

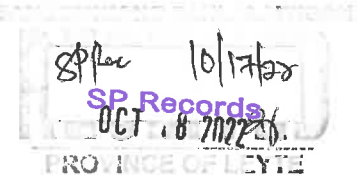
Item No.: 03

Date: 04 NOV 2022

**GABAS VEGETABLE GROWERS' ASSOCIATION (GAVEGA)**  
Barangay Gabas, Baybay City, Leyte

August 31, 2022

**Vice Governor Leonardo M. Javier, Jr**  
Presiding Officer, Sangguniang Panlalawigan  
Province of Leyte



Dear **Vice Governor Javier, Jr:**

In response to your Notice of Call for Accreditation, kindly be informed that GABAS VEGETABLES GROWERS' ASSOCIATION (GAVEGA) with office address at Barangay Gabas, Baybay City, Leyte would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers and Members;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,

  
**RICO B. BULAWAN**  
President

**APPLICATION FORM FOR ACCREDITATION**

**Name of Organization:** GABAS VEGETABLE GROWERS' ASSOCIATION (GAVEGA)

**Address:** Barangay Gabas, Baybay City, Leyte

**Contact No.:** 09679356335

**Date Organized:** May 02, 2021

**Sector/s Represented:** Vegetable Farmers

**Purposes/Objectives:**

1. To establish an association that will promote mutual assistance and protection to its members.
2. To promote the moral, social and economic well-being of all the members;
3. To develop a sustainable livelihood thru the conduct of activities with the aim of uplifting the economic condition of the members;
4. To provide the members knowledge and skills and equip themselves an effective and innovative way of vegetable farming;
5. To work with non-government organizations and government institution or entities in the promotion and development of the Association and in carrying out government policies.

**Services that the organization provides or can participate in:**

1. Farm Machineries for rent (Cultivator)
2. Provide Cash Loan for members
3. Farm inputs assistance for members
4. Marketing of Agricultural Produce (Talipapa)

**Registering Agency:**

**Date Registered:** August 04, 2021

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) \*certification

**Accrediting Agency (if any):**

**Date Accredited:** None

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)

- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): \_\_\_\_\_

**Organizational Level:**

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): \_\_\_\_\_
- Others (specify): \_\_\_\_\_

**Projects Implemented in the City of Baybay:**


Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2021	Farm Inputs assistance		From LGU Baybay City	members	Completed	
2021 up to present	Post harvest marketing assistance (Talipapa)	P20,000.00	Association's Income	Members	On-going	
2021 up to present	Farm Machineries for rent		From LGU Baybay City	Members and non-members	On-going	

**Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?**

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

**WE HEREBY CERTIFY** to the correctness of the above information.

  
**RICO C. BULAWAN**  
 President

  
**VENCIA M. DURO**  
 Secretary

**GABAS VEGETABLE GROWERS' ASSOCIATION (GAVEGA)**  
**Barangay Gabas, Baybay City, Leyte**

**RESOLUTION NO. 02**

**A RESOLUTION RESPECTFULLY REQUESTING THE SANGGUNIANG PANLALAWIGAN OF THE PROVINCE OF LEYTE TO ACCREDIT THE GABAS VEGETABLE GROWERS' ASSOCIATION (GAVEGA)**

**WHEREAS**, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

**WHEREAS**, on June 15, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;


**WHEREAS**, the Gabas Vegetable Growers' Association (GAVEGA) is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine laws;

**WHEREAS**, the Gabas Vegetable Growers' Association (GAVEGA) Officers' Meeting held at the Purok 6, Brgy. Gabas Office on July 28, 2022, the following resolution was approved and adopted:


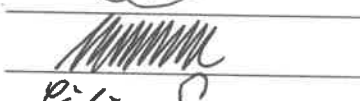
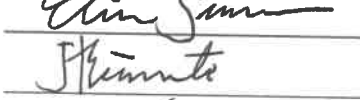

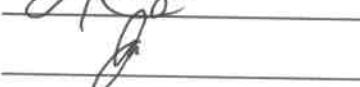



**RESOLVED, AS IT IS HEREBY RESOLVED**, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan of the Province of Leyte, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to apply for membership in a local special body in the Province of Leyte.

**RESOLVED FURTHER**, to forward a copy of this RESOLUTION to the Chairman of the Sanggunian Committee on Accreditation, the Honorable Board Member Carlo P. Loreto.

**RESOLVED FURTHERMORE**, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution:

Name	Position	Signature
RICO C. BULAWAN	President	

**ADOPTED** unanimously by the Officers of the Gabas Vegetable Growers' Association (GAVEGA) this 28<sup>th</sup> day of July, 2022 in the City of Baybay.

Name	Position	Signature
JOVAN A. NAYRE	Vice-President	
VENCIA M. DURO	Secretary	
YUSOF WENDELL V. BULAWAN	Treasurer	
ELISA V. SERANO	Auditor	
FILOMINA H. PIAMONTE	P.I.O.	
REYNALDO YPIL	P.I.O.	
ADMIRALITO BRAGA	Business Manager	
JOSE GLENN P. PABROQUEZ	Bookkeeper	

SUBSCRIBED AND SWORN TO before me this \_\_\_\_\_ day of \_\_\_\_\_, 2022 in \_\_\_\_\_, Affiant exhibiting to me his/her DEF 12 2022 with valid identification no. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Notary Public



**ATTY. EDEN B. CHAVEZ-BUTAWAN**  
Notary Public for the Province of Leyte, City of Baybay  
N.C. No. 5-29-02-18, July 5, 2022  
Until December 31, 2023  
R. Magsaysay Avenue, Baybay City, Leyte  
PTR No. PLR/0503-01/03/22  
IBF No. 183267-01/03/22  
TIN No. 207-628-029  
Roll No. 42391  
MCLE Compliance No. VII-0008593

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Republic of the Philippines  
DEPARTMENT OF LABOR AND EMPLOYMENT  
Regional Office No. VIII  
WESTERN LEYTE FIELD OFFICE  
Ormoc City

DOLERO8-ORD-F1  
Revision No. 00  
Date Issued: 11 July 2018

Registration Certificate No.  
R08-WLFO-2021-08-WA-1789

**KNOW ALL MEN BY THESE PRESENTS:**

**GABAS VEGETABLE  
GROWERS' ASSOCIATION  
(GAVEGA)  
Barangay Gabas, Baybay City, Leyte**

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 2<sup>nd</sup> day of August 2021.

*By authority of the Regional Director:*

**HENRY JOHN S. JALBUENA**  
Regional Director

*Approved by:*

  
**FE A. ESTRELLA**  
Chief LEO/Head WLFO



Not valid w/out seal

Battinan St., Sitio Kalipay  
Brgy. Cogon, Ormoc City, Leyte  
Tel No 561-4518  
dolero8\_wlfo@yahoo.com



List of Current Officers and Members of the  
**GABAS VEGETABLE GROWERS' ASSOCIATION (GAVEGA)**

*as of December 31, 2021*

Name	Position
Rico C. Bulawan	President
Jovan A. Nayre	Vice – President
Vencia M. Duro	Secretary
Yusuf Wendell V. Bulawan	Treasurer
Elisa V. Serano	Auditor
Filomina H. Piamonte	P.I.O.
Reynaldo D. Ypil	P.I.O.
Jose Glenn P. Pabroquez	Bookkeeper
Admiralito Braga	Business Manager
Irish Jay V. Torillas	Member
Jose T. Nayre	Member
Anita O. Maurillo	Member
Rodel A. Alcos	Member
Rolando S. Calumba Jr.	Member
Roberto N. Oquias	Member
Lolita P. Israel	Member
William A. Alvero	Member
Victoria B. Oquias	Member
Esterlita O. Calumba	Member
Floro Sabijon	Member

GABAS VEGETABLE GROWERS' ASSOCIATION (GAVEGA)  
FIRST GENERAL ASSEMBLY MINUTES OF THE MEETING  
Held at Serano's Farm on March 6, 2022

The meeting started at exactly 1:00 pm with an opening prayer led by Mrs. Elisa Serano.

The secretary Ms. Vencia Duro conducted a roll call and there were 20 members present and 10 were absent.

The president Mr. Rico Bulawan declared a quorum and opened the meeting.

**AGENDA:**

1. New members.
2. Association plans and discussions of issues and concerns of the association.
3. Other matters

**TREASURER'S REPORT:**

The Treasurer reported the income generated by the cultivator as of December 2021 as follows:

Total Cash On Hand	-	1,740.00
Expenses	-	210. Cultivator engine oil replacement
Total Collectible	-	1,275.00

**AGENDA DISCUSSION:**

The president welcomed the vegetable farmers from Sitio Cienda, Brgy Gabas who wanted to be part of the association. The farmers introduced themselves one by one and shared their farming information and their willingness to join the association. The president gave them insights of the association and the members welcomed and accepted them. The Association's by laws will be discussed to them separately upon payment of membership fee.

Mr. Roberto Oquias brought up the problems with the members who are not showing interest with the association since they were not attending the meetings and are not participating with the associations activities. The body agreed that their membership shall be cancelled with ground stated in Article 3 Section 3 of the By Laws of the association and they will be informed thru a formal letter.

Mr. Rico Bulawan reported that he attended a meeting with the CAFC with City Agriculturist Ms. Mora Abarquez. It was discussed that we shall comply with the Status Survey of all the Associations of Baybay City. He also informed that the association should comply with the filing of the Yearly Income Tax Return on or before April 16, 2022.

Mrs. Elisa Serano motioned to stop the meeting to accommodate the visitor AT Myrna Romero from City Agriculture Office to discuss the Financial Assistance from CSWD thru the CAO.

Ms. Myrna Romero informed the body that there is an Assistance initiated by the office of the Hon. Mayor Jose Carlos Cari coming from CSWD fund and the CAO were authorized to distribute it to the eligible farmers who are in need of their assistance.

Mrs. Elisa Soriano moved the meeting be adjourned and Mr. Jovan Nayre seconded the motion.

The meeting was adjourned at exactly 4:00 pm.

Prepared by:

  
**VENCIA M. DURO**  
Secretary

APPROVED BY:

  
**RICO S. BULAWAN**  
President



**GABAS VEGETABLE GROWERS' ASSOCIATION (GAVEGA)**

Barangay Gabas, Baybay City, Leyte

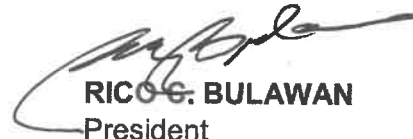
Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Farm Inputs Assistance Program	To provide fertilizers, seedlings, and other farm inputs farmer-members	2021	✓		From LGU-Baybay	Used as start up production for farmers
Constructed Talipapa	To assist farmers in marketing the farm produce	2021	✓		Association Funds/Donors	Ongoing
Attended Training on Biofertilizer (IMO6)	To provide farmer-members additional knowledge in organic fertilizer production	2021	✓		Association Funds	Conducted by VSU-FARMI
Farm Machinery (Cultivator)	To provide farmers improve the land preparation	2021	✓		From LGU-Baybay	Ongoing
Cash Loans for the members of the Association	To allow members borrow money for agricultural purposes	2021		✓	Association Funds	5 percent interest

Prepared by:



**VENCIA M. DURO**  
Secretary

Noted by:

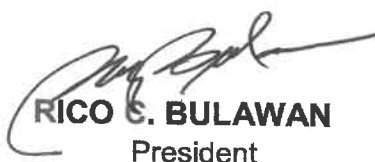


**RICO G. BULAWAN**  
President

**GABAS VEGETABLE GROWERS' ASSOCIATION (GAVEGA)**  
**FINANCIAL STATEMENT FOR CY 2021**

<b>INFLOW (Income)</b>		
<b>SOURCE</b>	<b>AMOUNT</b>	<b>REMARKS</b>
Cash, Beginning	13,956.00	
Talipapa Sales	53,375.00	
Loans payments	17,083.00	
Cultivator Income	1,950.00	
<b>TOTAL</b>	<b>86,364.00</b>	
<b>OUTFLOW (Expenses)</b>		
<b>PARTICULARS</b>	<b>AMOUNT</b>	<b>REMARKS</b>
Organizational Expenses	5,300.00	
Talipa Expenses	51,355.50	
Loan Releases	13,000.00	
<b>TOTAL</b>	<b>69,865.50</b>	
<b>TOTAL FUND BALANCE</b>		
Total Inflow – Total Outflow)	<b>16,498.50</b>	

Noted by:

  
**RICO S. BULAWAN**  
 President

  
**JOVAN A. NAYRE**  
 Vice President

  
**VENCIA M. DURO**  
 Secretary

  
**YUSUF WENDELL V. BULAWAN**  
 Treasurer

  
**ELISA V. SERANO**  
 Auditor