

NOVEMBER 03, 2022

Vice Governor Leonardo M. Javier Jr.
Presiding Officer, Sangguniang Panlalawigan
Province of Leyte

Item No.: 07
Date: 15 NOV 2022

SPRO 11/15/22
ay.

Dear Hon. Leonardo M. Javier Jr.:

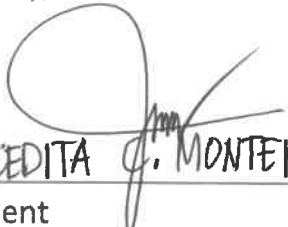
In response to your Notice of Call for Accreditation, kindly be informed that MAHAWAN SUNFLOWER FARMERS ASSOCIATION, with office address at Brgy. MAHAWAN KANANGA, Leyte, would like to seek re-accreditation by the sangguniang panlalawigan.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the DOLE;
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,


MERCEDITA C. MONTERDE
President

APPLICATION FORM FOR ACCREDITATION

Name of

Organization: MAHAWAN SUNFLOWER FARMER'S ASSOCIATION

Address: BRGY MAHAWAN KANANGA LETE

Contact No.: 0967 5578088

Email address (optional):

Date Organized: FEB 15 - 2019

Sector/s Represented:

Purposes/Objectives:

For re - Accreditation

Services that the organization provides or can participate in:

DEP-ed BRIGADA ESKWELA

Registering Agency:

Date Registered: FEB 27 - 2019

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any):

Date Accredited: Sept. 9 - 2021

- Commission on Population and Development (POP COM)

- Department of Agriculture (DA)
- Department of Public Works and Highways (DPWH)
- Department of Social Welfare and Development (DSWD)
- Department of Agriculture (DA)
- Department of the Interior and Local Government (DILG)
- Department of Labor and Employment (DOLE)
- National Commission for Culture and the Arts (NCCA)
- Presidential Commission for the Urban Poor (PCUP)
- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): _____

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): _____

Projects Implemented in the [Province/City/Municipality] of [Name of LGU]

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing

BOARD RESOLUTION NO. 1

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on June 15, 2022, the Department of Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the MAHAWAN SUNFLOWER FARMER'S ASSOCIATION is a civil society organization duly registered with the Department of Labor and Employment, and existing under Philippine laws;

WHEREAS, in the MAHAWAN SUNFLOWER FARMER'S ASSOCIATION Special Board Meeting held at Brgy. MAHAWAN, KANARIGA Leyte on AUGUST 15, 2022, attended by the following Board of Trustees present, the following resolution was approved and adopted:

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to re-accredited civil society organization with the SANGGUNIANG PANLAAWIGAN according to the procedures and guidelines outlined in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083, and to re-apply for membership in a local special body in the PROVINCE OF LEYTE;

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the _____ Committee of Accreditation, the Honorable _____

RESOLVED FURTHERMORE, that the following representative of the _____ authorized and directed to take any action necessary to effectuate the foregoing resolution:

ADOPTED unanimously by the Board of Trustees/Directors of the BRGY MAHAWAN FARMER'S ASSOCIATION this _____ day of September 2022 in the Municipality of Carigara.

Name	Position
<u>MERCEPITA C. MONTERDE</u>	<u>President/Presiding Officer</u>
<u>EVELYN C. CATIBO</u>	<u>Vice President</u>
<u>ANGELA CHRISTI C. PERALES</u>	<u>Secretary</u>
<u>ROVELYN B. ADORACION</u>	<u>Treasurer</u>
<u>GERALDINE A. TORRES</u>	<u>Auditor</u>
<u>ANALIZA R. POTDY</u>	<u>Auditor</u>

Signature

JOVELYN C. CATA-TOC
PERLA F. GOMEZ
ADELAIDA C. ROCABERTE

P.I.O.
Business Manager
Bookkeeper

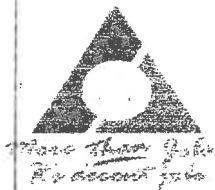
Jataysa
Gomez
Rocaberte

Mercedita C. Montenegro
President/Presiding
Officer

SUBSCRIBED AND SWORN TO before me this 27th day of October, 2022 in Carigara,
Leyte, Affiant exhibiting to me his/her _____ with valid
identification no. _____ issued on _____ at
_____.

Doc No.: 424
Page No.: 85
Book No.: 88
Series of 2022

Ismael C. Lloren
ATTY. ISMAEL C. LLOREN
NOTARY PUBLIC
UNTIL DECEMBER 31, 2023
PTR No. 6347751-JANUARY 4, 2022
IBP No. 136997-JANUARY 4, 2022
TIN No. 906-917-719-ROLL No. 31, 818
MCLE No. VII-No. 0004675
SAWANG, CARIGARA, LEYTE



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE
Ormoc City

DOLERO8-ORD-F1
Revision No. 00
Date Issued: 11 July 2018

Registered Certificate No.
DOL-WLFO-2019-03-WA-1000

KNOW ALL MEN BY THESE PRESENTS:

**MAHAWAN SUN FLOWER
FARMERS' ASSOCIATION**

Brgy. Mahawan, Kananga, Leyte

By virtue of the provisions of the Labor Code, as amended, and its implementing rules Has this day been registered as and conferred with all the rights and privileges of a legitimate workers' association established for the MUTUAL AID AND PROTECTION of its members. It shall promote the moral, social and economic well-being of its members and shall have the right to represent them in accordance with its constitution and by-laws and for purposes not contrary to law.

This certificate of registration shall subsist unless cancelled in the manner provided for by the Labor Code and its implementing rules and at all times shall be subject to compliance by said workers' association with all applicable laws and regulations relating to workers' association.

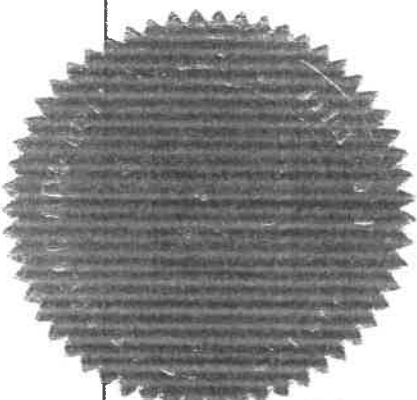
IN WITNESS WHEREOF, we hereunto affixed our signatures with the seal of DOLE Regional Office No. VIII, Tacloban City, Philippines this 27th day of February 2019.

By authority of the Regional Director:

YAHYA A. CENTI
Regional Director

Approved by:


EDGAR B. TABUYAN
Supervising LEO/OIC Head WLFO



No. valid w/out Seal

2nd Floor, Tan Bldg., Lilia Avenue
Brgy. Cogon, Ormoc City, Leyte
Tel No 561-4518
dolero8_wlfo@yahoo.com





Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. VIII
WESTERN LEYTE FIELD OFFICE
Ormoc City

DOLERO8-ORD-F1
Revision No. 00
Date Issued: 11 July 2018

February 27, 2019

FEB 27 2019
DEPARTMENT OF LABOR AND EMPLOYMENT
WEST LEYTE FIELD OFFICE
DATE: _____
TIME: _____
RELEASED BY: _____

MS. MERCIDITA C. MONTERDE
President
Mahawan Sun Flower Farmers' Association
Brgy. Mahawan, Kananga, Leyte

Dear Ms. Monterde:

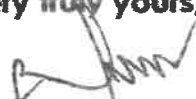
Enclosed herewith is the Certificate of Registration recorded as DOLE-WLFO-2019-03-WA-1500 issued on February 26, 2019 in favor of Mahawan Sun Flower Farmers' Association.

**MAHAWAN SUN FLOWER
FARMERS' ASSOCIATION**
Brgy. Mahawan, Kananga, Leyte

You are required to submit under the law your annual financial report within 30 days after the close of fiscal year, list of newly elected or appointed officers within 30 days from such election or appointment, and any amendment to the constitution and by-laws within 30 days, to maintain the legitimacy of your organization.

Please be guided accordingly.

Very truly yours,


EDGAR B. TABUYAN
Supervising Labor & Employment Officer
OIC Head, Western Leyte Field Office

2nd Floor, Tan Bldg., Lilia Avenue
Brgy. Cogon, Ormoc City, Leyte
Tel No 561-4518
dolero8_wifo@yahoo.com



MAHAWAN SUNFLOWER FARMERS ASSOCIATION
LIST OF OFFICERS & MEMBERS

OFFICERS:

MERCEDESITA C. MONTERDE	PRESIDENT
EVELYN C. CATIBO	VICE PRESIDENT
ANGELA CHRISTI C. PERALES	SECRETARY
ROVELYN B. ADORACION	TREASURER
ANALIZA R. POTON	AUDITOR
GERALDINE A. TORRES	AUDITOR
ADELAIDA C. Rocaberte	BOOK KEEPER
PERLA F. GOMEZ	BUSINESS MANAGER
JOVelyn C. CATAYOC	PID

MEMBERS:

JIMBERT P. YU
 MAKY VIC M. PALEN
 MERCY M. SWERTE
 MYRNA P. GARKIDO
 JUDITHA C. LABASO
 RETCHEL P. RABANES
 GRACE S. BOLOY
 LEDNKA C. PAME
 ECMAEL V. OKBENIS
 JEAN T. BELTRAN
 MERLINDA B. ROGUE
 ENRILE R. MONDESAR
 ANTONIO P. CATAYOC
 MARIVIC Y. Rocaberte
 MA. THELMA R. MAGDARAOG
 ANDREA R. YBANES
 REBECCA R. ROSALES
 CRISTINA B. SAYOD
 GIOVANNI B. CAWALING
 JUAMTA P. PAME
 MA. EDNITA R. PATENO

MAHAWAN SUNFLOWER FARMER'S ASSOCIATION
BRGY MAHAWAN KANANGA, Leyte

ANNUAL ASSEMBLY MEETING
DATE: APRIL 15 2021

AGENDA:

- * GARDENING
- * FINANCIAL REPORT
- * ATTENDANCE

MINUTES:

LOCATION: ASSOCIATION OFFICE
PRAYER: EVELYN C. CATIBO
NATIONAL ANTHEM: JUDITHA C. LABAJO

THE MEETING START 9:00 AM. AND WAS LEAD BY THE ASSOCIATION PRESIDENT MERCEDITA C. MONTERDE. THE ASSOCIATION SECRETARY CHECKING OFF ATTENDANCE. THE TREASURER OF ASSOCIATION REPORT THE FINANCIAL IN AND OUT MONEY OF ASSOCIATION'S INCOME. MERCEDITA C. MONTERDE THE ASSOCIATION'S PRESIDENT. ANNOUNCED TO THE OFFICERS AND MEMBERS TO MAINTAIN THE CLEANLINESS OF OUR GARDEN AND OFFICE SURROUNDINGS. AND REQUIRED 100% OF ATTENDANCE DURING MONTHLY MEETINGS.

Among 30 MEMBERS OF THE ASSOCIATION ONLY 20 ARE PRESENT. 10 MEMBERS ARE ABSENT FOR VALID REASON.

ADJOURNMENT:

I Geraldine A. TORRES MOTIONED TO close The Meeting seconded by MARYVIC M. PALAN. THE ANNUAL ASSEMBLY MEETING ENDS 2:00 O'CLOCK PM.

Prepared By: ANGELA CHRISTI C. PERALES
ASSOCIATION SECRETARY

APPROVED BY: MERCEDITA C. MONTERDE
ASSOCIATION PRESIDENT

MAHAWAN SUNFLOWER FARMER'S ASSOCIATION
BRGY MAHAWAN KANANGA LETTE

PRESENT:

Merudita C. Manjude
Juditha C. Labajo
Merna P. Garrido
ENTRILE N. MORALES JR

Jean A. Torres
GERALDINE A. TORRES

Eulynn C. Catibo

Rovelyn B. Adoracion

Genia C. Pame

Rovelyn C. Catayoc

MARYVIC M. Palen

RETCHHEL P. RABANES

Merlinda B. Roque

Andrea B. YBaños

Rebecca R. Rosales

Juanita P. Pame

ANGELA CHRIST PERALES

Adelaide C. Rocabust

Antonio P. Catayoc

GRACE S. BLOY

J. Labajo
Infante
Cay

Antares
H. Torres

Eulynn

Rovelyn

Pme

Catayoc
jm.

R. R.

Merlinda R.

AR.

Rebecca Rosales

Ep

AR. Libert

de

Bloy

MAHAWAN SUNFLOWER FARMERS' ASSOCIATION
BRGY MAHAWAN KANANGA LEYTE

ANNUAL ACCOMPLISHMENT REPORT

DATE: DEC 10 2021

AGENDA:

- * CHRISTMAS PARTY
- * COLLECTION OF MONTHLY DUES
- * ATTENDANCE

MINUTES:

LOCATION: ASSOCIATION OFFICE
PRAYER: MARY VIC PALEN
NATIONAL ANTHEM: JUDITHA C. LABAGO

THE MEETING START 9:00 AM. AND WAS LEAD BY THE ASSOCIATION PRESIDENT MEXCEDITA C. MONTERDE, SHE WAS ASKING THE MEMBERS OFFICERS ABOUT THE CHRISTMAS PARTY.

THE TREASURER ROVELYN B. ADORACION COLLECTING THE MONTHLY DUES.

AMONG 30 MEMBERS OF THE ASSOCIATION ONLY 26 ARE PRESENT 4 MEMBERS ARE ABSENT.

ADJOURNMENT:

J JEAN T. BELTRAN MOTIONED TO CLOSE THE MEETING SECONDED BY LEONILA C. PAME. THE MEETING ENDS AT 1:00 PM.

PREPARED BY:

ANGELA CHRISTOPHER C. PERALTA

APPROVED BY:

MEXCEDITA C. MONTERDE

ASSOCIATION PRESIDENT

MAHAWAN SUNFLOWER FARMER'S ASSOCIATION
 BRGY MAHAWAN KANANGA LETTE

Present:

Meredith C. Manfundo
 Juditha C. Labajo
 Marna P. Garrido
 ENRIQUE - R. MONDEJAR

Jean A. Torres
 GERARDINO A. TORRES

Evelyn Cahibo
 Rowelyn B. Adoracion
 Leonila C. Pama
 Jewelyn C. Catayac
 Maryvic M. Palen
 RETCHEL P. RABANES

Merlinda B. Roque
 Andrea R. Ybarces
 Rebecca R. Rosales
 Juanita P. Pama

ANGELA CRISTIN PERALES
 Adelaida C. Rocabert
 Antonio P. Catayac

GRACE S. BOLA
 Mary M. Suerfe
 Marumi T. Rocaberti
 RICHARDEL ORBINIS

[Signature]
 Halgo
 Mani

[Signature]

gatanus
 R. Pama

[Signature]
 Rowelyn

Pam
 Catayac
 M.
 R. R.

merlinda R.
 AR.

Rebecca Rosales

[Signature]
 Rocabert

[Signature]

Balay
 Yu
 M. Suerfe
 M. Rocaberti
 E. O.

MAHAWAN SUNFLOWER FARMER'S ASSOCIATION
BORG MAHAWAN KANANGA LEYTE

MONTHLY MEETING

DATE: JUNE 10 2022

AGENDA:

- * STARTING FOR THE DUTY SCHEDULE FOR GARDEN MAINTENANCE
- * REQUIRED 100% ATTENDANCE OF MEMBERS
- * RENTAL AND MONTHLY BILL OF THE ASSOCIATION OFFICE

MINUTES:

LOCATION: ASSOCIATION OFFICE
PRAYER: MERCEBITA C. MONTERDE
NATIONAL ANTHEM: MYRNA P. GARRIDO

THE MEETING STARTS 9:00 AM. AND WAS LEAD BY THE ASSOCIATION PRESIDENT. SHE DIVIDE THE 30 MEMBERS BY 7 DAYS ONLY 4 PERSON WILL DUTY EVERY DAY.

THE SECRETARY CHECKED THE ATTENDANCE 25 WERE PRESENT AND 5 WERE ABSENT.

ADJOURNMENT:

EVELYN C. CATIBO MOTIONED TO CLOSE THE MEETING.
SECONDED BY JOUELYN C. CATAYOC. THE MEETING ENDS AT EXACTLY
12:30 IN THE AFTERNOON.

PREPARED BY:

ANGELA CHRISTA C. PERALES
ASSOCIATION SECRETARY

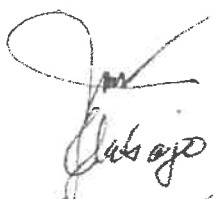

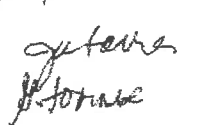
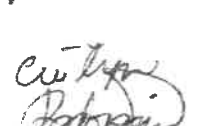
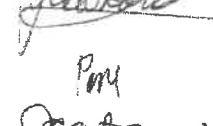
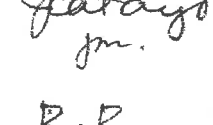
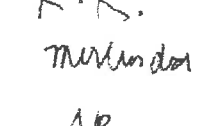
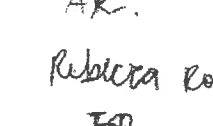

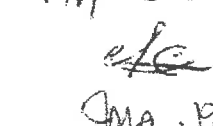
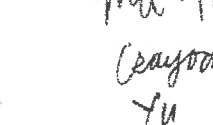
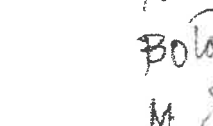
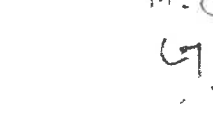

APPROVED BY:

MERCEBITA C. MONTERDE
ASSOCIATION PRESIDENT

MAHAWAN SUNFLOWER FARMER'S ASSOCIATION
 BRGY MAHAWAN KANANGA LEYTE

PRESENT:

Mercedes C. Monforte
 Juditha C. Labajo
 ENRIQUE R. MONDEJAR
 MERNA P. Garrido
 Jean A. Torres
 GERARDO A. TORRES
 Evelyn C. Catibo
 Rowelyn B. Adoracion
 Leonila C. Pame
 Jovelyn C. Catayoc
 Maryvic M. Paten
 RETCHEL P. RABANES
 Merlinda B. Rogue
 Andrea R. Bañes
 Rebecca R. Rosales
 Juanita P. Pame
 ANGELA CHRISTI PEKALAS
 Adelaida C. Rocaberti
 Antonia P. Catayoc
 Ma. Zonita R. Pateno
 CHRISTINA B. CATAYOC
 JUAN P. TA
 Grace S. Bolay
 Thony M. Sante
 GIOVANNI B. CARVALING
 MA. THELMA R. MABDARAOG


 Juditha C. Labajo

 Enrike R. Mondejar

 Jean A. Torres

 Gerardo A. Torres

 Evelyn C. Catibo

 Rowelyn B. Adoracion
 P.M.
 Jovelyn C. Catayoc
 J.M.
 R.R.
 Merlinda R.
 A.R.
 Rebecca Rosales
 J.P.

 Juanita P. Pame

 Angela Christi Pekalas

 Adelaida C. Rocaberti
 etc.

 Antonia P. Catayoc

 Ma. Zonita R. Pateno

 Christina B. Catayoc

 Juan P. Ta

 Grace S. Bolay

 Thony M. Sante

 Giovanni B. Carvaling

 Ma. Thelma R. Mabdaraog

MAHAWAN SUNFLOWER FARMERS ASSOCIATION (MSFA)
 BIRGY MAHAWAN KADAWAN GA LETE

NAME OF PROGRAM / PROJECT / ACTIVITY	OBJECTIVE/S	DURATION / DATE	STATUS		BUDGET	REMARKS
			COMPLETED	ONGOING		
CHECKEN BROILER	LIVELIHOOD RESOURCES	45 DAYS MARCH - JUNE	✓		11,700	
VEGETABLE FARMING	LIVELIHOOD RESOURCES	MARCH - 2019 AT PRESENT		✓	5,600	

Prepared by:

Secretary

ANGELA CHRISTINA PERALES

Noted by:


MERCEDITA C. MONTERDE
 President

MAHAWAN SUNFLOWER FARMER'S ASSOCIATION (MSFA)
BRGY MAHAWAN | CANANGA LETTE

FINANCIAL STATEMENT FOR CY 2021

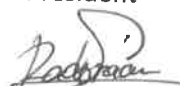
INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
CASH BALANCE	2,100.00	
MONTHLY DUE	3,600.00	
CAPITAL SHARE	7,900.00	
TOTAL	13,600.00	
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
checkbook	4,600.00	
FEEDS	7,100.00	
TANGKAL / NAITIC	580.00	
SNACK	400.00	
FARE / EXPENSES	750.00	
TOTAL	13,430.00	
TOTAL FUND BALANCE (Total Inflow - Total Outflow)	170.00	

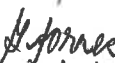
Noted by:


MERCEDES C. MONTERDE
President


EVELYN C. CATIBO
Vice-President


ANGELA CHRISTI C. PERALEZ
Secretary


ROWELYN B. ADORACION
Treasurer



GERALDINE A. TORRES
Auditor


MAHAWAN SNAFFLOWER FARMERS ASSOCIATION (MSTA)
BRGY MAHAWAN KANANGA, LETTE

FINANCIAL STATEMENT FOR CY 2022

INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
MONTHLY DUES	₱ 2,400.00	W
MEMBER SHIP FEE	1,700.00	W
CASH IN HAND	1,530.00	N
TOTAL		
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
SEEDS	₱ 810.00	W
EXPENSES	1,350.00	W
SNACK, LABOR	1,500.00	W
COUPON BOND, OFFICE SUPPLY	735.00	W
FAKE	300.00	W
TOTAL	₱ 4,695.00	W
TOTAL FUND BALANCE (Total Inflow - Total Outflow)	935.00	W

Noted by:


Mercedita M. Montuode
President


Evelyn C. Catibo
Vice-President


Angela Christ E. Pinales
Secretary


Rowelyn B. Adornacion
Treasurer


Geraldine A. Torres
Auditor



Republic of the Philippines
 PROVINCE OF LEYTE
 Tacloban City

-0-

OFFICE OF THE SANGGUNIAN PANLAWIGAN



CERTIFICATE OF ACCREDITATION

is awarded to

MAHAWAN SUNFLOWER FARMERS ASSOCIATION

Brgy. Mahawan, Kananga, Leyte

for having satisfactorily complied with all the requirements for ACCREDITATION as specified in Republic Act 7160 or the Local Government Code of 1991 and as promulgated by DILG Memorandum No. 2019-72 dated May 22, 2019 and per SP Resolution No. 2021-615 dated November 12, 2021.

IN WITNESS WHEREFORE, I set my hand and caused the SEAL of the Sangguniang Panlalawigan to be affixed herein this 12th day of November 2021, in Session held in the Session Hall, Legislative Building, Capitol Grounds, Tacloban City.

ATTY CARLO P. LORETO
 Vice Governor / Presiding Officer

