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Item No.: 33

Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Palo
-oOo-

Date: 18 OCT 2022

RELEASED
DATE: 10-10-22
No. #099
BY: [Signature]
PBO

PROVINCIAL BUDGET OFFICE

October 4, 2022
SP Records
PROVINCE OF LEYTE

Hon. LEONARDO M. JAVIER, JR,
Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
Sangguniang Panlalawigan
Province of Leyte

Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 2 FY 2022** of the **Municipality Mahaplag, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 22-003**, with a total appropriation in the amount of **P519,383.00** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 02;
2. That the grant of the following allowances/benefits shall be made pursuant to the corresponding guidelines relative to:
 - a. PERA – Circular No. 2009-3
 - b. RATA – Local Budget Circular No. 103
 - c. Mid-Year Bonus – Budget Circular No. 2017-2
 - d. Year-End Benefits – Budget Circular No. 2016-4
 - e. Productivity Enhancement Incentive – Budget Circular 2017-4
3. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with CSC rules, DBM issuances, and all other accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

LOCAL FINANCE COMMITTEE:

[Signature]
MARIA GINA P. HIPE
Provincial Budget Officer

[Signature]
RUTH Y. SURPIA
Provincial Government
Assistant Department Head
Acting Provincial Treasurer

[Signature]
AGNES C. RAFON
Project Development Officer IV
Officer-In-Charge - PPDO


Republic of the Philippines
PROVINCE OF LEYTE
Tacloban City

RECEIVED
PBO
06 SEP 2022
12:00

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
05 September 2022

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **ORDINANCE NO. 22-003 OF THE MUNICIPALITY OF MAHAPLAG, LEYTE, ENTITLED: AN ORDINANCE APPROVING THE REVERSION AND RE-APPROPRIATION OF FUND UNDER THE SUPPLEMENTAL BUDGET NO. 2 OF THE MUNICIPAL LOCAL GOVERNMENT OF MAHAPLAG, LEYTE FOR FISCAL YEAR 2022 IN THE AMOUNT OF FIVE HUNDRED NINETEEN THOUSAND THREE HUNDRED EIGHTY-THREE PESOS (PHP519,383.00) TO FUND THE SALARY AND OTHER BENEFITS OF THE NEWLY CREATED POSITION OF MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (MUNICIPAL ADMINISTRATOR I) FOR CALENDAR YEAR 2022, TOGETHER WITH THE SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (AIP) NO. 3 FOR CY 2022 AMOUNTING TO PHP519,383.00.**

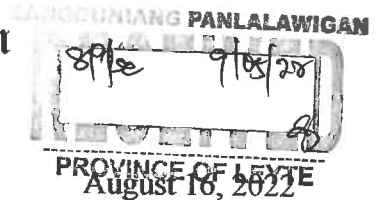

FLORINDA JILL S. UYVICO
Provl. Govt. Dept. Head
(SP Secretary)



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Mahaplag
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Office of the Sangguniang Bayan

TRANSMITTAL



FLORINDA JILL S. UYVICO
Provincial Government Department Head
Secretary to the Sangguniang Panlalawigan
Office of the Sangguniang Panlalawigan
Province of Leyte
Tacloban City

Attention: Records Office

Madam:

Transmitting to your good office this duly approved **Municipal Ordinance No. 22-003** (Supplemental Budget No. 2) and **Resolution No. 2022-0052** of the Municipality of Mahaplag for review by the Sangguniang Panlalawigan of the Province of Leyte, as follows:

- 1. ORDINANCE NO. 22-003: AN ORDINANCE APPROVING THE REVERSION AND RE-APPROPRIATION OF FUNDS UNDER THE SUPPLEMENTAL BUDGET NO. 2 OF THE MUNICIPAL LOCAL GOVERNMENT OF MAHAPLAG, LEYTE FOR FISCAL YEAR 2022 IN THE AMOUNT OF FIVE HUNDRED NINETEEN THOUSAND THREE HUNDRED EIGHTY-THREE PESOS (P519,383.00) TO FUND THE SALARY AND OTHER BENEFITS OF THE NEWLY CREATED POSITION OF MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (MUNICIPAL ADMINISTRATOR I) FOR CALENDAR YEAR 2022.**

Attachments are as follows:

- a. SB RESOLUTION NO. 2022-0052:** A RESOLUTION ADOPTING THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) RESOLUTION NO. 029 SERIES OF 2022 ENTITLED "A RESOLUTION APPROVING THE SUPPLEMENTAL MUNICIPAL ANNUAL INVESTMENT PROGRAM (AIP) NO. 3 FOR C.Y. 2022 AMOUNTING TO FIVE HUNDRED NINETEEN THOUSAND THREE HUNDRED EIGHTY THREE PESOS ONLY (P519,383.00) AND ENDORSING TO THE SANGGUNIANG BAYAN OF MAHAPLAG FOR ADOPTION."
- b. MDC RESOLUTION NO. 029 SERIES OF 2022:** A RESOLUTION APPROVING THE SUPPLEMENTAL MUNICIPAL ANNUAL INVESTMENT PROGRAM (AIP) NO. 3 FOR C.Y. 2022 AMOUNTING TO FIVE HUNDRED NINETEEN THOUSAND THREE HUNDRED EIGHTY THREE PESOS ONLY (P519,383.00) AND ENDORSING TO THE SANGGUNIANG BAYAN OF MAHAPLAG FOR ADOPTION.
- c. STATEMENT OF FUNDING SOURCES**
- d. STATEMENT OF FUNDS AVAILABLE FOR REVERSION**
- e. STATEMENT OF SUPPLEMENTAL APPROPRIATION**
- f. CERTIFICATION OF AVAILABILITY OF FUNDS**
- g. CERTIFICATION BY HRMO**
- h. CY 2022 SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (AIP) NO. 3**
- i. ORDINANCE NO. 22-005:** AN ORDINANCE CREATING THE POSITION OF MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (MUNICIPAL ADMINISTRATOR I) WITH SALARY GRADE 24 IN THE MUNICIPAL LOCAL GOVERNMENT UNIT OF MAHAPLAG, LEYTE.

Thank you and more power.

Respectfully yours,


ATTY. JASON L. ALONZO
Board Secretary V



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Mahaplag
-o0o-

SANGGUNIANG PANLALAWIGAN

[Handwritten signatures and stamps]

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF MAHAPLAG, LEYTE HELD ON AUGUST 15, 2022 AT THE SESSION HALL OF THE MUNICIPAL HALL, BRGY. POBLACION, MAHAPLAG, LEYTE.

PRESENT:

- HON. MYRA P. SOLIS - Municipal Vice Mayor/Presiding Officer
- HON. ARLENE O. GIGANTO - Sangguniang Bayan Member
- HON. AIDA L. DIZON - Sangguniang Bayan Member
- HON. CARMELITO C. ALONZO - Sangguniang Bayan Member
- HON. REYNALDO M. KANEN - Sangguniang Bayan Member
- HON. GLENN H. BARTOLINI - Sangguniang Bayan Member
- HON. HARLIN O. GONZAGA - Sangguniang Bayan Member
- HON. OSCAR S. REALES - Sangguniang Bayan Member
- HON. JOSE T. AMARADO II - Ex officio Sangguniang Bayan Member
President, Sangguniang Kabataan Federation

ABSENT:

- HON. JEFFREY M. RELEVO - Sangguniang Bayan Member
- HON. GOMERCINDO V. RAMOS JR. - Ex officio Sangguniang Bayan Member
President, Liga Ng Mga Barangay
(Official Travel)

RESOLUTION NO. 2022-0058

A RESOLUTION APPROVING ON THIRD AND FINAL READING AN ORDINANCE APPROVING THE REVERSION AND RE-APPROPRIATION OF FUNDS UNDER THE SUPPLEMENTAL BUDGET NO. 2 OF THE MUNICIPAL LOCAL GOVERNMENT OF MAHAPLAG, LEYTE FOR FISCAL YEAR 2022 IN THE AMOUNT OF FIVE HUNDRED NINETEEN THOUSAND THREE HUNDRED EIGHTY-THREE PESOS (P519,383.00) TO FUND THE SALARY AND OTHER BENEFITS OF THE NEWLY CREATED POSITION OF MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (MUNICIPAL ADMINISTRATOR I) FOR CALENDAR YEAR 2022.

On motion by HON. AIDA L. DIZON and duly seconded by HON. HARLIN O. GONZAGA, HON. ARLENE O. GIGANTO, HON. REYNALDO M. KANEN, HON. OSCAR S. REALES, and HON. JOSE T. AMARADO II, and duly approved during the session, there being a quorum, by the votes of in-favor by ALL OF THE MEMBERS PRESENT of the Sangguniang Bayan of Mahaplag, except HON. GLENN H. BARTOLINI who abstained, be it;

RESOLVED, as it is hereby resolved, to APPROVE ON THIRD AND FINAL READING, the ordinance entitled "AN ORDINANCE APPROVING THE REVERSION AND RE-APPROPRIATION OF FUNDS UNDER THE SUPPLEMENTAL BUDGET NO. 2 OF THE MUNICIPAL LOCAL GOVERNMENT OF MAHAPLAG, LEYTE FOR FISCAL YEAR 2022 IN THE AMOUNT OF FIVE HUNDRED NINETEEN THOUSAND THREE HUNDRED EIGHTY-THREE PESOS (P519,383.00) TO FUND THE SALARY AND OTHER BENEFITS OF THE NEWLY CREATED POSITION OF MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (MUNICIPAL ADMINISTRATOR I) FOR CALENDAR YEAR 2022," as follows:

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[Horizontal row of handwritten signatures]

MUNICIPAL ORDINANCE NO. 22-003

AN ORDINANCE APPROVING THE REVERSION AND RE-APPROPRIATION OF FUNDS UNDER THE SUPPLEMENTAL BUDGET NO. 2 OF THE MUNICIPAL LOCAL GOVERNMENT OF MAHAPLAG, LEYTE FOR FISCAL YEAR 2022 IN THE AMOUNT OF FIVE HUNDRED NINETEEN THOUSAND THREE HUNDRED EIGHTY-THREE PESOS (P519,383.00) TO FUND THE SALARY AND OTHER BENEFITS OF THE NEWLY CREATED POSITION OF MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (MUNICIPAL ADMINISTRATOR I) FOR CALENDAR YEAR 2022.

BE IT ENACTED, as it is hereby enacted, by the Sangguniang Bayan of Mahaplag, Leyte, in session assembled:

Section 1. AUTHORITY AND PURPOSE. This appropriation ordinance is in accordance to the provisions of Republic Act 7160 otherwise known as the Local Government Code of 1991, the Sangguniang Bayan of Mahaplag, Leyte hereby enact through this Ordinance the reversion and re-appropriation of funds under this Supplemental Budget No. 2 of the Municipal Local Government of Mahaplag, Leyte to fund the Salary and Other Benefits of the newly created position of Municipal Government Department Head I (Municipal Administrator I) for Calendar Year 2022.

Section 2. DECLARATION OF SAVINGS. The funds allocated for the Salaries, Personal Economic Relief Allowance (PERA), Year-End Bonus (YEB), Home Development Mutual Fund (HDMF), Philippine Health Insurance Contribution (PHIC), Employees Compensation Insurance Premium (ECIP), Cash Gift, Productivity Enhancement Incentive (PEI), and Retirement and Life Insurance Premium (RLIP) as approved in the Annual Budget for Fiscal Year 2022 for the **Vacant Funded Position of Municipal Government Assistant Department Head I (Assistant Municipal Treasurer)** with Salary Grade 22 under the Treasury Services amounting to FIVE HUNDRED NINETEEN THOUSAND THREE HUNDRED EIGHTY-THREE PESOS (P519,383.00) are all hereby declared as Savings by virtue of this Ordinance and are therefore now available for reversion and re-appropriation.

For purposes of this Ordinance, savings is defined as the portions or balances as of any given point in the fiscal year of any programmed or allotted appropriation which remain free of any obligation or encumbrance and which are still available after the satisfactory completion or the unavoidable discontinuance or abandonment of the work, activity, or purpose for which the appropriation was originally authorized, or which result from unobligated compensation and related costs pertaining to vacant positions and leaves of absence without pay.

Section 3. REVERSION OF FUNDS TO THE GENERAL FUND. The total declared savings amounting to FIVE HUNDRED NINETEEN THOUSAND THREE HUNDRED EIGHTY-THREE PESOS (P519,383.00) that is available for reversion is hereby reverted back to the General Fund by virtue of this Ordinance, and is therefore now available for re-appropriation in accordance to the **Statement of Funds Available for Reversion** duly certified by the Municipal Budget Officer, Municipal Accountant – Designate, Municipal Planning and Development Officer, Municipal Treasurer – Designate and the Local Chief Executive, as follows:



STATEMENT OF FUNDS AVAILABLE FOR REVERSION

As of July 13, 2022

Office	Object of Expenditure	Amount of Appropriation	Amount of Obligation	Unobligated to Date	Amount to Reverted
Treasury Services (MGAD I)	Salaries	387,790.00	0.00	387,790.00	387,790.00
	PERA	10,000.00	0.00	10,000.00	10,000.00
	Year-End Bonus	66,308.00	0.00	66,308.00	66,308.00
	HDMF	500.00	0.00	500.00	500.00
	PHIC	4,500.00	0.00	4,500.00	4,500.00
	ECIP	500.00	0.00	500.00	500.00
	Cash Gift	5,000.00	0.00	5,000.00	5,000.00
	PEI	5,000.00	0.00	5,000.00	5,000.00
	RLIP	39,785.00	0.00	39,785.00	39,785.00
Grand Total		₱519,383.00	0.00	₱519,383.00	₱519,383.00

Section 4. AVAILABLE FUNDS FOR RE-APPROPRIATION. The funds actually available for re-appropriation under this Supplemental Budget No. 2 for the current Fiscal Year 2022 amounts to FIVE HUNDRED NINETEEN THOUSAND THREE HUNDRED EIGHTY-THREE PESOS (₱519,383.00) in accordance to the **Statement of Funding Sources** duly certified by the Municipal Treasurer - Designate and Municipal Accountant – Designate, as follows:

STATEMENT OF FUNDING SOURCES

Supplemental Budget No. 2, Fiscal Year 2022

Particulars	Account Classification PGCA	Amount
1.0 New Revenue Sources		
2.0 Actual Collection in Excess of the Estimated Income		
3.0 Surplus		
4.0 Realignment		
5.0 Reversion (Vacant Funded Positions – CY 2022)		₱519,383.00
TOTAL		₱519,383.00

Section 5. RE-APPROPRIATION OF FUNDS. The amount of FIVE HUNDRED NINETEEN THOUSAND THREE HUNDRED EIGHTY-THREE PESOS (₱519,383.00), as the funds actually available for re-appropriation, is hereby re-appropriated under this Supplemental Budget No. 2 for Fiscal Year 2022 to fund the Salary and Other Benefits of the newly created position of Municipal Government Department Head I (Municipal Administrator I) for Calendar Year 2022, more particularly in accordance to the **Statement of Supplemental Appropriation** prepared by the Municipal Budget Officer and approved by the Municipal Mayor, as follows:

STATEMENT OF SUPPLEMENTAL APPROPRIATION

Supplemental Budget No. 2, Calendar Year 2022

Implementing Office	Particulars/ Purpose	AIP Reference Code	Object of Expenditures	Account Code	Amount
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Executive Services	Personal Services (PS)	1000-2-1	Salaries and Wages – Regular	5-01-01-010	₱331,540.00		
	Municipal Government Department Head I (Municipal Administrator I)	1000-2-1	Personal Econ. Relief Allowance	5-01-02-010	₱10,000.00		
		1000-2-1	Representation Allowance	5-01-02-020	₱28,125.00		
		1000-2-1	Transportation Allowance	5-01-02-030	₱28,125.00		
		1000-2-1	Productivity Enhancement Incentive	5-01-02-080	₱5,000.00		
		1000-2-1	PhilHealth Contributions	5-01-03-030	₱4,500.00		
		1000-2-1	Pag-ibig Contributions (HDMF)	5-01-03-020	₱500.00		
		1000-2-1	Employees Compensation Insurance Premiums	5-01-03-040	₱500.00		
		1000-2-1	Cash Gift	5-01-02-150	₱5,000.00		
		1000-2-1	Year-End Bonus	5-01-02-140	₱66,308.00		
		1000-2-1	Life and Retirement Insurance Contributions	5-01-03-010	₱39,785.00		
		TOTAL APPROPRIATION					₱519,383.00

Section 6. The disbursement of the funds under this Ordinance shall be in accordance with law and with the existing accounting and auditing rules and procedures.

Section 7. SEPARABILITY CLAUSE. If, for any reason, any item, section or provision of this Ordinance is declared invalid or unconstitutional, the other items, sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

Section 8. REPEALING CLAUSE. All ordinances, resolutions or parts thereof, whose provisions are in conflict with or contrary to the provisions of this ordinance are hereby repealed, amended or modified accordingly.

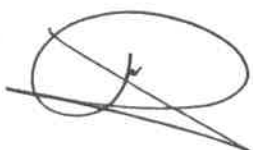
Section 9. EFFECTIVITY CLAUSE. This Ordinance shall be effective immediately upon approval by the Local Chief Executive.

ENACTED on this 15th day of August 2022 in Mahaplag, Leyte.

APPROVED BY THE SANGGUNIANG BAYAN MEMBERS:

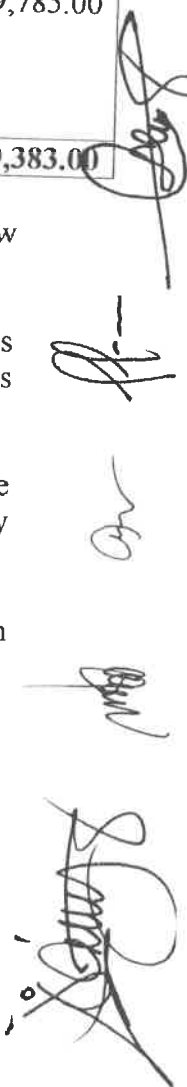

HON. ARLENE O. GIGANTO
 SB Member


HON. AIDA L. DIZON
 SB Member









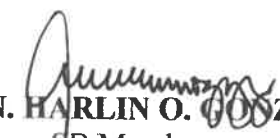


HON. CARMELITO C. ALONZO
SB Member



HON. REYNALDO M. KANEN
SB Member

HON. GLENN H. BARTOLINI
SB Member



HON. HARLIN O. GOSZAGA
SB Member



HON. OSCAR S. REALES
SB Member



HON. JOSE T. AMARADO II
President, Sangguniang Kabataan Federation

CERTIFIED TRUE AND CORRECT:




ATTY. JASON L. ALONZO
Board Secretary

ATTESTED TO BE DULY ENACTED:



HON. MYRA P. SOLIS
Municipal Vice Mayor/ Presiding Officer

APPROVED BY:



HON. RONALDO T. LLEVE
Municipal Mayor
Date of Approval: AUG 15 2022



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Mahaplag
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SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF MAHAPLAG, LEYTE HELD ON AUGUST 8, 2022 AT THE SESSION HALL OF THE MUNICIPAL HALL BULDING, BRGY. POBLACION, MAHAPLAG, LEYTE.

Present:	HON. MYRA P. SOLIS	-	Municipal Vice Mayor/Presiding Officer
	HON. ARLENE O. GIGANTO	-	Sangguniang Bayan Member
	HON. AIDA L. DIZON	-	Sangguniang Bayan Member
	HON. CARMELITO C. ALONZO	-	Sangguniang Bayan Member
	HON. REYNALDO M. KANEN	-	Sangguniang Bayan Member
	HON. OSCAR S. REALES	-	Sangguniang Bayan Member
	HON. GOMERCINDO V. RAMOS JR.	-	Ex officio Sangguniang Bayan Member
	HON. JOSE T. AMARADO II	-	President, Liga Ng Mga Barangay
		-	Ex officio Sangguniang Bayan Member
Absent:	HON. JEFFREY M. RELEVO	-	President, Sangguniang Kabataan Federation
	HON. GLENN H. BARTOLINI	-	Sangguniang Bayan Member
	HON. HARLIN O. GONZAGA	-	Sangguniang Bayan Member
		-	Sangguniang Bayan Member

RESOLUTION NO. 2022-0052

A RESOLUTION ADOPTING THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) RESOLUTION NO. 029 SERIES OF 2022 ENTITLED "A RESOLUTION APPROVING THE SUPPLEMENTAL MUNICIPAL ANNUAL INVESTMENT PROGRAM (AIP) NO. 3 FOR C.Y. 2022 AMOUNTING TO FIVE HUNDRED NINETEEN THOUSAND THREE HUNDRED EIGHTY THREE PESOS ONLY (P519,383.00) AND ENDORSING TO THE SANGGUNIANG BAYAN OF MAHAPLAG FOR ADOPTION."

On motion by **HON. JOSE T. AMARADO II** and duly seconded **ALL OF THE MEMBERS PRESENT**, and duly approved during the session, there being a quorum, by the affirmative votes of **ALL OF THE MEMBERS PRESENT** of the Sangguniang Bayan of Mahaplag;

BE IT RESOLVED, AS IT IS HEREBY RESOLVED, to **ADOPT** the Municipal Development Council (MDC) Resolution No. 029 Series of 2022 entitled "**A RESOLUTION APPROVING THE SUPPLEMENTAL MUNICIPAL ANNUAL INVESTMENT PROGRAM (AIP) NO. 3 FOR C.Y. 2022 AMOUNTING TO FIVE HUNDRED NINETEEN THOUSAND THREE HUNDRED EIGHTY THREE PESOS ONLY (P519,383.00) AND ENDORSING TO THE SANGGUNIANG BAYAN OF MAHAPLAG FOR ADOPTION;**"


RESOLVED FURTHER, to furnish copies of this Resolution No. 2022-0052 to all offices concerned for the information and appropriate action.

APPROVED this 8th day of August 2022.

CERTIFIED CORRECT:


ATTY. JASON L. ALONZO
Board Secretary

ATTESTED TO BE
DULY APPROVED:


HON. MYRA P. SOLIS
Municipal Vice Mayor/ Presiding Officer

APPROVED BY:


HON. RONALDO T. LLEVE
Municipal Mayor



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Mahaplag
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OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE 11TH SANGGUNIANG BAYAN OF MAHAPLAG, LEYTE HELD ON JULY 25, 2022 AT THE SESSION HALL OF THE MUNICIPAL HALL, BRGY. POBLACION, MAHAPLAG, LEYTE.

PRESENT:

HON. MYRA P. SOLIS.....	Municipal Vice Mayor/Presiding Officer
HON. ARLENE O. GIGANTO.....	Sangguniang Bayan Member
HON. AIDA L. DIZON.....	Sangguniang Bayan Member
HON. CARMELITO C. ALONZO.....	Sangguniang Bayan Member
HON. REYNALDO M. KANEN.....	Sangguniang Bayan Member
HON. JEFFREY M. RELEVO.....	Sangguniang Bayan Member
HON. GLENN H. BARTOLINI.....	Sangguniang Bayan Member
HON. HARLIN O. GONZAGA.....	Sangguniang Bayan Member

ABSENT:

HON. GOMERCINDO V. RAMOS JR.....	Ex officio Sangguniang Bayan Member President, Liga ng mga Barangay
HON. JOSE T. AMARADO II.....	Ex officio Sangguniang Bayan Member President, Sangguniang Kabataan Federation

RESOLUTION NO. 2022-0048

A RESOLUTION ENACTING AN ORDINANCE CREATING THE POSITION OF MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (MUNICIPAL ADMINISTRATOR I) WITH SALARY GRADE 24 IN THE MUNICIPAL LOCAL GOVERNMENT UNIT OF MAHAPLAG, LEYTE.

On motion by HON. AIDA L. DIZON and duly seconded by HON. REYNALDO M. KANEN, HON. ARLENE O. GIGANTO, HON. HARLIN O. GONZAGA, HON. CARMELITO C. ALONZO and HON. OSCAR S. REALES, and duly approved during the session, there being a quorum, by ALL OF THE MEMBERS PRESENT of the Sangguniang Bayan of Mahaplag, be it;

RESOLVED, as it is hereby resolved, to APPROVE ON THIRD AND FINAL READING the ordinance entitled "AN ORDINANCE CREATING THE POSITION OF MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (MUNICIPAL ADMINISTRATOR I) WITH SALARY GRADE 24 IN THE MUNICIPAL LOCAL GOVERNMENT UNIT OF MAHAPLAG, LEYTE", promulgating Ordinance No. 22-002, as follows:

(Handwritten signatures of the members present)

ORDINANCE NO. 22-002

AN ORDINANCE CREATING THE POSITION OF MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (MUNICIPAL ADMINISTRATOR I) WITH SALARY GRADE 24 IN THE MUNICIPAL LOCAL GOVERNMENT UNIT OF MAHAPLAG, LEYTE.

BE IT ENACTED, as it is hereby enacted, by the Sangguniang Bayan of Mahaplag, Leyte, in session assembled:

Section 1. This is pursuant to the provisions of Section 447 paragraph (1) subparagraph (vii) and (viii) pertaining to the powers of the Sangguniang Bayan to determine the powers, duties, positions and salaries of employees of the municipality, and Section 81 on the Sangguniang Bayan's power to determine the compensation of local personnel, among the other pertinent provisions of Republic Act No. 7160 otherwise known as the Local Government Code of 1991.

Section 2. The position of Municipal Administrator with Salary Grade 24 is hereby created in the Municipal Local Government Unit of Mahaplag, Leyte;

Section 3. The execution of this Ordinance shall be in accordance with the existing laws, including the existing civil service, accounting and auditing rules and regulations.

Section 4. SEPARABILITY CLAUSE. If, for any reason, any item, section or provision of this Ordinance is declared invalid or unconstitutional, the other items, sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

Section 5. REPEALING CLAUSE. All ordinances, resolutions or parts thereof, whose provisions are in conflict with or contrary to the provisions of this ordinance are hereby repealed, amended or modified accordingly.

Section 6. EFFECTIVITY CLAUSE. This Ordinance shall take effect upon approval by the Local Chief Executive.

ENACTED this 25th day of July 2022 in Mahaplag, Leyte.

APPROVED BY THE SANGGUNIANG BAYAN MEMBERS:



HON. ARLENE O. GIGANTO
SB Member


HON. AIDA L. DIZON
SB Member


HON. CARMELITO C. ALONZO
SB Member


HON. JEFFREY M. RELEVO
SB Member


HON. REYNALDO M. KANEN
SB Member


HON. GLENN H. BARTOLINI
SB Member


HON. HARLIN O. GONZAGA
SB Member


HON. OSCAR S. REALES
SB Member







CERTIFIED TRUE AND CORRECT:


ARNALDO E. OBLIGADO
Acting Secretary

ATTESTED TO BE DULY ENACTED:


HON. MYRA P. SOLIS
Municipal Vice Mayor/ Presiding Officer

APPROVED BY:


HON. RONALDO T. LLEVE
Municipal Mayor
Date of Approval: AUG 01 2022









Republic of the Philippines
MUNICIPALITY OF MAHAPLAG
Province of Leyte



oOo

Office of the Municipal Mayor

July 22, 2022

THE HONORABLE MEMBERS
Sangguniang Bayan of Mahaplag
Mahaplag, Leyte

Sir/Madam:

Respectfully submitting herewith, the CY 2022 General Fund Supplemental Budget # 2, amounting to Five Hundred Nineteen Thousand Three Hundred Eighty-Three Pesos (PhP 519,383.00) Only.

Attached also, is Municipal Development Council Resolution No. 029, s. of 2022, and the corresponding CY 2022 Supplemental Annual Investment Program (AIP) No. 3, for your appropriate action.

Thank you & more power.

Very truly yours,

HON. RONALDO L. LLEVE
Municipal Mayor

RTL/ajb

DEPUTY OF THE VICE MAYOR

RECEIVED

DATE: 7-22-2022
TIME: 8:00 AM

SIGNATURE
MUNICIPALITY OF MAHAPLAG

STATEMENT OF FUNDING SOURCES

Supplemental Budget No.2

F.Y. 2022

Municipality of Mahaplag

General Fund

Particulars 1	Account Classification PGCA 2	Amount 3
<p>1.0 New Revenue Sources</p> <p>2.0 Actual Collections in Excess of the Estimated Income</p> <p>3.0 Surplus</p> <p>4.0 Realignment</p> <p>5.0 Reversion (Vacant Funded Position - CY 2022)</p>		<p>519,383.00</p>
<p>Total</p>		<p>519,383.00</p>

Certified Correct:


IVY MARIE S. PELESCO
 Mun. Treasurer-Designate


RODULFO S. LORETO
 Mun. Accountant-Designate

**Statement of Funds Available for Reversion
As of July 13, 2022**

Office (1)	Object of Expenditures (2)	Amount of Appropriation (3)	Amount of Obligation (4)	Unobligated to Date (5)	Amount to Reverted (6)
Treasury Services (MGAD I)	Salaries	387,790.00	0.00	387,790.00	387,790.00
	PERA	10,000.00	0.00	10,000.00	10,000.00
	YEB	66,308.00	0.00	66,308.00	66,308.00
	HDMF	500.00	0.00	500.00	500.00
	PHIC	4,500.00	0.00	4,500.00	4,500.00
	ECIP	500.00	0.00	500.00	500.00
	Cash Gift	5,000.00	0.00	5,000.00	5,000.00
	PEI	5,000.00	0.00	5,000.00	5,000.00
	RLIP	39,785.00	0.00	39,785.00	39,785.00
Grand Total		519,383.00	0.00	519,383.00	519,383.00

We HEREBY CERTIFY jointly that the above statement of funds available for reversion is true and correct.


ARNOLD J. BANTACULO
Municipal Budget Officer


RODULFO S. LORETO
Mun. Accountant - Designate


ENGR. ERWIN C. WALES
Mun. Planning & Devt. Officer


IVY MARIE S. PELESCO
Mun. Treasurer - Designate


HON. RONALDO T. LLEVE
Local Chief Executive

**STATEMENT OF SUPPLEMENTAL APPROPRIATION
MUNICIPALITY OF MAHAPLAG
PROVINCE OF LEYTE
SUPPLEMENTAL BUDGET NO. 2 CY 2022**

<i>Implementing Office</i>	<i>Particulars / Purpose</i>	<i>AIP REF. CODE</i>	<i>Object Expenditures</i>	<i>Account Code</i>	<i>Amount</i>
1	2	3	4	5	6
Executive Services	Personal Services	1000-2-1	Salaries and Wages - Regular	5-01-01-010	331,540.00
	Municipal Government Department Head I - (Municipal Administrator I)	1000-2-1	Personnel Eco. Relief Allow.	5-01-02-010	10,000.00
		1000-2-1	Representation Allowance	5-01-02-020	28,125.00
		1000-2-1	Transportation Allowance	5-01-02-030	28,125.00
		1000-2-1	Productivity Enhancement Incentives	5-01-02-080	5,000.00
		1000-2-1	PhilHealth Contributions	5-01-03-030	4,500.00
		1000-2-1	Pag-Ibig Contributions (HDMF)	5-01-03-020	500.00
		1000-2-1	Employees Compensation Ins. Premiums	5-01-03-040	500.00
		1000-2-1	Cash Gift	5-01-02-150	5,000.00
		1000-2-1	Year End Bunos	5-01-02-140	66,308.00
1000-2-1	Life and Retirement Insurance Contributions	5-01-03-010	39,785.00		
TOTAL APPROPRIATION					519,383.00

Prepared by:


ARNOLD J. BANTACULO
Mun. Budget Officer

Approved by:


HON. RONALDO T. LLEVE
Municipal Mayor

Republic of the Philippines
MUNICIPALITY OF MAHAPLAG
Province of Leyte
oOo



Local Finance Committee

CERTIFICATION

We hereby certify, that there is **SAVINGS** of appropriations from various vacant funded positions under the CY 2022 General Fund Annual Budget, in the total amount of **FIVE HUNDRED NINETEN THOUSAND THREE HUNDRED EIGHTY-THREE PESOS (P 519,383.00) ONLY**.

We hereby certify further, that the above mentioned savings has a corresponding funds actually available.

This certification, is issued to support the **reversion and re-appropriation** of funds under General Fund Supplemental Appropriation # 2, FY 2022, for the creation of Municipal Government Department Head I (Municipal Administrator I) Position.

Issued this **13th** day of July 2022, at Mahaplag Leyte, Philippines.


ARNOLD J. BANTACULO
Municipal Budget Officer


IVY MARIE S. PELESCO
Municipal Treasurer - Designate


ENGR. ERWIN C. WALES
Municipal Planning & Dev. Coordinator

RODULFO S. LORETO
Municipal Accountant - Designate



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Mahaplag
-oOo-

OFFICE OF THE HUMAN RESOURCE MANAGEMENT

CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that the Position Title of Assistant Department Head I (Assistant Municipal Treasurer), Salary Grade 22, under the Plantilla of Personnel of LGU-Mahaplag, Leyte shall not be filled-up this calendar year.

Issued this 13th day of July, 2022 at Mahaplag, Leyte.

SIGFREDO L. LUMBAO
HRMO-Designate

Attested:

RONALDO T. LLEVE
Municipal Mayor



MUNICIPAL DEVELOPMENT COUNCIL OFFICE

EXCERPTS FROM THE MINUTES OF THE 3RD MUNICIPAL DEVELOPMENT COUNCIL (MDC) MEETING AT THE EXECUTIVE OFFICE, MUNICIPAL BUILDING, MAHAPLAG, LEYTE ON JULY 20, 2022 AT 09:00 O'CLOCK IN THE MORNING.

RESOLUTION NO.: 029
Series of 2022

"A RESOLUTION APPROVING THE SUPPLEMENTAL MUNICIPAL ANNUAL INVESTMENT PROGRAM (AIP) NO.3 FOR C.Y. 2022 AMOUNTING TO FIVE HUNDRED NINETEEN THOUSAND THREE HUNDRED EIGHTY THREE PESOS ONLY (P519,383.00) AND ENDORSING TO THE SANGGUNIANG BAYAN OF MAHAPLAG FOR ADOPTION.

WHEREAS, the total amount of Php. 519,383.00 is appropriated for Supplemental Annual Investment Program No. 3 for C.Y. 2022;

WHEREAS, the amount of Five Hundred Nineteen Thousand Three Hundred Eighty Three Pesos (P519,383.00) taken from C.Y. 2022 vacant funded positions (Gen. Fund)

WHEREAS, the amount of Five Hundred Nineteen Thousand Three Hundred Eighty Three Pesos (P519,383.00) is appropriated for Personal Services C.Y. 2022 for salary creation of position, Municipal Government Department Head (Municipal Administrator)

NOW THEREFORE, on motion of Hon. Gerome Saraosos, Brgy. Captain of Brgy. Magsuganao, Mahaplag, Leyte, and duly seconded by all member present.

RESOLVED, as it is hereby RESOLVED, to approve the CY 2022 Supplemental Annual Investment Program No. 3 amounting to Five Hundred Nineteen Thousand Three Hundred Eighty Three Pesos (P519,383.00) and endorsed to the Sangguniang Bayan of Mahaplag, Leyte for Adoption;

RESOLVED FURTHER, that a copy of this resolution be furnished to the Office of the Sangguniang Bayan at Mahaplag, Leyte for appropriate action.

I HEREBY CERTIFY to the correctness of the foregoing resolution.

Prepared by:

ENGR. ERWIN C. WALES
Municipal Planning & Development Coordinator
MDC Secretary

Approved by:

HON. RONALDO T. LLEVE
Municipal Mayor
MDC Chairman

[Handwritten signatures on the left margin]

[Handwritten signatures on the right margin]

[Handwritten initials at the bottom left]

Republic of the Philippines
Province of Leyte
MUNICIPALITY OF MAHAPLAG

OFFICE OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC)

MINUTES OF THE 3RD MUNICIPAL DEVELOPMENT COUNCIL MEETING (MDC) HELD AT THE EXECUTIVE OFFICE, MUNICIPAL HALL, MAHAPLAG, LEYTE ON JULY 20, 2022 AT 9:00 O'CLOCK IN THE MORNING.

Present:

HON. RONALDO T. LLEVE	-	MUNICIPAL MAYOR (MDC CHAIRMAN)
ENGR. ERWIN C. WEALES	-	MPDC (MDC SECRETARIAT)
MR. ARNOLD J. BANTACULO	-	MUN. BUDGET OFFICER
HON. CARMELITO ALONZO	-	SB MEMBER FINANCE COMMITTEE
SIGFREDO LUMBAO	-	HRMO
HON. GOMERCINDO RAMOS JR.	-	ABC PRESIDENT-BRGY. MABUNGA
HON. GEROME SARAOSOS	-	BRGY. MAGSUGANAO
HON. EDGARDO CAMASIN	-	BRGY. POBLACION
HON. NENITO TORRES	-	BRGY. HINAGUIMITAN
HON. ALVIN EMPRON	-	BRGY. TAGAYTAY
HON. AVELINA MORING	-	BRGY. STO. NIÑO
HON. ALAN ROA	-	BRGY. HILUSIG
HON. AUREA SULIBAN	-	BRGY. PARIL
HON. ROBERTO CAHIGUS	-	BRGY. HIMAMARA
HON. ROBERTO SARTILLO SR.	-	BRGY. MAHAYAG
HON. AIDA BELLO	-	BRGY. MAHAYAHAY
HON. EMELINDA MUÑEZ	-	BRGY. MALIPOON
HON. JOEL ALVARADO	-	BRGY. MABUHAY
HON. ARMANDO GALENZOGA	-	BRGY. MALIGAYA
HON. MARITES CABUDBUD	-	BRGY. HILUCTOGAN
HON. RICKY PICORRO	-	BRGY. UNION
HON. NELSON ABRASADA	-	BRGY. PINAMONO-AN
HON. ARANTE SISCON	-	BRGY. UGUIS
HON. PEDRO COZO	-	BRGY. POLAHONGON
HON. RICARDA CALUBAG	-	BRGY. SAN ISIDRO (Kagawad)
HON. MARIA PIAMONTE	-	BRGY. CUATRO DE AGOSTO (Kagawad)
EXPEDITA B. TORREGOZA	-	CSO-NGO
INOCENTES NUÑEZ	-	CSO-NGO

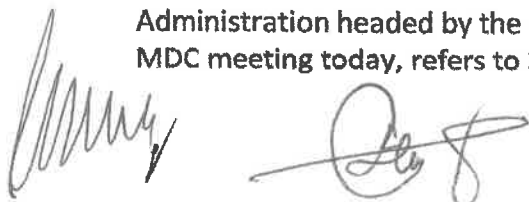
The meeting started at exactly 9:00 o'clock in the morning, with opening prayer by Hon. Roa of Brgy. Hilusig.

Hon. Chairman: Call the roll Engr. Wales

Engr. Wales: Hon. Chairman, based on the attendance there were 28 members of MDC present and 2 NGO's, we are in quorum, Hon. Chairman.

Hon. Chairman: Engr. Wales, please proceed.

Engr. Wales: Good morning everyone, thank you for your presence today. This is the 3rd MDC Meeting for the year 2022, and the first MDC Meeting with New Administration headed by the new Mayor Hon. Ronaldo T. Lleve. This MDC meeting today, refers to 3rd Supplemental AIP No. 3 passed by the



Local Finance Committee to set aside funds in the amount of Php. 519,383.00 taken from funded vacant position under General Fund for the salaries of the created item under Executive Services, creation of position (Municipal Administration I).

Mr. Bantaculo:

Thank you Engr., Mayor, Buntag sa tanan, as mention by Engr. Wales. This was throughout discuss by the Local Finance, where to get funds for this item. As far as budget is concern there were funded vacant position, meaning naay item naay budget pero walay tawo, mao na ato gigamit amounting to Php. 519,383.00 for your information next month sa Agosto we are starting to prepare our C.Y. 2023 Annual Budget so we will meet again during MDC for the approval of proposed budget for C.Y. 2023. thank you Mr. Budget Officer.

Engr. Wales:

Hon. Chairman:

Hon. Chairman:

any question and clarifications?

since there were no question and clarifications, I would like to ask to make a motion for the approval of the Supplemental Annual Investment Program No. 3 amounting Php. 519,383.00 for salary for the newly created item (Municipal Administration I)

Hon. Sartillo:

I moved for the approval of the approval of the 3rd Supplemental Annual Investment Program for C.Y. 2022 of Mahaplag, Leyte, amounting *Php. 519,383.00 for salaries of new created item under the Executive Department.*

Engr. Wales:

Engr. Wales:

Any second the motion?

Hon. Chairman, it was motion for approval and duly seconded by all member of the council present.

The MDC Meeting adjourn at exactly 10:45 o'clock in the morning July 20, 2022.

I hereby certify to the correctness of the foregoing.

Prepared by:


ENGR. ERWIN C. WALES

*Municipal Planning & Dev't Coordinator
MDC Secretariat*

Approved by:


HON. RONALDO T. LLEVE

*Mun. Mayor
MDC Chairman*

Republic of the Philippines
MUNICIPALITY OF MAHAPLAG
 Province of Leyte

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ATTENDANCE
MDC MEETING

July 20, 2022

9:00 AM

Name	Designation/Barangay	Signature
1. ERWIN C. WALTS	TOPPS/MDC SECRETARY	
2. Roberto C. Caligas	Brig. Capt.	
3. Marito M. Caponpon	Malibogon / Capt.	
4. Genove O. Saracis	Magungahay	
5. Arda B. Bello	Mahabohay	
6. Edgardo R. Camason	Toblacion	
7. ALVIN A. EMPERAN	IBAYAY	
8. Expedita P. Torvegosa	CSO-NGO	
9. INOCENTE L. NUNDEK	CSO	
10. Anelisi A. Mong	Sibundo	
11. STEFANO V. LUMPAO	MAHO	
12. SURTA B. SCLIBON	PARA	
13. Nlemta C. TORRES	Hinaguimitan	
14. Carmelito Alonzo	SO	
15. Emulinda X. Mung	Indagan	
16. PEDRO Y. COZO Jr.	POHANGON	
17. NELSON D. ABOGADO	PINANGONO-AN	
18. Roberto G. SANTI	Mahayag	
19. AMMANN I. Galentog	Mahayag	
20. Primitivo Manu	A de Aguado	
21. Ricardo C. Camata	SAN ISIDRO	
22. Rodolfo Welfi	MACO	
23. ANTON J. BANTAN	MDC	
24. ALVIN D. DELA	KSD	
25. SISCAR, ANTONIO D.	PUPUNY BANG.	
26. Joel A. Amado	Mabuhay	
27. Ricky T. Pizarro	UNION	
28. CEPALORINO V. RAMOS JR	LABANGON	
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CY 2022 SUPPLEMENTAL ANNUAL INVESTMENT PROGRAM (AIP) # 3

By Program/Project/Activity by Sector

as of July 13, 2022

Province/Municipality: **MAHAPLAG, LEYTE**

() No climate change Expenditure (Please tick the box if your LGU does not have any climate change expenditure).

AIP Reference Code (1)	Program/Project/Activity & Description (2)	Implementing Office/Dept. (3)	Start Date (4)	Completion Date (5)	Expected Outputs (6)	Funding Source (7)	AMOUNT			Total (11) 8+9+10	AMOUNT of Climate Change Expenditure		CC Typology Code (14)
							Personal Services (8)	Main. & Other Oper. Exps (9)	Capital Outlay (10)		Climate Change Adaptation (12)	Climate Change Mitigation (13)	
General Services													
1000-1-1	Executive Services- Creation of Position: Municipal Government Department Head I (Municipal Administrator I)	MO	8/1/2022	12/31/2022	Municipal Government Department Head I (Municipal Administrator I) Created.	Gen Fund	519,383.00	0.00	0.00	519,383.00			
Total							519,383.00	0.00	0.00	519,383.00	0.00	0.00	

Prepared by:

ENGR. ERWIN L. WALES

Mun. Planning & Dev't. Coordinator

Date: _____

ARNOLD J. BARTACULO

Municipal Budget Officer

Date: _____

Attested by:

HON. RONALDO T. KLEVE

Municipal Mayor

Date: _____