

October 21, 2022

Date

LEONARDO M. JAVIER, *LD*
Vice-Governor
Presiding Officer
Sangguniang Panlalawigan
Province of Leyte
Capitol Building, Tacloban City

Dear Hon. ^{JAVIER} Abueva:

In response to your Notice of Call for Accreditation, kindly be informed that the Pinocawan Integrated Farmers Association (PIFA), with postal address at Brgy. Pinocawan Javier, Leyte of the Municipality, would like to seek for an accreditation by that Sanggunian Panlalawigan.

In support to this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the (SEC, DA, DOLE, DHSUD/HLURB) or existing valid Certificate of Accreditation issued by the (Name of NGA) or Certification issued by the NCIP;
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

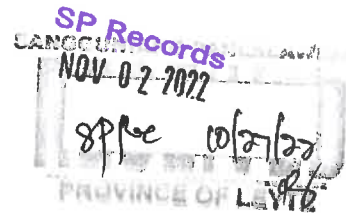
Thank you.

Respectfully yours,

Javila
JASMIN A. AVILA
President

Item No.: 06

Date: 15 NOV 2022



Annex C: Application Form for Accreditation and Checklist of Requirements

APPLICATION FORM FOR ACCREDITATION

Name of

Organization: Pinocawan Integrated Farmers Association (PIFA)

Address: Brgy. Pinocawan Javier, Leyte

Contact No: 09637518441

Email address (optional):

Date Organized: February 5, 2015

Sector/s Represented:

Purpose/ Objectives:

1. To establish a farmers' association of domestic farm workers and local entrepreneurs' that will collectively implement activities common to everyone with the end-results of attaining good yields.
2. To promote the moral, social and economic well-being of all the members;
3. To develop an effective cooperation and coordination among members on matters related to their farmers' enterprise;
4. To develop a sustainable livelihood thru the conduct of activities with aim of uplifting the economic condition of the members;
5. To serve as a venue of the association to avail, secure, enjoy any form of assistance (e.g loans, grants in aids, donations) sponsored by government, private NGO's, both local and foreign;
6. To provide the members knowledge and skills and equip themselves for an effective and innovative way of integrated products related to farming;
7. To engage in the production, procurement and marketing business on high valued vegetable product;
8. To support the government in its program of economic recovery.
9. To serve as a partner organization with the stakeholders towards sustainable management as well as in rural development for the benefit of the present and future generation.
10. To engage in production of integrated high valued product, and procurement of inputs and marketing.
11. To have continuous education for each member to acquire knowledge in farming techniques and other skills.
12. To develop knowledge and skills necessary for the effective and harmonious discussion of issues concerning its operations and gain good sights in finding alternative solutions of any problems and conduct continuing education of members.
13. To develop knowledge and skills necessary for the effective and harmonious discussion of issues concerning its operations and gain good sights in finding alternative solution of any problem and conduct continuing education of members
14. To capitalized human and natural resources found in the barangay, particularly in the cultivation for large scale profit of high value crops for consumptions and surplus production
15. To enhance organizational collaterals such that all needs of the members specifically financial and materials for the family will be sufficiently meet.

Services that the organization provides or can participate in:

Registering Agency:

Date Registered: July 10, 2015

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP)* certification

Accrediting Agency (if any):

Date Accredited: _____

Commission on Population and Development (POPCOM)

Department of Agriculture (DA)

- Department of Social Welfare and Development (DSWD)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Others (specify): Sangguniang Panlalawigan

Organizational Level:

- Barangay Level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____

Projects Implemented in the (Province/City/Municipality) of LGU Javier

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status Completed / Ongoing
2021	Seeds & Fertilizers		DA	Association	On going
2022	Seeds & Fertilizers		DA	Association	On going

Prepared by:


GEMMA TANO
 PIFA Secretary

Attested by:


JASMIN A. AVILA
 President

Annex E: Board Resolutions – Intention for Accreditation

PINOCAWAN INTEGRATED FARMERS ASSOCIATION (PIFA)
(Name of Association)

Brgy. Pinocawan Javier, Leyte
(Address)

RESOLUTION No. 0001
Series of 2022

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations.

WHEREAS, on September 6, 2022, the Department of the Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection Representatives to the Local Special Bodies;

WHEREAS, the Pinocawan Integrated Farmers Association (PIFA) is a duly registered organization with the Department of Labor and Employment (DOLE) with Registration Certificate No. DOLE-WLFO-2015-WA-07-606, and existing under Philippine laws;


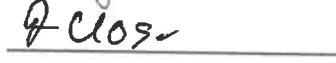

WHEREAS, in the Pinocawan Integrated Farmers Association (PIFA) Special Board Meeting held at Brgy. Pinocawan, Javier, Leyte on September 30, 2022, attended by the following Board of Trustees present, the following resolution was approved and adopted:

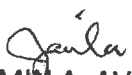
RESOLVED, AS IT HEREBY RESOLVED, to signify our intention to be an accredited civil society with the Sangguniang Panlalawigan, pursuant to the procedured and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to apply for membership in a local special body in the Municipality of Javier

RESOLVED FURTHER, to forward a copy of this **RESOLUTION** to the Chair of the Sanggunian Committee On Accreditation, the HON. LEONARDO M. JAVIER JR.

RESOLVED FURTHERMORE, that the following representation/s of the Organization is/ are authorized and directed to take any action necessary to effectuate the foregoing resolution in Sangguniang Panlalawigan.

ADOPTED unanimously by the Board of Trustees of the Pinocawan Integrated Farmers Association (PIFA) this 25TH day of September 2022 in the Municipality of Javier

Name	Position	Signature
<u>JUANITA ESTRIBER</u>	Board of Director	
<u>JOEL CLOSA</u>	Board of Director	
<u>NELIA GABION</u>	Board of Director	


JASMIN A. AVILA
President

SUBSCRIBED AND SWORN TO before me this 26 day of OCT 2022, 2022 in JAVIER, LEYTE
AQffiant exhibiting to me his/her _____ with valid identification No. _____
VIN - TIN: 6047A130 issued on _____ at JAVIER, LEYTE

Doc. No: 313
Page No: 64
Book No: X
Series of: 2022

ATTY EDEN ARRY C. GO
Notary Public for Abuyog, Javier, La Paz,
Misamis Oriental, Mindanao, Leyte
NC No. 06-21-01 until 12/31/2022
Roll of Attorney's No. 53888
PTR No. 624035/01-03-2022/Javier, Leyte
IBP Lifetime No. 017865/07-06-2017/Leyte Chapter
Poblacion Zone I, Javier, Leyte



**DEPARTMENT OF LABOR AND EMPLOYMENT
WESTERN LEYTE FIELD OFFICE**

513 Valle St., Brgy. Doña Feliza, Toog., Ormoc City
Email add: dolero8_wlfo@yahoo.com
Tel. No: (053)255-2436 & 561-4518

**Registration Certificate No.
DOLE-WLFO-2015-WA-07-606**

KNOW ALL MEN BY THESE PRESENTS:

**By virtue of the provisions of the Labor Code, as amended,
and its implementing rules**

**PINOCAWAN INTEGRATED FARMERS
ASSOCIATION (PIFA)**

Brgy. Pinocawan, Javier, Leyte


has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the **MUTUAL AID AND PROTECTION** of its members. It shall promote the moral, social and economic well-being of its members and shall have right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance to said workers' association with all applicable laws and regulations relating to workers' association.

IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of Regional Office No. VIII, Tacloban City, Philippines this 10th day of July 2015.



Approved by:


ELIAS A. CAYANONG, CESO III
Regional Director

PINOCAWAN INTEGRATED FARMERS ASSOCIATION (PIFA)
 Orgy. Pinocawan Javier, Leyte

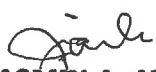
LIST OF OFFICERS & MEMBERS

No.	NAME	POSITION	ADDRESS/BARANGAY
1	JASMIN A. AVILA	President	Pinocawan
2	PRECILDA OCTA	Vice- President	Pinocawan
3	JUANITA ESTRIBER	B.O.D	Pinocawan
4	JOEL CLOSA	B.O.D	Pinocawan
5	NELIA GABION	B.O.D	Pinocawan
6	GEMMA M. TANO	Secretary	Pinocawan
7	ELSIE CLOSA	Treasurer	Pinocawan
8	EDWIN MANSUETO	P.I.O	Pinocawan
9	ANTONIO BENDANILLO	P.I.O	Pinocawan
10	CARMELITA BENDANILLO	Auditor	Pinocawan
11	PATRICIA ACALA	Business Manager	Pinocawan
12	NORBERTO PASCULADO	Member	Pinocawan
13	MERLINDA BENDANILLO	-do-	Pinocawan
14	CALIXTRO BENDANILLO	-do-	Pinocawan
15	FLORENCIA CLOSA	-do-	Pinocawan
16	LOLITA ESTRIBER	-do-	Pinocawan
17	TERESITA CAIN	-do-	Pinocawan
18	NELIA MABALLO	-do-	Pinocawan
19	CHRISTINE SEVILLANO	-do-	Pinocawan
20	NIDA TISADO	-do-	Pinocawan
21	TERESITA AVILA	-do-	Pinocawan
22	ROSALINDA PUEBLA	-do-	Pinocawan
23	SHIRLEY MALTOS	-do-	Pinocawan
24	FELISA SARMIENTO	-do-	Pinocawan
25	JUDITH CLOSA	-do-	Pinocawan
26	GEMMA DINGAL	-do-	Pinocawan
27	LEONITA MALDOS	-do-	Pinocawan
28	REYNALDO ESTRIBER	-do-	Pinocawan
29	ELIZABETH PUEBLA	-do-	Pinocawan
30	EMELITA AVILA	-do-	Pinocawan
31	FELECIDAD ARABEJO	-do-	Pinocawan
32	ROSALINDA ESTRIBER	-do-	Pinocawan
33	GERLIE DONGSAL	-do-	Pinocawan
34	DIOSDADO PASCULADO	-do-	Pinocawan
35	CATHERINE RODRIGUEZ	-do-	Pinocawan
36	MELVIN ARAGON	-do-	Pinocawan
37	VIRGINIA ARAGON	-do-	Pinocawan
38	LUCINA MALDOS	-do-	Pinocawan
39	LEONILA MALTOS	-do-	Pinocawan
40	ANALIA MILAR	-do-	Pinocawan
41	LEO MALQUISTO	-do-	Pinocawan
42	ROMULO AVILA	-do-	Pinocawan
43	MARIFE PASCULADO	-do-	Pinocawan

Prepared by:


GEMMA M. TANO
 Secretary

Noted by:


JASMIN A. AVILA
 President

MINUTES OF THE REORGANIZATIONAL MEETING OF MEMBERS OF PINOCAWAN INTEGRATED FARMERS ASSOCIATION (PIFA) HELD LAST May 6, 2022 AT BRGY. GYMNASIUM PINOCAWAN JAVIER, LEYTE.

CALL TO ORDER:

The meeting was called to order at around 1:00 o'clock in the afternoon as there was already the presence of a quorum.

AGENDA:

- a. Re-election of Officers
- b. Other Matters

MEETING PROPER:

The meeting started with a prayer lead by Mrs. Patricia Acala the former President of the Association followed by the singing of the Philippine National Anthem. Opening message was given by one of the agriculture office personnel who attended the meeting.

a. Re-election of Officers.

The Municipal Agriculturist and some technical staff assisted in the re-election activity. Result of the re-election were as follows:

President	:	JASMIN A. AVILA
Vice-President:		PRECILDA OCTA
B.O.D.s	:	JUANITA ESTRIBER
B.O.D.	:	JOEL CLOSA
B.O.D.	:	NELIA GABION
Treasurer	:	ELSIE CLOSA
Secretary	:	GEMMA M. TANO
P.I.O. s	:	EDWIN MANSUETO
	:	ANTONIO BENDANILLO
Auditor/s	:	CARMELITA
	:	

b. Other Matters.

It was mentioned in their by Laws that they will implement fines for those members who are absent in the meeting. Schedule of their meeting is every first Friday of the Month 1:00 o'clock in the afternoon. The BOD also mentioned that every official who attend or have their official business travel they will allocate the travel allowance with them but they will have their appearance attachment. And also the expenses needed in the association they will allotted money for reimbersument.

ADJOURNMENT.

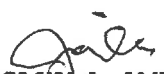
The meeting adjourned at 3:30 pm.

I HEREBY CERTIFY to the correctness of the foregoing minutes.

Certified correct:


GEMMA M. TANO
Secretary

Attested:


JASMIN A. AVILA
Presiden

PINOCAWAN INTEGRATED FARMERS ASSOCIATION (PIFA)
Brgy. Pinocawan Javier, Leyte

ANNUAL ACCOMPLISHMENT REPORT
As of CY 2021

Activities	Remarks
Clean and Green	Member of the Association
Conduct Monthly Meeting	To make the association keep updated of all the intervention or any announcement in the Municipal Agriculture. And the association will be also active.
Conduct Re- Organization of the Association	To make the association will be active again.
Release Hybrid Rice seeds	Intervention for the association as part of the fund from D.A
Attended MAFC monthly meeting	Every 1 st Wednesday of the Month

Prepared by:


JASMIN A. AVILA
President

PINOCAWAN INTEGRATED FARMERS ASSOCIATION (PIFA)

Brgy. Pinocawan Javier, Leyte

FINANCIAL STATEMENT

as of June 15, 2022

ASSETS	AMOUNT
Cash on Hand	5,350.00
Loans Receivable	63,500.00
Miscellaneous	<u>1,000.00</u>
TOTAL ASSETS	<u>69,850.00</u>
LIABILITIES & CAPITAL ACCOUNTS	
Liabilities:	0.00
Capital Accounts	68,850.00
Capital Build -Up	300.00
Payments for Binhi	500.00
Membership Fee	<u>200.00</u>
TOTAL CAPITAL ACCOUNTS	69,850.00
TOTAL LIABILITIES AND CAPITAL ACCOUNTS	<u>69,850.00</u>

Prepared by:


ELSIE CLOSA

PIFA Treasurer

Certified correct by:


JASMIN A. AVILA

PIFA President