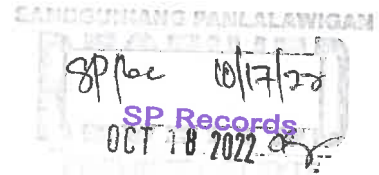


KABUNGA-AN FARMERS' ASSOCIATION
Barangay Kabunga-an, Baybay City, Leyte

Item No.: **05**
Date: **04 NOV 2022**

August 31, 2022

Vice Governor Leonardo M. Javier, Jr
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte



Dear Vice Governor Javier, Jr:

In response to your Notice of Call for Accreditation, kindly be informed that KABUNGA-AN FARMERS' ASSOCIATION with office address at Barangay Kabunga-an, Baybay City, Leyte would like to seek accreditation by the Sangguniang Panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers and Members;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,


PERLITA A. MANATAD
President

APPLICATION FORM FOR ACCREDITATION

Name of Organization: KABUNGA-AN FARMERS ASSOCIATION

Address: Barangay Kabunga-an Baybay City, Leyte

Contact No.: 09351623158

Date Organized: April 18, 2019

Sector/s Represented: Farmers

Purposes/Objectives:

1. To develop a sustainable livelihood thru the conduct of activities with the aim of uplifting the economic condition of the members.

Services that the organization provides or can participate in:

Registering Agency:

Date Registered August 22, 2019

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any):

Date Accredited: C.Y 2019

- Commission on Population and Development (POPCOM)
- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): LGU Baybay

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____

Projects Implemented in the City of Baybay:

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2019	Vegetable production		From SAAD	34 members of Kabunga-an farmers		/
2021	Layer Production		From LGU	34 members of Kabunga-an farmers		/

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.


PERLITA A. MANATAD
President


ELIZABETH A. GUCELA
Secretary

KABUNGA-AN FARMERS' ASSOCIATION
Barangay Kabunga-an, Baybay City, Leyte

RESOLUTION NO. 02

A RESOLUTION RESPECTFULLY REQUESTING THE SANGGUNIANG PANLALAWIGAN OF THE PROVINCE OF LEYTE TO ACCREDIT THE KABUNGA-AN FARMERS' ASSOCIATION

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 15, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;


WHEREAS, the Kabunga-an Farmers' Association is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine laws;

WHEREAS, the Kabunga-an Farmers' Association Officers' Meeting held at the Barangay Hall of Barangay Kabungaan on July 30, 2022, the following resolution was approved and adopted:


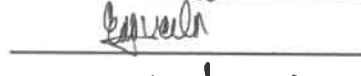
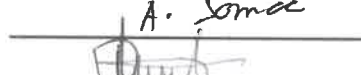
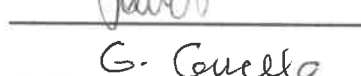
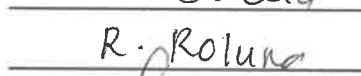

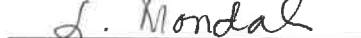
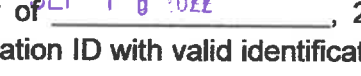
RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Panlalawigan of the Province of Leyte, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to apply for membership in a local special body in the Province of Leyte.

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chairman of the Sanggunian Committee on Accreditation, the Honorable Trinidad G. Apostol.

RESOLVED FURTHERMORE, that the following representative of the Organization is authorized and directed to take any action necessary to effectuate the foregoing resolution:

Name	Position	Signature
PERLITA A. MANATAD	President	

ADOPTED unanimously by the Officers of the Kabunga-an Farmers' Association this 30th day of July 2022 in the City of Baybay.

Name	Position	Signature
ROSALIO M. GUCELA	Vice-President	
ELIZABETH A. GUCELA	Secretary	
AMPARO D. JOMOC	Treasurer	
DIOSCORO F. SUMAYLO	Auditor	
GEMALYN A. GUCELA	P.I.O.	
RONA M. ROLUNA	P.I.O.	
JANEFER O. EJOC	Business Manager	
LESEL B. MONDAL	Bookkeeper	

SUBSCRIBED AND SWORN TO before me this SEP 16 2022 day of _____, 2022 in _____, Affiant exhibiting to me her Tax Identification ID with valid identification no. 4557-378-089 issued on September 09, 2014 at Ormoc City.

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Page No: 1
Book No: 2011
Series of: 20

Notary Public
ATTY. EDEN B. CHAVEZ-PUTAWAN
Notary Public for the Province of Leyte, City of Baybay
N.C. No. E-2010-03, Iss. 5/2022
Exp. On January 1, 2027
R. Magasaysay Avenue, Barangay Ory, Leyte
PTR No. PL2550303-01/03/22
IBF No. 153287-01/03/22
TIN No. 207-623-029
Roll No. 42391



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE
Ormoc City

DOLERO8-ORD-F1
Revision No. 00
Date Issued: 11 July 2018

AUG 22 2019

RECEIVED
WESTERN LEYTE FIELD OFFICE
DATE: _____
TIME: 3:10 PM
RELEASED BY: _____

August 22, 2019

MR. JANEFER O. EJOC
President
KABUNGA-AN FARMERS' ASSOCIATION
Brgy. Kabunga-an, Baybay City

Dear Mr. Ejoc:

Enclosed herewith is the Certificate of Registration recorded as DOLE-WLFO-2019-08-WA-1559 issued on August 22, 2019 in favor of Kabunga-an Farmers' Association.

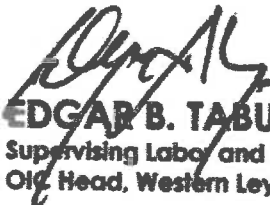
KABUNGA-AN FARMERS'
ASSOCIATION

Brgy. Kabunga-an, Baybay City

You are required to submit under the law your annual financial report within 30 days after the close of fiscal year, list of newly elected or appointed officers within 30 days from such election or appointment, and any amendment to the constitution and by-laws within 30 days, to maintain the legitimacy of your organization.

Please be guided accordingly.

Very truly yours,


EDGAR B. TABUYAN
Supervising Labor and Employment Officer
Off. Head, Western Leyte Field Office

Tan Bldg., 2nd Flr. Lilia Avenue, Cagon, Ormoc City
Tel No 561-4518
dolero8_wifo@yahoo.com



List of Current Officers and Members of the
KABUNGA-AN FARMERS ASSOCIATION

as of August 01, 2022

Name	Position
1.PERLITA A. MANATAD	President
2.ROSALIO M. GUCELA	Vice -President
3.ELIZABETH A. GUCELA	Secretary
4.AMPARO D. JOMOC	Treasurer
5.DIOSCORO F. SUMAYLO	Auditor
6.GEMALYN A. GUCELA	P.I.O
7.RONA M. ROLUNA	P.I.O
8. JANEFER O. MANATAD	Manager
9. LESEL B. MONDAL	Bookkeeper
10.NILDA R. SOLIMON	Member
11.TEODORICO B. GUCELA	Member
12.MARISSA O. MANATAD	Member
13 LEONILA L. ROLUNA	Member
14.DANILO A. SOLOMON SR.	Member
15.RESTITUTO D. CAPILLANES	Member
16.TEODORICA B. MONDAL	Member
17.BRIGEDA P. ABENOJA	Member
18.WELMA R. ABENOJA	Member
19.MERALUNA NOYRA	Member
20.TEODORA B. BELDAD	Member
21.MARLITA N.MAURO	Member
22.LORENZA G. EJOC	Member
23.MARVELINA R. DEDACE	Member
24.MARIANO M. MANATAD	Member
25.AIDA L. ESPANSO	Member
26.TEOFILO J. ROLUNA JR.	Member
27.HERACLEO G. JOMOC SR.	Member
28.SIMPLICIO A. TRAZO	Member
29.ORLANDO M. GUCELA	Member
30.DENNISE R. SOLOMON	Member
31.NECITA N. DEDACE	Member
32.GERONIMO P. CASIL	Member
33.DOMINGO J. ROLUNA	Member
34.RENAN O. MANATAD	Member

5

5

Republic of the Philippines
KABUNGA-AN FARMERS ASSOCIATION
Barangay Kabunga-an , Baybay City, Leyte

MINUTES OF THE OFFICERS MEETING OF THE KABUNGA-AN FARMERS ASSOCIATION (KabuFA) HELD AT THE BARANGAY HALL OF BARANGAY KABUNGA-AN , BAYBAY CITY, LEYTE ON JUNE 06, 2021

PRESENT:

Present all officers and all members

AGENDA:

1. Pintakasi
2. Financial Report
3. Other Matters

PROCEEDINGS:

The meeting was called to order by the President Mrs. PERLITA A. MANATAD at 1:00 in the afternoon . It started with a prayer led by Mrs. NILDA R. SOLOMON followed by the singing of the Philippine National Anthem led by Mrs. RONA M. ROLUNA. A roll call was done by the secretary. All the officer and members were present, so there was quorum.

Order of Business:

- A. Approval of the agenda
Mrs. GEMALYN A. GUCELA moved for the approval of the agenda duly seconded by Mr. DANILO A. SOLOMON SR.
- B. Reading, correction and approval of the previous minutes
There was no correction of the previous minutes. Mr. DIOSCORO F. SUMAYLO , moved for the approval seconded by Mr. ROSALIO M. GUCELA
- C. Matters arising from the Previous Minutes
None

AGENDA:

1. Pintakasi

Mrs. Perlita A. Manatad informed the body that all the members including officers should be present during the schedule of pintakasi. The president of the association is also advised to attend every pintakasi schedule to serve as a role model to the members. She added that the cooperation of each members is a must. A pintakasi schedule for the clearing of the vegetable area of Mrs. Elizabeth A. Gucela was set on June 12, 2021 [Saturday] at exactly 8:00 in the the morning. All members and officers are expected to attend the said scheduled activity.

2. Financial Update

As of June 17, 2021, the treasurer reported that the expenses are as follows:

Collecting monthly dues Jan.-June	P 2,004.00
Total egg sales	P69,000.00
Total	<hr/>
	P71,004.00
Minus	
Travel Expenses (meetings)	P 400.00
 TOTAL	 P 70,604.00

3. Other Matters

- a. Schedule of Pintakasi once a month

ADJOURNMENT

There being no other matters to be discussed, Mr. DENNISE R. SOLOMON moved for adjournment seconded by Mrs. MARISSA M. MANATAD . The meeting was adjourned at 2:30 in the afternoon.

I HEREBY CERTIFY to the correctness of the foregoing minutes.


ELIZABETH A. GUCELA
Secretary

Attested by:


PERLITA A. MANATAD
President

KABUNGA-AN FARMERS ASSOCIATION
Barangay Kabunga-an , Baybay City, Leyte

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
Layer Production	To provide fresh eggs in the community, additional income of the Association	April 01 2021, up to the present		/	From LGU Baybay	Completed
Vegetable Production	To provide additional income of the members of the association.	2021 - up to present		/	From SAAD	On-going
Attended training on Vegetable Production	To increase knowledge of members on Vegetable Production	Sept. 10-20, 2021	/		TESDA c/o GOLD FARM	18 members attended

Prepared by:


ELIZABETH A. GUCELA
Secretary

Noted by:



PERLITA A. MANATAD
President

KABUNGA-AN FARMERS ASSOCIATION.
FINANCIAL STATEMENT FOR CY 2021
As of December 31, 2021

INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
Sales, eggs	P 86,246.00	
Monthly dues (Feb.-Dec.05 2021)	P 2,580.00	
SAAD Income	P 2,460.00	
TOTAL	P 91,286.00	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Member share P1,000 each (34 members)	P 34,000.00	
Lot rent (it depends an income per year) 5%	P 4,564.30	
Labor and Maintenance		
(2) from July –December 2021	P 12,000.00	
Supplies and Biologics	p 2,000.00	
Travel and Transportation of feeds	P 3,230.00	
TOTAL	P 55,542.00	
TOTAL FUND BALANCE Total Inflow – Total Outflow)	P 35,744.00	

Noted by:


PERLITA A. MANATAD
 President


ROSALIO M. GUCELA
 Vice President


ELIZABETH A. GUCELA
 Secretary

A. Somoc
AMPARO D. JOMOC
 Treasurer


DIOSCORO F. SUMAYLO
 Auditor