fund for Overtime Pay	MTO	Aug. 2022	Dec. 2022	Treasury Services Supported	Gen. Fund	32,000.00			32,000.00			
1000-3-01-006-000	OFFICE OF THE MUNICIPAL ASSESSOR: Assessment Services Program												
1000-3-01-006-001	Provision of Fund for Salaries, Other Compensations, Other Bonuses & Allowances, and Personnel Benefits Contribution to the newly created position : - Assessment Clerk III, SG 9	MASSO	Aug. 2022	Dec. 2022	Filled up newly created position : - Assessment Clerk III, SG 9	Gen. Fund	142,873.16			142,873.16			
1000-3-01-006-002	Assessment Services Office Supplies	MASSO	Aug. 2022	Dec. 2022	Realty Tax Updated & Properly Recorded	Gen. Fund		25,006.00		25,006.00			
Sub-total (General Public Services)						Gen. Fund	2,828,095.36	8,388,446.80	13,532,576.06	24,749,118.22			
SOCIAL SERVICES (3000)													
3000-3-01-011-000	OFFICE OF THE MUNICIPAL HEALTH OFFICER: Health Services Program												
3000-3-01-011-001	Provision of Fund for Salaries, Other Compensations, Other Bonuses & Allowances, and Personnel Benefits Contribution to the newly created positions : - Nurse I, SG 15 - Medical Technologist I, SG 11 - Midwife I, SG 9	MHO	Aug. 2022	Dec. 2022	Filled up newly created positions : - Nurse I, SG 15 - Medical Technologist I, SG 11 - Midwife I, SG 9	Gen. Fund	684,523.36			684,523.36			
3000-3-02-005-000	OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICER: Social Welfare Services												
3000-3-02-005-001	Provision of Fund for Salaries, Other Compensations, Other Bonuses & Allowances, and Personnel Benefits Contribution to the newly created positions : - Social Welfare Officer IV, SG 22 - Social Welfare Officer I, SG 11 - Social Welfare Aide, SG 4 - Social Welfare Aide, SG 4 - Social Welfare Aide, SG 4	MSWDO	Aug. 2022	Dec. 2022	Filled up newly created positions : - Social Welfare Officer IV, SG 22 - Social Welfare Officer I, SG 11 - Social Welfare Aide, SG 4 - Social Welfare Aide, SG 4 - Social Welfare Aide, SG 4	Gen. Fund	1,046,115.36			1,046,115.36			

AIP Reference Code	Program/Project/Activity/Description	Implementing Office/ Department	Schedule of Implementation		Expected Output	Funding Source	Amount (In thousand pesos)				Amount of Climate Change Expenditure (In Thousand Pesos)		
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Capital Outlay (CO)	Total 8+9+10	Climate Change Adaptation	Climate Change Mitigation	CC Typology Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
3000-3-02-005-002	Social Welfare Services Office Supplies	MSWDO	Aug. 2022	Dec. 2022	All priority social services programs, projects and activities rendered and delivered	Gen. Fund		175,000.00		175,000.00			
Sub-total (Social Services)						Gen. Fund	1,730,638.72	175,000.00	0	1,905,638.72			
ECONOMIC SERVICES (8000)													
8000-3-01-010-000	OFFICE OF THE MUNICIPAL ENGINEER: Engineering and Infrastructure Management Services												
3000-3-01-010-001	Provision of Fund for Salaries, Other Compensations, Other Bonuses & Allowances, and Personnel Benefits Contribution to the newly created position : - Engineer II, SG 16	MEO	Aug. 2022	Dec. 2022	Filled up newly created position : - Engineer II, SG 16	Gen. Fund	241,771.80			241,771.80			
3000-3-02-003-000	OFFICE OF THE MUNICIPAL AGRICULTURIST: Agricultural Services												
3000-3-02-003-001	Provision of Fund for Salaries, Other Compensations, Other Bonuses & Allowances, and Personnel Benefits Contribution to the newly created positions : - Veterinarian I, SG 13 - Agriculturist I, SG 11 - Agricultural Technician, SG 6 - Farm Worker II, SG 4 - Farm Worker II, SG 4 - Farm Worker II, SG 4	MAO	Aug. 2022	Dec. 2022	Filled up newly created positions : - Veterinarian I, SG 13 - Agriculturist I, SG 11 - Agricultural Technician, SG 6 - Farm Worker II, SG 4 - Farm Worker II, SG 4 - Farm Worker II, SG 4	Gen. Fund	631,397.76			631,397.76			
3000-3-02-003-002	Agricultural Services Office Supplies	MAO	Aug. 2022	Dec. 2022	Agricultural Production & Livelihood Increased	Gen. Fund		200,000.00		200,000.00			
Sub-total (Economic Services)						Gen. Fund	873,169.56	200,000.00	0	1,073,169.56			
GRAND TOTAL						Gen. Fund	5,431,903.64	8,763,446.80	13,532,576.06	27,727,926.50			

Prepared by:

 Engr. JUVILLA D. SY
 MPDC


 ANACLETA G. GABRIENTE
 Municipal Budget Officer

Attested by:


 MARITESS CAYACO - MARCOS
 Municipal Mayor



MUNICIPAL DEVELOPMENT COUNCIL

MINUTES OF THE MEETING OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) OF PASTRANA, LEYTE HELD ON JULY 27, 2022 AT 10:30 IN THE MORNING AT THE MUNICIPAL AUDITORIUM, THIS MUNICIPALITY.

PRESENT:

1. Hon. MARITESS CAYACO-MARCOS - MDC Chairman/Mun. Mayor
Presiding Officer
2. Hon. Nathan G. Letrodo - Member
SB Member, Committee on Finance
3. Hon. Josephine R. Bohol - Member
Brgy. Chairman, Arabunog
4. Hon. Delma S. Nayad - Member
Brgy. Chairman, Aringit
5. Hon. Jerlyn C. Borja - Member
Brgy. Chairman, Bahay
6. Hon. Nelita T. Gerilla - Member
Brgy. Chairman, Cabaohan
7. Hon. Eduardo O. Guillos - Member
Brgy. Chairman, Calsadahay
8. Hon. Jonell B. Dominico - Member
Brgy. Chairman, Cancaraja
9. Hon. Suzieta M. Omoy - Member
Brgy. Chairman, Colawen
10. Hon. Christopher P. Ladrera - Member
Brgy. Chairman, Capilla
11. Hon. Jennifer J. Abretil - Member
Brgy. Guindapunan
12. Hon. Susan B. Royeras - Member
Brgy. Halaba
13. Hon. Dionesio P. Marilla - Member
Brgy. Chairman, Jones
14. Hon. Edgardo D. Castilla - Member
Brgy. Chairman, Malitbogay
15. Hon. Marlon T. Depaudhon - Member
Brgy. Chairman, Macalpiay
16. Hon. Edgardo Calumag - Member
Brgy. Chairman, Manaybanay
17. Hon. Roberto R. Cahinde - Member
Brgy. Chairman, Maricum
18. Hon. Judith L. Nomio - Member
Brgy. Chairman, Sapsap
19. Hon. Rassel Galvez - Member
Brgy. Chairman, Tingib
20. Hon. Cita I. Costimiano - Member
Brgy. Chairman, Yapad
21. Hon. Edgardo M. Tobias - Member
Brgy. Chairman, District III

CSOs:

- | | | |
|--|---|--------|
| 22. Ms. Rustica Fernandez
OSCA, Head | - | Member |
| 23. Ms. Leonila L. Pamplona
CSO President, Capilla Farmers Ass. | - | Member |

REPRESENTATIVES:

- | | | |
|--|---|---|
| 24. Rosemarie Germanes
Brgy. Kagawad, Dumarag | - | Representing Hon. Roel L. Repulda |
| 25. Liezel Noblejas
Brgy. Secretary, Jones | - | Representing Hon. Jeboy B. Nobe |
| 26. Jinnylind C. Palamos
Brgy. Secretary, District IV | - | Representing Hon. Alfred Francis A. Nogal |

MDC Secretariat:

- | | | |
|---------------------------------|---|---------------|
| 27. Engr. Juvilla D. Sy
MPDC | - | MDC Secretary |
|---------------------------------|---|---------------|

OTHERS PRESENT:

- | | | |
|--------------------------|---|---------------------|
| 1. Anacleta G. Gabriente | - | Mun. Budget Officer |
| 2. Jocelyn M. Vilvesttre | - | OIC-Mun. Accountant |

MDC MEMBERS ABSENT:

- | | | |
|--------------------------------|---|--|
| 1. Hon. Ronilo V. Mercurio | - | Brgy. Chairman, Caninoan |
| 2. Hon. Philip Tanauan | - | Brgy. Chairman, Lanauan |
| 3. Hon. Artemio B. Quitaro | - | Brgy. Chairman, Lima |
| 4. Hon. Nimfa C. Son | - | Brgy. Chairman, Lourdes |
| 5. Hon. Arturo D. Empillo, Jr. | - | Brgy. Chairman, Patong |
| 6. Hon. Aiza G. Silva | - | Brgy. Chairman, District II |
| 7. Hon. Roberto Berino Jr. | - | Brgy. Chairman, District I |
| 8. Mr. Cesar Mas | - | CSO President, Dumarag Makapawa
Farmers Association |
| 9. Ms. Imelda H. Aures | - | CSO President, Yapad Makapawa
Farmers Ass. |
| 10. Ms. Nenita Parado | - | CSO President, STC Colawen Irrigators
Association |
| 11. Mrs. Jingjing R. Tiu | - | CSO President, KASAMA-KA
Association |
| 12. Ms. Benilda Paradie | - | Aringit Makapawa Farmers Ass. |
| 13. Mr. Cesar Mas | - | CSO President, Dumarag Farmers Ass. |
| 14. Mr. Leopoldo D. Cordero | - | CSO President, Socsocon Farmers Ass. |
| 15. Mr. Floro Sudario, Jr. | - | CSO President, SAYACA Irrigators Ass. |
| 16. Ms. Greza L. Omoy | - | CSO President, KASAMA-KA |

Declaration of Quorum and Call to Order

The MDC Secretary Engr. Juvilla D. Sy requested everyone to rise for the Opening Prayer and the Philippine National Anthem played through an Audio Visual Presentation (AVP).

Thereafter, the MDC Secretary conducted roll call and informed the presiding officer, Hon. Maritess Cayaco-Marcos, Chairperson of the Municipal Development Council (MDC) the total MDC members present. Then, the MDC Chairman declared the

existence of a quorum and called the meeting to order at exactly 10:30 in the morning. Thereafter, she requested Hon. Nathan Letrodo as the new member of the MDC council likewise the SB Member, Committee on Finance to give a message. Hon. Letrodo then delivered his short message citing gratitude to the members of the council and he emphasizes to work together for the development and progress of the municipality.

Presentation of Agenda of the MDC Meeting

The MDC Chairperson requested the MDC Secretary to present to the body the agenda of the meeting. Then the MDC Secretary presented the agenda as follows:

- 1.) Identification and Discussion of Programs, Projects and Activities of the Supplemental Annual Investment Program (AIP) No. 01, C.Y. 2022 ; and
- 2.) Other Matters

Presentation of the Supplemental Annual Investment Program (AIP) No. 01 for C.Y. 2022:

At this juncture, Ms. Anacleta G. Gabriele, Municipal Budget Officer presented to the council the amount and the source of fund under Supplemental Budget No. 1 C.Y. 2022. She then disclosed the total fund amounting to **Twenty Seven Million Seven Hundred Twenty Seven Thousand Nine Hundred Twenty Six Pesos and Fifty Centavos (Php 27,727,926.50)**. She further explained that the said amount was derived from the following resources, to wit:

National Tax Allotment (NTA) Reserved Fund, FY 2022	-	₱ 6,355,876.65
Savings from Gen. Fund in FY 2021	-	₱12,819,273.79
• Personal Services (P.S.)	-	1,727,202.64
• Maintenance & Other Operating Expenses (MOOE)	-	5,834,214.15
• Gender & Development (GAD) Fund	-	5,172,230.60
Reversion of 20% Development Fund	-	₱ 8,552,776.06
Grand Total	-	₱ 27,727,926.50

She explained that the NTA Reserved Fund is for the newly created mandatory positions as reflected in the Devolution Transition Plan which supposedly to be included during the preparation of the Annual Budget for F.Y. 2022, but the creation of the said plantilla positions were not immediately responded by the former set of the legislative body. She also added that the actual savings for the Personal Services for year 2021 are taken from those mandatory positions that are funded but still vacant namely the Mun. Treasurer, Mun. Agriculturist and the Mun. Accountant. The Mun. Budget Officer likewise explained the other sources of fund for the supplemental budget which were taken from the reversion of 20% Development Fund of the previous year's programs and projects.

Afterwards, the Mun. Budget Officer proceeded to present the slide presentation the proposed Programs, Projects and Activities (PPAs) and the appropriation of each item of the Supplemental AIP No. 01 C.Y. 2022 in the total amount of **Twenty Seven Million Seven Hundred Twenty Seven Thousand Nine Hundred Twenty Six Pesos and Fifty Centavos (Php 27,727,926.50)** to wit:

I. OFFICE OF THE MAYOR	-----	₱ 22,552,461.98
Personal Services	-	₱ 1,419,885.92
MOOE	-	₱ 7,600,000.00
• Capacity Development Fund	-	2,000,000.00
• Other General Services	-	2,000,000.00
• Executive & Administrative Office Supplies	-	950,000.00
• Executive & Administrative Electricity Expenses	-	750,000.00
• Other Supplies & Materials Expenses	-	500,000.00

	• Professional Services	- 200,000.00	
	• Socio-Cultural Development Program	- 1,200,000.00	
	Capital Outlay	- ₱ 13,532,576.06	
	• Improvement of Municipal Plaza	- 4,075,558.17	
	• Additional Fund for the Const. of Two(2) Storey Public Market	- 8,552,776.06	
	• Const. of Residual Containment Area(RCA) in Brgy. Jones	- 500,000.00	
	• Const. of Perimeter Fence of Slaughterhouse in Brgy. Arabunog	- 404,241.83	
II.	OFFICE OF THE SANGGUNIANG BAYAN MEMBERS	-----	₱ 673,010.40
	Personal Services	- ₱ 415,887.52	
	MOOE	- ₱ 257,122.88	
	• Legislative Services Office Supplies	- 257,122.88	
III.	OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN	-----	₱ 1.20
	Personal Services	- ₱ 1.20	
IV.	OFFICE OF THE MPDC	-----	₱ 212,739.00
	Personal Services	- ₱ 112,739.00	
	MOOE	- ₱ 100,000.00	
	• Development & Planning Services Office Supplies	- 100,000.00	
V.	OFFICE OF THE MUNICIPAL BUDGET OFFICER	-----	₱ 574,115.76
	Personal Services	- ₱ 347,797.84	
	MOOE	- ₱ 226,317.92	
	• Budgeting Services Office Supplies	- 100,000.00	
	• Travelling Expenses	- 126,317.92	
VI.	OFFICE OF THE MUNICIPAL ACCOUNTANT	-----	₱ 456,905.92
	Personal Services	- ₱ 356,905.92	
	MOOE	- ₱ 100,000.00	
	• Accounting Services Office Supplies	- 100,000.00	
VII.	OFFICE OF THE MUNICIPAL CIVIL REGISTRAR	-----	₱ 80,001.20
	Personal Services	- ₱ 1.20	
	MOOE	- ₱ 80,000.00	
	• Civil Registry Services Office Supplies	- 50,000.00	
	• Travelling Expenses	- 30,000.00	
VIII.	OFFICE OF THE MUNICIPAL TREASURER	-----	₱ 32,003.60
	Personal Services	- ₱ 32,003.60	
IX.	OFFICE OF THE MUNICIPAL ASSESOR	-----	₱ 167,879.16
	Personal Services	- ₱ 142,873.16	
	MOOE	- ₱ 25,006.00	
	• Assessment Services Office Supplies	- 25,006.00	
X.	OFFICE OF THE MUNICIPAL HEALTH OFFICER	-----	₱ 684,523.36
	Personal Services	- ₱ 684,523.36	
XI.	OFFICE OF THE MSWDO	-----	₱ 1,221,115.36
	Personal Services	- ₱ 1,046,115.36	
	MOOE	- ₱ 175,000.00	



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Pastrana
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ATTENDANCE SHEET

Municipal Development Council (MDC) Meeting
July 27, 2022, Municipal Auditorium

BARANGAY	NAME	SIGNATURE
1. ARABUNOG	HON. JOSEPHINE R. BOHOL	<i>Bohol</i>
2. ARINGIT	HON. DELMA S. NAYAD	<i>Delma S. Nayad</i>
3. BAHAY	HON. JERLYN C. BORJA	<i>Jerlyn C. Borja</i>
4. CABAOGHAN	HON. NELITA T. GERILLA	<i>Nelita T. Gerilla</i>
5. CALSADAHAY	HON. EDUARDO O. GUILLOS	<i>Eduardo O. Guillos</i>
6. CANCARAJA	HON. JONELL B. DOMINICO	<i>Jonell B. Dominico</i>
7. CANINO-AN	HON. RONILO V. MERCURIO	<i>Roniilo V. Mercurio</i>
8. CAPILLA	HON. CHRISTOPHER P. LADRERA	<i>Christopher P. Ladrera</i>
9. COLAWEN	HON. SUZUETA M. OMOY	<i>Suzueta M. Omoym</i>
10. DUMARAG	HON. ROEL L. REPULDA	<i>Rosemarie Harmon - Kago</i>
11. GUINDAPUNAN	HON. JENNIFER J. ABRETEL	<i>Jennifer J. Abretel</i>
12. HALABA	HON. SUSAN B. ROYERAS	<i>Susan B. Royeras</i>
13. JONES	HON. DIONESIO P. MARILLA	<i>Dionesio P. Marilla</i>
14. LANAUAN	HON. PHILIP TANAUAN	
15. LIMA	HON. ARTEMIO B. QUITORIO	
16. LOURDES	HON. NIMFA C. SON	
17. MACALPI-AY	HON. MARLON T. DEPAUDHON	<i>Marlon T. Depaudhon</i>
18. MALITBOGAY	HON. EDGARDO D. CASTILLA	<i>Edgardo D. Castilla</i>
19. MANAYBANAY	HON. EDGARDO CALUMAG	<i>Edgardo Calumag</i>
20. MARICUM	HON. ROBERTO R. CAHINDE	<i>Roberto R. Cahinde</i>
21. PATONG	HON. ARTURO D. EMPILLO, JR.	<i>Arturo D. Empillo, Jr.</i>
22. SAPSAP	HON. JUDITH L. NOMIO	<i>Judith L. Nomio</i>
23. SOCSOCON	HON. JEBOY B. NOBE	<i>Herold N. Nobe</i>
24. TINGIB	HON. RASSEL GALVEZ	<i>Rassel Galvez</i>
25. YAPAD	HON. CITA I. COSTIMIANO	<i>Cita I. Costimiano</i>
26. DISTRICT I	HON. ROBERTO BERINO JR.	<i>Roberto Berino Jr.</i>
27. DISTRICT II	HON. AIZA G. SILVA	<i>Aiza G. Silva</i>
28. DISTRICT III	HON. EDGARDO M. TOBIAS	<i>Edgardo M. Tobias</i>
29. DISTRICT IV	HON. ALFRED FRANCIS A. NOGAL	<i>Alfred Francis A. Nogal</i>



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Pastrana
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ATTENDANCE SHEET

Municipal Development Council (MDC) Meeting
July 27, 2022, Municipal Auditorium

OFFICE	NAME	SIGNATURE
30. Municipal Mayor	HON. MARITESS CAYACO-MARCOS	
31. SB Member, Committee on Finance	HON. NATHAN G. LETRODO	
32. OSCA Head	RUSTICA FERNANDEZ	
33. CSO President, Capilla Farmers Association	LEONILA L. PAMPLONA	
34. CSO President, Yapad Makapawa Farmers Ass.	IMELDA H. AURES	
35. CSO President, STC Colawen Irrigators Association	NENITA PARADO	
36. CSO President, Aringit Makapawa Farmers Ass.	BENILDA PARADIE	
37. CSO President, Dumarag Farmers Association	CESAR MAS	
38. CSO President, Socsocon Farmers Association	LEOPOLDO D. CORDERO	
39. CSO President, SAYACA Irrigators Association	FLORO SUDARIO, JR.	
40. CSO President, Colawen Livelihood Association	GREZA L. OMOY	
41. CSO President, KASAMA-KA	JINGJING R. TIU	
MLGOO	CAROLINE NANETTE B. CAÑAS	
Mun. Budget Officer	ANACLETA G. GABRIENTE	
OIC-Mun. Accountant	JOCELYN M. VILVESTRE	
MPDC	Engr. JUVILLA D. SY	